



PAYMENT REQUEST FORM:

Complete the form in its entirety for both check or Zelle payments.

Parcel Owner Name: DeKalb Board of Education

LIMS Project-Parcel: 2023080027-003

Agent Name: GILBERT

Payment Amount: \$6,660.00 W-9 Obtained: YES NO

PAYMENT FOR: [] ROE [] LAYDOWN YARD LEASE [x] EASEMENT

PAYMENT OPTIONS: (Select One) [] CHECK OR [] ZELLE
FOR DEPOSIT ONLY ONE-TIME ELECTRONIC PAYMENT

Payable To:

Street Address:

City, State, Zip:

Phone Number:

Phone Number is needed for both Fedex and Zelle. Zelle payments- use U.S. mobile number associated with Zelle Account.

E-mail Address:

Email is needed for both Fedex and Zelle. Zelle payments- use email associated with Zelle Account.

By selecting one of the payment options, I hereby authorize payment by the chosen method.

- By selecting the CHECK option, I understand that a paper check will be delivered by Federal Express to the street address provided on this form. I UNDERSTAND THE CHECK IS FOR DEPOSIT ONLY.
Check should not be deposited until after 24 hours to ensure verification processes have cleared both Bank of America and Georgia Power Company.
By selecting the ZELLE option, I understand that I will receive a notification via e-mail or text with instructions for completing the electronic payment from Bank of America. This should be accepted within 2-4 business days to avoid cancellation. I understand that I am responsible for associating the provided notification method with my bank account by following the instructions in the notification message and/or contacting my bank for assistance. ZELLE will be issued by mobile number.
By selecting the ZELLE option, I understand that it is my responsibility to provide accurate information on this form for the Zelle payment. Georgia Power Company is not responsible for reissuing funds that have been inaccurately delivered due to incorrect information provided on this form.

Prior to issuing payments of \$600 or more, I understand that I must complete a W-9 form as required by the IRS and I may be eligible to receive a 1099-S for tax filing. Please visit IRS.GOV for instructions on how to file.

All Parties required to sign the associated easement(s) must also sign below, with a non-electronic signature.

Owner's Signature: _____ Date: _____
Owner's Signature: _____ Date: _____
Owner's Signature: _____ Date: _____
Owner's Signature: _____ Date: _____