



HALL BOOTH SMITH, P.C.
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July 17, 2025

VIA Email: Yolonda.Love@dekalbschoolsga.org

Yolonda Love
Procurement Manager III, Capital Projects
DeKalb County Board of Education
Vendor Services Department
1701 Mountain Industrial Blvd.
Stone Mountain, GA 30083

Re: *RFP No. 25-752-009, Security Vestibules and Gymnasium HVAC Systems for Wynbrooke Elementary*

Dear Ms. Love:

We are in receipt of the proposal documents for the above-referenced projects. As required by Ga. Comp. R. & Reg. 160-5-4-.15(2)(d) (Georgia Board of Education Rule FED(2)), we have reviewed the bidding documents and find that the solicitation complies with the provisions of O.C.G.A. §§ 36-91-20 and -21, as to form. However, please be aware that should the solicitation documents be modified prior to posting, we will need to review the documents again to ensure compliance with the above-referenced statutes and regulations.

As always, should you have any questions or concerns, please do not hesitate to contact me at your convenience.

Sincerely yours,
HALL BOOTH SMITH, P.C.

/s/ Mariel E. Smith
Mariel E. Smith, Esq. for the Firm

cc: H. Eric Hilton, Esq
Imani Redd, Esq.
Belinda Quillet

1301 1ST AVENUE, SUITE 100, COLUMBUS, GA 31901

Request for Legal Assistance

ATTORNEY – CLIENT COMMUNICATION

PLEASE SUBMIT COMPLETED REQUEST FORM TO
DCSD OFFICE OF LEGAL AFFAIRS

DATE RECEIVED: _____
MATTER ASSIGNED TO: _____

*** This request is a confidential communication and should be treated as such ***

Topic: Legal Review and Approval

(e.g., contract review, policy matter, etc.)

Action/response required: Review and approve DCSD Project: Wynbrooke ES., RFP No 25-752-009

Date of request: July 14, 2025 Date by which a response is needed: July 17, 2025
(Allow 3 to 5 business days)

Background information: This project is for General Contracting Services for Wynbrooke Elementary School Security Vestibule and Gymnasium HVAC Systems.

Please attach/include any additional information/documents that are relevant to your request.

Attachment(s)? Yes No Description of attachments, if any: Pre-Advertisement Check List, Advertisement for Sealed Qualifications with all support documents.

Requested by: Yolonda C. Love Yolonda C. Love
Print Name Signature

Email: Yolonda_love@dekalbschoolsaa.org Telephone: 678-676-0268

Department: Finance

Cabinet Member authorizing the request: Erick Hofstetter, Chief Operating Officer

This item is approved as to form. Yes No

Comments: Mouf E. dmta

Please copy on email: All that are copied on original email.

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