



Dr. Dan A. Sims, Superintendent

ACTION MEMORANDUM

To: Bibb County Board of Education, Dr. Dan A. Sims, Superintendent

From: Sam Kitchens, Assistant Superintendent of Operations
Dr. Elaine Wilson-Beverly, Executive Director of Procurement

Subject: RFP 26-020 Construction Manager at Risk Services for the Renovation of
Burdell-Hunt Elementary School

Summary

This memorandum requests approval for a firm to provide construction management at risk services for the renovation of Burdell-Hunt Elementary School.

Background

As part of the 2021 ESPLOST building program, the Board approved renovations to Burdell-Hunt Elementary School. This memorandum recommends a firm to provide the construction management at risk services for this project.

RFP 26-020 was released on September 24, 2025. A mandatory pre-proposal meeting was held at 4580 Cavalier Drive, Macon, GA 31220, on October 9, 2025, at 10:00 a.m. Six (6) construction companies were present to receive all information pertaining to this project. However, only two (2) of these construction companies submitted proposals. The deadline for submitting proposals was October 24, 2025, at 8:00 a.m. The two (2) proposals were reviewed based on criteria set forth in the RFP. The results of the review are listed in Table 1 below.

Recommendation

It is recommended that the Bibb County Board of Education authorizes the Superintendent to enter into contract with ICB Construction Group, Macon, GA, to provide construction management at risk services for renovations at Burdell-Hunt Elementary School. The funds will be paid out of 2021 ESPLOST.



Dr. Dan A. Sims, Superintendent

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Superintendent's Comments and Approval

Superintendent's Signature	Approved / Not Approved
Dr. Dan A. Sims	Approved

TABLE I:

**RFP 26-020 CM at Risk – Burdell- Hunt
Scoring Summary
Active Submissions**

	Total	Base Proposal Lump Sum Price	Offeror Overview	Related Experience	Qualified Experience Personnel	Offeror Evaluation	BCSD Questionnaire Final Submittal
Supplier	/ 100 pts	/ 25 pts	/ 15 pts	/ 20 pts	/ 20 pts	/ 20 pts	Pass/Fail
ICB Construction Group, Inc. (F17)	95.5	23.25	13.5	19.25	19.75	19.75	Pass
Sheridan Construction (D47)	88	15	14.5	19.75	19.5	19.25	Pass