



Dr. Dan A. Sims, Superintendent

ACTION MEMORANDUM

To: Board of Public Education for Bibb County ("Board")
Dr. Dan A. Sims, Superintendent

From: Sam Kitchens, Assistant Superintendent of Operations
Dr. Elaine Wilson-Beverly, Executive Director of Procurement

Subject: RFP 26-024 General Contractor Services for LED Exterior School Signs

Summary

This memorandum requests approval for a firm to provide the general contractor services for the installation, training and support of LED Exterior School Signs at various schools.

Background

This memorandum recommends a firm to provide the general contractor services for this project which include LED displays, communication software, parts and labor, training and services of equipment at Bernd, John R. Lewis, Veterans, Alexander II, Heritage, Hartley and Springdale Elementary Schools, Weaver Middle School, Hutchings College & Career Academy and Westside High School.

RFP 26-024 was released on October 10, 2025. A mandatory pre-proposal meeting was held at 4580 Cavalier Drive, Macon, GA 31220, on October 21, 2025, at 10:00 a.m. Two (2) companies were present to receive all information pertaining to this project. Both of the two (2) of companies submitted proposals. The deadline for submitting proposals was November 3, 2025, at 8:00 a.m. The two (2) proposals were reviewed based on criteria set forth in the RFP. The results of the review is listed in Table 1 below.

Recommendation

It is recommended that the Bibb County Board of Education authorizes the Superintendent to enter into contract with The Sign Store, Macon, GA, to provide general contractor services for implementation of new LED Exterior School Signs at seven (7) elementary, one (1) middle and two (2) high schools. The funds will be paid out of 2021 ESPLOST.



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Superintendent's Comments and Approval

Superintendent's Signature	Approved / Not Approved
Dr. Dan A. Sims	Approved

TABLE

26-022 RFP General Contractor – LED Exterior School Signs
Scoring Summary

Active Submissions

	Total	Bid Forms	Lump Sum Pricing - Cost	Company Overview	Project Timeline	Experiences
Supplier	/ 100 pts	Pass/Fail	/ 50 pts	/ 10 pts	/ 20 pts	/ 20 pts
The Sign Store Online Inc	92	Pass	46.67	9.333	18.33	17.67
Metro LED LLC	65	Pass	24.67	9.333	12.67	18.33