

A. Lee Parks, Jr.  
lparks@pcwlawfirm.com

December 10, 2025

*Via Email: norman\_c\_sauce@dekalbschoolsga.org*

Dr. Norman C. Sauce III  
Interim Superintendent  
DeKalb County School District  
1701 Mountain Industrial Boulevard  
Stone Mountain, Georgia 30083

*Via Email: eric\_hilton@dekalbschoolsga.org*

H. Eric Hilton, Esq.  
Chief Legal Officer  
DeKalb County School District  
1701 Mountain Industrial Boulevard  
Stone Mountain, Georgia 30083

**Re: Engagement of Parks, Chesin & Walbert, P.C.  
with Respect to Representation**

Dear Sirs:

Thank you for the continued privilege of representing the DeKalb County School District. This letter updates our engagement letter of February 22, 2023 and sets forth the terms of Parks, Chesin & Walbert's ("Firm") agreement to represent the interests of the DeKalb County School District ("District") with regard to any future proceedings filed by the City of Atlanta in the case *City of Atlanta et al. v. DeKalb County School District and Atlanta Independent School System*, Superior Court of Fulton County, Georgia, Civil Action File No. 2022CV373394, and other annexation issues as well as any additional matters which the District assigns to the Firm.

**Terms**

**A. Invoicing Fees and Expenses**

The Firm will record the time spent by its attorneys and paralegals ("Fees"), and provide you with an itemized statement on a monthly basis. The hourly rates the Firm charges for legal services are attached to this letter as Exhibit 1. The Firm will also bill the District for any expenses incurred in the course of this engagement, including for example,

travel expenses, court costs, filing fees, expert fees, and copying charges. The District is responsible for all fees and expenses incurred regardless of the outcome of this matter. Payment is due within thirty (30) days of your receipt of the invoice.

**B. Conflicts**

The Firm confirms that it currently has no legal conflict that might affect its ability to represent you in this matter.

**C. Miscellaneous Terms**

***Complete Agreement.*** This letter represents the complete agreement regarding the Firm's representation of the District.

***Termination of Representation.*** The District may terminate the Firm's representation at any time and for any reason, by notifying the Firm in writing of any such termination. The Firm reserves the right to withdraw from its representation for any reason permitted or required under the Georgia Code of Professional Responsibility.

***File Retention and Destruction.*** At the conclusion of the Firm's representation, the District will be given an opportunity to take possession of all original documents relating to the representation. If the District prefers the Firm to retain the documents, the Firm will retain those portions of the case files it deems to be material either in hard copy or in electronic format for a period of seven (7) years following the conclusion or termination of the representation. Thereafter, the Firm will destroy all such materials unless you have provided advance written notice that you wish to take possession of them.

**Conclusion**

Our goal is to provide the District with the highest level of service, personal attention, and legal skill. After reviewing this letter, let me know if you have any questions or concerns. If not, please indicate the District's acceptance of the terms of our engagement by signing the letter in your capacity as Superintendent and returning the original to me.

With best regards, I am

Very truly yours,

A handwritten signature in black ink, appearing to read "A. Lee Parks". The signature is stylized with loops and a long horizontal stroke at the end.

A. Lee Parks

Dr. Norman C. Sauce III  
H. Eric Hilton, Esq.  
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Page 3 of 4

*By my signature below, I warrant and represent that I am duly authorized to execute this agreement on behalf of the DeKalb County School District and that I have read, understand, and agree to be bound by the terms of the foregoing agreement.*

By: \_\_\_\_\_  
Dr. Norman C. Sauce III  
Interim Superintendent

Date: \_\_\_\_\_

ALP:kt  
Enclosure

cc: Melanie V. Slaton, Esq.  
General Counsel, DeKalb County Board of Education  
Via Email: [mmlaton@hallboothsmith.com](mailto:mmlaton@hallboothsmith.com)

**EXHIBIT 1**  
**HOURLY FEE SCHEDULE**

A. LEE PARKS, JR.	\$400.00
M. TRAVIS FOUST	\$400.00
ASSOCIATE ATTORNEYS	\$300.00
PARALEGAL	\$125.00