



October 29, 2025

RE: Sourcing Efforts Letter – RFP 25-752-009 Wynbrooke ES Security Vestibule & Gymnasium HVAC

Greetings,

Because the procurement process is constantly evolving and improving, the Purchasing Department has developed a new customer service feature. The Purchasing Department is now providing a summary of sourcing efforts to the internal client for RFP 25-752-009 Wynbrooke ES Security Vestibule & Gymnasium HVAC Systems

The Purchasing Department's efforts include:

- 1) RFP 25-752-009 was posted to IonWave on July 24, 2025.
- 2) RFP 25-752-009 was advertised in the *Champion Newspaper* on 7/24/25, 8/7/25, 8/14/25, and 8/21/25.
- 3) Electronic notification sent to 208 vendors from the DCSD Vendor Bid List.
- 4) Electronic notification sent to 478 vendors through the State of GA Procurement Registry.
- 5) Electronic notification sent to 365 vendors through IONWAVE.

If you are aware of any additional sourcing engines, please let us know so we may include those in our process.

Four (4) Proposals were reviewed and three (3) deemed responsive to the requirements of the solicitation.

Please feel free to reach out to me at 678 676-0120 with any questions or concerns.

Regards,

Carla L. Smith

Carla L. Smith
Executive Director, Vendor Services
CLS\lw

c: Mr. Erick Hofstetter, Operations
Mr. Keith Ball, Operations