



November 18, 2025

REVISED

VIA EMAIL: [governmentsales@samtell.com](mailto:governmentsales@samtell.com)

Sam Tell & Son, Inc.  
301 North Street  
Bluefield, WV 24701  
ATTN: Marc Tell, CEO

**Reference:** Bid No. 25-27 Large Kitchen Equipment

Greetings:

The DeKalb County School District ("DCSD") desires to renew the award of the items listed below on **Bid No. 25-27 Large Kitchen Equipment** for one (1) year on the same terms, conditions and pricing as stated your **quote #105492** for the items listed below. The purpose of this letter is to obtain **Sam Tell & Son, Inc.'s** acceptance of DCSD's offer to renew the award of Bid No. 25-27.

Item Numbers: 6, 12, 13, 17-19, 21, 22, 25-28, 46 and 74-78  
1, 3, 5, 9, 11, and 39

The renewal is subject to the DeKalb County Board of Education's ("Board") approval and will be effective from March 11, 2026, through March 10, 2027. Of course, we will notify you once the Board has approved the renewal. DCSD appreciates **Sam Tell & Son, Inc.'s** consideration of this offer to renew the award of Bid No. 25-27.

If accepted, please submit a copy of your company's proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below and email both documents no later than Wednesday, November 12, 2025, to [sharmaine.greenland@dekalbschoolsga.org](mailto:sharmaine.greenland@dekalbschoolsga.org). Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included.

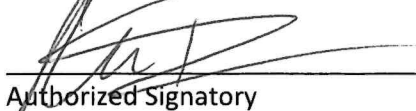
Best regards,

*Carla L. Smith*

Carla L. Smith  
Executive Director, Vendor Services  
CLS/smg  
c: Dr. Connie Walker  
Ms. Teresa Adams

**ACKNOWLEDGMENT**

**Sam Tell & Son, Inc.** hereby accepts DeKalb County School District's offer to renew the award of Bid No. 25-27 Large Kitchen Equipment at the same prices, terms, and conditions as the original award, until March 10, 2027. **Sam Tell & Son, Inc.** understands that this acceptance is subject to the approval of the DeKalb County Board of Education.

  
\_\_\_\_\_  
Authorized Signatory

11/19/25  
\_\_\_\_\_  
Date

Marc Tell  
\_\_\_\_\_  
Name (Typed or Printed)

CEO  
\_\_\_\_\_  
Title of Authorized Signatory