

**CHRONOLOGY OF THE AGENDA ITEM
RFP 25-752-004**

Capital Improvement Program Planning and Management Services

Scope:

Contract Renewal of RFP 25-752-004 - Capital Improvement Program Planning and Management Services to Hoar Program Management LLC (HPM) to provide management of the DCSD capital improvement program projects, data collection and planning for the next funding cycle, E-SPLOST VII (July 2027).

Contract/Renewal Term:

The initial contract term is from June 1, 2025, through May 31, 2026, with options for renewal for up to four (4) years through May 31, 2030.

The terms are as follows:

- Initial Contract term – June 1, 2025 – May 31, 2026 -Not to Exceed \$5,630,326
- Yr. 1 Renewal – June 1, 2026 – May 31, 2027 - Not to Exceed - **\$6,343,280.20.**

Solicitation Process:

On October 31, 2024, a Request for Proposals (“RFP”) was issued for Capital Improvement Program Planning And Management Services.

On December 10, 2024, proposals were received from two (2) firms. Both proposals were responsive and evaluated by a selection committee. Both firms were short-listed and recommended by the selection committee to be interviewed. Interviews were conducted on December 20, 2024. Hoar Program Management LLC (HPM) submitted the most responsive and responsible proposal for program management services.

Award Process:

Initial Contract Award

At its business meeting on January 24, 2025, The DeKalb County Board of Education approved the award of RFP 25-752-004 for Program Management Services to Hoar Program Management LLC for an initial one-year term with four (4) one-year options to renew subject to Board approval on a year-to-year basis.

Renewal #1

This agenda item seeks Board approval to extend **HPM’s** contract for a one (1) year renewal period, June 1, 2026, through May 31, 2027.