



January 30, 2026

RE: Sourcing Efforts Letter – **RFP 26-718 Board Attorney Legal Services**

Mr. Eric Hilton,

Because the procurement process is constantly evolving and improving, the Purchasing Department has developed a new customer service feature. The Purchasing Department is now providing a summary of sourcing efforts to the internal client for RFP 26-718 Board Attorney Legal Services.

The Purchasing Department's efforts include:

- 1) RFP 26-718 was posted to IonWave on November 13, 2025.
- 2) RFP 26-718 was advertised in the *Champion Newspaper* on November 13, 2025, and November 20, 2025.
- 3) Electronic notification sent to 13 vendors from the DCSD Vendor Bid List.
- 4) Electronic notification sent to 401 vendors through the State of GA Procurement Registry.
- 5) Electronic notification sent to 751 vendors through IonWave.

If you are aware of any additional sourcing engines, please let us know so we may include those in our process.

Four (4) proposals were received and four (4) deemed responsive to the requirements of the solicitation.

Please feel free to reach out to me at 678-676-0120 with any questions or concerns.

Regards,

*Carla L. Smith*

Carla L. Smith  
Executive Director, Vendor Services

CLS\WFC

c: Mr. Glinton Darien