

SERVICE AGREEMENT
BETWEEN THE
DEKALB COUNTY SCHOOL DISTRICT
AND
CDW Government, LLC

Project Name: Computer Devices, Accessories and Associated Services

**Service Provider Address: 230 North Milwaukee Avenue
Vernon Hills, IL 60061**

ITB No.: 25-599

Description: Computer Devices, Accessories and Associated Services

THIS SERVICES AGREEMENT and the below referenced documents attached as Exhibits (hereinafter the "Service Agreement") is made and entered into by and between the **DeKalb County School District** (hereinafter the "DCSD") whose address is **1701 Mountain Industrial Boulevard, Stone Mountain, Georgia 30083** and **CDW Government, LLC**, (hereinafter the "Service Provider") whose physical address is **230 North Milwaukee Avenue, Vernon Hills, IL 60061**. DCSD and Service Provider are referred to herein collectively as the "Parties" and individually as a "Party."

WHEREAS, DCSD desires to retain the services of a competent and qualified Service Provider to provide Computer Devices, Accessories, and Associated Services; and

WHEREAS, the DCSD has solicited for these services via an advertised request for proposals and has received responsive proposals thereto; and

WHEREAS, after review and consideration of all responsive proposals, DCSD intends to engage the Service Provider to provide Catalog Discount Plumbing Supplies, Parts and Equipment; and

WHEREAS, the Service Provider remains agreeable to provide Computer Devices, Accessories, and Associated Services and represents that it is competent, qualified, capable, and prepared to do so according to the terms and conditions stated herein;

The Service Agreement consist of:

- a. This Service Agreement (Agreement for Services);
- b. Invitation to Bid (ITB) No. **25-599 (Exhibit A)**;
- c. The Service Provider's Proposal to the above-numbered ITB, including pricing, and any applicable Scope of Services and any applicable Payment and Payment Terms Schedule attached except that objections or amendments by Service Provider that have not been explicitly accepted by DCSD in writing in this Service Agreement shall not be included in this Service Agreement and shall be given no weight or consideration; **(Exhibit B)**;
- d. Board Directive originally dated **March 10, 2025 (Exhibit C)**; and
- e. Notice of Award dated **April 14, 2025 (Exhibit D)**.

This Service Agreement together with the aforementioned exhibits collectively forms **the Service Agreement**. All prior and contemporaneous negotiations and Service Agreements between the Parties on the matters contained in this Service Agreement are expressly merged into and superseded by this Service Agreement. DCSD shall not be bound by any additional terms and conditions, including but not limited to, terms and conditions related to any provided service or good, limitations of the Service Provider's liability or any other third party's liability, limitation of warranties, packaging, invoices, service catalog, brochure, technical data sheet, electronic disclosures, electronic Service Agreements, or other document which attempts to impose any conditions at variance with or in addition to the terms and conditions of this Service Agreement.

Any inconsistency or conflict among the specific provisions of this Service Agreement shall be resolved as follows:

- a. First, by giving preference to the specific provisions of this Service Agreement and any change orders or modifications issued after execution of this Service Agreement;
- b. Second, by giving preference to the specific provisions of the ITB attached hereto as **Exhibit "A;"**

- c. Third, by giving preference to the specific provisions of Service Provider’s Proposal, including pricing and any applicable Scope of Services and any applicable Payment and Payment Terms Schedule attached hereto as **Exhibit “B,”** except that objections or amendments by Service Provider that have not been explicitly accepted by DCSD in writing in this shall not be included in this Service Agreement and shall be given no weight or consideration.

NOW, THEREFORE, in consideration of the mutual promises, covenants and Service Agreements stated herein, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged by the Parties, DCSD and the Service Provider agree as follows:

ARTICLE 1

PARTIES TO THE SERVICE AGREEMENT

The DCSD’s address and its contact person are:

DeKalb County School District
1701 Mountain Industrial Boulevard
Stone Mountain, Georgia 30083

Attention: Ms. Carla Smith, Vendor Services Executive Director

Phone: 678-676-0133

Email: Carla_Smith@dekalbschoolsga.org

With a copy to:

DeKalb County School District
1701 Mountain Industrial Boulevard
Stone Mountain, Georgia 30083

Attention: Dr. Devon Q. Horton, Superintendent

The Service Provider’s contact information is:

Company Name: CDW Government, LLC

Address: 230 N. Milwaukee Avenue
Vernon Hills, IL 60061

Contact Person: Dario Bertocchi

Title: Vice President Contracting Services

Phone: (203) 851-7049

Email: dariber@cdw.com

Any notice or consent required to be given by or on behalf of any Party hereto to any other Party hereto shall be in writing and shall be sent to DCSD or to the Service Provider by (a) registered or certified United States mail, return receipt requested, postage prepaid, (b) personal delivery, or (c) overnight courier

service. All notices sent to the above addresses shall be binding unless said address is changed, and provided in writing to the other Party, no less than fourteen days before such notice is sent.

ARTICLE 2

DURATION OF AGREEMENT

2.1 **Agreement Term. Agreement Term.** The term of this Service Agreement begins on the date executed by the last Party to execute below (hereinafter the "Effective Date"). The performance period for this Service Agreement shall terminate on _____.

2.2 **Agreement Renewal.** In addition to the base period, there are four (4) one-year optional renewal terms (each a "Renewal Term") to be exercised at the sole discretion and approval of DCSD. Additionally, as required by O.C.G.A. § 20-2-506, this Service Agreement shall terminate absolutely and without further obligation on the part of DCSD at the close of the calendar year in which it was executed and at the close of each succeeding calendar year for which it may be renewed, but shall be automatically renewed for each subsequent calendar year during the term unless DCSD terminates this Service Agreement, by providing Service Provider with thirty (30) days advance notice of termination prior to the end of the calendar year. Renewal will depend upon the best interests of the DCSD, funding, and Service Provider's performance subject to the other termination methods available to the DCSD herein. Any respective obligations of Service Provider or DCSD hereunder which by their nature would continue beyond the termination, cancellation or expiration of this Agreement shall survive such termination, cancellation, or expiration.

2.3 **Total Obligation.** Pursuant to O.C.G.A § 20-2-506(b), it is agreed and understood that the Board of Education of DeKalb County has established a not-to-exceed amount for all Work to be performed under ITB 25-599, which includes an award to multiple vendors. Authorization for specific Work under the ITB to specific vendors who have been awarded work under the ITB shall be at the sole discretion of DCSD. The combined spend for the ITB across all of the awarded vendors shall not exceed the annual spend authorization set by the Board of Education of DeKalb County for the ITB. It is further agreed and understood that no work under this Agreement shall be authorized at such time that the collective spend under the ITB exceeds the total authorized not-to-exceed amount pursuant to the ITB. No work shall commence under this Agreement until the assigned vendor receives express written authorization from DCSD to commence its work to include a statement of estimated costs and date of completion of the subject work.

ARTICLE 3

SCOPE OF SERVICES

3.1 DCSD does hereby retain Service Provider to furnish those services and to perform those tasks (collectively, the "Services") as further described in (i) the DCSD's Request for Proposal 25-599, to include all attachments and addenda, attached hereto as Exhibit "A" and incorporated herein by reference; and (ii) the Service Provider's final responsive thereto, attached hereto as Exhibit "B" and incorporated into this Agreement by this reference. A complete copy of the Scope of Work section of ITB 25-599, to include the Service Provider's final responsive proposal, is attached as Exhibit "B" and made a part of this Service Agreement.

3.2 Service Provider shall be solely responsible for the professional quality, accuracy, competence, methodology, and the coordination of all Services performed pursuant to this Agreement.

3.3 DCSD's review, approval, or acceptance of any of the Service Provider's Services shall not be construed to: (i) operate as a waiver of any rights the DCSD possesses under this Agreement; or

(ii) waive or release any claim or cause of action arising out of the Service Provider's performance or nonperformance of this Agreement. The Service Provider shall always remain liable to the DCSD in accordance with applicable law for any and all damages to the DCSD caused by the Service Provider's breach of this Agreement.

ARTICLE 4

COMPENSATION

4.1 The Service Provider agrees that the total compensation for the initial term under this Service Agreement shall not to exceed \$36,403,901.30 as set forth in Exhibit "B" and Exhibit "C". There shall be no add-on charges of any kind.

ARTICLE 5

WORKING RELATIONSHIP

5.1 The Service Provider will function in cooperation with the DCSD's designated representative, which is set forth in Article 1 of this Service Agreement. The Service Provider will consult with the DCSD's representative before finalizing recommendations or taking action at Services milestones or other key decision points. The Service Provider shall fully cooperate with the DCSD and, if applicable, the DCSD's representative or designee. Such cooperation shall include, without limitation, providing any requested information to the DCSD's representative and advising, meeting with, consulting with, and coordinating with the DCSD's representative.

5.2 The DCSD shall have the right, at its sole discretion, to demand and require the Service Provider to remove any employee or subcontractor working for the Service Provider on the Services and to replace the employee or subcontractor without cost or liability to the DCSD.

5.3 For purposes of safety and otherwise, the Service Provider, at all times, shall ensure its ability to thoroughly and clearly communicate, in any and all necessary languages, with the DCSD representative and with the Service Provider's employees, agents, representatives, and subcontractors.

5.4 The Service Provider shall ensure that any and all electronic devices, computers, software, hardware, equipment and other similar and related items that are utilized by the Service Provider, or any entity or person under the Service Provider's supervision or control, do not harm, or allow harm, to the DCSD's computers, systems, networks, and technology. The Service Provider shall take any and all measures possible to protect the DCSD's computers, systems, networks, and technology from viruses and other malicious codes.

ARTICLE 6

INVOICING AND AGREEMENT PRICE

6.1 **Invoices.** The Service Provider shall submit invoices, to DCSD, for services rendered pursuant to the attached Exhibit "A" and Exhibit "B." Invoices will be paid by DCSD within thirty (30) days after receipt of the invoice from the Service Provider. All invoices shall be submitted by Service Provider shall be submitted to: Ms. Carla Smith, Executive Director Vendor Services, DeKalb County School District, 1701 Mountain Industrial Boulevard, Stone Mountain, Georgia, 30083.

6.2 **Agreement Price.** DCSD shall pay, and the Service Provider shall accept, as full and complete payment for the Contractor's timely performance of its obligations hereunder the fixed price listed in section 2.3. The price set forth in Paragraph 2.3 shall constitute the Agreement Price, which shall not be modified except where evidence acceptable to DCSD of changed market conditions and indices is produced. Such modification may only be made once per year and shall only become effective upon the renewal of the Agreement at the start of the subsequent year. Any such proposed price escalation /de-escalation must be presented in writing to DCSD, for approval, with substantiating proof to DCSD a minimum of ninety (90) days prior to taking effect.

ARTICLE 7

CANCELLATION OR TERMINATION BY DCSD

7.1 DCSD reserves the right to cancel or terminate this Service Agreement at any time for any reason, with notice in writing to the Service Provider. In the event of cancellation or termination, the DCSD shall pay to the Service Provider all compensation earned for actual services rendered. Any cancellation or termination by DCSD shall be effective within thirty (30) business days of the receipt of such cancellation or termination to Service Provider by DCSD.

7.2 Upon termination of this Service Agreement, the Service Provider shall:

- 7.2.1 Cease work under the Service Agreement and take all necessary or appropriate steps to limit disbursements and minimize costs
- 7.2.2 Immediately cease using and return to the DCSD, any personal property or materials, whether tangible or intangible, provided by the DCSD to the Service Provider
- 7.2.3 Cooperate in good faith with the DCSD and its employees, agents and contractors during the transition period between the notification of termination and the substitution of any replacement contractor(s); and
- 7.2.4 Immediately return to the DCSD any payments made by the DCSD for Services that were not delivered or rendered by the Service Provider.

ARTICLE 8

INDEPENDENT CONTRACTOR

8.1 The Service Provider and its employees shall perform as an independent contractor and not an employee or representative of the DCSD. The Service Provider retains sole and exclusive liability for all contributions, taxes or payments required to be made on account of the Service Provider's employees under federal or state income tax laws, unemployment and workers' compensation acts, social security acts, and all other legislation requiring employer contributions or withholdings.

8.2 The Service Provider shall maintain strict discipline among all personnel employed at DCSD, nor shall any person employed on any Services site have in his or her possession any drugs, alcohol or firearms. Unprofessional conduct, including but not limited to horseplay, wrestling, and fighting, shall not be permitted or allowed. No employee, subcontractor or representative of the Service Provider shall use any tobacco product while at any Services site, on any property owned by DCSD or at any function or event sponsored by or held on behalf of DCSD.

8.3 The Service Provider agrees that the Service Provider is not an employee of DCSD for purposes of the Patient Protection and Affordable Care Act, 42 U.S.C. § 18001, et seq. (“ACA”), or for any other purpose. The Service Provider agrees that the Service Provider will be responsible for reporting requirements under the ACA and certifies that the Service Provider has their own individual health plan coverage. The Service Provider agrees that the Service Provider shall make the necessary federal, state, and local filings and returns as required by law at the appropriate times, including, but not limited to, federal, state, and local income tax (including estimates), filings and returns required by the Self-Employment Contribution Act, and any other filing or return, required by federal, state, or local government. With respect to ACA compliance obligations, Service Provider acknowledges and agrees that:

- Service Provider is responsible for filing Form 1094-C and Form 1095-C with respect to all assigned workers assigned to DCSD;
- Service Provider is responsible for compliance with Internal Revenue Code Section 4980H with respect to assigned workers;
- If requested by DCSD in connection with any governmental audit or inquiry, Service Provider will cooperate in furnishing DCSD with detailed information on assigned workers as reasonably needed for DCSD to respond to such audit or inquiry, and at no additional charge;
- Service Provider will offer health plan coverage to assigned workers (and their dependents) that complies with the ACA's minimum value and affordability requirements and, during the term of their staffing Service Agreement; and
- In addition to any existing indemnification obligations set forth in Article 20, herein, Service Provider agrees to reimburse DCSD for any penalty or tax imposed against DCSD with respect to any assigned worker, and to indemnify and hold harmless DCSD against all liabilities, penalties and fees that may be imposed upon DCSD, under Internal Revenue Code Section 4980H(a) or (b); *provided* that DCSD will provide prompt notice to Service Provider of its receipt of any notice of assessment of penalty or taxes under Code Section 4980H and Service Provider will cooperate fully with DCSD in contesting such assessment and accepting responsibility for its assigned workers.

ARTICLE 9

RESPONSIBILITY FOR SERVICES

9.1 In the performance of this Agreement, the Service Provider warrants that it shall consistently render its best efforts and shall exercise that degree of skill and care which others would exercise in like circumstances and that its Services will be performed without errors or omissions. Service Provider shall be responsible for the accuracy of its Services and any error and/or omission made by the Service Provider in any work under this Agreement, and Contract. Services performed by the Service Provider shall be subject to review and acceptance in stages as required by DCSD. Acceptance shall not relieve the Service Provider of its professional obligation to correct, at Service Provider’s own expense, any errors in the Services.

9.2 If Services performed by the Service Provider fail to meet the standards set forth in Paragraph 9.1, DCSD may elect to have the Service Provider re-perform, or cause to be re-performed, at no cost to DCSD any of the Services which fail to meet said standards where: (i) such failure appears during the performance of the Service Provider's Services or within one year from the date of completion of the Service Provider's Services, and (ii) DCSD notifies Service Provider of any such failure within sixty (60) days of the time that the failure becomes apparent. This Paragraph 9.2 shall not be interpreted to limit the right of DCSD to pursue and obtain any and all other remedies against the Service Provider at law or in equity.

9.3 Service Provider warrants that any goods to be produced to or delivered to Owner during the course and scope of work for these Services will be of merchantable quality, free from defects in materials and workmanship.

9.4 DCSD acknowledges that the Service Provider shall be entitled to rely on the accuracy and currency of information supplied by DCSD or by any of the Owner's contractors or consultants, or available from generally accepted reputable sources.

9.5 DCSD MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED.

ARTICLE 10

OWNERSHIP OF WORK PRODUCT

10.1 Any reports, recommendations, estimates, specifications, drawings, technical data, sketches, computer software, and all other information developed, created, procured or requested by the Service Provider in connection with its performance under this Service Agreement (the "Information") shall be the property of the DCSD. In entering into this Service Agreement, the Service Provider hereby transfers to the DCSD all right, title, and interest, including the copyright, in and to the Information.

10.2 Any reports, recommendations, estimates, specification, drawings, technical data, sketches, computer software, and all other information developed by equipment vendors or other third parties that relate to the Services shall be the property of the DCSD. This provision shall not act to transfer rights of DCSDs of standard software or specification packages for which copyright is retained by the developer.

10.3 All original technical data, evaluations, reports and other work product of the Service Provider shall be delivered to the DCSD upon the completion, cancellation or termination of Services under this Service Agreement within three (3) business days of such completion, cancellation or termination. The Service Provider may retain one (1) copy of all documents produced by the Contractor for its permanent file.

ARTICLE 11

ACCOUNTING AND RECORDS

11.1 The Service Provider shall maintain a system of accounting and record keeping for all Services. Further, the Service Provider will allow the DCSD's inspection of necessary supporting receipts and documentation for audit purposes for a period of seven (7) years after completion of Services provided under this Service Agreement.

ARTICLE 12

COMPLIANCE WITH LAWS

12.1 The Service Provider shall comply with all federal, state and local laws, regulations, ordinances, and DeKalb County Board of Education policies that are in any way applicable to the performance of its Services under this Service Agreement including but not limited to laws governing health, safety, the protection or preservation of the environment, and occupational licensing.

ARTICLE 13

EQUAL EMPLOYMENT OPPORTUNITY

13.1 The Service Provider will not discriminate against any worker, employee or applicant for employment because of race, color, religion, sex, national origin, age, citizenship status, veteran status, sexual orientation or handicap. The Service Provider will take affirmative action to ensure that applicants are employed, and that workers are treated during employment, without regard to their race, color, religion, sex, national origin, age, citizenship status, veteran status, sexual orientation or handicap. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment, or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

ARTICLE 14

CONTINGENCY FEES

14.1 The Service Provider represents that it has not employed and shall not employ any person other than its own principals and employees to solicit this Service Agreement or any contract with the DCSD, and that it has not and shall not pay any person other than its own principals and employees any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this Service Agreement or any other contract with the DCSD

ARTICLE 15

SUBCONTRACTORS

15.1 Service Provider shall manage all work and Services performed under this Service Agreement. Upon the DCSD's prior written consent, the Service Provider may subcontract all or part of the Services to be provided. In such event, the rights and obligations of the Service Provider and the DCSD will not be diminished.

15.2 All of the Service Provider's Subcontractors shall be directly responsible to Service Provider and shall be under the Service Provider's direct supervision. The Service Provider shall be as fully responsible and accountable to DCSD for the acts and omissions of its Subcontractors and of persons either directly or indirectly employed by Subcontractors in the performance of Services under this Service Agreement as the Service Provider is for the acts and omissions of persons it directly employs. Other than DCSD being a third-party beneficiary to any Service Agreement between the Service Provider and its Subcontractors, no other contractual relationship between DCSD and any subcontractor is created by any provision contained in this Service Agreement.

15.3 If the Service Provider utilizes Subcontractor(s) with respect to this Service Agreement then the Service Provider will require Subcontractor(s) to comply with all terms and conditions of this

Service Agreement including, but not limited to the insurance requirements. The Contractor shall require all Subcontractors to supply a certificate of insurance as required herein before the Subcontractor commences any work.

ARTICLE 16

SUCCESSORS AND ASSIGNS

16.1 The Service Provider shall not assign its rights hereunder, excepting its right to payment, nor shall it delegate any of its duties hereunder without the written consent of the DCSD. Subject to the provisions of the immediately preceding sentence, each Party hereto binds itself, its successors, assigns and legal representatives to the other and to the successors, assigns and legal representatives of such other Party.

ARTICLE 17

INSURANCE

17.1 The Service Provider and all Subcontractors shall maintain insurance in the types and coverage amounts shown below, which insurance shall provide coverage for Service Provider during the term of this Service Agreement. Prior to the date the Service Provider signs this Service Agreement, the Service Provider shall provide the DCSD with (i) an endorsement from the insurer naming the DeKalb County School District and The DeKalb County Board of Education as an additional insured under the liability policies and (ii) certificate(s) verifying that these insurance coverages and limits are in force. Additional certificates of insurance shall be provided whenever individual policies are renewed (or replaced) on their anniversary date and at such other times as the DCSD requests.

17.2 If the Service Provider is a joint venture involving two (2) or more entities, then each independent entity shall satisfy the limits and coverages specified below or the joint venture will be a named insured under each respective policy specified.

17.3 The insurance requirements of this Contract are:

Type of Insurance	Coverage Limits
Workers Compensation	\$1,000,000
Employer’s Liability	\$1,000,000 annual aggregate
Comprehensive General Liability Including Contractual Liability, Bodily Injury and Property Damage	\$2,000,000 annual aggregate \$1,000,000 per occurrence
Comprehensive Auto Liability Bodily Injury and Property Damage Covering Owned, Hired and Non-Owned Autos	\$3,000,000 per accident
Professional Liability	
Umbrella or Excess Insurance	\$5,000,000 annual aggregate

17.4 The Service Provider waives all rights, including rights of subrogation, against the DCSD

and its respective directors, officers, partners, Board Members, officials, agents, insurers, subcontractors, consultants and employees for damages covered by any type of insurance during and after the completion of the Work.

- 17.5 Certificates of Insurance must be executed with the following provisions:
- (a) Certificates to contain policy number, policy limits, and policy expiration date of all policies issued in accordance with this Service Agreement;
 - (b) Certificates to contain the project number, location of property, name of property and operations information to which the insurance applies;
 - (c) Certificates are to be issued to:
DeKalb County School District
DeKalb County Board of Education
1701 Mountain Industrial Blvd.
Stone Mountain, GA 30083
Attention: Risk Management Department
 - (d) Certificates shall state that the policy or policies shall not expire, be cancelled or altered without at least thirty (30) days prior written notice to the DCSD.
 - (e) Service Provider shall be responsible and have the financial wherewithal to cover any deductibles or retentions included on the certificate of insurance.

ARTICLE 18

ILLEGAL IMMIGRATION REFORM AND ENFORCEMENT ACT OF 2011

18.1 The Illegal Immigration Reform and Enforcement Act of 2011 applies to and is a requirement for all DCSD Contracts for physical performance of services (i.e. public works contracts).

18.2 Service Provider's compliance is set forth in Exhibit "B". The Service Provider warrants and represents that evidence of the Service Provider and their subcontractor(s)' compliance by completing the following forms is included in Exhibit "B" and incorporated herein as reference:

- (a) Immigration and Security Certification
- (b) Contractor Affidavit
- (c) Subcontractor Affidavit
- (d) Sub-Subcontractor Affidavit

ARTICLE 19

TERMINATION FOR CAUSE

19.1 Either Party hereto may terminate this Service Agreement upon giving seven (7) days prior written notice to the other Party in the event that such other Party substantially fails to perform its material obligations set forth herein. Any Party seeking to terminate this Service Agreement for cause shall, as a condition precedent to the termination of this Service Agreement, provide the other Party written notice specifically describing its failure to perform its material obligations and allow that Party thirty (30) days after receipt of the notice in which to cure any performance deficiency.

ARTICLE 20

INDEMNIFICATION

20.1 The Service Provider agrees to hold harmless and indemnify the DCSD, its Board, officers, employees and representatives (herein "Released Parties") from and against any and all liability,

claims, actions, causes of action, losses, damages, demands, suits, judgments, costs and expenses arising out of bodily injury (including death) to persons, damage to property, or financial loss, including, but not limited to, any and all costs, expenses, legal fees and liabilities, incurred in and about investigation, defense or prosecution thereof, to the extent caused in whole or in part by a negligent act, error or omission of the Service Provider or any subcontractor(s), or as a result of defective Services under this Service Agreement. Notwithstanding anything to the contrary in this Agreement, Service Provider shall not be liable for, or have any duty of indemnification with respect to any acts or omissions of DCSD.

20.2 The Service Provider further agrees to release, indemnify, defend and hold harmless the Released Parties from any and all claims, demands, rights, liabilities and causes of action inuring to the Service Provider from events over which the Released Parties exercise no control. The Service Provider further agrees to indemnify, defend and hold harmless the Released Parties from any and all claims, demands, rights, liabilities and causes of action arising out of Service Provider's negligent performance under this Agreement.

ARTICLE 21

AGREEMENT ADMINISTRATION

21.1 DCSD and the Service Provider have each appointed certain individuals whose names and phone numbers appear in Article 1 to be their respective representatives in the administration and performance of this Service Agreement. The DCSD's representative shall have no power or authority to change this Service Agreement, or to execute or agree to any change orders. The DCSD may change its representative or declare a designee by written notice to the Service Provider.

21.2 To be binding against the DCSD, and as a condition precedent thereto, any addition, deletion or modification to the terms of this Service Agreement must be in writing and signed by the DCSD. The Service Provider acknowledges that the DCSD does not, and will not be deemed to, waive this condition precedent under any circumstances.

21.3 Failure of the DCSD or the Service Provider to insist in any one or more instances on performance of any of the terms and conditions of this Service Agreement, or to exercise any right or privilege contained in this Service Agreement or the waiver of any breach of the terms and conditions of this Service Agreement, shall not be considered as creating or constituting a waiver of any such terms, conditions, rights or privileges, and the same shall continue and remain in force and effect.

21.4 The Service Provider and the DCSD will adhere to all applicable health and safety laws, rules and regulations including Occupational Safety and Health Administration's ("OSHA") Rules and Regulations effective at the time the work was performed.

21.5 This Service Agreement shall be governed by the laws of the State of Georgia.

ARTICLE 22

PUBLIC RECORDS

22.1 The laws of the State of Georgia, including the Georgia Open Records Act, as provided in O.C.G.A. Section 50-18-70 et seq., require procurement records and other records to be made public unless otherwise provided by law.

ARTICLE 23

FORCE MAJEURE

23.1 The Service Provider will not be responsible or liable in any way for delay or failure to perform its obligations under this Service Agreement during any period which performance is prevented or hindered by conditions reasonably beyond its control, acts of God, fire, flood, and other unusually adverse weather conditions, war, embargo, explosions, riots, laws, rules, regulations and order of any governmental authority.

ARTICLE 24

CAPTIONS

24.1 The headings in this Service Agreement are for the convenience of the Parties hereto and shall in no way affect the construction or interpretation of this Service Agreement or any part hereof.

ARTICLE 25

ENTIRE SERVICE AGREEMENT

25.1 This Service Agreement constitutes the entire and exclusive Service Agreement between the Parties with reference to the Services and supersedes any and all prior communications, discussions, negotiations, understandings, or Service Agreements. This Service Agreement may be amended only by a writing signed by both the DCSD and the Service Provider. The signature of Service Provider below, represents to DCSD that he/she is duly authorized to execute and deliver this Service Agreement on behalf of Service Provider.

ARTICLE 26

MISCELLANEOUS

26.1 Unless otherwise expressly provided to the contrary in this Service Agreement, the term “day” shall mean calendar day.

26.2 Any claim, dispute or other matter in question arising out of or related to this Service Agreement shall be subject to mediation as a condition precedent to the institution of legal or equitable proceedings by either party. The DCSD and Service Provider shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Mediation Rules of the American Arbitration Association currently in effect. Request for mediation shall be filed in writing with the other Party to this Service Agreement and with the American Arbitration Association. The request may be made concurrently with the filing of a civil action but, in such event, mediation shall proceed in advance of legal or equitable proceedings, which may be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by Service Agreement of the parties or a court order. The Parties shall share the mediator’s fee and any filing fees equally. The mediation shall be held in the place where the Services is located, unless another location is mutually agreed upon. Subject to the express approval of the DeKalb County Board of Education, agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

26.3 The exclusive venue for any civil action arising out of or related to this Service Agreement shall be in the federal, superior, or state courts of DeKalb County, Georgia. If any civil action

is instituted to interpret, enforce or rescind this Service Agreement, the prevailing party in such lawsuit shall be entitled to recover, in addition to any other relief awarded, its reasonable attorney fees and other fees, costs, and expenses of every kind, incurred in connection with the lawsuit.

26.4 If any provision of this Service Agreement or the application thereof to any person or circumstance shall to any extent be held invalid, then the remainder of this Service Agreement or the application of such provision to persons or circumstances, other than those as to which it is held invalid, shall not be affected thereby, and each provision of this Service Agreement shall be valid and enforced to the fullest extent permitted by law.

26.5 This Service Agreement may be executed in several counterparts, each of which shall be deemed an original, and all such counterparts together shall constitute one and the same Service Agreement. A scanned or photocopy of an original signature shall be deemed an original for purposes of this Service Agreement.

26.6 Service Provider, and all personnel of Service Provider, agree to a background check. The Service Provider, and all personnel of Contractor, shall undergo the same criminal background check, within the last 365 days, as required by DCSD employees. Such background checks will be performed by DCSD at the expense of the Service Provider. Additionally, any charges against the Service Provider, or personnel, may be deemed unacceptable in DCSD's sole discretion regardless of whether dismissed, expunged, sealed, removed from the record, treated as a "first offender" or dead docketed. Upon receipt and evaluation of DCSD's background check results, DCSD may demand that the personnel named in the check result, not provide services to DCSD premises. Any failure of the Service Provider, or personnel, to obtain a criminal records background check through DCSD, as stated herein, may result in termination of any resulting contract between Service Provider and DCSD. Confirmation of background checks must be submitted in writing prior to commencement of any services to DCSD to: Ms. Carla Smith, Executive Director Vendor Services, DeKalb County School District, 1701 Mountain Industrial Boulevard, Stone Mountain, Georgia, 30083.

26.7 Service Provider shall obtain prior written approval from DCSD's Department of Communications before the distribution of any news, press release or any marketing materials, by Service Provider, which mentions DCSD, DeKalb County Board of Education, or any of the schools or centers within DCSD, or uses DCSD's logo or trademark. All requests for prior written approval shall be sent to: Communications Department, DeKalb County School District, 1701 Mountain Industrial Blvd., Stone Mountain, Georgia, 30083.

IN WITNESS WHEREOF, the DCSD and the Service Provider, agreeing to the above terms and conditions and intending to be legally bound and each acting through persons duly authorized, have placed their signatures on duplicate original copies of this Service Agreement.

DCSD:

DEKALB COUNTY SCHOOL DISTRICT

By: _____
[Signature]

Dr. Devon Q. Horton, Superintendent
Printed Name & Title

1701 Mountain Industrial Blvd
Stone Mountain, Georgia 30083

[Date of Execution]

SERVICE PROVIDER:

CDW Government, LLC

Dario Bertocchi
By: [Dario Bertocchi \(Apr 18, 2025 17:13 EDT\)](#)

[Signature]

Dario Bertocchi VP Contracting Operations
Printed Name & Title

230 N. Milwaukee Avenue
Vernon Hills, IL 60061

Apr 18, 2025

[Date of Execution]

EXHIBIT "A"



Invitation to Bid (ITB) 25-599

Computer Devices, Accessories, and Associated Services

Schedule of Events (All times are EST)

EVENT	DATE(S)	TIME	LOCATION
Solicitation Posts	November 7, 2024	5:00 pm	https://dekalbschoolsqa.ionwave.net
Optional Pre-Bid Conference	November 19, 2024	11:00 am	Via Microsoft Teams (registration required)
Deadline to Submit Questions (Q&A)	November 22, 2024	12:00 pm	https://dekalbschoolsqa.ionwave.net
Q&A Deadline Responses	December 4, 2024	4:30 pm	https://dekalbschoolsqa.ionwave.net
Submission Deadline	December 12, 2024	2:00 pm	https://dekalbschoolsqa.ionwave.net
Virtual Public Bid Opening	December 12, 2024	3:00 pm	Via Microsoft Teams (Registration required)
Anticipated Board Approval	February 10, 2025		

SUBMISSIONS MUST BE RECEIVED ELECTRONICALLY VIA <https://dekalbschoolsqa.ionwave.net>

DeKalb County School District Solicitation Contact Person:
Fred Christopher, Procurement Manager III Non-Capital
(678) 676- 0217 and/or email at solicitationquestions@dekalbschoolsqa.org



1701 MOUNTAIN INDUSTRIAL BLVD, STONE MOUNTAIN, GEORGIA 30083

<https://dekalbschoolsga.ionwave.net>

INVITATION TO BID

ITB 25-599

Computer Devices, Accessories, and Associated Services

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Appendix A – Sample Service Agreement

DeKalb County School District ("DCSD") extends this offer to submit a bid for the possible purchase of services conforming to the following designated specifications, terms, and conditions. This solicitation will require DCSD Board of Education approval.

Format and Submission of Invitation to Bid

Submittal responses to this solicitation will be received electronically on the DeKalb County School District website at <https://dekalbschoolsga.ionwave.net>.

All potential respondents must register as a vendor at <https://dekalbschoolsga.ionwave.net>.

Approval by the DeKalb County Board of Education

Official approval by the DeKalb County Board of Education is required for this procurement. No contract shall be construed to be formed without the advance official approval of the DeKalb County Board of Education. **The successful offeror will be notified after DeKalb County Board of Education approval.**

Funding Provisions

No award or contract will be made if funding is not approved by the DeKalb County Board of Education.

Fiscal Year Funding Implications

The fiscal year for DCSD begins July 1 and ends June 30. This solicitation and any resulting contract(s) may contain renewal and extension options.

This solicitation, any resulting contract(s), and any renewal and extension options shall terminate absolutely without further obligation on the part of DCSD at the end of the fiscal year in which this solicitation was issued and at each June 30 renewal anniversary date thereafter unless the successful offeror is notified otherwise and agrees in writing to the exercise of renewal and extension options.

Compliance with Specifications

Bidder must indicate below whether or not this bid is in complete compliance with the stated specifications. If there are any deviations from the specifications, the bidder must indicate in writing what the deviations are and must submit with the bid a complete descriptive literature on the actual items bid. Attach and label additional sheets if necessary.

- Bid is in complete compliance with bid specifications.
 Bid deviates from stated specifications as follows:

Cancellation

Awards, contracts, and extensions may be canceled for convenience by the DeKalb County School District (DCSD) at any time. In the event of termination of contract by DCSD, the DCSD will be responsible only for those services that have been delivered and accepted according to the ITB requirements. Any cancellation for convenience by DCSD shall be effective three (3) business days after receipt of the Notice of Cancellation for convenience from DCSD by the Offeror.

Payment to Successful Vendor(s)

Payment for goods and services will be made by electronic funds transfer (EFT). Vendor(s) doing business with DCSD are required to provide EFT payment information when registering as a DCSD vendor at: <https://www.dekalbschoolsga.org/purchasing/>.

Rights Reserved

Award will be made to the lowest responsive and responsible bidder meeting the specifications within appropriated funds available. DCSD reserves the right to accept or reject any and/or all parts of any bid response(s) submitted, to accept the entire bid from a single bidder, to accept portions of bids from multiple bidders, and/or to reject all bids submitted. This right is reserved to award items on this bid by any logical group combination or by individual item, whichever is in the best interest of DCSD. DCSD reserves the right to waive any technicalities or minor irregularities in responses received. The decision of DCSD shall be final.

Taxes

Purchases made by DCSD are not subject to federal, state, or local sales tax. A Sales Tax Exemption Certificate will be furnished upon request.

Merchantability and Quality

Bidder warrants that the goods will be of merchantable quality, free from defects in materials and workmanship, and will conform to the descriptions and specifications contained in this document and in bidder's catalogs, product brochures and other representations, depictions or models of the goods.

Specify your warranty/guarantee beyond that stated above in definite terms. Add additional literature/sheets if necessary. Provide a clear description of warranty/guaranty service offered, duration of service, and all stipulations (i.e., service provided on-site, call tag return required, vendor on-site pick-up, parts and labor included parts only, number of years from purchase date warranty is valid, etc.):

F.O.B. Destination

All prices are to be F.O.B. Destination with freight prepaid by the bidder. Bid prices must include all charges for delivery and unloading as directed by the building authorities.

Estimated Quantities

The quantities shown in this ITB document are estimates, which are provided for your information. However, actual quantities purchased by DCSD may vary.

Exclusions of Trade Usages

Unless the context requires otherwise, all terms used in this document and which are defined in the Uniform Commercial Code ("UCC") as adopted by the State of Georgia shall have the same definition set forth in the UCC on the date of this agreement.

Conditional Bids

Provisions within Bids that are conditional (e.g., "Prices Subject To Change," "Prices F.O.B. Shipping Point," etc.) will be invalid and shall not be enforceable. Provisions within Bids which in any way qualify or vary the terms of these instructions, conditions, and specifications shall be invalid and the original instructions, conditions, or specifications within this ITB shall control. If any terms and conditions of the Bids contradict or come into conflict with the terms and conditions of this ITB then the terms and conditions of this ITB shall control unless such provision is specifically accepted by DCSD in writing.

Bidder Failure

In the event that a product, property, or service to be furnished by the successful bidder should for any reason fail to conform to the specifications contained herein, DCSD reserves the right to reject the product, property, or service and may terminate the contract for default.

Failure of the successful bidder to perform on delivery of goods or services as specified may also result in the removal of that bidder from doing business with DCSD for a period of not less than one (1) year.

Georgia Open Records Act

All proposals submitted in response to DCSD solicitations may be subject to the Georgia Open Records Act, which permits any member of the public to inspect and/or copy documents prepared and maintained or received in the course of the operation of the public office or agency.

No Assignment of Award

The successful offeror may not assign the award or contract to or subcontract with another party without the express written permission of DCSD.

The Laws of the State of Georgia

This ITB and subsequent agreement are subject to the laws of the State of Georgia.

§ 200.322 Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

Additional Terms

In the event an award is made to an offeror, the resulting contract shall not depart from this document unless agreed to in writing by DCSD and the successful offeror. DCSD shall not be bound by additional terms and conditions and/or extraneous language added to this document by offerors.

ALL SOLICITATIONS ISSUED BY DCSD ARE ADVERTISED IN THE LEGAL SECTION OF THE CHAMPION NEWSPAPER, (404) 373-7779, POSTED ON THE DCSD IONWAVE WEBSITE, AND POSTED IN THE TEAM GEORGIA MARKETPLACE'S GEORGIA PROCUREMENT REGISTRY. Offerors are solely responsible to review and make themselves aware of DCSD solicitations posted on the following website:

<https://dekalbschoolsqa.ionwave.net>

PART I BACKGROUND AND INFORMATION

A. Objectives

The DeKalb County School District (DCSD) is seeking bids from qualified bidders with professional qualifications, technical competence, and specialized experience to provide Computer Devices, Accessories, and Associated Services as outlined in the scope of work in Part III of this ITB.

Awarded bidder shall provide services in accordance with the specifications, requirements and terms and conditions stated herein. Services shall include all labor, materials, tools, specialized equipment, supplies, trained personnel, insurance, travel, per diem, direct and indirect administrative costs, overhead, tolls, parking, fuel, lodging, all other cost and charges, and all things and services necessary to provide in accordance with the requirements of this ITB. There shall be no add-on charges of any kind. DCSD reserves the right to make multiple awards.

B. General Information

DCSD is a metropolitan Atlanta public school system organized and existing under the Constitution and laws of the State of Georgia. DCSD is located in the fourth largest county in Georgia. DeKalb County is one of the most culturally diverse counties in the nation. DCSD has a student enrollment of approximately 93,000 students in pre-kindergarten through grade 12. With 139 schools and centers, DCSD educates the third largest pre-kindergarten through grade 12 student population in the State of Georgia. DCSD is the second largest employer in DeKalb County with approximately 14,000 employees.

DCSD is dedicated to giving every student the best possible education through an intensive core curriculum and specialized, challenging instructional and career programs. DCSD is striving to become the premier K-12 school system of choice and desires to significantly improve leadership, teaching, and student learning to fulfill its mission as an organization for public education.

DCSD includes approximately:

- 77 Elementary Schools
- 19 Middle Schools
- 22 High Schools
- 8 Start-up Charter Schools
- 12 Specialized Learning Centers
- 6 Administrative Centers, and
- 5 Athletic Stadiums

DCSD's wide-area network connects instruction and administration sites to deliver technology and learning tools to every child. The main administrative offices are located at 1701 Mountain Industrial Boulevard, Stone Mountain, Georgia 30083. DCSD is governed by a seven-member Board of Education.

C. Procurement Process

The procurement will be on a formally advertised basis. Bidders must be responsive to all aspects of this ITB.

D. Addenda

It is the responsibility of bidders to frequently check for any addenda, questions, and answers posted on the Purchasing Bulletin Board on the DCSD website. Failure on the part of bidders to make themselves aware of and comply with addenda requirements will not relieve them of this obligation.

All posted addenda must be printed, signed by the bidder, and included in the bidder's ITB submission. Click on the following link to the Purchasing Bulletin Board: <https://dekalbschoolsga.ionwave.net>

E. Bidder Contact Person

The assigned contact person for bidders is Fred Christopher, Procurement Manager III-Non-Capital and can be reached at (678) 676-0217 or by email at solicitationquestions@dekabschoolsga.org.

F. Prohibited Contact(s)

Except with the consent of the bid contact person, all bidders, including any persons affiliated with or in any way related to the bidder, are strictly prohibited from contacting DeKalb County Board of Education members and DCSD employees or consultants on any matter having to do in any aspect with this ITB between the time an invitation to bid is formally released and a recommendation is made by the administration to the Board, other than as provided herein. **Communication with anyone other than the bid contact person regarding any portion of this ITB can result in the violating bidder being disqualified.**

Furthermore, no employee, officer, or agent of the DeKalb County Board of Education or DCSD may participate in the selection, award or administration of a contract if he or she has a real or apparent conflict of interest.

Board Member Communication with Prospective Vendors

Vendors shall not contact Board members individually for the purpose of soliciting a purchase or contract between the time a request for proposal is formally released and a recommendation is made by the administration to the Board. If a vendor violates this prohibition during this timeframe, consideration for the vendor for award shall be invalidated. Board members shall be notified of possible violations and actions taken.

G. Optional Virtual Pre-Bid Conference

An optional virtual pre-bid conference will be held via Microsoft Teams at 11:00 PM EST on Tuesday, November 19, 2024. Prospective offerors must provide the following information by 5:00 PM EST, on Monday, November 18, 2024:

Name and Title
Company Name
Telephone Number
Email Address

This information must be sent to solicitationquestions@dekalbschoolsqa.org. Please enter "Optional Virtual Pre-Bid Conference – ITB 25-599 Computer Devices, Accessories, and Associated Services" in the subject line of your email. An invitation will be sent via Microsoft Teams to those providing the above information no later than Tuesday, November 19, 2024, by 1:00 PM EST.

H. Bid Submission Deadline

All potential bidders must register as a vendor at <https://dekalbschoolsqa.ionwave.net>.

Bids in response to this ITB must be received electronically via IonWave no later than 2:00 PM EST, Thursday, December 12, 2024. Bids received after the stated deadline will not be considered.

I. Virtual Public Bid Opening

The public bid opening will be held virtually through Microsoft Teams on Thursday, December 12, 2024, at 3:00 PM EST. Those who would like to attend the virtual public bid opening, please register no later than Wednesday, December 11, 2024, by 5:00 PM EST, by sending an email to solicitationquestions@dekalbschoolsqa.org.

Please enter "Public Bid Opening -ITB 25-599 Computer Devices, Accessories, and Associated Services" in the subject line of your email. An invitation will be sent via Microsoft Teams to those participants no later than Thursday, December 12, 2024, by 2:30 PM EST.

J. Questions and Answers

It is intended that this ITB be adequate for any bidder to respond to DCSD's requirements. However, should bidders have questions, all questions shall be submitted electronically to: <https://dekalbschoolsqa.ionwave.net>.

Questions submitted to any other mailbox, voice mail or e-mail address will not be considered for response. The deadline to submit questions is Friday, November 22, 2024, 12:00 PM EST. Questions received after the deadline will not be considered.

All questions received by the deadline shall be answered in writing and both the questions and answers will be posted to the following website <https://dekalbschoolsga.ionwave.net> on or before Wednesday, December 4, 2024, 4:30 PM EST. Responses to questions will not be posted on official DCSD holidays.

PART II GENERAL REQUIREMENTS

A. Bidder Performance

The successful bidder is required to perform and fulfill all the undertakings, covenants, terms, conditions, and agreements of this Invitation to Bid. Specifications contained herein and in the successful response will become contractual obligations, if an award ensues. Failure of the bidder to fully perform these obligations may result in cancellation of the award and contract.

DCSD will look to the bidder and his/her identified personnel to coordinate and deliver the services described in this Invitation to Bid. The services shall not be delegated to sub-bidders or assigned to any third party.

B. Bidder Internal Coordination

DCSD will look to the bidder as having "one corporate face" and will expect the bidder to coordinate, bid and deliver those products and services best able to meet the identified needs of DCSD without DCSD's involvement in subcontractor arrangements. The terms and provisions in this bid and any subsequent contract shall bind the bidder. Nothing contained herein shall create any contractual relationship between any subcontractor and DCSD. The primary bidder will be responsible for the supervision and conduct of any subcontractors assigned to this project. Purchase order(s) will be issued to the successful bidder only.

C. News Release

Any news release or publicity pertaining to any phase of this project must be cleared through the DCSD Executive Director of Communications.

D. Non-Discrimination

DCSD does not discriminate based on race, color, religion, sex, national origin, age, or disability in any of its employment practices, education programs, services or activities.

DCSD supports an open, fair, and impartial free-market system which maximizes competition and seeks to include all responsible businesses and to provide ample opportunities for business growth and development. Minority businesses are encouraged and given the opportunity to bid on various projects; however, all responses will be evaluated on the same criteria. It is not the intention or desire of DCSD to restrict or impede competition, nor to increase the cost of the work.

E. Drug-Free Workplace

By submission of a response to this ITB, the bidder certifies that he/she and his/her employees shall not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of controlled substance or drugs during the performance of the contract.

F. Smoke-Free Workplace

By submission of a response to this ITB, the bidder certifies that he/she and his/her employees shall not use tobacco products on DCSD property at any time during the performance of this contract.

G. Background Checks

A criminal background check must be performed on all contractors, consultants, subcontractors, volunteers and vendors (hereinafter jointly referred to as "Individuals") who provide services on DCSD premises, supervise services on DCSD premises, or has contact with students. These Individuals shall undergo the same criminal background check, within the last 365 days, as required by DCSD employees. Such background checks will be performed by DCSD at the expense of the Individual at a cost of \$45.00 per individual.

Additionally, any charges against the Individual, may be deemed unacceptable in DCSD's sole discretion regardless of whether dismissed, expunged, sealed, removed from the record, treated as a "first offender" or dead docketed. Upon receipt and evaluation of DCSD's background check results, DCSD may demand that the Individual have no contact with DCSD students or parents or provide services to DCSD premises.

Any failure of the contractor to obtain a criminal records background check through DCSD, as stated herein, may result in termination of any resulting contract between contractor and DCSD.

H. Costs Incurred

DCSD is not liable for any costs incurred by a bidder in preparing and/or submitting a response to this ITB or for any interview if requested. Any and all costs incurred by the bidder in preparing and/or submitting a response to this ITB and interviewing with DCSD (if requested) shall be the sole responsibility of the bidder and shall not be reimbursed by DCSD.

There is no guarantee of any bidder receiving an award as a result of submitting a response to this ITB.

I. Rebates And Special Promotions

The successful vendors(s) shall pass on all rebates and special promotions offered by the manufacturer during the term of the contract to DCSD. It shall be the responsibility of the vendor to notify DCSD of such rebates and/or special promotions during the contract period. The vendor(s) shall offer special promotions provided that the new price charged is for the item(s) is/are lower than what would otherwise be available through the contract. It is understood that these special promotions may be of limited duration by the vendor(s). At the end of such promotion, the standard contract price shall prevail.

J. Insurance

Certificate of Insurance and/or ACORD Form is required with solicitation submittal and required upon award.
Upload this documentation under the Response Attachment tab via IonWave titled "Certificate of Insurance".

The DCSD Director of Risk Management sets insurance and indemnification requirements for each Solicitation.

Certificate of Insurance / Accord Form is required with solicitation submittal upon award. **Provision of Certificate of Insurance is a mandatory requirement.** Proposals submitted with certificates of insurance will be considered conditionally responsive to the insurance and indemnification requirement. Final award of this ITB will be contingent upon receipt within six (6) business days of request for insurance documentation complete with the following requirements and fully acceptable to the DCSD Risk Manager. No work will commence / no purchases will be made without the written statement of approval of insurance coverage from the DCSD Risk Manager. In the event the awarded offeror cannot produce insurance coverage acceptable to the Risk Manager within the time provided, DCSD reserves the right to award this solicitation to the first runner-up.

(1) The successful Offeror shall procure and maintain throughout the term of this agreement a policy or policies of insurance providing coverage as set forth below that shall protect the offeror and the Indemnitees (as defined in Part II, Section I of this ITB) from any claims for bodily injury, property damage, or personal injury which may arise out of offeror's operations under this agreement. The foregoing policies shall be obtained from insurance companies approved to do business in the State of Georgia and companies acceptable to DCSD. Offeror shall procure the insurance policy(ies) at the offeror's own expense and shall furnish to DCSD a certificate of insurance containing the following:

- (a) Name and address of authorized agent;
- (b) Name and address of insured;
- (c) Name of insurance company;
- (d) Description of coverage in standard terminology;
- (e) Policy period;
- (f) Policy Number;
- (g) Limits of liability;
- (h) Name and address of certificate holder;

- (i) Acknowledgment to the DCSD of notice of expiration or cancellation;
- (j) Signature of authorized agent;
- (k) Telephone number of authorized agent; and
- (l) Details of policy exclusions applicable to this agreement in comments section of insurance certificate.

All certificates evidencing primary and excess layers shall be renewed and kept current and up to date on an annual basis.

(2) Offeror is required to maintain the following insurance coverage during the term of this agreement:

(a) Workers Compensation Insurance in the amounts of the statutory limits established by The General Assembly of the State of Georgia. Offeror shall have the ability to self-insure its required workers' compensation coverage if offeror is an approved self-insurer in the State of Georgia.

(b) Commercial General Liability Policy, or equivalent coverage, to include products and completed operations liability and contractual liability. The Commercial General Liability Policy shall have dollar limits sufficient to insure that there is no gap in coverage between this policy and any excess or Commercial Umbrella Policy described below.

(c) Automobile Liability Policy to include but not be limited to liability coverage on any owned, non-owned and hired vehicle used by offeror or offeror's personnel in the performance of this agreement. The Comprehensive Automobile Policy shall have dollar limits sufficient to insure that there is no gap in coverage between this policy and the excess or Commercial Umbrella Policy required under this agreement.

(d) Commercial Umbrella or Excess Liability Policy, which must provide the same or broader coverage than those provided for in the above Comprehensive General Liability and Business Auto Policies. Policy limits for the Commercial Umbrella or Excess Liability Policy shall have an annual occurrence and annual aggregate limit not less than \$2,000,000 per claim.

(e) Professional Liability or Errors & Omissions coverage with limits not less than \$2,000,000 per claim/\$2,000,000 aggregate. The deductible shall not exceed \$10,000 per claim.

(f) Under all coverage and certificates required hereunder, policies shall or be endorsed to include the following terms and conditions:

- (i) All policies and coverage shall be on an "occurrence" not "claims made" basis (excepting (e) above)
- (ii) The foregoing policies shall contain a provision that coverage afforded under the policies will not be canceled, or not renewed, allowed to lapse for any reason until at least thirty (30) days prior written notice has been given to DCSD.
- (iii) Shall waive all right of subrogation against Indemnitees (as defined in Part II, Section I of this ITB) for losses arising out of this agreement.
- (iv) A severability of interest or cross liability clause or endorsement applies to commercial general liability and excess liability policies.
- (v) Certificates of Insurance showing such coverage to be in force shall be filed with DCSD prior to commencement or continuation of any work under this agreement.
- (vi) All such coverage shall remain in full force and effect during the term and any renewal or extension thereof.

(g) Under coverage and certificates required under Sections 2(a), 2(b), (c), and (d) above, policies shall be endorsed to include the following terms and conditions:

- (i) Minimum limits of \$1,000,000 per occurrence \$2,000,000 in the annual aggregate. Primary limits of coverage in the amount of \$1,000,000 per occurrence must be with insurers approved to conduct business in the State of Georgia. Excess or umbrella liability insurance may be placed with any insurer submitted by offeror, including captive or self-insured programs, with the prior written approval of DCSD.
- (ii) Contractual liability coverage, specifically referencing this agreement and its Indemnity applies to liability assumed by the named insured.
 - (iii) Shall include Indemnitees as additional insured except on coverages (2) (a) and (2)(e).
 - (iv) Shall waive all right of subrogation against Indemnitees (as defined in Part II, Section I of this ITB) for losses arising out of this agreement.
 - (v) A severability of interest or cross liability clause or endorsement applies to commercial general liability and excess liability policies.
 - (vi) Shall be primary and not excess to any other coverage provided by or available to the Indemnitees (as defined in Part II, Section H of this ITB).
- (h) Offeror shall require any and all subofferors performing work under this agreement to carry insurance of the types and with limits of liability as offeror shall deem appropriate and adequate for the work being performed. However, the obligations of the offeror to the Indemnitees assumed in Sections of Indemnification, and Insurance shall not be reduced or diminished by the standards set for the subofferors. Further, offeror agrees that their obligations to indemnify and insure the Indemnitees shall pertain to all losses arising out of the subofferor's acts or negligence in the same manner and to the same extent as if committed by the offeror. Offeror shall obtain and make available for inspection by DCSD, current certificates of insurance evidencing insurance coverage by such subofferors.

K. Indemnification

- 1) The successful offeror shall indemnify, defend, and hold harmless the DeKalb County School Board, the DeKalb County School District, DCSD, and their officials, officers, employees, agents, volunteers, and assigns (all of whom may collectively be referred to as "Indemnitees" throughout this ITB), from any and all claims, demands, suits, actions, legal or administrative proceedings, losses, liabilities, costs, interest, and damages of every kind and description, including any attorneys' fees and/or litigation and investigative expenses, for bodily injury, personal injury, (including but not limited to offeror's employees), or loss or destruction of property (including loss of use, damage or destruction of DCSD owned property) to the extent that any such claim or suit was caused by, arose out of, or contributed to, in whole or in part, by reason of any act, omission, professional error, fault, mistake, or negligence whether active, passive or imputed, of the offeror its employees, agents, representatives, or their employees, agents, or representatives in connection with or incidental to offeror's performance of the agreed-upon services regardless of whether such liability, claim, damage, loss, cost or expense is caused in part by an Indemnitee.
 - 2) The successful offeror shall also indemnify, defend, and hold harmless the Indemnitees from any and all costs, expenses, claims, demands, rights, liabilities and causes of action inuring to offeror from events over which the Indemnitees exercise no control, such as Acts of God, strikes or government restrictions.
- Offeror's obligation to indemnify any Indemnitee shall survive the completion, expiration, or termination of offeror's agreed-upon services for any reason.

L. *Illegal Immigration Reform and Enforcement Act of*

Upload this documentation under the Response Attachment tab via IonWave titled "IMMIGRATION SECURITY DOCUMENTATION".

The Illegal Immigration Reform and Enforcement Act of 2011 applies to and is a requirement for all DeKalb County School District solicitations for physical performance of services (i.e., public works contracts). The Illegal Immigration Reform and Enforcement Act of 2011 does not apply to solicitations for items, commodities and products.

Bidders must complete and/or have their subcontractors complete the following forms:

- 1) Immigration and Security Certification
- 2) Offeror E-Verify Affidavit
- 3) Contractor Affidavit (Contractor Only)
- 4) Subcontractor Affidavit (Subcontractor Only); and
- 5) Sub-Subcontractor Affidavit (Sub-Subcontractor Only)

The Immigration and Security Certification, the Offeror E-Verify Affidavit, the Contractor Affidavit, Subcontractor Affidavit and the Sub-Subcontractor Affidavit must be completed, notarized and submitted with your bid response.

I acknowledge the Illegal Immigration Reform and Enforcement Act of 2011 requirements for service providers and confirm by my signature below that the Immigration and Security Certification, the Contractor Affidavit, the Subcontractor Affidavit and the Sub-Subcontractor Affidavit are each completed, notarized and made a part of this solicitation response package. I also acknowledge that all items or services furnished to DCSD must comply with applicable federal and state immigration laws, and regulation.

_____ Please check here if the Illegal Immigration and Reform Act of 2011 does not apply to your solicitation, because it is one for items, commodities, or products. If this does not apply to any portion of the solicitation, then the Offeror is not required to complete the Contractor Affidavit, the Subcontractor Affidavit and the Sub-Subcontractor Affidavit (reference Attachment page).

M. *Price Provisions*

In the event DCSD determines that outsourcing these services are in its best interest, with the approval of the DeKalb County Board of Education, the successful bidder will be notified in writing. A contract confirming firm fixed price and other terms shall be signed by the parties. **Services will begin on or about February 2025. The initial contract duration shall be through June 30, 2025.** The contract may contain **four (4) 1- year extension options** contingent upon DCSD's offer of such extension, the successful bidder's acceptance and the approval of the DeKalb County Board of Education to extend the contract. The contract is subject to the approval of the DeKalb County Board of Education and to fiscal year funding limitations. The contract price must be held firm for the entire term of the contract. Only one (1) price change will be allowed during any 12-month period and shall be effective at the **renewal/extension anniversary**, commencing with **July 1, 2025** (the extension/renewal date) on any individual product or service included in this bid.

DCSD reserves the right to terminate any resulting contract for convenience. In the event of contract termination by DCSD, the DCSD will be responsible only for those services and deliverables that have been received and accepted. Any cancellation for convenience by DCSD shall be effective three (3) business days after receipt of the Notice of Cancellation for convenience from DCSD by the bidder. Non-performance of contract terms shall give sufficient cause for DCSD to cancel the contract. Non-performance shall be construed to include, but is not limited to, failure of the bidder to deliver equipment or perform services in the time specified or in the manner required.

N. *Permits and Applicable Laws*

By submitting a bid, bidder acknowledges its acceptance of the ITB specifications and the contract terms and conditions without change except as otherwise expressly stated in the submitted bid.

If a bidder takes exception to a contract term or provision, the offeror must state the reason for the exception and state the specific contract language it proposes to include in place of the provision. Any exceptions to the contract must be submitted as an attachment to the bidder's response. Proposed exceptions must not conflict with or attempt to preempt mandatory requirements specified in the ITB.

Bidders shall at their own expense obtain all necessary permits, certifications, and licenses and shall comply with all applicable local, state, and federal laws, ordinances, rules, and regulations necessary to the full execution of the requirements stated herein. Bidders shall maintain all such permits, licenses, certifications, and compliances in a current status throughout the course of the contract. Bidders shall submit copies of permits, licenses, and certifications evidencing proof of the aforementioned immediately upon request of DCSD. Bidders shall be in compliance with registration with the Georgia Secretary of State's office as applicable.

O. *Infringement*

Bidder shall fully indemnify Indemnitees against any claims of infringement of any patent, copyright, trade secret, trademark, or other intellectual property rights related to the bidder's response to this ITB or services performed upon contract award. Bidder's obligation to indemnify any Indemnitee shall survive the completion, expiration, or termination of bidder's agreed-upon services for any reason.

P. *Ownership Rights*

DCSD shall retain ownership rights to the contents of all documents, supporting literature, and data submitted by bidders to this ITB.

Q. *Non-Collusion*

Upload this documentation under the Response Attachment tab via IonWave titled "NON-COLLUSION"

Bidders shall fully certify that they, as individuals or as officials of a business entity, have not entered into any agreement, participated in collusion, or otherwise taken any action in restraint of free and competitive responses to this ITB. Further, bidders guarantee that their response is not made in conjunction with or on behalf of another party and that they have not been directly or indirectly induced in any manner or taken any action to result in a restriction of trade or in an unfair advantage.

R. *Conflict of Interest*

Upload this documentation under the Response Attachment tab via IonWave titled "Conflict of Interest".

Bidder shall use its best efforts to disclose with their proposal the name of any officer, director, or agent who also is a DCSD employee, agent, representative, contractor, immediate family member (spouse, child, sibling, or parent or the spouse of a child, sibling or parent) or DeKalb County Board of Education member. Bidders shall also disclose the name of any DCSD employee, agent, representative, contractor, immediate family member or board member who owns, directly or indirectly, an interest in five percent or more in the Bidder's company or any of its branches. In the event the Bidder was aware of a conflict of interest prior to the award of the contract and did not disclose the conflict DCSD may, at its discretion, terminate the contract for default. The Bidder further agrees that, if after award, a conflict of interest is discovered, an immediate and full disclosure in writing must be made to the **DCSD Vendor Services- Procurement Department** which must include a description of the action which the Bidder has taken or proposes to take to avoid or mitigate such conflicts. If a conflict of interest is determined to exist, DCSD may, at its discretion, cancel the contract. Bidders shall certify that their response to this ITB is impartial, at arms-length, and free of any conflict of interest at this time, unfair advantage, or personal benefit to any DCSD official.

S. Financial Stability

Upload this documentation under the Response Attachment tab via IonWave titled "FINANCIAL STATEMENTS".

1. Bidders shall provide a copy of their company's audited financial statements for the previous two (2) years – 2022 and 2023. A certified audit is preferred however, an offeror's 2022 and 2023 tax returns and balance sheets will be accepted.
2. Indicate here if your company is publicly traded or not publicly traded:
My company is publicly traded. _____/
My company is not publicly traded. _____/
3. If your company is a publicly traded company, provide a copy of your company's annual report for the previous two (2) years – 2022 and 2023.
4. List all civil and criminal proceedings your company has been the subject of, or named a party in, and provide the outcome of those proceedings. This list should include any lawsuits, administrative actions, or litigation to which your company is currently a party or has been a party. Please explain the basis for all claims, your response to those claims and state whether a settlement was reached, or a judgment entered.
5. State whether your company, or any affiliate currently or previously associated with your company, has ever filed a petition in bankruptcy, taken any actions with respect to insolvency, reorganization, receivership, moratoriums or assignment for the benefit of creditors, or otherwise sought relief from creditors.
6. State whether your company was the subject of any order, judgment or decree not subsequently reversed, suspended or vacated by any court permanently enjoining your company from engaging in any type of business practice.

T. No Obligation/No Order(s) Guaranteed/Cost to Bid

The contract will be awarded to the lowest responsive and responsible bidder meeting the specifications within this Invitation to Bid if the appropriate funds are available and the contract is approved by the DeKalb County Board of Education. The acquisition of any program, product, or element by bidders to satisfy any requirements of this Invitation to Bid is the sole responsibility of bidders. There is no guarantee that any bidder will receive an order as a result of a bid or request for quotation. Any/all costs incurred, including sample submission (if required) by the bidder in preparation and submission of this bid, including catalog mailing, are the sole responsibility of the bidder. Expenses incurred by the bidder will not be reimbursed by DCSD or become a reason for placing an order with the bidder.

U. Confidentiality and Non-Disclosure

Information made available to bidders by DCSD shall be used only for purposes related to responding to this ITB and shall not be used for any other purpose without the express written permission of DCSD.

Bidders to this ITB unequivocally agree to assume responsibility for protecting and safeguarding the confidentiality of DCSD records that are not public information. Such information may include but is not limited to student and human resource file contents.

V. Business License

Upload this documentation under the Response Attachment tab via IonWave titled "BUSINESS LICENSE".

Bidders shall submit with their bid, a copy of their valid company business license. If the bidder is a Georgia corporation, bidder shall submit a valid county or city business license. If the bidder is not a Georgia corporation, bidder shall submit a certificate of authority to transact business in the state of Georgia and a copy of their valid business license issued by their home jurisdiction. If bidder holds a professional certification which is licensed by the state of Georgia, bidder shall submit a copy of their valid professional license. Any license submitted in response to this requirement shall be maintained by the bidder for the duration of the contract.

W. Protest Process

This section describes the mandatory administrative procedure whereby Bidders submitting sealed competitive bids/proposals (hereinafter referred to as "bidders") to DCSD for proposals worth \$100,000 or more may challenge the solicitation process, and whereby bidders on sealed competitive bids directly related to Vendor Services for proposals worth \$100,000 or more, may challenge contract awards.

1. **Protests.** A bidder may file a written protest challenging DCSD's compliance with applicable procurement procedures subject to the bidder's compliance with the provisions outlined below. Any such written protest will be resolved in accordance with these provisions:
 - a) appropriate identification of the solicitation;
 - b) a statement of reasons for the protest;
 - c) supporting exhibits, evidence, or documents to substantiate any claims unless not available within the filing time (in which case the Bidder must proceed to file the protest during the filing period identified below but state the expected availability of the material); and the desired remedy.
2. **Types of Challenges.** Any bidder interested in and capable of responding to a competitive solicitation may file a protest with respect to the competitive solicitation process including, but not limited to, a challenge to specifications or any events or facts arising during the solicitation process. Any bidder submitting a timely bid/proposal in response to a competitive solicitation may file a protest with respect to DCSD's intended or actual contract award including, but not limited to, events or facts arising during the evaluation and/or negotiation process.
3. **Form of Protest.** At a minimum, the written protest must include the following:
 - a) the name and address of the protestor;
 - b) appropriate identification of the solicitation;
 - c) a statement of reasons for the protest;
 - d) supporting exhibits, evidence, or documents to substantiate any claims unless not available within the filing time (in which case the Bidder must proceed to file the protest during the filing period identified below but state the expected availability of the material); and the desired remedy.

DCSD, at its discretion, may deem issues not raised in the initial protest as waived with prejudice by the protesting Bidder.
4. **Filing Protests.** A protest is considered to be properly filed when it is in writing, signed by a company officer authorized to sign contracts on behalf of the Bidder, and is received by the Vendor Services. The protest may be sent by any of the following means:

MAIL: Attention: Carla Smith, Executive Director
DeKalb County School District
Vendor Services
1701 Mountain Industrial Boulevard
Stone Mountain, Georgia 30083
Email: solicitationquestions@dekalbschoolsqa.org

The Bidder must observe the following deadlines when filing a protest:

Type of Protest	Protest Filing Deadline
Challenge to Competitive Solicitation Process	Two (2) business days prior to the closing date and time of the solicitation as identified on the Invitation to Bid.
Challenge to an Intended or Actual Contract Award	In the event DCSD posts a Notice of Intent to Award ("NOIA"), the protest must be filed within ten (10) calendar days of the date the NOIA is posted.
	In the event DCSD does not post a NOIA, the protest must be filed within ten (10) calendar days of the date the Notice of Award ("NOA") is posted.

If a bidder fails to file a protest by the applicable deadline, such failure shall be deemed as a waiver with prejudice of any grounds the bidder may have for protest.

5. Stay of procurement during protest review.

When a protest challenging the competitive solicitation process has been timely filed at least two (2) business days prior to the closing date and time, the solicitation shall not close until a final decision resolving the protest has been issued, unless the facilities management department makes a written determination that the closing of the solicitation without delay is necessary to protect the interests of DCSD.

When a protest challenging an intended contract award has been timely filed, DCSD shall not proceed to actual contract award unless the Vendor Services Department makes a written determination that the issuance of a contract or performance of the contract without delay is necessary to protect the interests of DCSD. If it is determined that it is necessary to proceed with contract performance without delay, the bidder/Offeror with this contingent contract may proceed with performance and receive payment for work performed in strict accordance with the terms of the contract. The provisions of this paragraph are not applicable to a protest pertaining to events or facts arising during the solicitation process.

6. Protest Resolution.

The Vendor Services Department shall review and issue a written decision on the protest within seven (7) business days. This decision shall be deemed final. Available remedies for sustained protests are as follows:

- If a protest is sustained prior to the closing date and time of the solicitation, available remedies may include, but are not limited to, the following: modification of the solicitation document including, but not limited to, specifications and terms and conditions; extension of the solicitation closing date and time (as appropriate); and cancellation of the solicitation.
- If a protest of the intended/actual contract award is sustained, available remedies may include but are not limited to, the following: revision or cancellation of the NOIA/NOA, re-evaluation and re-award, or re-solicitation with appropriate changes to the new solicitation.

7. Costs

In no event shall a bidder be entitled to recover any costs incurred in connection with the solicitation or protest process, including, but not limited to, the costs of preparing a bid/proposal, the costs of participating in the protest process, or any attorney fees.

PART III SCOPE OF WORK

A. Purpose/Project Overview

The DeKalb County School District (DCSD) is seeking bids from qualified vendors to provide computer devices, accessories, and associated services throughout the District as outlined in the scope of work below. The purpose and intent of this ITB is to establish a term contract to purchase computer devices and services to support the DCSD DIIT Department. Awarded bidder shall provide devices and services in accordance with the specifications, requirements and terms and conditions stated herein.

The work to be done under this contract includes, but is not limited to; providing all labor, materials, supervision, equipment, incidentals, all related items, services, and all things necessary to complete the work in accordance with the specifications contained herein. No work within the scope of this contract shall be done without a valid purchase order. Any and all additional work or service required must be submitted in the form of an **estimate** to the DCSD DIIT Department.

Awarded bidder shall provide equipment and services in accordance with the scope of work, requirements and terms and conditions stated herein. Services shall include all labor, materials, tools, specialized equipment, supplies, trained personnel, insurance, travel, per diem, direct and indirect administrative costs, overhead, tolls, parking, fuel, lodging, all other cost and charges, and all things and services necessary and in accordance with the requirements of this ITB. There shall be no add-on charges of any kind.

DCSD reserves the right to make multiple awards.

Award(s) will be made to the lowest responsive and responsible bidder(s) meeting all specifications and requirements. The bidder(s) who submits the lowest price, whose bid meets the specifications, terms, and conditions set forth in the Invitation to Bid, and who is clearly capable of delivering the product(s) or service(s) specified, will be recommended to the Board for approval.

The DCSD reserves the right to accept or reject any part of a submitted bid, to accept the entire bid from one bidder, to accept portions of the bid from several bidders, or to reject all bids submitted or waive any minor irregularity. DCSD, at its discretion, determines the process whereby bids are awarded. No damages shall be recoverable by any challenger as a result of these determinations or decisions by DCSD.

B. Project Scope of Work

The DeKalb County School District (DCSD) requests bids from qualified offerors for computer devices and accessories including but not limited to administrative and instructional Chromebooks, laptops, laptop carts, desktops, and associated services in accordance with the specifications, terms and conditions stated herein. Bidders shall provide pricing that includes storage, warehousing, delivery, shipping, imaging, engraving, inside delivery, on-site installation, training, activation, configuration/testing, acceptance, all paperwork (including asset tagging, etc.) and all things necessary for the provision of Chromebooks, laptops, laptop carts, desktops, and associated services.

1. Pricing

Pricing shall be broken down into three (3) categories:

Category 1: Line Item Purchases – Line item purchases will be made on an as needed basis. All pricing in this category shall include:

- Imaging of each device/workstation (Master image will be supplied by DCSD).
- Delivery and installation which includes but is not limited to the set up of all PC components and complete configuration as specified by DCSD (subject to modification at the discretion of DCSD), removal of all packing materials from DCSD property, complete all DCSD paperwork including barcoding. Please refer to **Attachment B-1** for a more extensive list of delivery and installation requirements.
- All purchases in this category shall meet all requirements listed in **Attachments B-1 – B-4**.

Category 2: Relocation/Warehousing – Relocation/Warehousing will consist of the following:

- Removal and re-installation of any DCSD computers (existing and new) including all locking devices, cables, speakers, keyboards and mice without offeror storage, within the DCSD facility. **(Price per system)**
- Removal and re-installation of DCSD computers including all locking devices, cables, speakers, keyboards and mice without offeror storage, between facilities. **(Price per system)**
- Removal and re-installation of DCSD computers including all locking devices, cables, speakers, keyboards and mice with offeror storage (after 90-day free storage included) per month. **(Price per system)**
- Storage cost per month **(Price per system)**
- Pricing shall include adds, moves and changes (run rate) which requires equipment to be distributed as needed to DCSD staff and students. The offeror is required to store up to 200 computers at no cost.

Category 3: Catalog Discount – Items not specified in Category 1, will be priced based on a set catalog discount per manufacturer. The purchases made from Category 3 must meet the same requirements as stated in Category 1. Only those bidders receiving an award for at least one item in Category 1 and responding in full to Category 2 will receive award for Category 3. Bidders only responding to Category 3 will not be considered.

DCSD reserves the right to award items to multiple vendors.

2. Service and Support Requirements

Bidders shall meet the following service and support requirements at a minimum:

- a. Ordering and Installation Requirements: Refer to **Attachment B-1**
- b. Support Personnel Requirements: Refer to **Attachment B-2**
- c. System Certification Requirements: Refer to **Attachment B-3**
- d. Expressed Warranty Service Requirements: Refer to **Attachment B-4**

C. References Upload this document under the Response Attachment tab via IonWave titled "References".

Bidder must provide the names and contact phone numbers of at least three (3) current clients, preferably clients comparable to DCSD, for whom the bidder is providing or has provided comparable services. Bidder's Reference Form, References will be contacted.

D. Brochures, Catalogs, Manuals, Websites, Literature

In addition to the formal response to this ITB, all bidders are encouraged to submit brochures, catalogs, manuals, website materials, industry literature, and any other marketing and informational media which will support and enhance their submission value.

E. REQUIRED CONTENT / DOCUMENT CHECKLIST

All potential respondents must register as a vendor at <https://dekalbschoolsga.ionwave.net>.

IMPORTANT NOTICE: Submittals to this solicitation will be received electronically on the DeKalb County School District website at <https://dekalbschoolsga.ionwave.net>.

IonWave will not accept a bid submission without the required documents listed below. Failure to upload the required information and/or documentation required in this solicitation may cause the submission to be declared non-responsive and rejected.

All ITB submissions must include the following items and attachments:

- ITB Document – ITB 25-599 Computer Devices, Accessories, and Associated Services (**Upload Required**)
- Audited Company Financial Statements/Company Annual Reports for 2022 and 2023 (**Upload Required**)
- Business License (**Upload Required**)
- Certificate of Insurance (**Upload Required**)
- Attachment A – Bid Form (**Upload Required**)
- Attachment A-1 – Bid Form (**Upload Required**)
- Attachment B-1 – Ordering and Installation Requirements Questionnaire (**Upload Required**)
- Attachment B-2 – Support Personnel Requirements Questionnaire (**Upload Required**)
- Attachment B-3 – System Certification Requirements Questionnaire (**Upload Required**)
- Attachment B-4 – Expressed Warranty Service Requirements Questionnaire (**Upload Required**)
- Attachment C – Critical Paragraphs (**Upload Required**)
- Attachment D- Bidder's Client Reference Form (**Upload Required**)
- Attachment E – Statement of Confidentiality and Non-Disclosure (**Upload Required**)
- Attachment F- Suspension and Debarment (**Upload Required**)
- Attachment G– Conflict of Interest (**Upload Required**)
- Attachment H – Immigration & Security Certification (**Upload Required**)
- Attachment I- Non-Collusion (**Upload Required**)
- Attachment J – Signature Page (**Upload Required**)
- Brochures, manuals, websites, literature, and/or other marketing media
- Addenda – Each individual Addendum must be printed, signed, and uploaded (if applicable).

Attachment A

ITB 25-599

Computer Devices, Accessories and Associated Services Bid Form

Bidder must provide costs to DCSD associated with the items and services requested in this ITB. Pricing must be submitted on the requested form and in the format requested. **Alterations to the bid form may result in the bid being deemed non-responsive and rejected.**

Pricing shall include all associated services in accordance with Part III Scope of Work of this ITB.

Pricing shall also include all labor, materials, tools, specialized equipment, supplies, trained personnel, insurance, travel, per diem, direct and indirect administrative costs, overhead, tolls, parking, fuel, all other costs and charges necessary to perform the services requested in this ITB.

Bidders shall complete and upload **Attachment A-1-Bid Form** as part of submission.

**** DCSD reserves the right to request and negotiate a "best and Final" response from Bidders. ****
Complete the following:

Company Name

Authorized Company Representative Name (please print) Title

Authorized Company Representative Signature Date

Address

Phone

Email

Attachment B-1
ITB 25-599
Computer Devices, Accessories and Associated Services
Order and Installation Requirements Questionnaire

Completion of the following questionnaire is mandatory. Bidder shall place their initials in the "YES" box to indicate that each requirement can and will be met. Blanks will be considered as "No" responses. Use additional pages where detailed responses are required.

Item NO.	Ordering and Installation Requirements	Yes (Initials)	No (Initials)
1	All purchase orders will be issued to the awarded offeror. No third-party purchase orders will be issued.		
2	DeKalb County School District (DCSD) requires the offeror to have adequate local warehouse space preferably in DeKalb County for short-term storage (up to 90 days at no cost to DCSD) for computers, laptops and other devices purchased from the offeror. The offeror will then deliver and install the items listed on the purchase order based on the schedule issued by DCSD. *Warehouse space needed will vary per project.		
3	Delivery of equipment shall be within twenty (20) business days of the offeror's receipt of purchase order(s).		
4	The offeror is responsible for notifying the contact's name listed on the purchase order (i.e., bookkeeper, project manager, etc.) of the estimated delivery and installation date, 3 business days prior to the delivery of equipment.		
5	Deliveries arriving without prior notification and confirmation will be rejected, and all return costs shall be the offeror's responsibility. No school deliveries are scheduled during testing or school closings unless authorized by DCSD. DCSD will provide the school calendar to the awarded offeror.		
6	Pricing for all items shall include: Shipping, imaging, engraving, asset tagging, inside delivery, on-site installation, configuration/testing, and warehousing **On-site installation and configuration standards will be provided to the offeror.		

Item NO.	Ordering and Installation Requirements	Yes (Initials)	No (Initials)
7	<p><u>Shipping:</u> Offeror shall not charge DCSD any freight or shipping charges on any orders.</p>		
8	<p><u>Imaging:</u></p> <ul style="list-style-type: none"> a. The offeror shall notify DCSD of any proposed new manufacturer model upgrades/changes within 90 days before deployment. b. The offeror shall provide two evaluation units 30-60 days prior to a DCSD install for all model upgrades/changes for testing and acceptance. c. The offeror shall image computers as directed by DCSD at the offeror's warehouse. 		
9	<p><u>Engraving:</u></p> <ul style="list-style-type: none"> a. The offeror shall engrave the DCSD Logo on the device. DCSD will provide the graphics file to be used. b. The computer workstations engraving area shall be on the non-removable side of the system. c. The engraving area for the laptop and portable PCs shall be on the top cover of the system. 		
10	<p><u>Inside Delivery:</u></p> <ul style="list-style-type: none"> a. All equipment shall be delivered inside the required location per DCSD direction. b. There are no delivery docks available. c. The offeror shall follow DCSD guidelines and schedules. The schedule may revolve around student instructional times at no additional charge or fee to DCSD. 		
11	<p><u>On-site installation:</u></p> <ul style="list-style-type: none"> a. The offeror shall remove equipment from the delivery truck or storage area b. The offeror shall unpack and assemble all components. c. The offeror shall transport the system to the designated workspace. d. The offeror shall test all components (CPU, monitor, DVD ROM, sound, network card, etc.) to verify that they are operational prior to affixing asset tag. See attached standards document e. The offeror shall affix asset tag and complete the DCSD inventory control paperwork at the installation site. f. The offeror shall provide DCSD an electronic version of the manufacturer reference materials for each site. g. The offeror shall remove all packing and manufacturer materials from DCSD property. h. The offeror shall not leave uninstalled equipment on-site unless authorized by DCSD contact (i.e., principal, bookkeeper, information technology technician, or project manager). i. The offeror is required to have an additional 1% or a minimum of three (3) whichever is greater, of delivery inventory available for out of box failures. 		

Item NO.	Ordering and Installation Requirements	Yes (Initials)	No (Initials)
12	<p><u>Configuration/Testing</u></p> <p><u>All Computers:</u> The offeror shall install the new system and ensure all functions are working properly and require no intervention from DCSD. Actions shall include at a minimum:</p> <ol style="list-style-type: none"> Connect the monitors, keyboard, mouse and external cables to CPU and interactive board as necessary; Verify that the Windows OS is able to "boot" correctly; Name and join computers to the Intune; Load print drivers for local printer and test printing; Configure network printers as required 		
13	<p><u>Warehousing (Computers stored in the local offeror's warehouse):</u></p> <ol style="list-style-type: none"> The offer shall store equipment for up to 90 days at no cost to DCSD. The offer shall provide a local warehouse in DeKalb County or the metropolitan Atlanta area. The offer shall provide warehousing for DCSD computing devices at a bonded, insured and climate-controlled location. 		
14	<p><u>Relocation (Computers being relocated from site A to B or to a warehouse):</u></p> <p><u>Offeror shall perform the following steps before relocating DCSD computers:</u></p> <ol style="list-style-type: none"> De-install computers and lock-down devices Individually shrink wrap each computer, monitor, peripherals, cables and printers per DCSD direction; Label equipment with to and from destinations; and Complete the required DCSD paperwork (C-50s). 		
15	<p><u>Dead on Arrival (DOA)</u></p> <ol style="list-style-type: none"> Every computer shall be tested by the installer to ensure proper working order at the location of installation. If any computers are found to have major component defects, it is the offeror's responsibility to provide a new replacement unit <u>during</u> the installation. Repairs will not be accepted on DOAs. DOA units may not be recycled into DCSD inventory for bid fulfillment. DOA serial numbers shall be submitted to DCSD Project Management Office on the installation date. 		

Offeror Company Name

Company Representative Name /Signature

Date

Attachment B-2
ITB 25-599
Computer Devices, Accessories and Associated Services
Support Personnel Requirements Questionnaire

Completion of the following questionnaire is mandatory. Bidder shall place their initials in the "YES" box to indicate that each requirement can and will be met. Blanks will be considered as "No" responses. Use additional pages where detailed responses are required.

Item NO.	Support Personnel Requirements	Yes (Initials)	No (Initials)
1	The offeror shall provide 2 to 5 concurrent installation teams for each specified project as requested by DCSD. The installation team size will be determined by the offeror and DCSD based on project needs.		
2	The offeror shall provide experienced personnel to perform the installation services. DCSD requires a hardware certification and a minimum of two (2) years of experience. Additional certifications are acceptable. DCSD reserves the right to reject any team member. The offer shall include certifications for current personnel with the proposal. Copies of certifications are also required for this proposal. Therefore, copies of the certifications for future personnel must be submitted to the DCSD Project Management Office before assigning them to an installation team.		
3	The offeror's personnel working in DCSD facilities shall be bonded and insured by the offeror.		
4	DCSD requires a local Project Manager as the single point of contact from the awarded offeror to meet with DCSD staff weekly or as needed per DCSD. The primary function of the Project Manager will be to ensure all service delivery tasks are met for DCSD including the most efficient method of order placement, shipping, delivery, and installation. Include Project Manager credentials with the proposal and an outline of the Project Management Process. Note* Project Manager assumes all responsibility for the project.		
5	The offeror will assign an on-site project lead to manage all the installations and de-installation service activities. The project lead will ensure that all customer expectations are met and implement the services according to DCSD direction. The project lead should be the offeror's primary point of contact at a project site.		
6	All invoices must include the DCSD item description and the DCSD purchase order number. Invoices must be submitted without any shipping cost, taxes, or late fees.		
7	The offeror shall send invoices to the DCSD purchase order 'Ship To' address as well as		

Item NO.	Support Personnel Requirements	Yes (Initials)	No (Initials)
	the 'Bill To' department.		
8	The offeror will need to assign a dedicated billing liaison able to resolve cost issues promptly.		
9	DCSD requires a monthly aging report to be sent to the IT Budget Specialist via email by the 5 th of each month. Including PO numbers, Invoice dates; Invoice numbers and Invoice amounts.		
10	DCSD requires the invoice detail to match the details on the purchase order.		

_____ Offeror Company Name

_____ Company Representative Name /Signature

_____ Date

Attachment B-3
ITB 25-599
Computer Devices, Accessories and Associated Services
System Certification Requirements Questionnaire

Completion of the following questionnaire is mandatory. Bidder shall place their initials in the "YES" box to indicate that each requirement can and will be met. Blanks will be considered as "No" responses. Use additional pages where detailed responses are required.

Item NO.	System Certification Requirements	Yes (Initials)	No (Initials)
1	The offer shall provide DCSD proof of Windows certifications for all computers for current and future makes and models submitted. Include certifications of current models with the proposal. Future certifications shall be sent to the DCSD Desktop Support.		
2	All systems shall be built in an ISO 9004 2018 certified facility with certification for the entire manufacturing process. Certification must be included with proposal response.		

 Offeror Company Name

 Company Representative Name /Signature

 Date

Attachment B-4
ITB 25-599
Computer Devices, Accessories and Associated Services
Expressed Warranty Requirements Questionnaire

Completion of the following questionnaire is mandatory. Bidder shall place their initials in the "YES" box to indicate that each requirement can and will be met. Blanks will be considered as "No" responses. Use additional pages where detailed responses are required.

Item NO.	Expressed Warranty Service Requirements	Yes (Initials)	No (Initials)
1	Pricing shall include a 3-year on-site manufacturer warranty for all components (i.e. CPU, monitor, keyboard, mouse, and other cards/peripherals included in purchase) <u>including parts and labor</u> . The complete cost of repair (parts and labor) shall be covered by the service agreement. The warranty service agreement period shall begin from the delivery/installation date and DCSD sign off date of the system.		
2	The offer shall provide repair and replacement of equipment as necessary up to the warranty expiration date. This provision shall extend until all warranty periods have expired.		
3	LEMON CLAUSE: If a system fails three times within twelve-months, during the three-year warranty period, an identical replacement unit shall be provided by the offeror at no cost to DCSD. Lemon systems shall never be returned to DCSD inventory. <u>If 15% of a certain model experiences a manufacturer defect within the three-year warranty period, the offeror shall recall the specific model and provide a replacement model throughout DCSD.</u>		
4	The offeror must be able to integrate with the DCSD ticketing system (Incident IQ/current system at time of proposal award) to receive, update and close work orders. DCSD Help Desk will report all warranty calls to the offeror via the DCSD ticketing system. The offeror shall use the call management system to retrieve work orders for hardware resolution.		
5	DCSD Information Technology (IT) Department has the right to open the computer case and install industry standard components without voiding the warranty during the service period. DCSD acknowledges that any items added by DCSD will not be covered by the warranty.		
6	The offeror must submit a document in "Plain English" outlining extended service agreement terms and conditions. This document should be worded so that the average individual can understand without interpretation by an attorney.		
7	Extended Service agreement work shall be coordinated through DCSD within the IT Department. The IT Department will assign service technicians to review all warranty work orders before forwarding them to the offeror. This will minimize the number of non-warranty issues reported as warranty claims.		

Item NO.	Expressed Warranty Service Requirements	Yes (Initials)	No (Initials)
8	If DCSD is not already an Authorized Service Provider for the manufacturer's product, then the proposal response must include a provision for up to 20 DCSD technicians to receive formal training to become authorized service providers within six months of the award date.		
9	DCSD may choose to provide warranty service and receive an agreed upon maintenance fee or rebate for the performed services. The offer shall offer the training and certification exams must be offered at no cost to DCSD.		
10	DCSD requires access to a toll-free telephone number for DCSD technicians to speak directly with the manufacturer's technician.		
11	DCSD technicians must be able to request parts and services directly through higher-level manufacturer support for the system's life.		
12	All warranty parts are exchanged with packaging and pre-paid mailer supplied by the manufacturer.		
13	The offeror shall provide at least 1% at all times of a total order of complete system units at no additional cost to stock DCSD repair inventory. The delivery of the systems shall be scheduled each quarter at no charge.		
14	For the life of the devices, the manufacturer must provide a web-based interface to include, but not limited to software drivers, service history, system documentation, system specifications, and on-line ordering of parts.		
15	<p>The offeror shall provide DCSD with an electronic file in Excel format that includes, but is not limited to the following information on a weekly basis unless specified otherwise:</p> <ul style="list-style-type: none"> a. Product Name and Product Type b. Computer and monitor serial and model numbers and DCSD asset tags; c. Vendor Name; d. Manufacturer's Name; e. Service agreement start/end dates; f. Installation location and site ID (provided by DCSD); g. Purchase order numbers; h. Purchase Price; i. Installation/Delivery date; j. Funding Source; and k. Serial and asset tag numbers for all DOA components. <p><u>Manufacturer and/or ship dates do not substitute for the installation/delivery system sign off dates.</u></p>		
16	If a service call requires the replacement or restoration of a hard drive, the offeror must reload the appropriate current DCSD image and confirm complete operation of the unit as originally installed.		

Item NO.	Expressed Warranty Service Requirements	Yes (Initials)	No (Initials)
17	The offeror shall affix DCSD asset tags to all required equipment as decided by DCSD under the DCSD Property Accounting Procedures and complete other required DCSD administrative paperwork on the actual installation day.		
18	Offeror shall provide DCSD notification for warranty equipment expiration at least 30 days before the expiration date.		

Offeror Company Name

Company Representative Name /Signature

Date

Attachment C
ITB 25-599
Computer Devices, Accessories and Associated Services
Critical Paragraphs

Offerors must put their initials in the space provided in front of each critical paragraph and sign below. Initials signify that the information has been read and the offeror agrees to comply with the requirement, stipulations, terms and conditions. Attach and label "Critical Paragraph."

- 1) ____ This ITB does not commit DCSD to any offeror to this ITB. DCSD is not liable for any costs incurred by an offeror in responding to this ITB. There is no guarantee of any offeror receiving an award or contract as a result of submitting a response to this ITB.
- 2) ____ Any news release or publicity pertaining to any phase of this ITB will be the responsibility of DCSD and must be cleared through DCSD's Department of Communications and Community Relations.
- 3) ____ It is the responsibility of offerors to make themselves aware of and to comply with any addenda, questions and answers posted to the DCSD website in relation to this ITB. All addenda must be printed, signed by the certifying official and included in the ITB submittals. Failure to do so will cause the offeror to be deemed non-responsive to the requirements of this ITB.
- 4) ____ Offerors to the ITB agree to fully indemnify DCSD as stated in the ITB.
- 5) ____ Offerors certify that they have not engaged in collusion and guarantee that their response is not made in conjunction with or on behalf of another party and that they have not been directly or indirectly induced or acted in any manner to result in restriction of trade or unfair advantage.
- 6) ____ The DCSD reserves the right to reject any and/or all responses submitted and to waive any technicalities or minor irregularities in responses received. DCSD reserves the right to award any resulting contract in the manner that is in the best interest of and most advantageous DCSD.
- 7) ____ Offeror understands that this solicitation requires Board of Education Approval.

Attachment D

ITB 25-599

Computer Devices, Accessories and Associated Services

Attach and label "Offeror's Client References."

BIDDER'S CLIENT REFERENCES

(Please copy this form and use one form per reference.)

Attach and label "Offeror's Client References."

Company Name Providing Reference

Address City/State/Zip

Name of Contact Person

Telephone Number of Contact Person

Email Address of Contact Person

Date/Duration of Service Relationship

Describe in Detail Services Provided (use additional sheets if necessary):

Important! This is a vital part of your ITB submission. DCSD will verify client references. It is advisable that you inform your reference contact person that you have listed them for reference.

Attachment E
ITB 25-599
Computer Devices, Accessories and Associated Services
Statement of Confidentiality and Non-Disclosure

Any non-public information made available to the offeror by DCSD in relation to this ITB shall be used only for those purposes outlined in the ITB document and shall not be used in any other way without the written permission of the DCSD.

If the offeror is uncertain about the proposed use of information provided in relation to this ITB, the offeror shall consult with the DCSD ITB contact person as identified in the ITB document for clarification.

The offeror agrees to assume full responsibility for protecting the confidentiality of DCSD records that are not public information. Such information may include but is not limited to student and employee data and other written and oral information of a personal and/or confidential nature, which shall be safeguarded by the offeror to ensure that it is not improperly disclosed.

Offeror Company Name

Company Representative

Date

Attachment F
ITB 25-599
Computer Devices, Accessories and Associated Services
SUSPENSION AND DEBARMENT CERTIFICATION

By submitting this ITB, the offeror certifies that the proposing company and/or its principals have not been suspended, excluded, disqualified, debarred, proposed for debarment, declared ineligible or voluntarily excluded from participation in any transaction by any federal or state department or agency and that the offeror complies with all applicable orders, rules and regulations related thereto.

Further, by submitting this ITB, the offeror certifies that all lower tier participating individuals and/or company(s) and all respective principals of lower tier participants have not been suspended, excluded, disqualified, debarred, proposed for debarment, declared ineligible or voluntarily excluded from participation in any transaction by any federal or state department or agency and that the offeror complies with all applicable orders, rules and regulations related thereto.

The certification placed herein is a material representation of fact upon which reliance will be placed as ITB submissions are evaluated and any transaction is entered into. If it is later determined that the prospective offeror has knowingly rendered an erroneous certification, the DCSD may pursue all available remedies, including but not limited to suspension and/or debarment.

The prospective offeror shall provide immediate written notice to the DCSD Purchasing Department if at any time the prospective offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

The prospective offeror agrees by submitting this form that, should the proposed transaction be entered into, the prospective offeror shall not knowingly enter into any lower tier transaction with a person or entity that is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this transaction.

By signing and submitting this form, the offeror is providing the certification set out above.

Signature of Engaging Official: _____ Date: _____
(Offeror Company Name/Certifying Official Signature)

Further, the DCSD's Purchasing Department will check the SAMS website at <https://www.sams.gov/SAM/> to determine if the offeror is listed.

Attachment G
ITB 25-599
Computer Devices, Accessories and Associated Services
Conflict of Interest

Upload this documentation under the Response Attachment tab via IonWave titled "CONFLICT OF INTEREST"

Bidder shall use its best efforts to disclose with their proposal the name of any officer, director, or agent who also is a DCSD employee, agent, representative, contractor, immediate family member (spouse, child, sibling, or parent or the spouse of a child, sibling or parent) or DeKalb County Board of Education member. Bidders shall also disclose the name of any DCSD employee, agent, representative, contractor, immediate family member or board member who owns, directly or indirectly, an interest in five percent or more in the Bidder's company or any of its branches. In the event the Bidder was aware of a conflict of interest prior to the award of the contract and did not disclose the conflict DCSD may, at its discretion, terminate the contract for default. The Bidder further agrees that, if after award, a conflict of interest is discovered, an immediate and full disclosure in writing must be made to the DCSD Purchasing Department which must include a description of the action which the Bidder has taken or proposes to take to avoid or mitigate such conflicts. If a conflict of interest is determined to exist, DCSD may, at its discretion, cancel the contract. Bidders shall certify that their response to this Bid is impartial, at arms-length, and free of any conflict of interest at this time, unfair advantage, or personal benefit to any DCSD official.

Bidder must sign below acknowledging the above statement.

Signature of Company Representative:

Company Name/Certifying Official Signature

Date: _____

Attachment H

ITB 25-599

Computer Devices, Accessories and Associated Services

IMMIGRATION & SECURITY CERTIFICATION

If you are providing service, performing work or delivering goods to the DeKalb County Board of Education/DeKalb County School District including, but not limited to schools, warehouses and central offices, the applicable Georgia Security and Immigration Compliance documents found here must be completed, signed, notarized and submitted with your bid/proposal. Failure to provide this document with your bid/proposal will result in the disqualification of the bid/proposal.

- 1) Offeror/Bidder (the "Offeror") shall at all times comply with the Georgia Security and Immigration Compliance Act, as amended, O.C.G.A. § 13-10-90 et. Seq.
- 2) In order to insure compliance with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act, as amended by the Illegal Immigration Reform Act of 2011, O.C.G.A. § 13-10-90 et. Seq. (collectively the "Act"), the Offeror **MUST INITIAL** the statement applicable to Offeror below:

- (a) _____ (Initial here): order to comply with the Act; is authorized to use and uses the federal authorization program under the federal work authorization user identification number issued on the date of authorization below; will continue to use the authorization program throughout the contract period; Offeror further warrants and agrees Offeror shall execute and return any and all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. Seq. [Offerors who initial (a) must attach and return a signed, notarized Contractor Affidavit and Agreement with the Contract if awarded];

or

- (b) _____ (Initial here): Offeror warrants that he/she does not employ any other persons, and he/she does not intend to hire any employees or to perform the Contract. [Offerors who initial (b) must attach and return a signed, notarized Affidavit of Exception with the Contract if awarded];

or

- 3) I _____ (Initial here): Offeror is an individual who is licensed pursuant to Title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for services to be rendered by such individual and thus does not have to provide an affidavit.
- 4) _____ (Initial here) Offeror will not employ or contract with any subcontractor in connection with a covered contract unless the subcontractor is registered, authorized to use, and uses the federal work authorization program; and provides Offeror with all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. Seq.

- 5) _____ (Initial here) Offeror agrees that, if Offeror employs or contracts with any sub-contractor in connection with the covered contract under the Act and DOL Rules 300-10-1- .01, et seq that Offeror will secure from each sub -contractor at the time of the contract the sub-contractor's name and address, the employee-number applicable to the sub-contractor, the date the authorization to use the federal work authorization program was granted to sub-contractor; the subcontractor's attestation of the subcontractor's compliance with the Act and Georgia Department of Labor Rule 300-10-1-.01, et seq.; and the subcontractor's agreement not to contract with sub-subcontractors unless the sub-subcontractor is registered, authorized to use, and uses the federal work authorization program; and provides subcontractor with all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. Seq.

- 6) _____ (Initial here) Offeror agrees to provide the DeKalb County School District with all affidavits of compliance as required by O.C.G.A. § 13-10-90 et seq. and Georgia Department of Labor Rules 300-10-1-.01, et seq within five (5) business days of receipt.

Signature

Date

EEV/Basic Pilot Program
User Identification Number

Date of Authorization

Firm Name: _____

Street/Mailing Address: _____

City, State, Zip Code: _____

Telephone Number: _____

Email Address: _____

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
_____ DAY OF _____, 20____

Notary Public:

My Commission Expires: _____

**DEKALB COUNTY SCHOOL DISTRICT
Offeror E-Verify Affidavit**

By executing this affidavit, the undersigned Offeror verifies its compliance with **Immigration Reform and Control Act of 1986 (IRCA), Pub.L. 99-603**, stating affirmatively that the individual firm or corporation which is engaged in services on behalf of the **DeKalb County School District** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established by federal law and regulation. Furthermore, the undersigned Offeror will continue to use the federal work authorization program throughout the contract period. Offeror hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification number: _____

Date of Authorization: _____

Name of Project: **Computer Devices, Accessories, and Associated Services**
ITB 25-599

Solicitation Number (if applicable): _____

Name of Public Employer: **DeKalb County School District**

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 202__ in _____, _____
(city) (state)

Signature of Authorized Officer or Agent _____

Printed Name and Title of Authorized Agent: _____

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____, 20__.

Notary Public _____

My Commission Expires: _____

**DEKALB COUNTY SCHOOL DISTRICT
Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual firm or corporation which is engaged in the physical performance of services on behalf of the **DeKalb County School District** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification number: _____

Date of Authorization: _____

Name of Subcontractor: _____

Name of Project: **Computer Devices, Accessories, and Associated Services**

ITB 25-599

Solicitation Number (if applicable): _____

Name of Public Employer: **DeKalb County School District**

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 202__ in _____, _____
(city) (state)

Signature of Authorized Officer or Agent _____

Printed Name and Title of Authorized Agent: _____

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____, 20__.

Notary Public _____

My Commission Expires: _____

**DEKALB COUNTY SCHOOL DISTRICT
Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3)**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with _____ on behalf of the **DeKalb County School District** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five (5) business days of receipt. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number: _____

Date of Authorization: _____

Name of Subcontractor: _____

Name of Project: **Computer Devices, Accessories, and Associated Services**

Solicitation Number (if applicable): **ITB 25-599**

Name of Public Employer: **DeKalb County School District**

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 202__ in _____, _____ (city) _____ (state)

Signature of Authorized Officer or Agent _____

Printed Name and Title of Authorized Agent: _____

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____, 20__.

Notary Public _____

My Commission Expires: _____

**DEKALB COUNTY SCHOOL DISTRICT
Sub-subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(4)**

By executing this affidavit, the undersigned sub-subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract for _____ and _____ on behalf of the **DeKalb County School District** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned sub-subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned sub-subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the sub-subcontractor with information required by O.C.G.A. §13-10-91(b). The undersigned sub-subcontractor shall submit, at the time of such contract, this affidavit to _____. Additionally, the undersigned sub-subcontractor will forward notice of the receipt of any affidavit from a sub-subcontractor to the contractor within five (5) business days of receipt. Sub-subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number: _____

Date of Authorization: _____

Name of Sub-subcontractor: _____

Name of Project: **Computer Devices, Accessories, and Associated Services**
ITB 25-599

Solicitation Number (if applicable): _____

Name of Public Employer: **DeKalb County School District**

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on ____, _____, 202__ in _____, _____
(city) (state)

Signature of Authorized Officer or Agent _____

Printed Name and Title of Authorized Agent: _____

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____, 20__.

Notary Public _____

My Commission Expires: _____

Attachment I
ITB 25-599
Computer Devices, Accessories and Associated Services
Non-Collusion

Upload this documentation under the Response Attachment tab via IonWave titled "NON-COLLUSION"

Bidders shall fully certify that they, as an individual or as an engaging official of a formal business entity, have not entered into any agreement, participated in collusion, or otherwise taken any action in restraint of free and competitive responses to this bid. Further, bidders guarantee that their response are not made in conjunction with or on behalf of another party and that they have not been directly or indirectly induced in any manner or taken any action to result in a restriction of trade or in an unfair advantage.

Bidder must sign below acknowledging the above statement.

Signature of Company Representative:

Company Name/Certifying Official Signature

Date: _____

Attachment J
ITB 25-599
Computer Devices, Accessories and Associated Services
SIGNATURE PAGE

I certify that I have read this ITB document in its entirety and agree to conform to and comply with the terms, conditions and requirements of this ITB. I also certify that I am a duly appointed official of the offering company with the authority to authorize and engage this ITB submittal. Further, I certify that the contents of the response to this ITB are true, accurate and complete.

Printed Name/Engaging Authorized
Company Official

Position/Title

Offeror's Company Name

Signature/Engaging Authorized
Company Official

E-mail address

Telephone Number

Date

END

OF

SOLICITATION

EXHIBIT "B"



ITB 25-599 Addendum 3 CDW Government LLC Supplier Response

Event Information

Number: ITB 25-599 Addendum 3
Title: Computer Devices, Accessories, and Associated Services
Type: ITB-Non Capital
Issue Date: 11/7/2024
Deadline: 12/17/2024 02:00 PM (ET)
Notes: The DeKalb County School District (DCSD) is seeking bids from qualified bidders with professional qualifications, technical competence, and specialized experience to provide Computer Devices, Accessories, and Associated Services as outlined in the scope of work in Part III of this ITB.

Contact Information

Contact: Fred Christopher
Address: Vendor Services
1701 Mountain Industrial Blvd
Stone Mountain, GA 30083
Phone: 678 (676) 0217
Email: solicitationquestions@dekalbschoolsga.org

CDW Government LLC Information

Contact: JUSTIN SCHWIER
Address: 230 N. Milwaukee Ave
Vernon Hills, IL 60061
Phone: (800) 808-4239
Email: bidscdwg.com@cdw.com
Web Address: www.CDWG.com

By submitting your response, you certify that you are authorized to represent and bind your company.

Dario Bertocchi

Signature

Submitted at 12/17/2024 01:25:48 PM (ET)

dariber@cdw.com

Email

Requested Attachments

ITB Document

ITB 25-599 Computer Devices, Accessories, and Associated Services

CDW Response - DCSD ITB 25-599_Final.pdf

Financial Statements for 2022

Upload Required for Financial Statements 2022 here.

CDW Financial Statements 2022.pdf

Financial Statements for 2023

Upload Required for Financial Statements 2023 here.

CDW Financial Statements 2023.pdf

Business License

Upload Required for Business License here.

CDW Business License.pdf

Certificate of Insurance

Upload Required for Certificate of Insurance here.

CDW Certificate of Insurance.pdf

Attachment A – Bid Form

Upload Required for Attachment A – Bid Form here.

CDW Attachment A - Bid Form.pdf

Revised Attachment A-1 - Bid Form

Complete and upload Revised Attachment A-1-Bid Form.

ITB 25-599 Revised Attachment A-1 Bid Form.xlsx

Attachment B-1 Order and Installation Requirements Questionnaire

Complete and upload Attachment B-1 Order and Installation Requirements Questionnaire

CDW Attachment B-1 Order and Installation Requirements Questionnaire.pdf

Attachment B-2 – Support Personnel Requirements Questionnaire

Complete and upload Attachment B-2 – Support Personnel Requirements Questionnaire.

CDW Attachment B-2 Support Personnel Requirements Questionnaire.pdf

Attachment B-4 – Expressed Warranty Service Requirements

Complete and upload Attachment B-4 – Expressed Warranty Service Requirements.

CDW Attachment B-4 Expressed Warranty Service Requirements.pdf

Attachment C – Critical Paragraphs	CDW Attachment C - Critical Paragraphs.pdf
Upload Required for Attachment C – Critical Paragraphs here.	
Attachment D- Bidder’s Client Reference Form (1)	CDW Attachment D - Bidder’s Client Reference Form (1).pdf
Upload Required for Attachment D- Bidder’s Client Reference Form here (1)	
Attachment D- Bidder’s Client Reference Form (2)	CDW Attachment D - Bidder’s Client Reference Form (2).pdf
Upload Required for Attachment D- Bidder’s Client Reference Form here (2)	
Attachment D- Bidder’s Client Reference Form (3)	CDW Attachment D - Bidder’s Client Reference Form (3).pdf
Upload Required for Attachment D- Bidder’s Client Reference Form here (3)	
Attachment E – Statement of Confidentiality and Non-Disclosure	CDW Attachment E - Statement of Confidentiality and Non-Disclosure.pdf
Upload Required for Attachment E – Statement of Confidentiality and Non-Disclosure here.	
Attachment F- Suspension and Debarment	CDW Attachment F - Suspension and Debarment.pdf
Upload Required for Attachment F- Suspension and Debarment here.	
Attachment G– Conflict of Interest	CDW Attachment G - Conflict of Interest.pdf
Upload Required for Attachment G– Conflict of Interest here.	
Attachment H – Immigration & Security Certification	CDW Attachment H - Immigration & Security Certification.pdf
Upload Required for Attachment H – Immigration & Security Certification here.	
Attachment I- Non-Collusion	CDW Attachment I - Non-Collusion.pdf
Upload Required Attachment I- Non-Collusion here	
Attachment J – Signature Page	CDW Attachment J – Signature Page.pdf
Upload Required for Attachment J – Signature Page here.	
Addendum No. 1	CDW Addendum No 1.pdf
Sign and upload Addendum No. 1.	
Addendum No. 2	CDW Addendum No 2.pdf
Sign and upload Addendum No. 2	
Addendum No. 3	CDW Addendum No 3.pdf
Sign and upload Addendum No. 3	
Brochures, manuals, websites, literature, and/or other marketing media	CDW Response - DCSD ITB 25-599_Supplemental Documents.pdf
Upload Required Brochures, manuals, websites, literature, and/or other marketing media here	



DeKalb County School District

ITB 25-599

Computer Devices, Accessories, and Associated Services

Digital Response 12/17/2024

CDW Education

12/17/2024

One CDW Way
230 N. Milwaukee Ave
Vernon Hills, IL 60061
Toll free: 800.808.4239
www.cdwg.com



DeKalb County School District
1701 Mountain Industrial Boulevard
Stone Mountain, Georgia, 30083

RE: CDW Education's Response to DeKalb County School District's ITB 25-599 Computer Devices, Accessories, and Associated Services

Dear Fred Christopher,

The vast device ecosystem needs expressed by DeKalb County School District (DCSD) through this ITB require a partner with considerable size and experience. CDW Education is prepared to leverage our extensive resources and capabilities to deliver a solution that meets those needs.

We are a specialized segment of CDW Government LLC, the single largest provider of mobile devices to US K-12 school districts. We deploy more than five million student devices annually across the country, including on average one of every three Chromebooks in-use by the US K-12 market. This provides our K-12 Education customers with structured choice via our balanced portfolio of leading original equipment manufacturers (OEMs). Overall, we deploy and support more devices into K-12 education than any single OEM, regional or national value-added reseller (VAR). We currently provide Dekalb with devices and manage all student device repairs, this provides us intimate knowledge of what you need to be successful.

Our reach and capabilities are a critical value add to DCSD, especially as the market continues to experience supply chain constraints. CDW's #1 partner status with the OEMs included in our response helps ensure DCSD is a priority for products as well as spare parts to meet the required service level agreements for in warranty repairs. Simply put, our size and market position matters.

CDW Government partners with K-12 school districts and other public sector organizations on large implementations with similar requirements to those which DCSD has outlined in the ITB. While we are your current provider, we want to showcase our ability to meet the needs requested in this bid across diverse customer needs. We successfully supported the 2020 US Census as a prime contractor, providing 700,000 configured and tagged devices and services. For the Mississippi Department of Education, we provided more than 150,000 devices in a single deployment, with ongoing support and professional development to K-12 school districts across the State of Mississippi. We've supported similar size deployments with New York City Public Schools as their sole Chromebook provider to more than 1,600 schools and one million students and we have provided Chicago Public Schools with devices for the past 10 years. DCSD requires this level of experience from their chosen vendor. Our market influence and services delivery experience ensure optimal outcomes for the district.

The resultant contract from DCSD's ITB will deliver a critical device management solution. This will help the district meet student learning outcomes and ultimately support the vision of DCSD.

Our direct experience, combined with a careful review of DCSD's ITB requirements, has contributed to the creation of our approach and response to comprehensively address

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your technology needs while we continue to support your device program. Our size, position in the market, and experience enable CDW Education to be uniquely positioned to support your existing fleet for all repairs as well as deployment of the new fleet.

Specific advantages of partnering with CDW Education include:

- **Our Experience.** CDW Education provides the largest school districts in the country with full lifecycle capabilities supporting their device needs. CDW Education is the most experienced K-12 vendor overall. We are also the most experienced with Dekalb as your current device vendor.
- **Our Strategic Partnerships.** CDW Education proposes continuing DCSD's successful collaborating with local technology service provider, Lexicon Tech Solutions, for full lifecycle support. This partnership allows you the best solution possible, national market presence and financial stability of the leading US VAR with Lexicon as our local deployment and break fix partner.
- **Local Presence and Facilities.** CDW Education has supported the local Georgia Market for over 20 years with dedicated K-12 coverage for local school districts. Our local service partner, Lexicon has a 80,000 sq ft deployment and repair facility with over 25 years serving Education customers. CDW Education's dedicated account team for DCSD, Ted Kus and EJ Owens, have nearly 20 years combined experience supporting DCSD. EJ is local to Dekalb County, as your Client Executive. We already visit each school across the district at least once per week providing us intimate knowledge of your operations.
- **The Value of Our Comprehensive Solution.** CDW Education proposes a seamless continuation of our full lifecycle support solution. This includes devices from Acer, Lenovo, HP, or Dell along with repair services supported by Lexicon. CDW's PMO will oversee this entire effort, providing program management and project management from end-to-end.
- **The Power of Partnership.** DCSD will gain all the benefits of CDW's highest partner designations with Lenovo, Acer, and other leading OEMs, a position that has enabled us to deliver more than five million Chromebooks to school systems nationwide each year. This includes our vast distribution network and in-house brand experts. We have extensive experience working on all OEM devices for repair services requested in the ITB. We have over 1M devices currently under contract for ongoing support services today as well, ensuring we forward stock parts, and exceed SLA's to keep devices in students hands.

As always, we consistently strive to exceed your expectations. Should you have any questions about our proposal, please contact your Area Director, Jeff Grey at 203.851.7111, or via email at jeffgre@cdwg.com.

We appreciate the opportunity to respond to the ITB and look forward to further discussing the advantages our proposed solution can provide DCSD. We believe a transition to CDW Education represents an opportunity for DCSD to better utilize technology, maximize efficiency and effectiveness, and realize your mission to help each student achieve their highest potential.

Sincerely,

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Dario Bertocchi
Vice President, Contracting Operations
CDW Education

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Executive Summary

DeKalb County School District (DCSD) seeks an experienced partner to manage your device procurement and services. CDW Education understands your needs for a reliable and cost-effective solution. With our large-scale power, local presence, and proven execution, we are uniquely positioned as your current device provider to deliver the optimal solution for DCSD with no learning curve or transition plan required.



Power

The robust resources of a Fortune 500 company. With CDW, DCSP benefits as all the advantages of a large company are brought to serve your needs.

- **Financial Stability and Market Presence.** CDW brings a proven track record of financial stability and success. Our strong financial position ensures the ability to invest in cutting-edge technologies and deliver long-term, sustainable solutions to DCSD.
- **Comprehensive Solutions.** CDW offers a wide range of agnostic capabilities. We maintain strong relationships with more than 1,000 vendor partners to provide tailored solutions without brand limitations. We offer full lifecycle support and our size means we have dedicated K12 solutions as well as the capacity and resources to scale and pivot to meet DCSD's needs.
- **The Power of Partnership.** Our elite partnership status with the industry's top OEM's - including Acer, Lenovo, HP, and Dell - means we can leverage these partnerships to ensure DCSD is a priority for products as well as spare parts to meet the required service level agreements.

Presence

The local touch you know, the expertise you trust. In CDW, DCSP has a trusted team with the experience, expertise, and local resources you need.

- **Trusted Team.** With CDW Education you have a dedicated Account Team you know and trust including your Account Manager Ted Kus and your Client Executive EJ Owens who is local to DeKalb County. They bring nearly 20 years of combined experience supporting DCSD. Their extensive knowledge of the DCSD'S history and needs helps to understand and address your needs most effectively.
- **Honest Consulting Expertise.** DCSD benefits from CDW's consulting expertise and our honest approach which focuses on solving problems rather than making sales to ensure your needs are genuinely addressed.

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- **Strategic Partnership with Lexicon.** Local service provider Lexicon brings extensive expertise in device repair and maintenance to K-12 education, having served dozens of extra-large school districts across the U.S. for over two decades.
- **Local Facilities.** Our 80,000+ sq ft deployment and repair facility servicing DCSD is located at 700 Sigman Road, #110 Conyers, GA 30013.

Proof

Delivered and executed as promised. In CDW, DCSD has a partner with proven execution and consistency.

- **Service Improvements.** When DCSD transitioned student device repair to CDW and Lexicon from the previous local vendor, we delivered a significant improvement in efficiency and service delivery, reducing device repair times from over 30 days to 8 days on average.
- **Successful Device Deployment.** CDW successfully executed large-scale deployment for DCSD, delivering 64,000 machines in just over eight weeks in 2022.
- **Reliability and Consistency.** “They [CDW] were always able to deliver for us”—Monika Davis, CIO, DeKalb County School District. CDW has a strong reputation with DCSD. That reputation for reliability and consistency extends beyond DeKalb. For similar success stories from other school districts see pages 18-23.

Our Solution

Orchestrated by CDW, powered by Lexicon. CDW has partnered with Lexicon and leading OEM’s to bring DCSD the optimal solution for your device procurement and services. Together with Lexicon, CDW is able to meet DCSD’s service and support requirements as outlined in our requirements questionnaire response. CDW deployed 64,000 Chromebooks on DCSD’s last student device refresh in just over eight weeks to meet the requested timeframe prior to school start. We are committed to providing the same seamless experience with any OEM or devices the District selects. Our goal is to help you lower cost and ensure successful, on schedule deployment for your device program. We are pleased to present options from Acer, Lenovo, HP, and Dell with accessories from Gumdrop, Viewsonic, LocknCharge, and more.

- **Acer.** CDW is currently Acer’s largest channel reseller, CDW has been an Acer America Authorized Reseller for more than 17 years
- **Lenovo.** Partnering with Lenovo for nearly 20 years, CDW is Lenovo’s #1 Channel Partner.
- **HP.** CDW is an HP Inc. (HPI) Platinum Business Partner and HP’s largest reseller in North America.
- **Dell.** Dell Titanium and #1 Channel Partner

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Next Steps

On the following pages, please find the details of our proposal. We welcome any follow up conversations. Please reach out to the primary point of contact for this ITB, Proposal Specialist Sarah Hanks, at sarah.hanks@cdwg.com with any requests for additional information.

CDW Education

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From your account team

Ted Kus
 201 N Franklin Street
 Tampa, FL, 33602
 Phone: 813-574-5545
 Email: tedkus@cdw.com

Dr. Kermit Belcher, CIO
 Technology Department
 DeKalb County School District
 1701 Mountain Industrial Blvd
 Stone Mountain, GA 30083

December 17, 2024

Dear Dr. Belcher and the DeKalb County School District Team,

On behalf of the dedicated CDW Account Team, I want to express our gratitude for the opportunity to continue supporting DeKalb's evolving technology initiatives and instructional goals. Over the past 15+ years, our partnership has fostered a deep understanding of your district's operational needs, enabling CDW to deliver solutions that enhance both student and teacher outcomes. Together, we have navigated the complexities of technology integration to create safe, innovative, and competitive learning environments for your stakeholders.

In response to the current RFP, CDW has collaborated extensively with DeKalb's dedicated Acer, Lenovo, Dell, and HP Account Teams to provide a comprehensive and competitive "best price offering" across all device categories. Our approach reflects the requirements outlined in the RFP, with a structured response that supports a potential multi-manufacturer deployment model. By building a full catalog from each manufacturer, we've ensured alignment with DeKalb's diverse needs while maintaining a focus on efficiency and scalability.

Addressing Past Challenges

During the evaluation of DeKalb's COVID-era device refresh under the Digital Dreamers initiative, CDW worked closely with Chief Davis and the DeKalb team to address critical challenges, including:

- **Product Availability at Scale:** Ensuring consistent supply during high-demand periods.
- **Accurate Forecasting:** Providing reliable delivery timelines to support district operations.

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- **Scalability:** Meeting DeKalb's fluctuating daily needs with agility and precision.
- **Spare Part Planning and Device Governance:** Developing robust break-fix strategies and surplus management processes.
- **Enhanced Communication:** Establishing clear channels to handle unique demands and ensure accountability.

These collaborative efforts have strengthened the Digital Dreamers program, creating a foundation for continuous improvement and growth.

Strategy for the 2025 Device Refresh

As DeKalb embarks on the next phase of the Digital Dreamers initiative, CDW remains committed to supporting your vision. Highlights of our proposal include:

- **Manufacturer Collaboration:** Exceptional contributions from Acer and Lenovo whose insights shaped our response to meet DeKalb's scale and requirements. HP's collaboration post Q/A was impactful
- **Comprehensive Engagement:** CDW's scale fits DeKalb's Enterprise operational needs. Our team values transparency, especially when an engagement faces challenges. Public opinion is shaped by quality of outcome and quality requires a partnership centered around clear & consistent communication, and the partnerships ability to adapt or pivot as needed.
- **Scalable Deployment Model:** A flexible, multi-manufacturer strategy designed to adapt to DeKalb's dynamic environment.

Commitment to Success

If awarded, CDW's plan includes a dedicated project management framework led by myself and Advanced Field Executive Account Manager EJ Owens, located just 10 minutes from DeKalb. Our approach will feature:

- **Weekly Cadence Meetings:** Ensuring transparent communication and alignment with DeKalb's IT team.
- **Proactive Issue Management:** Addressing challenges swiftly to maintain program momentum.
- **Focus on Outcomes:** Empowering teachers to deliver engaging, effective, and secure learning experiences.

We are eager to continue this journey alongside DeKalb's multifaceted teams, fostering an environment that prioritizes innovation, safety, and productivity for students, educators, and the broader community.

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Thank you for considering CDW's proposal. We are excited about the opportunity to further strengthen our partnership and deliver meaningful results for the DeKalb County School District.

Sincerely,

Ted Kus
Executive Account Manager
CDW 2023 EDU Digital Innovator of the Year

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






1

CDW Overview

About CDW Education



-  **Vernon Hills, IL**
U.S. Headquarters
-  **\$21B**
2023 Annual Net Sales
-  **15,100**
Coworkers
-  **250,000+**
Customers
-  **189**
Fortune 500 Ranking
-  **#5**
CRN's Solution Provider 500 List

CDW Government LLC (CDW Government) is the wholly owned subsidiary of CDW LLC (CDW), a leading multi-brand technology solutions provider to business, government, education, and healthcare organizations in the U.S., the U.K., and Canada.

Recognizing the unique challenges and opportunities for our public sector customers, we established CDW Government in 1998.

Our teams are broken down by segment, with separate teams serving K-12, higher education, state and local, federal, and healthcare customers, and further organized into geographic regions.

A specialized segment of CDW Government, CDW Education is currently a trusted partner to more than 17,000 educational institutions, including more than 15,000 K-12 school districts nationwide.

Over the last several decades, we have grown from earning net sales of four billion in 2001 to \$21 billion in 2023. Our sustainable growth and continued financial stability serve to assure DeKalb County School District that we are here to stay and can support you through the life of this contract and beyond. Of note, CDW is number four on CRN's 2023 Solution Provider 500 list – a ranking of the top integrators, service providers, and IT consultants in North America by services revenue.



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K-12 Education Expertise

CDW Education helps schools leverage technology to achieve great educational outcomes. With more than 200 government and education contracts, we are one of the nation's largest direct-response providers of multi-brand technology products and services.

For more than thirty years, we have closely monitored emerging technologies to ensure our solutions are always at the forefront of innovation. We proactively expand our catalog, certifications, and offerings to support your ever-evolving needs, and invest in the solutions that matter most to you, such as classroom transformation, device ecosystem, cybersecurity, AI, and school safety.

We are a trusted technology partner to more than 15,000 K-12 schools.

Resources - Education Strategy Team

Education Strategists work with you to understand your district's vision and goals to create customized solutions that improve teaching and learning.

Classroom Modernization Specialists, focused on audiovisual solutions and classroom design, can support you through trainings, consultative calls, webinars, etc.

We guide customers through decisions on the platforms that run your districts and drive transformation. We have dedicated in-house technical resources aligned to K-12 solution areas to help you better understand and integrate technology into your educational goals. Our K-12 Education Strategy Team – comprised of former leaders in education – support districts in implementing digitally-enhanced education and can help you develop a vision for lasting change.

We are the premier provider of Chromebooks to K-12 schools in the U.S.

In 2023, CDW Education deployed 1 out of every 3 Chromebooks into K-12 classrooms in the U.S. for a total of 2.5 million devices. We can support your full device lifecycle management needs and have experience handling complex deployments for the largest school districts in the country, even in adverse conditions.

A Partner You Can Trust – Even in Adverse Conditions

During a time of significant supply chain constraints, CDW Education delivered. One of the largest school districts in the country, Chicago Public Schools (CPS), relies on CDW Education to provide their students with Chromebooks. Like so many other districts across the nation, CPS needed to pivot to distance learning with the onset of COVID-19. To serve the needs of nearly 330,000 students, CPS required 1,000s of Chromebooks. Despite worldwide shortages, CDW Education was able to deliver 20,000 devices over four months on-site and on-time.

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Comprehensive IT Solutions for DCSD

DCSD can develop the best total solution at the greatest value with CDW’s **full range of products and services**, from discrete hardware and software to integrated IT solutions. We are **technology neutral**, which allows us to customize the optimal solution for each project and customer rather than push a particular brand.

Full Stack. Full Lifecycle. Full Outcomes.

We make complex solutions easy and efficient with our full life-cycle approach - **Listen, Advise, Design, Orchestrate, and Manage**. Your CDW account team is backed by consultants, specialists, architects, and engineers. Our sales and service delivery teams consist of 10,000 customer-facing coworkers, including more than 2,000 field sellers, technology specialists, and advanced service delivery engineers. In addition to CDW-badged services professionals, we have a fast-growing network of trusted service and solutions partners. We provide consultative advice backed by our deep industry and technical knowledge. Our capabilities include: App Modernization and Software Engineering, Cloud, Configuration, Cybersecurity, eProcurement, Hybrid Infrastructure, IT Maintenance and Support, Managed Services, Networking, ServiceNow, Software, Workplace Modernization and more.



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Qualifications and Experience

CDW Education is the specialized segment of CDW Government LLC (CDW•G), the single largest provider of mobile devices to U.S. K-12 school districts. On an annual basis, we deploy more than five million devices across the country, providing school districts as well as state Departments of Education structured choice with our balanced portfolio of leading OEMs. We deploy and support more units into K-12 education than any single OEM or regional or national VAR. Our size and experience are critical to increase efficiency of the program with the District, especially as the market continues to experience supply chain constraints on devices, components, and spare parts. CDW holds premium partnership status with the OEM’s included in this response. We are Acer’s largest channel reseller, Lenovo’s #1 Channel Partner, HP’s largest reseller in North America, and Dell’s #1 Partner Worldwide. CDW Education will partner with Lexicon to provide the services listed in your RFP.

Lexicon brings extensive expertise in device repair and maintenance to K-12 education, having served dozens of extra-large school districts across the U.S. for over two decades. Their portfolio includes partnerships with districts of all sizes, nationwide.

This CDW Education partnership employs well-trained technicians who are equipped with the latest tools and techniques to efficiently address IT needs. Your proposed team members specialize in large-scale deployments, white-glove services, depot services, site surveys, help desk support, installations, call center operations, and emergency repair services.

Key Personnel

Below are the key points of contact for DCSD as part of this RFP:

Primary Contacts:

Ted Kus, CDW Education Account Manager tedkus@cdw.com , (813) 574-5545	EJ Owens, CDW Education Client Executive ej.owens@cdwg.com , (404) 661-0595
Jairo Ortiz, CDW Education Sales Manager jairort@cdw.com , (312) 547-8190	

Executive Leadership:

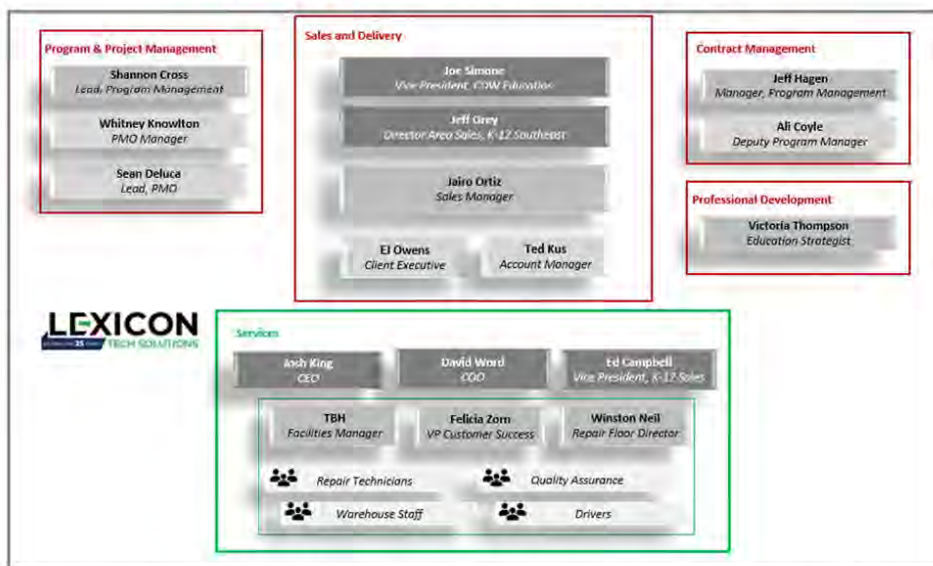
Jeff Grey, CDW Education Area Sales Director, K-12 Southeast jeffgre@cdwg.com , 203.851.7111	Joe Simone, CDW Education Vice President, Education Sales joe@cdw.com , 203.851.7082
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DeKalb County School District, Computer Devices, Accessories, and Associated Services

Lexicon Key Personnel

Joshua King – CEO	Nick Jessup - Director, Deployment Services
David Word – COO	Winston Neil – ADP Manager & Chief Engineer
Felicia Zorn –VP, Customer Success	Keith Jenkins - Warehouse & Logistics Manager

CDW Education



To ensure DeKalb’s return on investment, CDW will assign a Project Manager from our Project Management Office (PMO) to work closely with Lexicon’s PM and the district contacts.

Experience

Your CDW Education account team will serve as a liaison between our internal technical resources, external partners, and original equipment manufacturers (OEMs) to create a seamless experience for DCSD. We will support DCSD from project launch to post-implementation. Our team’s experience in deploying large technology projects for school districts across Georgia, as well as operating long-term managed service contracts in the state, means we not only understand how to deliver a project like this, but we also are uniquely familiar with the customer environment this project will operate within.

DeKalb County School District, Computer Devices, Accessories, and Associated Services

When you work with CDW, you have unparalleled support with your dedicated account team, and access to expertise that is not available within your organization with our teams of technology experts. Our teams will work closely with your organization and respond with solutions that provide robust functionality, efficiencies, and cost savings.

Day-to-Day Account Management

Your dedicated account management team is responsible for managing your procurement needs and overseeing all facets of your account, ranging from product quote, order placement, and problem resolution, to helping you forecast your short- and long-term needs and providing insightful IT consultation. Key personnel include:



Ted Kus, Executive Account Manager

P: (813) 574-5545E: tedkus@cdw.com

With over 10 years of CDW Education tenure, Ted Kus is highly trained to address your questions and concerns. Managing numerous accounts based in the DeKalb region, and supporting DCSD for over 7 years, Ted is extremely familiar your processes, challenges, and needs, as well as industry trends.



EJ Owens, Client Executive

P: (404) 661-0595, E: ej.owens@cdwg.com

EJ Owens is an Advanced Technology Account Executive supporting K-12 education in Georgia at CDW Education. EJ brings a wealth of knowledge and over 10-years of experience working with DCSD. His day to day includes discussing solutions and strategy around Data Center, Cybersecurity, Networking, Cloud, Professional and Managed Services within our Integrated Technology practice at CDW Education. EJ is thrilled to be serving our customers locally in Georgia.

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DeKalb County School District, Computer Devices, Accessories, and Associated Services

Sales Leadership Resources

Your dedicated account team is supported by a team of leaders who are fully committed to the success of our relationship.



Jairo Ortiz, Sales Manager

P: (312) 547-8190, E: jairort@cdw.com

Jairo Ortiz oversees your account team and helps develop strategies that best serve your organization's long-term success. Jairo meets regularly with customers to understand the dynamics of their local markets. Also, he is responsible for building and maintaining strong relationships locally with our top OEM partners. His ability to leverage those relationships will greatly benefit your organization. Jairo has been employed at CDW Education since 2015.



Jeff Grey, Sales Director

P: (203) 851-7111, E: jeffgre@cdwg.com

Jeff Grey has served in various roles at CDW. Jeff's responsibilities include growing executive relationships with key partners and customers. Jeff has overseen all device deployments for CDW for K-12 Southeast schools in the Mid-Atlantic and Southeast areas of the US since 2018. Jeff oversaw Dekalb's initial 64k unit deployment, implementation

Contract Management

Our program management team is dedicated to managing, and maintaining compliance with, our contracts.



Alison Coyle, Deputy Program Manager

P: (847) 465-6000, E: ali.coyle@cdwg.com

Alison Coyle is a contract management specialist who focuses exclusively on administering agreements between CDW and our customers. If awarded for this opportunity, Alison will work to ensure that CDW remains compliant with our contract with DCSD as well as any applicable government regulations.

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Jeff Hagen, Manager, Program Management

P: (813) 4624055, E: jeff.hagen@cdwg.com

Jeff Hagen oversees your program management team who focuses exclusively on administering agreements between CDW and our customers. If awarded for this opportunity, Jeff and his team will work to ensure that CDW remains compliant with our contract with DCSD as well as any applicable government regulations.

Technical Staff

CDW has more than 3,700 worldwide coworkers within our Integrated Technology Solutions practice, with over 1,100 service professionals across the U.S. and a fast-growing network of trusted service and solutions partners. Across CDW Education and our partner Lexicon we have more than 75 technical personnel that will be available to support DCSD for this engagement, as well as a deep bench of non-billable, value-added resources already available to DCSD today.

Key Technical Staff

Upon award, your CDW Education team will also assign a dedicated Lexicon Customer Success Manager to DCSD for weekly check-ins and monthly analytic reviews. Your Customer Success Manager can answer any questions between meetings and acts as your internal advocate, coordinating with our repair, deployment, logistics, and operations teams.

Staffing Considerations:

- Existing staff: 59 certified repair technicians
- We are your current provider and would not have to hire or scale any staff, processes or vehicle to meet your needs on day one of this contract. We currently deliver and pickup devices from all school sites and work closely with your teams.
- **Vehicles:** Lexicon will leverage our existing van fleet that we utilize for deliveries today to deliver in our own vehicles.
- **Warehouse:** Lexicon has a local 80,000 sq ft deployment and repair facility.
- **Depot Operation Office:** CDW and Lexicon have a fully equipped Depot Operation capable of supporting warranty support, bench repair and return merchandise authorization (RMA) operations on any IT hardware.
- **Device Configuration Racks:** We have pre-configured, powered, PC deployment racks in both our warehouse and offices, capable of simultaneous imaging of thousands of devices per day. We completely 65,000 Chromebooks for DCSD in 2022 in a little over 8 weeks including delivery to the schools.

Specialized Skills and Industry Certifications

- 100+ hours of model-specific training for each technician

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DeKalb County School District, Computer Devices, Accessories, and Associated Services

- Lead technicians CompTIA A+ certified for superior quality control
- IPC-A-610 Certified Soldering Specialists
- Coworkers assigned to DCSD include micro-electronics technicians certified in Advanced BGA/CSP Rework and IPC certified in Advanced X-Ray Inspection and Interpretation
- ISO 9001:2015 Certified by NQA
- MSD (Moisture Sensitive Devices) JEDEC STD-033C Compliant
- ESD S20.20 (Electrostatic Discharge) Certified by NQ

Additional Support Resources

Onsite Vendor Representatives

CDW has manufacturer and software publisher representatives onsite at our sales offices to assist account managers and specialists with requests for technology roadmaps and other information, and to provide training on an ongoing basis. CDW's strong relationships facilitate presales consultation and timely notification regarding product changes and products going "end of life." as well as dedicated CDW support per OEM.

Ongoing Customer Support

CDW strives to provide outstanding customer support and resolve issues quickly. While your account manager can generally handle most issues and concerns, our Technical Support, Customer Relations, and Site Support staffs are available to help. CDW Education has customer relations representatives who are available to resolve post-sales inquiries from 7:00 a.m. until 7:00 p.m. CT, Monday through Friday. We service customers through phone support, email, and live chat. Excellence in customer service is a top priority for CDW Education. We have many quality controls and metrics in place to ensure high quality standards across the organization. We track and monitor a variety of service metrics and ratios daily to ensure that we provide continuous, high-quality customer service. We adjust and evaluate process changes as needed when we see high volumes for certain types of issues.

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Strong Partnerships

When it comes to IT, we know you have many choices. With CDW Education, you will have the right partner to guide you on your journey. We leverage our strong industry partnerships with leading manufacturers and service providers to help you obtain the best value for your complete IT solution. With more than 1,000 industry-leading vendor partners, we give you access to one of the largest technology portfolios in the industry. Our partnership will also provide you with:

- **Product Insight.** We work closely with the leading manufacturers to review roadmaps and evaluate new models. This enables us to develop strategies for smooth upgrades and transitions, and directly informs our advice and recommendations to DCSD.
- **In-House Expertise.** Our account managers and technical staff are regularly trained and certified by our manufacturing partners to ensure optimal product deployment and management in your environment.
- **Expedited Access.** Some of our top vendor partners staff representatives at CDW Education to facilitate requests for information and assist with solution design, giving you direct access to their expertise and insight.
- **Seamless Deployment.** Our account teams build strong relationships with our partners through regular communication and collaboration. This helps ensure a smooth deployment process from beginning to end.
- **Risk Mitigation.** We receive detailed insight into supply chain availability, manufacturing delays, distribution shortages, overstocks, and other disruptions. This allows us to better forecast product availability and plan for your needs.
- **Best Value Solutions.** We leverage our relationships to secure competitive prices and ensure we deliver the best value to maximize your investments.

CDW Acer Partnership

Currently Acer's largest channel reseller, CDW has been an Acer America Authorized Reseller for more than 17 years. Acer operates exclusively through resellers like CDW for non-retail units. In this way, CDW can offer our customers better pricing, flexibility, specialized logistics, and more.



CDW and Acer's partnership includes everything from logistical and supply coordination to regular CEO level meetings. Acer has four employees dedicated specifically to CDW and CDW has one employee dedicated to Acer. Additionally, Acer's main U.S. warehouse is in Lockport, IL, just about 50 miles from CDW's Vernon Hills warehouse, which will help ensure continual supply and quick delivery of Acer products.

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Acer for Education

Supported by empowering tools, only the sky is the limit for students and teachers. Acer for Education solutions are designed to feature all the performance, durability, and versatility education devices require, matched with ease of management and affordability.

Designed for Schools

Affordable, durable, secure, and simple to deploy, Acer for Education devices are designed to enable teachers to unlock every student's potential with a tailored portfolio.

- Windows classroom device solutions
- Chrome classroom device solutions
- Display solutions
- Complementary accessory solutions

Ruggedized Solutions

Classrooms are busy places, and Acer's rugged devices are designed to keep both students and teachers focused on learning – and not trying to troubleshoot their device.

- Certified military-grade durability
- EasyFix keyboard 2.0, anchored keys, spill-resistant keyboard
- Moisture-resistant touchpad, reinforced ports, two rubber bumpers
- All-day battery life

Versatile

Boost productivity and performance in the classroom with next-generation hardware, intuitive designs, and highly functional applications.

- Convertible and portable designs
- World-facing cameras
- Active stylus
- LTE connectivity

Eco-Friendly

Acer for Education devices thoughtfully combine sustainable materials and durable designs that are easy to upgrade, reducing needless waste and schools' environmental footprint.

- Green packaging
- OceanGlass™ touchpads
- Sustainable PCR plastic integration

Award Winning Service & Support

With over 40 years of experience in the computing world, Acer is dedicated to offering outstanding assistance, technical support, and free on-demand training.

- Tenured level 2 technical support
- Average 15s response time with no "scripts"
- Self-Maintainer Program
- eLearning Repair Program

Educare

Acer Educare delivers value-added services, including battery replacements, extended warranty, and more, to reduce operating costs and improve device productivity.

- Educare Mobility Suite
- Educare Desktop Suite
- Educare Projector Suite

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CDW Lenovo Partnership



#1 Channel Partner

Partnering with Lenovo for nearly 20 years, CDW is Lenovo's #1 Channel Partner. We have access to Lenovo's entire product line for easy, in-stock selection and quick shipment. CDW customizes Lenovo products to meet your specific business needs, offering scalable solutions for businesses of all sizes. Our partnership lets us bring you exclusive pricing and money-saving offers on the Lenovo technology you need to power your business. We have extensive onsite support for Lenovo products including:

- A dedicated CDW Brand Management team
- Eleven dedicated Lenovo-badged account managers are onsite, covering all channels and regions of sales
- Twenty-six dedicated presales systems engineers, funded by Lenovo, answer all questions regarding Lenovo products, services, and programs
- Five Lenovo-funded partner specialists: two focused on services, the others on client products

When purchasing through CDW, you'll have the option to experience seamless integration and deployment with expert installation. You'll also have an opportunity to benefit from end-to-end services, including pre-sales consultation and post-sales support, for a smooth purchasing experience. Of note, Lenovo and CDW are both committed to sustainability with eco-friendly products and practices, supporting corporate social responsibility initiatives. Recent awards include:

- 360 Solutions and Services National Partner of the Year (2024)
- Outstanding Sustainability Collaboration Spirit Award (2024)



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DeKalb County School District, Computer Devices, Accessories, and Associated Services

CDW HP Partnership



CDW is an HP Inc. (HPI) Platinum Business Partner and HP's largest reseller in North America.

We are authorized to sell HP's full suite of products and field a large onsite team that provides expert guidance and support, including:

- 10 vertical specific HP Partner Business Managers to support sales teams
- 2 Team Leads to drive overall HP Strategy by product category.
- 1 Manager leading the entire team and overall HP/CDW Strategy & Relationship.

In addition, CDW has dedicated resources for specific HP subsets, including:

HP PSG (Personal Systems Group)

- 9 vertical specific Solution Specialists to support sales, with one Team Supervisor.
- 5 Technical Specialists focused exclusively on HP technology and roadmaps.
- 5 Brand Managers and 1 Category Manager to drive overall HP/CDW strategy and relationship for hardware peripherals and services.

HP IPG (Imaging and Printing Group)

- 1 Solution Specialists to support supplies sales; dedicated to Corporate, Small Business, Healthcare, K12, Higher Education and Government.
- 2 Partner Specialists focused exclusively on HP print technology offerings.
- 3 Brand Managers and 1 Category Supervisor to drive overall HP/CDW Strategy and relationship for hardware peripherals and services.

HP Poly (Collaboration Solutions)

- 1 Solution Specialist to support Poly sales across all customer segments, ensuring alignment with customer collaboration needs.
- 1 Brand Manager driving the overall HP/CDW strategy and relationship for Poly's collaboration hardware and services.

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CDW Dell Technologies Partnership

Dell Titanium and #1 Channel Partner

Dell Technologies enables organizations to modernize, automate and transform data centers using cutting-edge hyperconverged infrastructure, servers, storage, data protection technologies and cybersecurity. This provides a trusted foundation for businesses to transform IT through the creation of a hybrid cloud and transform their business through cloud-native applications and Big Data solutions. CDW can design Dell Technologies solutions to offer customers exceptional value, choice and expertise to meet evolving IT needs - all while staying competitive in today and tomorrow's IT market. Together, we can provide exceptional service to our customers as our partnership continues to grow.



The Dell and CDW partnership launched in October of 2015. Since then, our partnership has grown exponentially. Dell is CDW's #2 partner overall, and the #1 partner in data center solutions; CDW is a Dell Titanium and Channel Partner. We have dedicated Dell account managers and more than 700 CDW engineers on staff.

We offer the full range of the Dell Technologies portfolio, including Dell Technologies, SecureWorks, and Vritustream. We are an Authorized Reseller and Certified Data Center Portfolio reseller, with competencies in Dell APEX cloud and data storage services, servers, storage, networking, data protection, converged/hyperconverged infrastructure, and latitude, rugged, precision think client and peripherals.

CDW architects and advanced technology engineers have been designing, implementing and managing technology, communication and security solutions for businesses of all sizes for nearly 30 years. With Dell Technologies and IT Orchestration by CDW, we'll optimize the way our services and expertise work for you. Our resources include:

CDW Credentials

CDW Badged Onsite Resources

- Six brand managers
- Eight segment specific business development managers
- Four partner specialists and two dedicated managers
- 41 Dell Technologies certified technology architects
- Five Dell Technologies certified cloud architects
- One Dell Technologies certified data scientist
- Ten Dell Technologies certified implementation engineers

Dell Technologies Badged Resources

- 12 Dell national account managers
- 26 Dell Inside account representatives
- 130 Dell Technologies client and enterprise technical solution consultants

CDW Certifications and Awards

- 2023 Partner of The Year Award
- 2023 Award Winner for Excellence in Expansion and New Business Development
- 2022 Federal Partner of the Year Excellence in Services Sales Award
- 2021NA Client Excellence Partner of the Year Award
- 2021 Award Winner for Excellence in PowerStore
- 2021 Award Winner in Federal for Excellence in Engagement
- 2020 awarded the Dell Technologies 2019 New Business Award and the 2019 Public Sector Partner of the Year
- 2019 Dell CSG reached over \$1B in sales for the first time at CDW
- 2019 Go Big-Win Big New Business Partner of the Year
- 2018 Go Big-Win Big New Business Partner of the Year
- 2018 Client Solutions Partner of the Year
- 2018 CSG Partner of the Year at Dell Technology World
- 2017 Go Big-Win Big New Business Partner of the Year
- 2017 achieved highest partner designation with Dell Technologies – Titanium Black
- 2016 National Solution Provider of the Year
- 2015 partnership launched
- 2010 CDW and Dell began working on select federal contracts

Project Management

The CDW Program Management Office model ensures success for large, multi-workflow initiatives through senior-level IT and professional management. The tenants of CDW Program Management include client benefits management, stakeholder management, and governance. To ensure DeKalb's return on investment, the program manager will lead executive-level communication, oversight of project managers, report on KPIs, and ensure overall quality and performance.

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CDW Project Management follows established best practices as published by the Project Management Institute (PMI) to manage day-to-day work, drive stakeholder engagement and collaboration to help customers achieve their desired outcomes. During the planning phase, the program team will develop individual workstream project plans (schedule) that lists tasks, durations, resources, and dependencies, and program-level roadmap. The program team develops a full communication plan across all workstreams, stakeholders, and vendors.

During deployment, the project manager drives completion of specific, required activities within each of the workflows listed below. These responsibilities are: scheduling, leading internal and customer status meetings, documenting risks, actions, issues, and decisions, and regularly distributing status updates. Within the program scope of work, DCSD can come to expect a thorough, detail-oriented approach from beginning to end.

Similar Solutions Experience

CDW Education has the capacity, expertise, and network to meet and exceed the needs of DCSD. We enable and empower more than 17,000 education institutions – impacting 75 million students across 34 countries – of all sizes, including a large percentage of the top 100 districts nationwide.

CDW Education partners with districts and large government organizations on implementations, with requirements like those which DCSD has outlined in the ITB, locally as well as across the country. We successfully supported the 2020 Decennial U.S. Census as a prime contractor providing 600,000 configured and tagged devices and services; provided more than 150,000 devices in 12 weeks, with services and professional development, to K-12 schools across the State of Mississippi working alongside the Mississippi Department of Education; have similar-size deployments with New York City Public Schools as their sole Chromebook provider to more than 1,600 schools and one million students; and have provided Chicago Public Schools with devices for the past 10 years. CDW Education has also supported Stride Inc. (formerly K12inc) since 2009, the largest online and blended learning company serving K-12 students nationwide and internationally. In support of that program, we have deployed more than 650,000 devices with long-term staging to ensure products are ready to ship on same-day SLAs, custom imaging, boxes, startup guides, printers, curriculum, and logistical support to ship direct to each student's home, in some cases up to 3,000 per day. The average volume for our support of Stride Inc. is approximately 50,000 laptops annually, where Jeff Grey – who will be in direct support and leadership for the DCSD program – has been the direct leader responsible for the Stride Inc. rollout since 2018.

CDW Education has decades of experience handling complex deployments for the largest school districts in the country. We have deployed devices nationwide, and we have the logistics capabilities to get your devices to your students, even in adverse conditions. Over

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DeKalb County School District, Computer Devices, Accessories, and Associated Services

the past 20+ years, CDW Education's technology infrastructure solutions and our local partners have evolved to exceed the needs of emerging technologies and customer's desired outcomes.

Large-Scale Device Rollout Success Stories

Mississippi Department of Education, MS

Challenge. During the summer and fall of 2020, the Mississippi Department of Education's (MDE) *Mississippi Connects Initiative* was on a tight timeline to equip every public-school student in the state with a digital device and provide the training, connectivity, curriculum, and other resources needed to optimize students' and teachers' use of devices. This program served more than 350,000 students and more than 75 school districts.



Solution. Post contract award, MDE leaders were in constant communication with CDW Education to define, design, and execute the successful distribution of Windows devices. Shipment delays and supply chain challenges were addressed head on and mitigated with clear and consistent communication and best practices. CDW Education oversaw:

- District-by-district contracting
- Inventory management and order oversight for Windows devices
- Device transport and district-specific delivery
- Software installation, configuration, and testing

Outcome. MDE successfully met the timeline laid out in the *Mississippi Connects Initiative* for device distribution and has now moved into ongoing coaching, professional development, data infrastructure and analysis, and a continued investment in connectivity.

Contract Summary. The contract was awarded in 2020 for an initial period of three years. Starting its third year, the contract is currently valued at \$140M: 273,000 devices were procured, configured, and delivered to more than 130 school districts in 12 weeks. CDW Education has provided ongoing, local break-fix services and support for these devices with more than 300 local repair technicians.

DeKalb County School District, GA

Challenge. The DeKalb County School District manages more than 100,000 devices across more than 138 locations. In 2021, DeKalb County School District's goal was to refresh more than 60,000 Chromebooks in a single deployment as they moved into 2022.

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Additionally, the district was interested in improving the lead time experienced by their students throughout the break-fix process while mitigating the district's number of technicians assigned to the process to lower the district's overall associated costs supporting these devices.

Solution. We provided the district with:

- A dedicated inventory of spare parts housed at CDW local facilities to ensure parts supply does not interfere with SLAs.
- More than 130 charge carts with hot spare pool machines stored at every school, district wide.
- Our management portal to help with fleet management, including access to three to four percent spare pool stored locally. This includes analytics to build response plans for damaged machines across the district to ensure student device access is not interrupted.
- "Always-on" cases to help reduce incidental damages.
- Elimination of student downtime through efficient device runs to meet the district's fluctuating needs each week.
- 64,000 Chrome machines including custom green packaging, case installation, white-glove in service, asset tags, etching, and inside delivery into each classroom on a single PO/deployment
- 85,000 cases installed, including on existing devices
- 91,607 devices supported with local break-fix services, including taking over your existing aged device fleet

Contract Summary. The district purchased hardware and software licensing through CDW-G in addition to local break-fix services under a district-dictated Independent Contract Agreement. The current contract was extended into 2025.

Baltimore County Public Schools, MD

Challenge. Baltimore County Public Schools (BCPS) manages more than 120,000 devices across more than 150 locations. In 2019, BCPS' goal was to transition from Windows devices for their students to Chromebooks. The district's desire was in supporting a lower-cost device with simpler management and maintenance costs, as well as to lower total cost of ownership for ongoing support.

Solution. CDW Education worked closely alongside the district to transition their environment to Google in order to support the new student device OS platform. We then worked with the district to understand their current pain points around device deployments and the associated logistics required from district to ensure success. From 2019 to current day, we provided the district with:

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- More than 275,000 Lenovo Chromebooks
- This includes a single 58,400-unit deployment in August of this year, completed in less than 9 weeks
- Gumdrop protective cases for each Chromebook
- Local deployment services including White-Glove Services, asset tags, custom boxes, asset management reporting, and staging for delivery to each classroom district wide

Outcome. The district saw improvement in deploying large rollouts quickly, at a lower cost, with less district involvement for ongoing support. CDW Education helped support:

- A successful migration from Windows to Chromebooks for students across the district
- Reduced stress on existing district IT staff
- Improved asset management across the device lifecycle
- Lowered total cost of ownership

Contract Summary. The district purchased hardware and software licensing through CDW Education to complete the Chromebook ecosystem for their student device fleet. The current contract has a three-year lifecycle where we have met expectations on deployments and provided substantial value to the district in supporting this initiative since 2019.

United States Census Program



Challenge. The Decennial Census is a once-a-decade activity that takes years of planning to carry-out the largest peacetime workforce mobilization in the U.S. The U.S. Census Decennial program mission is a Constitutionally mandated program established to accurately count each person in the U.S. and count them only once. This is accomplished over a series of Census Field operations carried out across the U.S. and its territories with the final objective to provide the complete

Census report to the U.S. President by end of the decade year (2020).

Solution. CDW Education began developing and planning our technical and operational solution in 2015, well in advance of the 2017 contract award date. We proposed seven small business/diverse suppliers with over 30 percent of our subcontracted dollars going to small business/diverse entities.

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Outcome. CDW/CDW Education maintained performance throughout the COVID-19 pandemic and have shared with our Census customer our best practices utilized to ensure that there is no disruption in our services. Since 2017, CDW Education has been providing the U.S. Census Bureau mobile technology under a large Device-as-a-Service prime contract.

Contract Summary. This contract includes full lifecycle technology management from leveraging CDW Education's ISO-accredited secure supply chain practices to acquire, configure, test, ship, recover and securely data sanitize/dispose of more than 700,000 mobile devices. In addition to cellular assignment and activation, CDW Education also provided device security via Mobile Device Management with active tracking, monitoring, and managing of the very large fleet of deployed devices. CDW Education also provided program management, technical solution architecture (Win10 and iOS), asset management, quality assurance, contract and subcontract management, consolidated shipping and reverse logistics, and tier 2/3 help desk support.

Lexicon Past Success

Lexicon Tech Solutions specializes in K-12 student device repair, offering flat-rate repairs, A-rated insurance-backed ADP, white-glove deployment, and ASP services for most OEMs. With 25+ years of experience, advanced analytics, and component-level repair, we reduce downtime and optimize fleet management, keeping students connected to reliable technology. We're a trusted provider for districts nationwide including:

- Atlanta Public Schools, Georgia
- DeKalb County School District, Georgia
- Clayton County Public Schools, Georgia
- Henry County Schools, Georgia
- Clark County School District, Nevada
- Lake County Schools, Florida

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2

Solution

Solution Overview

CDW Education proposes a comprehensive solution for managing deployment of devices across DCSD. This solution is designed to deploy efficiently and timely devices. Our approach will begin with a detailed assessment of DCSD's needs, including site evaluations, logistical planning, and coordination with DCSD IT to gain an understanding of DCSD configuration requirements and security protocols.

We will handle the setup and configuration of all devices before deployment, including imaging, security patch application, and enrolment of each device into DCSD's management system. Security measures will be followed to prevent the introduction of unwanted or malicious code, with each device thoroughly checked for vulnerabilities before deployment.

The deployment process will involve delivering devices to each site according to the established schedule. After each deployment, feedback will be collected to identify areas for improvement, guiding future deployments as we have done with the district for the past 3 years. Our structured, reliable approach not only addresses the immediate deployment needs but also establishes a stable foundation for future refresh cycles, supporting DCSD in maintaining a secure and up-to-date computing environment for both students and employees.

We have a strong and fully functional process for ordering, order approval, tracking, and delivery of hardware to DCSD in place today. This process, upon award, will be seamlessly integrated into our existing platform that you are familiar with, ensuring detailed information on all parts of the process will be available to you upon award.

To start, CDW Education and DCSD will review all quotes prior to order to provide accuracy. Upon receipt of purchase orders, order confirmation emails will be sent showing accuracy of the order. Once an order is processed, CDW Education will place orders with applicable OEMs. At that time, the applicable OEMs per order will provide the estimated time of arrival to CDW Education. We will work with DCSD to establish a deployment timeline and schedule deliveries accordingly. We will notify all relevant personnel of when to expect deliveries in-house and communicate with DCSD IT Team for delivery to each location.

Strategic Partnership with CDW and Lexicon for DeKalb County Schools

Lexicon brings more than 25 years of experience serving K-12 districts nationwide with scalable and proven solutions, anchored by ISO 9001:2015 certified warehouse

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operations. As your current provider, we're fully equipped to support DCSD with unparalleled expertise in white-glove deployment, warehousing, and custom delivery services.

White-Glove Deployment Services

Streamlined Device Preparation

- Devices are shipped directly to our 80,000 sq. ft. facility in Conyers, GA, for comprehensive preparation.
- Asset data capture, serial number logging, and custom asset tagging (including school branding) are part of our standard process.
- Our certified technicians perform device imaging with Microsoft Intune and SCCM, ensuring devices are configured with DCSD's software, apps, and security protocols.

Testing and Customization

- Each device undergoes rigorous performance testing to prevent startup failures.
- Additional customization options include laser etching for school branding.

Efficient Deployment

- Devices are unboxed, kitted, and repackaged for immediate classroom use, with efficient waste removal minimizing cardboard across the district.
- Pre-configured deployment racks allow simultaneous imaging of hundreds of devices, expediting delivery timelines.

Warehousing Capabilities

Local and Scalable Facility (700 Sigman Road, Suite 110, Conyers, GA 30013)

- **High-Volume Processing:** Our Conyers warehouse is specifically designed to handle large-scale deployment and repair operations for DCSD, serving as a centralized hub for your inventory needs.
- **ISO Certified:** The facility is ISO 9001:2015 certified, ensuring adherence to quality and security standards.
- **Scalable Storage Capacity:** Dedicated warehouse space is allocated to accommodate DCSD's device volume increases, ensuring seamless support during peak periods.

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API Integration and Tracking

- **Proven Integrations with Incident IQ and Frontline:** Our RepairEngine® API seamlessly integrates with Incident IQ and Frontline, systems we've successfully utilized for years. These trusted, long-standing integrations ensure real-time device tracking, efficient ticketing, and smooth operation from Day 1—delivering reliable solutions with no surprises.
- **Chain of Custody Assurance:** Comprehensive tracking ensures you always know the exact location and status of every device.
- **Secure Storage:** Access-controlled storage rooms safeguard devices from unauthorized access, maintaining the highest level of security.
- **Specialized Handling Standards:** Our facility adheres to moisture-sensitive protocols (JEDEC STD-033C) and electrostatic discharge (ESD S20.20) certifications, guaranteeing the safe and professional handling of all inventory.

Custom Delivery Services

Dedicated Fleet and Staffing

- We have a Conyers fleet of 13 trucks and vans in service with several assigned exclusively to DCSD for on-site pickups and deliveries across the district, Monday-Friday.
- Our experienced team of 59 repair technicians and assistants is fully prepared to meet DCSD's needs from day one—no scaling required. Additionally, we are expanding to 68 technicians by January to further enhance our capacity and support.

Delivery and Distribution

- Devices are delivered to individual schools or central distribution points. We ensure complete removal of packing materials at delivery sites.
- Pilot delivery and school allocation planning align with DCSD's schedules and requirements.
- Weekly local pick-up and delivery services with the flexibility to scale operations during periods of increased demand, such as testing seasons.

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Lexicon's dedication to secure and reliable delivery is evident in every detail of our process:

- All pick-up and deliveries are performed by **Lexicon-employed drivers**, who are rigorously vetted through comprehensive drug testing and background checks.
- Drivers wear **Lexicon-branded uniforms**—including shirts, jackets, hats, and badges—making them easily recognizable and professional in appearance.
- Our custom-designed delivery vehicles are tailored for various transport needs, such as bins, pallets, and roll carts, with clear, professional Lexicon branding for easy identification.
- Lexicon drivers serve as consistent points of contact for the districts they support, quickly becoming trusted partners. Empowered to meet customer needs and suggest helpful solutions, our drivers ensure a seamless and responsive service experience.

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Ongoing Maintenance and Support

- Weekly pickups and deliveries ensure efficient repairs and replacements with minimal disruptions.
- Azure-backed, secure document repositories manage and track all service requests and updates.

Deployment Plan

The deployment project ensures seamless delivery and setup of student and employee devices across DCSD. CDW Education, in partnership with Lexicon, will manage all aspects of device preparation, configuration, and enrollment into DCSD's management system, adhering to strict security protocols.

Phase I: Receiving and Asset Tagging

- Devices will be received at Lexicon's 80,000 sq. ft. warehouse in Conyers, GA.
- Approved tamper-proof asset tags will be applied to each device during the imaging process, ensuring accurate tracking and security.

Phase II: Imaging and Quality Assurance

- Pilot Imaging: Imaging requirements will be reviewed, and test production images, including quality assurance units, will be submitted to DCSD for approval.
- Imaging Process: Devices will be imaged according to DCSD specifications. Asset tags and serial numbers will be recorded to ensure full traceability.

Phase III: Delivery and Distribution

- Delivery Preparation: Devices will be repacked for secure transport.
- Pilot Delivery: We'll collaborate with DCSD to plan the best location and timing for a pilot school delivery, ensuring all processes are optimized.
- School Deliveries: Devices will be staged according to school allocation lists, with Lexicon managing logistics and removing all boxes and packing materials at delivery sites. Deliveries will be carried out using Lexicon's vehicle fleet and professional drivers.

The above process ensures an efficient and secure rollout, keeping DCSD staff and students equipped with ready-to-use devices.

Lexicon is proud to continue supporting DCSD with trusted, scalable solutions that keep students connected to reliable technology. Together, we'll ensure smooth operations and uninterrupted learning for your district.

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Specialized Skills and Industry Certifications

- **Extensive Training:** Over 100 hours of model-specific training for each technician.
- **Certified Expertise:**
 - Lead technicians hold **CompTIA A+ certifications** for superior quality control.
 - IPC-A-610 Certified Soldering Specialists ensure precise craftsmanship.
 - Micro-electronics technicians assigned to DCSD are certified in:
 - Advanced BGA/CSP Rework
 - IPC Advanced X-Ray Inspection and Interpretation
- **ISO-Certified Facilities:** Our warehouse and repair floor are **ISO 9001:2015** certified by NQA.
- **Industry Standards Compliance:**
 - Moisture-Sensitive Devices (MSD) handled in compliance with **JEDEC STD-033C**.
 - Electrostatic Discharge (ESD) protocols adhere to **ESD S20.20 standards**, certified by NQA.

Data Analytics

Lexicon leverages advanced analytics to provide DCSD with actionable insights into fleet performance and ROI. Our customer success team meets with district stakeholders weekly to review deployment progress, repair trends, and device usage data. These sessions ensure proactive management, continuous improvement, and strategies to maximize the value of your technology investment.

Sample Analytics Report: <https://lexiconk12.com/wp-content/uploads/2024/06/SAMPLE-ANALYTICS-REPORT-1.pdf>

Lexicon's Proven Track Record

At Lexicon Tech Solutions, we specialize in providing **white-glove deployment, scalable warehousing, and custom delivery services** tailored to the needs of K-12 school districts. With over 25 years of experience, we streamline device preparation, optimize logistics, and ensure seamless delivery to keep technology in students' hands. Our advanced processes and proven expertise make us a trusted partner for districts nationwide.

Trusted by Large Districts Nationwide:

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To the extent allowable, all information and documents hereby submitted in response to the Invitation to Bid ("ITB") furnished by DeKalb County School District are the Proprietary and Confidential property of CDW Government LLC.

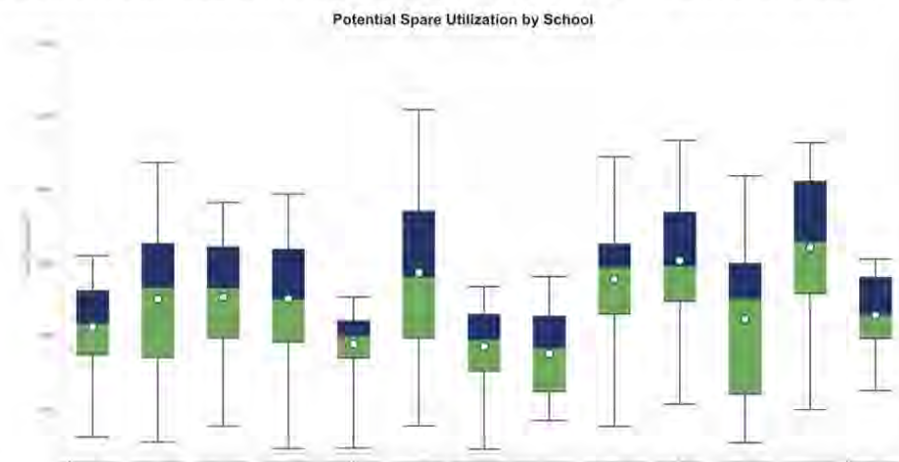
DeKalb County School District, Computer Devices, Accessories, and Associated Services

- Atlanta Public Schools, GA
- DeKalb County School District, GA
- Clayton County Public Schools, GA
- Henry County Schools, GA
- Clark County School District, NV
- Lake County Schools, FL

Spare Pool Monitoring

Spare Pool Monitoring of the 1% requested in this ITB will fit seamlessly into how we manage the districts overall spare pools for Student break fix currently. The most effective way to ensure timely deployments and meeting SLA turn times is spare pool utilization for device repair hot swaps as we currently do with the district today. A low level of device failure is a certainty, even on deployment. Your current contract includes the management and oversight of your spare pool devices for ongoing break fix. For this solicitation we would leverage the same process to provide the district with the requested 1% spares, distributed quarterly or as needed and would work to build the optimal plan with the district to ensure success of this part of your deployment program. Example of how we manage device repair break fix today.

We will work with DCSD and break/fix data gathered to improve efficiencies across schools and ensure we always have an adequate percentage of spares at all schools.



Using RepairEngine® to Prioritize Spare Pool Repairs

The cloud-based repair management portal, RepairEngine, tracks the number of spares at each school along with the number issued and the number available for use. We can use this same process to track what we allocate for the 1% spare pool

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Value Add: Trusted Partner with Deep District Knowledge

As DCSD's partner for the past three years, CDW/Lexicon brings a deep understanding of the district's needs, challenges, and priorities. We've built strong relationships across DCSD and are uniquely positioned to deliver seamless support. Our team is committed to making 2025 the district's best year yet by leveraging our experience and tailored solutions to ensure success at every level.

- **Swift Issue Resolution:** Our 7-business day turn-around ensures that any technical issues with deployed student devices are swiftly diagnosed, repaired, and returned, minimizing downtime for both students and educators.
- **Enhanced Learning Continuity:** With our rapid turn-around and spare pool monitoring, DCSD can maintain a consistent and uninterrupted learning experience. Students never go without access to devices and coursework, ensuring they can stay engaged in their studies.
- **Dedicated Support Team:** Our experienced repair and customer service team is equipped to handle a wide range of technical issues efficiently and is committed to resolving issues promptly while maintaining the highest quality standards. As a reminder, our techs repair all reported and unreported issues for all devices submitted for repair.
- **Transparent Communication:** With the RepairEngine API to DCSD's device tracking system, your team is kept informed on every device, every step of the way.
- **Customized Solutions:** Situations arise. Our approach is flexible, allowing us to tailor our services to align with different situations as they may arise.



3

Pricing

Pricing

CDWG discount percentages, Contract Pricing, and hourly rates for Services will remain fixed throughout the Contract Term. In the event of any external market changes, i.e. applicable import or export tariffs, during the term of this contract, the price of the goods shall be adjusted, with CDW Government LLC providing written notification to the DeKalb County Public School District.

In case of Product substitutions (due to discontinuation) prior to shipment and accepted by CDWG, CDWG will make reasonable efforts to offer comparable substitutions, as applicable, at same or lesser price, upon DeKalb County School District of the product substitution.

DEKALB COUNTY SCHOOL DISTRICT
Revised Attachment A-1 - BID FORM
ITB 25-599 Computer Devices, Accessories and Associated Services

COMPANY NAME: CDW Government LLC DCSD SOLICITATION NO: ITB 25-599

COMPANY ADDRESS: 230 N. Milwaukee Ave, Vernon Hills, IL 60061

COMPANY CONTACT INFORMATION: Jeff Grey - Dir Area Sales (203) 8517111 / jeffgre@cdwg.com

Note: Pricing for all items below shall include: Shipping, imaging, engraving, asset tagging, inside delivery, on-site installation, configuration/testing, and warehousing in accordance with ITB 25-599 Attachments B1-B-4.

CATEGORY 1- LINE ITEM PURCHASE							
TAG	DESCRIPTION	BASE BID SPECIFICATION	Brand/Model#/Description	STANDARD LEAD TIME (PO TO DELIVERY)	WARRANTY	UNIT PRICE 8GB	UNIT PRICE 16GB
	Chromebooks						
C1-A	Student Chromebooks 11.6" Display	Touch Screen, 8GB or 16GB RAM, Processor—minimum i5, 11.6" Display, Supports Wi-Fi 6e or higher, Minimum of 2 USB-C ports, 1 HDMI port, Minimum of 64 GB SSD, Support HD, 1/320 Cornerlets, Gumdrop Covers, Base manufacturer one-year warranty. The warranty begins on the date of installation and upon DCSD final sign off.	Lenovo 510E Gen 4s, Intel N100 11.6" 8gb 64gb Part #5314001 US & Gumdrop Droptech Case #Per Q/A all bases proposed are Droptech, 3limTech cases are available at roughly \$6 less for all Student offering https://www.lenovo.com/us/en/5314001	7-30 days	1 year warranty	309.21	*16gb not available
			Asus 11.6" IPS TW/N 150 8GB 64GB Wi-Fi 7 Part #: NLJ9LAAJ001 R7573 Gumdrop Droptech Case & Google License	Available Feb 2025	1 year warranty	\$355.00	*16gb not available
			HP Forte x360 11.6" G5 N100 11.6" 8GB 64gb Part #: #A12VHUT & Gumdrop Droptech Case & Google License	7-30 days	1 year warranty	\$366.94	*16gb not available
			Dell 3120 11" 8gb 32gb Chromebook, Part #: 3000184248293 no HDMI port, B Gumdrop Droptech Case & Google License	7-30 days	Onsite/In-Home Service After Remote Diagnosis, 1 Year	\$364.88	*16gb not available

TAG	DESCRIPTION	BASE BID SPECIFICATION	Brand/Model#/Description	STANDARD LEAD TIME (PO TO DELIVERY)	WARRANTY	UNIT PRICE 8GB	UNIT PRICE 16GB
C1-B	Student Chromebooks 12" Display	Touch Screen, 8GB or 16GB RAM, Processor – minimum i5, 12" Display, Supports Wi-Fi 6e or higher, Minimum of 2 USB-C ports, 1 HDMI port, Minimum of 64 GB SSD, Support HD, X360 Convertible, Gumdrop Covers, Base manufacturer one-year warranty. The warranty begins on the date of installation and upon D.CSD final sign off.	Lenovo 500E Gen 4, Intel N100 12.2" 8gb 64gb Part #82W5CTO1WW & Gumdrop Droptech Case & Google License	7-30 days	1 year warranty	360.74	Additional upgraded option available upon request
			Acer 11.6" IPS TWL N150 8GB 64GB Wi-Fi 7 Part #: NKJ9LAA.001*no available 12" Acer model* R7571 & Gumdrop Droptech Case & Google License	7-30 days	1 year warranty	\$355.60	Additional upgraded option available upon request
			HP Forts x360 11 G5 N100 11.6" *no available 12" HP model* 8GB 64gb Part #: #A12VHUT & Droptech Gumdrop Case & Google License	7-30 days	1 year warranty	\$366.94	Additional upgraded option available upon request
			Dell 3120 11.6" 8gb 32gb Chromebook, Part #: 3000184248293 *no available 12" Dell model & no HDMI port *8. Gumdrop Droptech Case & Google License	7-30 days	Onsite/In-Home Service After Remote Diagnosis, 1 Year	364.88	Additional upgraded option available upon request
C1-C	Student Chromebooks 14" Display	Touch Screen, 8GB or 16GB RAM, Processor – minimum i5, 14" Display, Supports Wi-Fi 6e or higher, Minimum of 2 USB-C ports, 1 HDMI port, Minimum of 64 GB SSD, Support HD, X360 Convertible, Gumdrop Covers, Base manufacturer one-year warranty. The warranty begins on the date of installation and upon D.CSD final sign off.	flex N100 14" 8gb 64gb Part #: 82W7CTO1WW & Gumdrop Droptech Case & Google License	7-30 days	1 year warranty	350.45	Additional upgraded option available upon request
			Acer Chromebook 314 N100 8gb 64gb 14" Part #: C8314810	7-30 days	1 year warranty	\$417.46	\$675.19
			Acer Spin 514 i5-120U, 256gb 16gb 14" Part#: NKJWFAA.002 & Gumdrop Droptech Case & Google License	7-30 days	1 year warranty	\$347.36	Additional upgraded option available upon request
			HP Forts 14 G11 N100 14" 8gb 64gb Part #: #9R3K2U1*Clamshell & Gumdrop Droptech Case & Google License	7-30 days			Additional upgraded option available upon request
			Dell does not currently offer a 14" Chrome model			Additional upgraded option available upon request	Additional upgraded option available upon request
			Lenovo Flex 5i Chrome G2 14" 13th gen i5 8gb 256gb SSD Part # 83AKCTO1WW Lenovo Flex 5i Chrome G2 14" 13th gen i5 16gb 256gb SSD Part # 83AKCTO2WW & Google License	7-30 days	1 year warranty	589.30	\$609.92

TAG	DESCRIPTION	BASE BID SPECIFICATION	Brand/Model#/Description	STANDARD LEAD TIME (PO TO DELIVERY)	WARRANTY	UNIT PRICE 8GB	UNIT PRICE 16GB
C2-A	Teacher Chromebooks 14" Display	Touch screen, 8GB or 16GB RAM, Processor – minimum i5, 14" Display, Supports Wi-Fi 6e or higher, Minimum of 2 USB-C ports, 1 HDMI port, Minimum of 256 GB SSD, Support HD, X360 Convertible, Work Offline Mode, manufacturer one-year warranty. The warranty begins on the date of installation and upon DCSD final sign off.	Acer Spin 514 I5-120U, 256gb 16gb 14" Part#: NX.KWFAA.002 & Google License	7-30 days	1 year warranty	Additional upgraded option available upon request	\$656.31
			HP Parts 14 G11 N100 14" 8gb 64gb Part #: #9R3K2UT & Google License	7-30 days	1 year warranty	\$328.48	Additional upgraded option available upon request
			Dell does not currently offer a 14" Chrome model			Additional upgraded option available upon request	Additional upgraded option available upon request
C2-B	Teacher Chromebooks 15.6" Display	Touch screen, 8GB or 16GB RAM, Processor – minimum i5, 15.6" Display, Supports Wi-Fi 6e or higher, Minimum of 2 USB-C ports, 1 HDMI port, Minimum of 256 GB SSD, Support HD, X360 Convertible, Work Offline Mode, Base manufacturer one-year warranty. The warranty begins on the date of installation and upon DCSD final sign off.	Lenovo Flex 5i Chrome G2 14" 13th gen i5 8gb 256gb SSD Part # 83AKCTO1WW Lenovo Flex 5i Chrome G2 14" 13th gen i5 16gb 256gb SSD Part # 83AKCTO1WWG2 & Google License	7-30 days	1 year warranty	589.30	\$609.92
			Acer Spin 514 I5-120U, 256gb 16gb 15.6" Part#: NX.KWFAA.001 & Google License	7-30 days	1 year warranty	\$609.92	Additional upgraded option available upon request
			HP Parts 14 G11 N100 14" 8gb 64gb Part #: #9R3K2UT *HP does not currently offer a 15.6" Chrome model* & Google License	7-30 days	1 year warranty	\$328.48	Additional upgraded option available upon request
			Dell does not currently offer a 15" Chrome model			Additional upgraded option available upon request	Additional upgraded option available upon request
C2-C	Teacher Chromebooks 16"	Touch screen, 8GB or 16GB RAM, Processor – minimum i5, 16" Display, Supports Wi-Fi 6e or higher, Minimum of 2 USB-C ports, 1 HDMI port, Minimum of 256 GB SSD, Support HD, X360 Convertible, Work Offline Mode,	Lenovo Flex 5i Chrome G2 14" 13th gen i5 8gb 256gb SSD Part # 83AKCTO1WW Lenovo Flex 5i Chrome G2 14" 13th gen i5 16gb 256gb SSD Part # 83AKCTO1WWG2 *Lenovo does not currently offer a 16" Chrome model* & Google License	7-30 days	1 year warranty	589.30	\$609.92
			Acer Spin 514 I5-120U, 256gb 16gb 15.6" Part#: NX.KWFAA.001 *Acer does not currently offer a 16" Chrome model* & Google License	7-30 days	1 year warranty	Additional upgraded option available upon request	\$609.92

TAG	DESCRIPTION	BASE BID SPECIFICATION	Brand/Model#/Description	STANDARD LEAD TIME (PO TO DELIVERY)	WARRANTY	UNIT PRICE 8GB	UNIT PRICE 16GB
	Display	Base manufacturer one-year warranty. The warranty begins on the date of installation and upon D.CSD final sign off.	HP Forts 14 G11 N100 14" 8gb 64gb Part #: #9R3K2UT *HP does not currently offer a 16" Chrome model* & Google License *Dell does not currently offer a 16" Chrome model*	7-30 days	1 year warranty	\$328.48	Additional upgraded option available upon request
						Additional upgraded option available upon request	Additional upgraded option available upon request
Desktops	DESCRIPTION	BASE BID SPECIFICATION	Brand and Model#	STANDARD LEAD TIME (PO TO DELIVERY)	WARRANTY	UNIT PRICE Tower Desktop	UNIT PRICE SFF Desktop
D1	CTAE, STEM, and Export Desktop 27" Monitor	SFF tower, 16GB RAM up to 32GB RAM, 27" monitor, i7 Processor, Minimum of 2 USB-C ports, 1 HDMI port, 512GB SSD up to 1TB, Minimum Windows 11.0, CAT 6 Cable - 14 ft., Scalable/Expandable Memory. Base manufacturer one-year warranty, Headset (combined headphone and microphone).	SFF: Lenovo M75Q Gen2 AMD Ryzen 7 Pro 5750GE 16gb 512gb SSD Part#: 11JQCTO101WW & Viewsonic VA2747-MH & Avid Headset Part#: 1EDU-AE36WH-ITE Tower: Lenovo M75s G5 AMD Ryzen 7 8700 16gb 512gb SSD Part#: 10TCTO101WW &	7-30 days	3 year onsite	833.65	\$699.63
			SFF: Acer VVN469GT Intel i7-12700T 1/16 W11P #DT.VZHAA.002 (only 1 USC port) & Viewsonic VA2747-MH & Avid Headset Part#: 1EDU-AE36WH-ITE	7-30 days	3 year limited warranty	None of Acer's desktops have 2 USB-C ports, only one	\$916.12
			SFF: HP Pro SFF 400 G9 Core i7-13700 16gb 512gb SSD Part #52981060 & Viewsonic VA2747-MH & Avid Headset Part#: 1EDU-AE36WH-ITE	7-30 days	1 Year Warranty	\$947.05	\$1,060.45
			HP Elite Tower 600 G9 Intel Core i7-12700 32gb 512gb SSD Part #: 52989113 &	7-30 days	3 year onsite/in home service after remote diagnosis	1,003.90	\$967.67
			SFF: Dell OptiPlex SFF Plus 7020 i7-14700 16gb 512gb SSD Part # 3000184248575 & Viewsonic VA2747-MH & Avid Headset Part#: 1EDU-AE36WH-ITE Tower: Dell OptiPlex Tower Plus 7020 i7-14700 16gb 512gb SSD Part # 3000184248575 &	7-30 days			
						UNIT PRICE All-in-One	UNIT PRICE Desktop w/ Separate Monitor
			All-in-one: Lenovo m90a Intel Core i7-14700 16gb 512GB Part #: 12V2CTO1WW Desktop/Separate Monitor: Lenovo m70s Core i7-14700 16gb 512gb Part #: 12V2CTO1WW8, Viewsonic VA2747-MH & Avid Headset Part#: 1EDU-AE36WH-ITE Desktop with Monitor: Acer VVN4720GT Intel i7-14700 16gb 1TB #DT.VR2NAA.002 (only 1 USC port) & Viewsonic VA2747-MH & Avid Headset Part#: 1EDU-AE36WH-ITE	7-30 days	3 year onsite	1,105.82	\$905.82
				7-30 days	3 year limited warranty	None of Acer's desktops have 2 USB-C ports, only one	\$1,050.15

TAG	DESCRIPTION	BASE BID SPECIFICATION	Brand/Model#/Description	STANDARD LEAD TIME (FO TO DELIVERY)	WARRANTY	UNIT PRICE 8GB	UNIT PRICE 16GB
12		Standard desktop, 21" monitor, Scalable/expandable memory, Base manufacturer one-year warranty, Headset (combined headphone and microphone).	All-in-one: HP Eliteone 870 g9 AIO Intel i7-12700 16gb 512gb SSD Part #: 52981084 & Avid Headset Part#: 1EDU-AE36WH-ITE Desktop: HP Pro Mini G9 Intel i7-13700T 16gb 512gb SSD Part #52981096 & Mewsonic VA2747-LH1 & Avid Headset Part#: 1EDU-AE36WH-ITE Dell Optiplex All-in-one Plus 7420 Intel i7-1470 16gb 512gb SSD Part#3000184248927.1 with Dell AIO Stand & Avid Headset Dell Optiplex Micro 7020 Intel i714700 16gb 512gb SSD Part#: 300184248925.1 & Mewsonic VA2747-LH1 & Avid Headset	7-30 days	1 Year Warranty	\$987.26	\$850.15
				7-30 days	3 year onsite/in home service after remote diagnosis	1,167.05	\$938.69
Laptops							
L1-A	CTAE, STEM, and Esport Laptop 14" Display	Touch Screen, 16GB RAM up to 32GB RAM, 14" Display, i7 Processor, 1 Data port preferred (Ethernet Port), Minimum of 2 USB-C ports, 1 HDMI port 512GB SSD up to 1TB, Minimum Windows 11.0, X360 Convertible or Clamshell, Supports Wi-Fi 6e or higher, Scalable/Expandable Memory, Base manufacturer one-year warranty, Headset (combined headphone and microphone).	Lenovo P14s Gen 5 Ryzen 7 Pro 8840 14.5" 16gb 512gb Part #: 21G3CTO1WW & Avid Headset Part#: 1EDU-AE36WH-ITE Lenovo P14s Gen 5 Ryzen 7 Pro 8840 14.5" 32gb 512gb Part #: 21G3CTO1WW32 & Avid Headset Part#: 1EDU-AE36WH-ITE Acer TMP214-561 14" Intel Core i7 150u 16gb 512gb Part#: TMP214-561 & Avid Headset Part#: 1EDU-AE36WH-ITE	7-30 days	3 year courier or carry-in	947.92	\$1,035.54
			HP Probook 440 G11 Intel Core Ultra7-155H 14" 16gb 256gb Part#: 52981456 & Avid Headset Part#: 1EDU-AE36WH-ITE	7-30 days	2 year limited warranty	\$727.30	Additional upgraded option available upon request
			Dell Latitude 5450 14" Intel Ultra i7-155u 16gb 512gb SSD Part #: 3000184249112.1	7-30 days	1 Year Warranty	\$938.64	Additional upgraded option available upon request
				7-30 days	3 year onsite/in home service after remote diagnosis	990.18	Additional upgraded option available upon request
11-B	CTAE, STEM, and Esport Laptop	Touch Screen, 16GB RAM up to 32GB RAM, 15" Display, i7 Processor, 1 Data port preferred (Ethernet Port), Minimum of 2 USB-C ports, 1 HDMI port 512GB SSD up to 1TB, Minimum Windows 11.0, X360 Convertible or Clamshell, Supports Wi-Fi 6e or higher	Lenovo P16s Gen 3 Ultra 7 155H 16gb 256gb RTX500 ADA Part #: 21KTCTO1WW & Avid Headset Part#: 1EDU-AE36WH-ITE Lenovo P16s Gen 3 Ultra 7 155H 32gb 256gb RTX500 ADA Part #: 21KTCTO1WW32 & Avid Headset Part#: 1EDU-AE36WH-ITE	7-30 days	3 year courier or carry-in	1,232.45	\$1,320.08
			Acer TMP215T 15" Intel i7 150u 16gb 512gb SSD Part#: TMP215-55T & Avid Headset Part#: 1EDU-AE36WH-ITE	7-30 days	2 year limited warranty	\$727.30	Additional upgraded option available upon request

TAG	DESCRIPTION	BASE BID SPECIFICATION	Brand/Model#/Description	STANDARD LEAD TIME (PO TO DELIVERY)	WARRANTY	UNIT PRICE 8GB	UNIT PRICE 16GB
L1-B	15" Display	Standard laptop with 17 Processor, Scalable/Expandable Memory, Base manufacturer one-year warranty, Headset (combined headphone and microphone).	HP Probook 460 G11 Intel Core Ultra I7-155H 16" 16gb 512gb SSD Part #: 52981114 & Avid Headset Part#: 1EDU-AE36WH-ITE	7-30 days	1 Year Warranty	\$946.88	Additional upgraded option available upon request
			Dell Latitude 5550 15.6" Intel I7-1335u 16gb 512gb SSD Part # 3000184249257.1 & Avid Headset Part#: 1EDU-AE36WH-ITE	7-30 days	1 year onsite/in home service after remote diagnosis	997.97	Additional upgraded option available upon request
L1-C	CTAE, STEM, and Export Laptop 16" Display	Touch Screen, 16GB RAM up to 32GB RAM, 16" Display, I7 Processor, 1 Data port preferred (Ethernet Port), Minimum of 2 USB-C ports, 1 HDMI port, 512GB SSD up to 1TB, Minimum Windows 11.0, X360 Convertible or Clamshell, Supports Wi-Fi 6e or higher, Scalable/Expandable Memory, Base manufacturer one-year warranty, Headset (combined headphone and microphone).	Lenovo P16s Gen 3 Ultra 7 155H 16gb 256gb RTX500 ADA Part #: 21KTCTO1WW & Avid Headset Part#: 1EDU-AE36WH-ITE	7-30 days	3 year courier or carry-in	1,232.45	\$1,320.08
			Lenovo P16s Gen 3 Ultra 7 155H 32gb 256gb RTX500 ADA Part #: 21KTCTO1WW32 & Avid Headset Part#: 1EDU-AE36WH-ITE	7-30 days	2 year limited warranty	\$727.30	Additional upgraded option available upon request
			HP Probook 460 G11 Intel Core Ultra I7-155H 16" 16gb 512gb SSD Part #: 52981114 & Avid Headset Part#: 1EDU-AE36WH-ITE	7-30 days	1 Year Warranty	\$946.88	Additional upgraded option available upon request
L2-B	Teacher Laptop 14" Display	Touch Screen, 16GB RAM, 14" Display, I7 Processor, 1 Data port preferred (Ethernet Port), Minimum of 2 USB-C ports, 1 HDMI port, 512GB SSD, Minimum Windows 11.0, X360 Device, Supports Wi-Fi 6e or higher, Extra monitor, USB-C Adapter (data port preferred), Scalable/Expandable Memory, Base manufacturer one-year warranty, Headset (combined headphone and microphone).	Lenovo E14 14" Gen6 AMD Ryzen 7 7735U 16gb 512gb SSD Part #: 21M4CTO1WW & Avid Headset Part#: 1EDU-AE36WH-ITE	7-30 days	1 year courier or carry-in	747.92	\$857.19
			Lenovo E14 14" Gen6 AMD Ryzen 7 7735U 32gb 512gb SSD Part #: 21M4CTO1WW32 & Avid Headset Part#: 1EDU-AE36WH-ITE	7-30 days	2 year limited warranty	\$727.30	\$836.58
			HP Elite x360 Intel Core Ultra I7-155H 14" 16gb 512gb SSD Part #: 52981127 & Avid Headset Part#: 1EDU-AE36WH-ITE	7-30 days	1 Year Warranty	\$1,140.70	\$1,249.98

TAG	DESCRIPTION	BASE BID SPECIFICATION	Brand/Model#/Description	STANDARD LEAD TIME (FO TO DELIVERY)	WARRANTY	UNIT PRICE 8GB	UNIT PRICE 16GB
			Dell Latitude 3450 14" Intel Core i7-1335U 16gb 512gb SSD Part #: 3000184249911.1 (does not have 2 USB-C's) & Avid Headset Part#: 1EDU-AE36WH-ITE	7-30 days	1 year onsite/in home service after remote diagnosis	897.40	\$1,006.68
L2-C	Teacher Laptop 15.6" Display	Touch Screen, 16GB RAM, 15.6" Display, I7 Processor, 1 Data port preferred (Ethernet Port), Minimum of 2 USB-C ports, 1 HDMI port, 512GB SSD, Minimum Windows 11.0, X360 Device, Supports Wi-Fi 6e or higher, Extra monitor, USB-C Adapter (data port preferred), Scalable/Expandable Memory, Base manufacturer one-year warranty, Headset (combined headphone and microphone).	Lenovo L16 Gen 1 Touch Ryzen 7 7735U 16gb 256gb Part #Z1L8CTO1WW & Avid Headset Part#: 1EDU-AE36WH-ITE	7-30 days	3 year courier or carry-in	799.46	\$908.74
			Acer TMP215T 15" Intel i7 150u 16gb 512gb SSD Part#: TMP215-55T & Avid Headset Part#: 1EDU-AE36WH-ITE	7-30 days	2 year limited warranty	\$727.30	\$836.58
			HP Elite x360 Intel Core Ultra i7-155H 14" 16gb 512gb SSD Part #: 52981127 & Avid Headset Part#: 1EDU-AE36WH-ITE	7-30 days	1 Year Warranty	\$1,140.70	\$1,249.98
			Dell Latitude 3550 15.6" Intel 13th Gen i7-1335U 16gb 512gb SSD Part # 3000184249968.1	7-30 days	1 year onsite/in home service after remote diagnosis	863.30	\$972.58
L3	Admin Laptop 15" Display	Touch Screen, 16GB RAM up to 32GB RAM, 15" Display, I7 Processor, 1 Data port preferred (Ethernet Port), Minimum of 2 USB-C ports, 1 HDMI port, 512GB SSD up to 1TB, Minimum Windows 11.0, X360 Convertible/Clamshell, Supports Wi-Fi 6e or higher, Extra monitor, USB-C Adapter (data port preferred), Scalable/Expandable Memory, Base manufacturer one-year warranty, Headset (combined headphone and microphone).	Lenovo L16 16" Gen 1 Touch Ultra 155U 16gb 512gb SSD & Avid Headset Part#: 1EDU-AE36WH-ITE	7-30 days	3 year courier or carry-in	871.63	\$980.91
			Acer TMP216T 16" Intel Core i7 150u 16gb 512gb SSD Part #: TMP216-S1T-G2 & Avid Headset Part#: 1EDU-AE36WH-ITE	7-30 days	2 year limited warranty	\$727.30	\$836.58
			HP Probook 460 G11 16" Intel Core Ultra i7-155U 16gb 512gb SSD Part #: 52981152 & Avid Headset Part#: 1EDU-AE36WH-ITE	7-30 days	1 year warranty	\$813.89	\$923.17
			Dell Latitude 5550 15.6" Intel i7-1335U 16gb 512gb SSD Part # 3000184249718.1	7-30 days	1 year onsite/in home service after remote diagnosis	997.97	\$1,107.25

TAG	DESCRIPTION	BASE BID SPECIFICATION	Brand/Model#/Description	STANDARD LEAD TIME (FO TO DELIVERY)	WARRANTY	UNIT PRICE 8GB	UNIT PRICE 16GB
Laptop/Chromebook Carts	DESCRIPTION	BASE BID SPECIFICATION	Brand/Model#/Description	STANDARD LEAD TIME (FO TO DELIVERY)	WARRANTY	UNIT PRICE	
CT-A	30-Device Laptop/Chromebook Cart	Power management/locks/support for multiple device types are all required. No more than 35" (H), 35" (W), 50" (L).	AverAverCharge 830-30-Device Charging Cart Part #: CHRGEB030	7-30 days	10-year mechanical components 5-year electrical components	600.85	
CT-B	30-Device Laptop/Chromebook Cart	Power management/locks/support for multiple device types are all required. No more than 35" (H), 35" (W), 50" (L).	Lock N Charge Cart 20 Part #: LNC8-10520	7-30 days	Lifetime Warranty	\$1,082.37	
CT-C	18-Device Laptop/Chromebook Cart	Power management/locks/support for multiple device types are all required. No more than 35" (H), 35" (W), 50" (L).	Anywhere Cart 18-Bay Secure Charging Cart Part #: AC-DCMP-16	7-30 days	5 year electrical warranty	\$414.48	
CS	10-Device Charging Station	Desktop stationary or mobile.	Lock N Charge Cart 10 Part #: LNC6200	7-30 days	Lifetime Warranty	\$525.89	
CATEGORY 2- Relocation/Warehousing Pricing							
Note: Purchases include add, moves and changes (run rate) which requires equipment to be distributed as needed to DCSD staff and students. The offeror is required to store up to 200 computers at no cost.							
DESCRIPTION						UNIT PRICE PER SYSTEM	
Removal and re-installation of any DCSD computers (existing and new) including all locking devices, cables, speakers, keyboards and mice without offeror storage, within the DCSD facility.						Included	
Removal and re-installation of DCSD computers including all locking devices, cables, speakers, keyboards and mice without offeror storage, between facilities.						Included	
Removal and re-installation of DCSD computers including all locking devices, cables, speakers, keyboards and mice with offeror storage (after 90-day free storage included) per month.						Included	
Storage cost per month						Included	
CATEGORY 3- CATALOG DISCOUNT							

TAG	DESCRIPTION	BASE BID SPECIFICATION	Brand/Model#/Description	STANDARD LEAD TIME (PO TO DELIVERY)	WARRANTY	UNIT PRICE 8GB	UNIT PRICE 16GB
	MANUFACTURER		PRODUCT	STANDARD LEAD TIME (PO TO DELIVERY)	WARRANTY	MINIMUM PERCENTAGE DISCOUNT	
	HP		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	1% to 15% Standard * CTO-5% to 45%	
	ACER		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	1% to 15% Standard * CTO-5% to 45%	
	LENOVO		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	1% to 15% Standard * CTO-5% to 45%	
	DELL		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	1% to 15% Standard * CTO-5% to 45%	
	APPLE		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	No Bid as Apple only sells direct in K12	
	Accessories		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	9%*	
	Power, Cooling & Racks		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	5%*	
	Desktop Computers		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	4%*	
	Data Storage/Drives		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	7%*	
	Enterprise Storage		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	8%*	
	Point of Sale/Data Capture		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	5%*	
	Servers & Server Management		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	6%*	
	Notebook/Mobile Devices		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	5%*	
	Chromebooks		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	3%*	

TAG	DESCRIPTION	BASE BID SPECIFICATION	Brand/Model#/Description	STANDARD LEAD TIME (PO TO DELIVERY)	WARRANTY	UNIT PRICE 8GB	UNIT PRICE 16GB
	NetComm Products		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	9%*	
	Carts and Furniture		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	7%*	
	Printing & Document Scanning		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	4%*	
	Services (Partner Delivered)		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	8%*	
	Client Configure-to-Order		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	4%*	
	Software		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	6%*	
	Collaboration Hardware		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	10%*	
	Video & Audio		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	7%*	
	Interactive Flat Panel Display		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	9%*	
	Cables		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	15%*	
	All Other Categories		ALL PRODUCTS	N/A (Catalog)	N/A (Catalog)	1%*	
			ALL PRODUCTS				
			ALL PRODUCTS				
			ALL PRODUCTS				
	CDW Government is pleased to offer a discount on CDW Governmentationally Administered Pricing (NAP) structure for all categories. The percentages represent the minimum discount that CDW Government has agreed upon offering for the full duration of the contract. On a case-by-case basis and for large one-time purchases, CDW Government will work to negotiate additional discounts with OEMs.		ALL PRODUCTS				
			ALL PRODUCTS				
			ALL PRODUCTS				

TAG	DESCRIPTION	BASE BID SPECIFICATION	Brand/Model#/Description	STANDARD LEAD TIME (PO TO DELIVERY)	WARRANTY	UNIT PRICE 8GB	UNIT PRICE 16GB
			ALL PRODUCTS				
			ALL PRODUCTS				

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4

Required Documents

Required Documents

All ITB submissions must include the following items and attachments:

- ITB Document
- Attachment A – Bid Form
- Attachment A-1 – Bid Form (see Tab 3)
- Attachment B-1 – Ordering and Installation
- Attachment B-2 – Support Personnel
- Attachment B-4 – Expressed Warranty Service
- Attachment C – Critical Paragraphs
- Attachment D – Bidder’s Client Reference Form (x3)
- Attachment E – Statement of Confidentiality and Non-Disclosure
- Attachment F – Suspension and Debarment
- Attachment G – Conflict of Interest
- Attachment H – Immigration & Security Certification
- Offeror E-Verify Affidavit
- Contractor Affidavit
- Subcontractor Affidavit
- Sub-Subcontractor Affidavit (N/A)
- Attachment I – Non-Collusion
- Attachment J – Signature Page
- Addenda 1-3
- Business License
- Certificate of Insurance
- Audited Company Financial Statements (Please see accompanying documents titled “CDW Financial Statements 2022” and “CDW Financial Statements 2023”)

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To the extent allowable, all information and documents hereby submitted in response to the Invitation to Bid (“ITB”) furnished by DeKalb County School District are the Proprietary and Confidential property of CDW Government LLC.

 <p>DeKalb County School District</p>	<p>Vendor Services Department Procurement 1701 Mountain Industrial Boulevard Stone Mountain, Georgia 30083</p>
---	---

Invitation to Bid (ITB) 25-599

Computer Devices, Accessories, and Associated Services

Schedule of Events (All times are EST)

EVENT	DATE(S)	TIME	LOCATION
Solicitation Posts	November 7, 2024	5:00 pm	https://dekalbschoolsga.ionwave.net
Optional Pre-Bid Conference	November 19, 2024	11:00 am	Via Microsoft Teams (registration required)
Deadline to Submit Questions (Q&A)	November 22, 2024	12:00 pm	https://dekalbschoolsga.ionwave.net
Q&A Deadline Responses	December 4, 2024	4:30 pm	https://dekalbschoolsga.ionwave.net
Submission Deadline	December 12, 2024	2:00 pm	https://dekalbschoolsga.ionwave.net
Virtual Public Bid Opening	December 12, 2024	3:00 pm	Via Microsoft Teams (Registration required)
Anticipated Board Approval	February 10, 2025		

SUBMISSIONS MUST BE RECEIVED ELECTRONICALLY VIA <https://dekalbschoolsga.ionwave.net>

DeKalb County School District Solicitation Contact Person:
Fred Christopher, Procurement Manager III Non-Capital
(678) 676- 0217 and/or email at solicitationquestions@dekalbschoolsga.org



1701 MOUNTAIN INDUSTRIAL BLVD, STONE MOUNTAIN, GEORGIA 30083

<https://dekalbschoolsga.ionwave.net>

INVITATION TO BID

ITB 25-599

Computer Devices, Accessories, and Associated Services

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APPENDIX (Separate File From ITB)

Appendix A – Sample Service Agreement

DeKalb County School District ("DCSD") extends this offer to submit a bid for the possible purchase of services conforming to the following designated specifications, terms, and conditions. This solicitation will require DCSD Board of Education approval.

Format and Submission of Invitation to Bid

Submittal responses to this solicitation will be received electronically on the DeKalb County School District website at <https://dekalbschoolsga.ionwave.net>.

All potential respondents must register as a vendor at <https://dekalbschoolsga.ionwave.net>.

Approval by the DeKalb County Board of Education

Official approval by the DeKalb County Board of Education is required for this procurement. No contract shall be construed to be formed without the advance official approval of the DeKalb County Board of Education. **The successful offeror will be notified after DeKalb County Board of Education approval.**

Funding Provisions

No award or contract will be made if funding is not approved by the DeKalb County Board of Education.

Fiscal Year Funding Implications

The fiscal year for DCSD begins July 1 and ends June 30. This solicitation and any resulting contract(s) may contain renewal and extension options.

This solicitation, any resulting contract(s), and any renewal and extension options shall terminate absolutely without further obligation on the part of DCSD at the end of the fiscal year in which this solicitation was issued and at each June 30 renewal anniversary date thereafter unless the successful offeror is notified otherwise and agrees in writing to the exercise of renewal and extension options.

Compliance with Specifications

Bidder must indicate below whether or not this bid is in complete compliance with the stated specifications. If there are any deviations from the specifications, the bidder must indicate in writing what the deviations are and must submit with the bid a complete descriptive literature on the actual items bid. Attach and label additional sheets if necessary.

- Bid is in complete compliance with bid specifications.
 Bid deviates from stated specifications as follows:

CDW Education has provided details on requested specifications. _____

Cancellation

Awards, contracts, and extensions may be canceled for convenience by the DeKalb County School District (DCSD) at any time. In the event of termination of contract by DCSD, the DCSD will be responsible only for those services that have been delivered and accepted according to the ITB requirements. Any cancellation for convenience by DCSD shall be effective three (3) business days after receipt of the Notice of Cancellation for convenience from DCSD by the Offeror.

Payment to Successful Vendor(s)

Payment for goods and services will be made by electronic funds transfer (EFT). Vendor(s) doing business with DCSD are required to provide EFT payment information when registering as a DCSD vendor at: <https://www.dekalbschoolsga.org/purchasing/>.

Rights Reserved

Award will be made to the lowest responsive and responsible bidder meeting the specifications within appropriated funds available. DCSD reserves the right to accept or reject any and/or all parts of any bid response(s) submitted, to accept the entire bid from a single bidder, to accept portions of bids from multiple bidders, and/or to reject all bids submitted. This right is reserved to award items on this bid by any logical group combination or by individual item, whichever is in the best interest of DCSD. DCSD reserves the right to waive any technicalities or minor irregularities in responses received. The decision of DCSD shall be final.

Taxes

Purchases made by DCSD are not subject to federal, state, or local sales tax. A Sales Tax Exemption Certificate will be furnished upon request.

Merchantability and Quality

Bidder warrants that the goods will be of merchantable quality, free from defects in materials and workmanship, and will conform to the descriptions and specifications contained in this document and in bidder's catalogs, product brochures and other representations, depictions or models of the goods.

Specify your warranty/guarantee beyond that stated above in definite terms. Add additional literature/sheets if necessary. Provide a clear description of warranty/guaranty service offered, duration of service, and all stipulations (i.e., service provided on-site, call tag return required, vendor on-site pick-up, parts and labor included parts only, number of years from purchase date warranty is valid, etc.):

CDWG is providing the requested base warranty with each device. Since Addendum 3 was released and removed the requested three-year on-site warranty, we have removed our additional warranty support offerings. Each device comes with a 1-year base parts and labor defect warranty, which is the industry standard. As such, we have not provided additional offerings for this solicitation since DCSD advised the warranty/ break fix services solicitation will be separate. As your current ADP warranty provider, we currently provide warranty, parts supply, spare pool management, milk runs to all schools and handle all device repairs. We are intimately familiar with DCSD processes and expectations and were able to take your device turnaround time with the previous vendor at 30+ days to 8 days with CDW/Lexicon. CDWG and Lexicon are uniquely situated to manage your warranty support, as your current provider and the largest K-12 device service provider in the US market. We look forward to the future solicitation.

F.O.B. Destination

All prices are to be F.O.B. Destination with freight prepaid by the bidder. Bid prices must include all charges for delivery and unloading as directed by the building authorities.

Estimated Quantities

The quantities shown in this ITB document are estimates, which are provided for your information. However, actual quantities purchased by DCSD may vary.

Exclusions of Trade Usages

Unless the context requires otherwise, all terms used in this document and which are defined in the Uniform Commercial Code ("UCC") as adopted by the State of Georgia shall have the same definition set forth in the UCC on the date of this agreement.

Conditional Bids

Provisions within Bids that are conditional (e.g., "Prices Subject To Change," "Prices F.O.B. Shipping Point," etc.) will be invalid and shall not be enforceable. Provisions within Bids which in any way qualify or vary the terms of these instructions, conditions, and specifications shall be invalid and the original instructions, conditions, or specifications within this ITB shall control. If any terms and conditions of the Bids contradict or come into conflict with the terms and conditions of this ITB then the terms and conditions of this ITB shall control unless such provision is specifically accepted by DCSD in writing.

Bidder Failure

In the event that a product, property, or service to be furnished by the successful bidder should for any reason fail to conform to the specifications contained herein, DCSD reserves the right to reject the product, property, or service and may terminate the contract for default.

Failure of the successful bidder to perform on delivery of goods or services as specified may also result in the removal of that bidder from doing business with DCSD for a period of not less than one (1) year.

Georgia Open Records Act

All proposals submitted in response to DCSD solicitations may be subject to the Georgia Open Records Act, which permits any member of the public to inspect and/or copy documents prepared and maintained or received in the course of the operation of the public office or agency.

No Assignment of Award

The successful offeror may not assign the award or contract to or subcontract with another party without the express written permission of DCSD.

The Laws of the State of Georgia

This ITB and subsequent agreement are subject to the laws of the State of Georgia.

§ 200.322 Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

Additional Terms

In the event an award is made to an offeror, the resulting contract shall not depart from this document unless agreed to in writing by DCSD and the successful offeror. DCSD shall not be bound by additional terms and conditions and/or extraneous language added to this document by offerors.

ALL SOLICITATIONS ISSUED BY DCSD ARE ADVERTISED IN THE LEGAL SECTION OF THE CHAMPION NEWSPAPER, (404) 373-7779, POSTED ON THE DCSD IONWAVE WEBSITE, AND POSTED IN THE TEAM GEORGIA MARKETPLACE'S GEORGIA PROCUREMENT REGISTRY. Offerors are solely responsible to review and make themselves aware of DCSD solicitations posted on the following website:

<https://dekalbschoolsqa.ionwave.net>

PART I BACKGROUND AND INFORMATION

A. Objectives

The DeKalb County School District (DCSD) is seeking bids from qualified bidders with professional qualifications, technical competence, and specialized experience to provide Computer Devices, Accessories, and Associated Services as outlined in the scope of work in Part III of this ITB.

Awarded bidder shall provide services in accordance with the specifications, requirements and terms and conditions stated herein. Services shall include all labor, materials, tools, specialized equipment, supplies, trained personnel, insurance, travel, per diem, direct and indirect administrative costs, overhead, tolls, parking, fuel, lodging, all other cost and charges, and all things and services necessary to provide in accordance with the requirements of this ITB. There shall be no add-on charges of any kind. DCSD reserves the right to make multiple awards.

B. General Information

DCSD is a metropolitan Atlanta public school system organized and existing under the Constitution and laws of the State of Georgia. DCSD is located in the fourth largest county in Georgia. DeKalb County is one of the most culturally diverse counties in the nation. DCSD has a student enrollment of approximately 93,000 students in pre-kindergarten through grade 12. With 139 schools and centers, DCSD educates the third largest pre-kindergarten through grade 12 student population in the State of Georgia. DCSD is the second largest employer in DeKalb County with approximately 14,000 employees.

DCSD is dedicated to giving every student the best possible education through an intensive core curriculum and specialized, challenging instructional and career programs. DCSD is striving to become the premier K-12 school system of choice and desires to significantly improve leadership, teaching, and student learning to fulfill its mission as an organization for public education.

DCSD includes approximately:

- 77 Elementary Schools
- 19 Middle Schools
- 22 High Schools
- 8 Start-up Charter Schools
- 12 Specialized Learning Centers
- 6 Administrative Centers, and
- 5 Athletic Stadiums

DCSD's wide-area network connects instruction and administration sites to deliver technology and learning tools to every child. The main administrative offices are located at 1701 Mountain Industrial Boulevard, Stone Mountain, Georgia 30083. DCSD is governed by a seven-member Board of Education.

C. Procurement Process

The procurement will be on a formally advertised basis. Bidders must be responsive to all aspects of this ITB.

D. Addenda

It is the responsibility of bidders to frequently check for any addenda, questions, and answers posted on the Purchasing Bulletin Board on the DCSD website. Failure on the part of bidders to make themselves aware of and comply with addenda requirements will not relieve them of this obligation.

All posted addenda must be printed, signed by the bidder, and included in the bidder's ITB submission. Click on the following link to the Purchasing Bulletin Board: <https://dekalbschoolsga.ionwave.net>

E. Bidder Contact Person

The assigned contact person for bidders is Fred Christopher, Procurement Manager III-Non-Capital and can be reached at (678) 676-0217 or by email at solicitationquestions@dekalbschoolsga.org.

F. Prohibited Contact(s)

Except with the consent of the bid contact person, all bidders, including any persons affiliated with or in any way related to the bidder, are strictly prohibited from contacting DeKalb County Board of Education members and DCSD employees or consultants on any matter having to do in any aspect with this ITB between the time an invitation to bid is formally released and a recommendation is made by the administration to the Board, other than as provided herein. **Communication with anyone other than the bid contact person regarding any portion of this ITB can result in the violating bidder being disqualified.**

Furthermore, no employee, officer, or agent of the DeKalb County Board of Education or DCSD may participate in the selection, award or administration of a contract if he or she has a real or apparent conflict of interest.

Board Member Communication with Prospective Vendors

Vendors shall not contact Board members individually for the purpose of soliciting a purchase or contract between the time a request for proposal is formally released and a recommendation is made by the administration to the Board. If a vendor violates this prohibition during this timeframe, consideration for the vendor for award shall be invalidated. Board members shall be notified of possible violations and actions taken.

G. Optional Virtual Pre-Bid Conference

An optional virtual pre-bid conference will be held via Microsoft Teams at 11:00 PM EST on Tuesday, November 19, 2024. Prospective offerors must provide the following information by 5:00 PM EST, on Monday, November 18, 2024:

Name and Title
Company Name
Telephone Number
Email Address

This information must be sent to solicitationquestions@dekalbschoolsqa.org. Please enter "Optional Virtual Pre-Bid Conference – ITB 25-599 Computer Devices, Accessories, and Associated Services" in the subject line of your email. An invitation will be sent via Microsoft Teams to those providing the above information no later than Tuesday, November 19, 2024, by 1:00 PM EST.

H. Bid Submission Deadline

All potential bidders must register as a vendor at <https://dekalbschoolsqa.ionwave.net>.

Bids in response to this ITB must be received electronically via IonWave no later than 2:00 PM EST, Thursday, December 12, 2024. Bids received after the stated deadline will not be considered.

I. Virtual Public Bid Opening

The public bid opening will be held virtually through Microsoft Teams on Thursday, December 12, 2024, at 3:00 PM EST. Those who would like to attend the virtual public bid opening, please register no later than Wednesday, December 11, 2024, by 5:00 PM EST, by sending an email to solicitationquestions@dekalbschoolsqa.org.

Please enter "Public Bid Opening -ITB 25-599 Computer Devices, Accessories, and Associated Services" in the subject line of your email. An invitation will be sent via Microsoft Teams to those participants no later than Thursday, December 12, 2024, by 2:30 PM EST.

J. Questions and Answers

It is intended that this ITB be adequate for any bidder to respond to DCSD's requirements. However, should bidders have questions, all questions shall be submitted electronically to: <https://dekalbschoolsqa.ionwave.net>.

Questions submitted to any other mailbox, voice mail or e-mail address will not be considered for response. The deadline to submit questions is Friday, November 22, 2024, 12:00 PM EST. Questions received after the deadline will not be considered.

All questions received by the deadline shall be answered in writing and both the questions and answers will be posted to the following website <https://dekalbschoolsga.ionwave.net> on or before Wednesday, December 4, 2024, 4:30 PM EST. Responses to questions will not be posted on official DCSD holidays.

PART II GENERAL REQUIREMENTS

A. Bidder Performance

The successful bidder is required to perform and fulfill all the undertakings, covenants, terms, conditions, and agreements of this Invitation to Bid. Specifications contained herein and in the successful response will become contractual obligations, if an award ensues. Failure of the bidder to fully perform these obligations may result in cancellation of the award and contract.

DCSD will look to the bidder and his/her identified personnel to coordinate and deliver the services described in this Invitation to Bid. The services shall not be delegated to sub-bidders or assigned to any third party.

B. Bidder Internal Coordination

DCSD will look to the bidder as having "one corporate face" and will expect the bidder to coordinate, bid and deliver those products and services best able to meet the identified needs of DCSD without DCSD's involvement in subcontractor arrangements. The terms and provisions in this bid and any subsequent contract shall bind the bidder. Nothing contained herein shall create any contractual relationship between any subcontractor and DCSD. The primary bidder will be responsible for the supervision and conduct of any subcontractors assigned to this project. Purchase order(s) will be issued to the successful bidder only.

C. News Release

Any news release or publicity pertaining to any phase of this project must be cleared through the DCSD Executive Director of Communications.

D. Non-Discrimination

DCSD does not discriminate based on race, color, religion, sex, national origin, age, or disability in any of its employment practices, education programs, services or activities.

DCSD supports an open, fair, and impartial free-market system which maximizes competition and seeks to include all responsible businesses and to provide ample opportunities for business growth and development. Minority businesses are encouraged and given the opportunity to bid on various projects; however, all responses will be evaluated on the same criteria. It is not the intention or desire of DCSD to restrict or impede competition, nor to increase the cost of the work.

E. Drug-Free Workplace

By submission of a response to this ITB, the bidder certifies that he/she and his/her employees shall not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of controlled substance or drugs during the performance of the contract.

F. Smoke-Free Workplace

By submission of a response to this ITB, the bidder certifies that he/she and his/her employees shall not use tobacco products on DCSD property at any time during the performance of this contract.

G. Background Checks

A criminal background check must be performed on all contractors, consultants, subcontractors, volunteers and vendors (hereinafter jointly referred to as "Individuals") who provide services on DCSD premises, supervise services on DCSD premises, or has contact with students. These Individuals shall undergo the same criminal background check, within the last 365 days, as required by DCSD employees. Such background checks will be performed by DCSD at the expense of the Individual at a cost of \$45.00 per individual.

Additionally, any charges against the Individual, may be deemed unacceptable in DCSD's sole discretion regardless of whether dismissed, expunged, sealed, removed from the record, treated as a "first offender" or dead docketed. Upon receipt and evaluation of DCSD's background check results, DCSD may demand that the Individual have no contact with DCSD students or parents or provide services to DCSD premises.

Any failure of the contractor to obtain a criminal records background check through DCSD, as stated herein, may result in termination of any resulting contract between contractor and DCSD.

H. Costs Incurred

DCSD is not liable for any costs incurred by a bidder in preparing and/or submitting a response to this ITB or for any interview if requested. Any and all costs incurred by the bidder in preparing and/or submitting a response to this ITB and interviewing with DCSD (if requested) shall be the sole responsibility of the bidder and shall not be reimbursed by DCSD.

There is no guarantee of any bidder receiving an award as a result of submitting a response to this ITB.

I. Rebates And Special Promotions

The successful vendors(s) shall pass on all rebates and special promotions offered by the manufacturer during the term of the contract to DCSD. It shall be the responsibility of the vendor to notify DCSD of such rebates and/or special promotions during the contract period. The vendor(s) shall offer special promotions provided that the new price charged is for the item(s) is/are lower than what would otherwise be available through the contract. It is understood that these special promotions may be of limited duration by the vendor(s). At the end of such promotion, the standard contract price shall prevail.

J. Insurance

Certificate of Insurance and/or ACORD Form is required with solicitation submittal and required upon award. Upload this documentation under the Response Attachment tab via IonWave titled "Certificate of Insurance".

The DCSD Director of Risk Management sets insurance and indemnification requirements for each Solicitation.

Certificate of Insurance / Accord Form is required with solicitation submittal upon award. **Provision of Certificate of Insurance is a mandatory requirement.** Proposals submitted with certificates of insurance will be considered conditionally responsive to the insurance and indemnification requirement. Final award of this ITB will be contingent upon receipt within six (6) business days of request for insurance documentation complete with the following requirements and fully acceptable to the DCSD Risk Manager. No work will commence / no purchases will be made without the written statement of approval of insurance coverage from the DCSD Risk Manager. In the event the awarded offeror cannot produce insurance coverage acceptable to the Risk Manager within the time provided, DCSD reserves the right to award this solicitation to the first runner-up.

(1) The successful Offeror shall procure and maintain throughout the term of this agreement a policy or policies of insurance providing coverage as set forth below that shall protect the offeror and the Indemnitees (as defined in Part II, Section I of this ITB) from any claims for bodily injury, property damage, or personal injury which may arise out of offeror's operations under this agreement. The foregoing policies shall be obtained from insurance companies approved to do business in the State of Georgia and companies acceptable to DCSD. Offeror shall procure the insurance policy(ies) at the offeror's own expense and shall furnish to DCSD a certificate of insurance containing the following:

- (a) Name and address of authorized agent;
- (b) Name and address of insured;
- (c) Name of insurance company;
- (d) Description of coverage in standard terminology;
- (e) Policy period;
- (f) Policy Number;
- (g) Limits of liability;
- (h) Name and address of certificate holder;

- (i) Acknowledgment to the DCSD of notice of expiration or cancellation;
- (j) Signature of authorized agent;
- (k) Telephone number of authorized agent; and
- (l) Details of policy exclusions applicable to this agreement in comments section of insurance certificate.

All certificates evidencing primary and excess layers shall be renewed and kept current and up to date on an annual basis.

(2) Offeror is required to maintain the following insurance coverage during the term of this agreement:

(a) Workers Compensation Insurance in the amounts of the statutory limits established by The General Assembly of the State of Georgia. Offeror shall have the ability to self-insure its required workers' compensation coverage if offeror is an approved self-insurer in the State of Georgia.

(b) Commercial General Liability Policy, or equivalent coverage, to include products and completed operations liability and contractual liability. The Commercial General Liability Policy shall have dollar limits sufficient to insure that there is no gap in coverage between this policy and any excess or Commercial Umbrella Policy described below.

(c) Automobile Liability Policy to include but not be limited to liability coverage on any owned, non-owned and hired vehicle used by offeror or offeror's personnel in the performance of this agreement. The Comprehensive Automobile Policy shall have dollar limits sufficient to insure that there is no gap in coverage between this policy and the excess or Commercial Umbrella Policy required under this agreement.

(d) Commercial Umbrella or Excess Liability Policy, which must provide the same or broader coverage than those provided for in the above Comprehensive General Liability and Business Auto Policies. Policy limits for the Commercial Umbrella or Excess Liability Policy shall have an annual occurrence and annual aggregate limit not less than \$2,000,000 per claim.

(e) Professional Liability or Errors & Omissions coverage with limits not less than \$2,000,000 per claim/\$2,000,000 aggregate. The deductible shall not exceed \$10,000 per claim.

(f) Under all coverage and certificates required hereunder, policies shall or be endorsed to include the following terms and conditions:

- (i) All policies and coverage shall be on an "occurrence" not "claims made" basis (excepting (e) above)
- (ii) The foregoing policies shall contain a provision that coverage afforded under the policies will not be canceled, or not renewed, allowed to lapse for any reason until at least thirty (30) days prior written notice has been given to DCSD.
- (iii) Shall waive all right of subrogation against Indemnitees (as defined in Part II, Section I of this ITB) for losses arising out of this agreement.
- (iv) A severability of interest or cross liability clause or endorsement applies to commercial general liability and excess liability policies.
- (v) Certificates of Insurance showing such coverage to be in force shall be filed with DCSD prior to commencement or continuation of any work under this agreement.
- (vi) All such coverage shall remain in full force and effect during the term and any renewal or extension thereof.

(g) Under coverage and certificates required under Sections 2(a), 2(b), (c), and (d) above, policies shall be endorsed to include the following terms and conditions:

- (i) Minimum limits of \$1,000,000 per occurrence \$2,000,000 in the annual aggregate. Primary limits of coverage in the amount of \$1,000,000 per occurrence must be with insurers approved to conduct business in the State of Georgia. Excess or umbrella liability insurance may be placed with any insurer submitted by offeror, including captive or self-insured programs, with the prior written approval of DCSD.
 - (ii) Contractual liability coverage, specifically referencing this agreement and its Indemnity applies to liability assumed by the named insured.
 - (iii) Shall include Indemnitees as additional insured except on coverages (2) (a) and (2)(e).
 - (iv) Shall waive all right of subrogation against Indemnitees (as defined in Part II, Section I of this ITB) for losses arising out of this agreement.
 - (v) A severability of interest or cross liability clause or endorsement applies to commercial general liability and excess liability policies.
 - (vi) Shall be primary and not excess to any other coverage provided by or available to the Indemnitees (as defined in Part II, Section H of this ITB).
 - (h) Offeror shall require any and all subofferors performing work under this agreement to carry insurance of the types and with limits of liability as offeror shall deem appropriate and adequate for the work being performed. However, the obligations of the offeror to the Indemnitees assumed in Sections of Indemnification, and Insurance shall not be reduced or diminished by the standards set for the subofferors. Further, offeror agrees that their obligations to indemnify and insure the Indemnitees shall pertain to all losses arising out of the subofferor's acts or negligence in the same manner and to the same extent as if committed by the offeror. Offeror shall obtain and make available for inspection by DCSD, current certificates of insurance evidencing insurance coverage by such subofferors.

K. Indemnification

- 1) The successful offeror shall indemnify, defend, and hold harmless the DeKalb County School Board, the DeKalb County School District, DCSD, and their officials, officers, employees, agents, volunteers, and assigns (all of whom may collectively be referred to as "Indemnitees" throughout this ITB), from any and all claims, demands, suits, actions, legal or administrative proceedings, losses, liabilities, costs, interest, and damages of every kind and description, including any attorneys' fees and/or litigation and investigative expenses, for bodily injury, personal injury, (including but not limited to offeror's employees), or loss or destruction of property (including loss of use, damage or destruction of DCSD owned property) to the extent that any such claim or suit was caused by, arose out of, or contributed to, in whole or in part, by reason of any act, omission, professional error, fault, mistake, or negligence whether active, passive or imputed, of the offeror its employees, agents, representatives, or their employees, agents, or representatives in connection with or incidental to offeror's performance of the agreed-upon services regardless of whether such liability, claim, damage, loss, cost or expense is caused in part by an Indemnitee.
 - 2) The successful offeror shall also indemnify, defend, and hold harmless the Indemnitees from any and all costs, expenses, claims, demands, rights, liabilities and causes of action inuring to offeror from events over which the Indemnitees exercise no control, such as Acts of God, strikes or government restrictions.
- Offeror's obligation to indemnify any Indemnitee shall survive the completion, expiration, or termination of offeror's agreed-upon services for any reason.

L. *Illegal Immigration Reform and Enforcement Act of*

Upload this documentation under the Response Attachment tab via IonWave titled "IMMIGRATION SECURITY DOCUMENTATION".

The Illegal Immigration Reform and Enforcement Act of 2011 applies to and is a requirement for all DeKalb County School District solicitations for physical performance of services (i.e., public works contracts). The Illegal Immigration Reform and Enforcement Act of 2011 does not apply to solicitations for items, commodities and products.

Bidders must complete and/or have their subcontractors complete the following forms:

- 1) Immigration and Security Certification
- 2) Offeror E-Verify Affidavit
- 3) Contractor Affidavit (Contractor Only)
- 4) Subcontractor Affidavit (Subcontractor Only); and
- 5) Sub-Subcontractor Affidavit (Sub-Subcontractor Only)

The Immigration and Security Certification, the Offeror E-Verify Affidavit, the Contractor Affidavit, Subcontractor Affidavit and the Sub-Subcontractor Affidavit must be completed, notarized and submitted with your bid response.

I acknowledge the Illegal Immigration Reform and Enforcement Act of 2011 requirements for service providers and confirm by my signature below that the Immigration and Security Certification, the Contractor Affidavit, the Subcontractor Affidavit and the Sub-Subcontractor Affidavit are each completed, notarized and made a part of this solicitation response package. I also acknowledge that all items or services furnished to DCSD must comply with applicable federal and state immigration laws, and regulation.

_____ Please check here if the Illegal Immigration and Reform Act of 2011 does not apply to your solicitation, because it is one for items, commodities, or products. If this does not apply to any portion of the solicitation, then the Offeror is not required to complete the Contractor Affidavit, the Subcontractor Affidavit and the Sub-Subcontractor Affidavit (reference Attachment page).

M. *Price Provisions*

In the event DCSD determines that outsourcing these services are in its best interest, with the approval of the DeKalb County Board of Education, the successful bidder will be notified in writing. A contract confirming firm fixed price and other terms shall be signed by the parties. **Services will begin on or about February 2025. The initial contract duration shall be through June 30, 2025.** The contract may contain **four (4) 1- year extension options** contingent upon DCSD's offer of such extension, the successful bidder's acceptance and the approval of the DeKalb County Board of Education to extend the contract. The contract is subject to the approval of the DeKalb County Board of Education and to fiscal year funding limitations. The contract price must be held firm for the entire term of the contract. Only one (1) price change will be allowed during any 12-month period and shall be effective at the **renewal/extension anniversary**, commencing with **July 1, 2025** (the extension/renewal date) on any individual product or service included in this bid.

DCSD reserves the right to terminate any resulting contract for convenience. In the event of contract termination by DCSD, the DCSD will be responsible only for those services and deliverables that have been received and accepted. Any cancellation for convenience by DCSD shall be effective three (3) business days after receipt of the Notice of Cancellation for convenience from DCSD by the bidder. Non-performance of contract terms shall give sufficient cause for DCSD to cancel the contract. Non-performance shall be construed to include, but is not limited to, failure of the bidder to deliver equipment or perform services in the time specified or in the manner required.

N. *Permits and Applicable Laws*

By submitting a bid, bidder acknowledges its acceptance of the ITB specifications and the contract terms and conditions without change except as otherwise expressly stated in the submitted bid.

If a bidder takes exception to a contract term or provision, the offeror must state the reason for the exception and state the specific contract language it proposes to include in place of the provision. Any exceptions to the contract must be submitted as an attachment to the bidder's response. Proposed exceptions must not conflict with or attempt to preempt mandatory requirements specified in the ITB.

Bidders shall at their own expense obtain all necessary permits, certifications, and licenses and shall comply with all applicable local, state, and federal laws, ordinances, rules, and regulations necessary to the full execution of the requirements stated herein. Bidders shall maintain all such permits, licenses, certifications, and compliances in a current status throughout the course of the contract. Bidders shall submit copies of permits, licenses, and certifications evidencing proof of the aforementioned immediately upon request of DCSD. Bidders shall be in compliance with registration with the Georgia Secretary of State's office as applicable.

O. *Infringement*

Bidder shall fully indemnify Indemnitees against any claims of infringement of any patent, copyright, trade secret, trademark, or other intellectual property rights related to the bidder's response to this ITB or services performed upon contract award. Bidder's obligation to indemnify any Indemnitee shall survive the completion, expiration, or termination of bidder's agreed-upon services for any reason.

P. *Ownership Rights*

DCSD shall retain ownership rights to the contents of all documents, supporting literature, and data submitted by bidders to this ITB.

Q. *Non-Collusion*

Upload this documentation under the Response Attachment tab via IonWave titled "NON-COLLUSION"

Bidders shall fully certify that they, as individuals or as officials of a business entity, have not entered into any agreement, participated in collusion, or otherwise taken any action in restraint of free and competitive responses to this ITB. Further, bidders guarantee that their response is not made in conjunction with or on behalf of another party and that they have not been directly or indirectly induced in any manner or taken any action to result in a restriction of trade or in an unfair advantage.

R. *Conflict of Interest*

Upload this documentation under the Response Attachment tab via IonWave titled "Conflict of Interest".

Bidder shall use its best efforts to disclose with their proposal the name of any officer, director, or agent who also is a DCSD employee, agent, representative, contractor, immediate family member (spouse, child, sibling, or parent or the spouse of a child, sibling or parent) or DeKalb County Board of Education member. Bidders shall also disclose the name of any DCSD employee, agent, representative, contractor, immediate family member or board member who owns, directly or indirectly, an interest in five percent or more in the Bidder's company or any of its branches. In the event the Bidder was aware of a conflict of interest prior to the award of the contract and did not disclose the conflict DCSD may, at its discretion, terminate the contract for default. The Bidder further agrees that, if after award, a conflict of interest is discovered, an immediate and full disclosure in writing must be made to the **DCSD Vendor Services- Procurement Department** which must include a description of the action which the Bidder has taken or proposes to take to avoid or mitigate such conflicts. If a conflict of interest is determined to exist, DCSD may, at its discretion, cancel the contract. Bidders shall certify that their response to this ITB is impartial, at arms-length, and free of any conflict of interest at this time, unfair advantage, or personal benefit to any DCSD official.

S. Financial Stability

Upload this documentation under the Response Attachment tab via IonWave titled "FINANCIAL STATEMENTS".

1. Bidders shall provide a copy of their company's audited financial statements for the previous two (2) years – 2022 and 2023. A certified audit is preferred however, an offeror's 2022 and 2023 tax returns and balance sheets will be accepted.
2. Indicate here if your company is publicly traded or not publicly traded:
My company is publicly traded. X /
My company is not publicly traded. /
3. If your company is a publicly traded company, provide a copy of your company's annual report for the previous two (2) years – 2022 and 2023.
4. List all civil and criminal proceedings your company has been the subject of, or named a party in, and provide the outcome of those proceedings. This list should include any lawsuits, administrative actions, or litigation to which your company is currently a party or has been a party. Please explain the basis for all claims, your response to those claims and state whether a settlement was reached, or a judgment entered.
5. State whether your company, or any affiliate currently or previously associated with your company, has ever filed a petition in bankruptcy, taken any actions with respect to insolvency, reorganization, receivership, moratoriums or assignment for the benefit of creditors, or otherwise sought relief from creditors.
6. State whether your company was the subject of any order, judgment or decree not subsequently reversed, suspended or vacated by any court permanently enjoining your company from engaging in any type of business practice.

T. No Obligation/No Order(s) Guaranteed/Cost to Bid

The contract will be awarded to the lowest responsive and responsible bidder meeting the specifications within this Invitation to Bid if the appropriate funds are available and the contract is approved by the DeKalb County Board of Education. The acquisition of any program, product, or element by bidders to satisfy any requirements of this Invitation to Bid is the sole responsibility of bidders. There is no guarantee that any bidder will receive an order as a result of a bid or request for quotation. Any/all costs incurred, including sample submission (if required) by the bidder in preparation and submission of this bid, including catalog mailing, are the sole responsibility of the bidder. Expenses incurred by the bidder will not be reimbursed by DCSD or become a reason for placing an order with the bidder.

U. Confidentiality and Non-Disclosure

Information made available to bidders by DCSD shall be used only for purposes related to responding to this ITB and shall not be used for any other purpose without the express written permission of DCSD.

Bidders to this ITB unequivocally agree to assume responsibility for protecting and safeguarding the confidentiality of DCSD records that are not public information. Such information may include but is not limited to student and human resource file contents.

V. Business License

Upload this documentation under the Response Attachment tab via IonWave titled "BUSINESS LICENSE".

Bidders shall submit with their bid, a copy of their valid company business license. If the bidder is a Georgia corporation, bidder shall submit a valid county or city business license. If the bidder is not a Georgia corporation, bidder shall submit a certificate of authority to transact business in the state of Georgia and a copy of their valid business license issued by their home jurisdiction. If bidder holds a professional certification which is licensed by the state of Georgia, bidder shall submit a copy of their valid professional license. Any license submitted in response to this requirement shall be maintained by the bidder for the duration of the contract.

W. Protest Process

This section describes the mandatory administrative procedure whereby Bidders submitting sealed competitive bids/proposals (hereinafter referred to as "bidders") to DCSD for proposals worth \$100,000 or more may challenge the solicitation process, and whereby bidders on sealed competitive bids directly related to Vendor Services for proposals worth \$100,000 or more, may challenge contract awards.

1. **Protests.** A bidder may file a written protest challenging DCSD's compliance with applicable procurement procedures subject to the bidder's compliance with the provisions outlined below. Any such written protest will be resolved in accordance with these provisions:
 - a) appropriate identification of the solicitation;
 - b) a statement of reasons for the protest;
 - c) supporting exhibits, evidence, or documents to substantiate any claims unless not available within the filing time (in which case the Bidder must proceed to file the protest during the filing period identified below but state the expected availability of the material); and the desired remedy.
2. **Types of Challenges.** Any bidder interested in and capable of responding to a competitive solicitation may file a protest with respect to the competitive solicitation process including, but not limited to, a challenge to specifications or any events or facts arising during the solicitation process. Any bidder submitting a timely bid/proposal in response to a competitive solicitation may file a protest with respect to DCSD's intended or actual contract award including, but not limited to, events or facts arising during the evaluation and/or negotiation process.
3. **Form of Protest.** At a minimum, the written protest must include the following:
 - a) the name and address of the protestor;
 - b) appropriate identification of the solicitation;
 - c) a statement of reasons for the protest;
 - d) supporting exhibits, evidence, or documents to substantiate any claims unless not available within the filing time (in which case the Bidder must proceed to file the protest during the filing period identified below but state the expected availability of the material); and the desired remedy.

DCSD, at its discretion, may deem issues not raised in the initial protest as waived with prejudice by the protesting Bidder.
4. **Filing Protests.** A protest is considered to be properly filed when it is in writing, signed by a company officer authorized to sign contracts on behalf of the Bidder, and is received by the Vendor Services. The protest may be sent by any of the following means:

MAIL: Attention: Carla Smith, Executive Director
DeKalb County School District
Vendor Services
1701 Mountain Industrial Boulevard
Stone Mountain, Georgia 30083
Email: solicitationquestions@dekalbschoolsqa.org

The Bidder must observe the following deadlines when filing a protest:

Type of Protest	Protest Filing Deadline
Challenge to Competitive Solicitation Process	Two (2) business days prior to the closing date and time of the solicitation as identified on the Invitation to Bid.
Challenge to an Intended or Actual Contract Award	In the event DCSD posts a Notice of Intent to Award ("NOIA"), the protest must be filed within ten (10) calendar days of the date the NOIA is posted.
	In the event DCSD does not post a NOIA, the protest must be filed within ten (10) calendar days of the date the Notice of Award ("NOA") is posted.

If a bidder fails to file a protest by the applicable deadline, such failure shall be deemed as a waiver with prejudice of any grounds the bidder may have for protest.

5. Stay of procurement during protest review.

When a protest challenging the competitive solicitation process has been timely filed at least two (2) business days prior to the closing date and time, the solicitation shall not close until a final decision resolving the protest has been issued, unless the facilities management department makes a written determination that the closing of the solicitation without delay is necessary to protect the interests of DCSD.

When a protest challenging an intended contract award has been timely filed, DCSD shall not proceed to actual contract award unless the Vendor Services Department makes a written determination that the issuance of a contract or performance of the contract without delay is necessary to protect the interests of DCSD. If it is determined that it is necessary to proceed with contract performance without delay, the bidder/Offeror with this contingent contract may proceed with performance and receive payment for work performed in strict accordance with the terms of the contract. The provisions of this paragraph are not applicable to a protest pertaining to events or facts arising during the solicitation process.

6. Protest Resolution.

The Vendor Services Department shall review and issue a written decision on the protest within seven (7) business days. This decision shall be deemed final. Available remedies for sustained protests are as follows:

- If a protest is sustained prior to the closing date and time of the solicitation, available remedies may include, but are not limited to, the following: modification of the solicitation document including, but not limited to, specifications and terms and conditions; extension of the solicitation closing date and time (as appropriate); and cancellation of the solicitation.
- If a protest of the intended/actual contract award is sustained, available remedies may include but are not limited to, the following: revision or cancellation of the NOIA/NOA, re-evaluation and re-award, or re-solicitation with appropriate changes to the new solicitation.

7. Costs

In no event shall a bidder be entitled to recover any costs incurred in connection with the solicitation or protest process, including, but not limited to, the costs of preparing a bid/proposal, the costs of participating in the protest process, or any attorney fees.

PART III SCOPE OF WORK

A. Purpose/Project Overview

The DeKalb County School District (DCSD) is seeking bids from qualified vendors to provide computer devices, accessories, and associated services throughout the District as outlined in the scope of work below. The purpose and intent of this ITB is to establish a term contract to purchase computer devices and services to support the DCSD DIIT Department. Awarded bidder shall provide devices and services in accordance with the specifications, requirements and terms and conditions stated herein.

The work to be done under this contract includes, but is not limited to; providing all labor, materials, supervision, equipment, incidentals, all related items, services, and all things necessary to complete the work in accordance with the specifications contained herein. No work within the scope of this contract shall be done without a valid purchase order. Any and all additional work or service required must be submitted in the form of an **estimate** to the DCSD DIIT Department.

Awarded bidder shall provide equipment and services in accordance with the scope of work, requirements and terms and conditions stated herein. Services shall include all labor, materials, tools, specialized equipment, supplies, trained personnel, insurance, travel, per diem, direct and indirect administrative costs, overhead, tolls, parking, fuel, lodging, all other cost and charges, and all things and services necessary and in accordance with the requirements of this ITB. There shall be no add-on charges of any kind.

DCSD reserves the right to make multiple awards.

Award(s) will be made to the lowest responsive and responsible bidder(s) meeting all specifications and requirements. The bidder(s) who submits the lowest price, whose bid meets the specifications, terms, and conditions set forth in the Invitation to Bid, and who is clearly capable of delivering the product(s) or service(s) specified, will be recommended to the Board for approval.

The DCSD reserves the right to accept or reject any part of a submitted bid, to accept the entire bid from one bidder, to accept portions of the bid from several bidders, or to reject all bids submitted or waive any minor irregularity. DCSD, at its discretion, determines the process whereby bids are awarded. No damages shall be recoverable by any challenger as a result of these determinations or decisions by DCSD.

B. Project Scope of Work

The DeKalb County School District (DCSD) requests bids from qualified offerors for computer devices and accessories including but not limited to administrative and instructional Chromebooks, laptops, laptop carts, desktops, and associated services in accordance with the specifications, terms and conditions stated herein. Bidders shall provide pricing that includes storage, warehousing, delivery, shipping, imaging, engraving, inside delivery, on-site installation, training, activation, configuration/testing, acceptance, all paperwork (including asset tagging, etc.) and all things necessary for the provision of Chromebooks, laptops, laptop carts, desktops, and associated services.

1. Pricing

Pricing shall be broken down into three (3) categories:

Category 1: Line Item Purchases – Line item purchases will be made on an as needed basis. All pricing in this category shall include:

- Imaging of each device/workstation (Master image will be supplied by DCSD).
- Delivery and installation which includes but is not limited to the set up of all PC components and complete configuration as specified by DCSD (subject to modification at the discretion of DCSD), removal of all packing materials from DCSD property, complete all DCSD paperwork including barcoding. Please refer to **Attachment B-1** for a more extensive list of delivery and installation requirements.
- All purchases in this category shall meet all requirements listed in **Attachments B-1 – B-4**.

Category 2: Relocation/Warehousing – Relocation/Warehousing will consist of the following:

- Removal and re-installation of any DCSD computers (existing and new) including all locking devices, cables, speakers, keyboards and mice without offeror storage, within the DCSD facility. (Price per system)
- Removal and re-installation of DCSD computers including all locking devices, cables, speakers, keyboards and mice without offeror storage, between facilities. (Price per system)
- Removal and re-installation of DCSD computers including all locking devices, cables, speakers, keyboards and mice with offeror storage (after 90-day free storage included) per month. (Price per system)
- Storage cost per month (Price per system)
- Pricing shall include adds, moves and changes (run rate) which requires equipment to be distributed as needed to DCSD staff and students. The offeror is required to store up to 200 computers at no cost.

Category 3: Catalog Discount – Items not specified in Category 1, will be priced based on a set catalog discount per manufacturer. The purchases made from Category 3 must meet the same requirements as stated in Category 1. Only those bidders receiving an award for at least one item in Category 1 and responding in full to Category 2 will receive award for Category 3. Bidders only responding to Category 3 will not be considered.

DCSD reserves the right to award items to multiple vendors.

2. Service and Support Requirements

Bidders shall meet the following service and support requirements at a minimum:

- a. Ordering and Installation Requirements: Refer to **Attachment B-1**
- b. Support Personnel Requirements: Refer to **Attachment B-2**
- c. System Certification Requirements: Refer to **Attachment B-3**
- d. Expressed Warranty Service Requirements: Refer to **Attachment B-4**

C. References Upload this document under the Response Attachment tab via IonWave titled "References".

Bidder must provide the names and contact phone numbers of at least three (3) current clients, preferably clients comparable to DCSD, for whom the bidder is providing or has provided comparable services. Bidder's Reference Form, References will be contacted.

D. Brochures, Catalogs, Manuals, Websites, Literature

In addition to the formal response to this ITB, all bidders are encouraged to submit brochures, catalogs, manuals, website materials, industry literature, and any other marketing and informational media which will support and enhance their submission value.

E. REQUIRED CONTENT / DOCUMENT CHECKLIST

All potential respondents must register as a vendor at <https://dekalbschoolsga.ionwave.net>.

IMPORTANT NOTICE: Submittals to this solicitation will be received electronically on the DeKalb County School District website at <https://dekalbschoolsga.ionwave.net>.

IonWave will not accept a bid submission without the required documents listed below. Failure to upload the required information and/or documentation required in this solicitation may cause the submission to be declared non-responsive and rejected.

All ITB submissions must include the following items and attachments:

- ITB Document – ITB 25-599 Computer Devices, Accessories, and Associated Services (Upload Required)
- Audited Company Financial Statements/Company Annual Reports for 2022 and 2023 (Upload Required)
- Business License (Upload Required)
- Certificate of Insurance (Upload Required)
- Attachment A – Bid Form (Upload Required)
- Attachment A-1 – Bid Form (Upload Required)
- Attachment B-1 – Ordering and Installation Requirements Questionnaire (Upload Required)
- Attachment B-2 – Support Personnel Requirements Questionnaire (Upload Required)
- Attachment B-3 – System Certification Requirements Questionnaire (Upload Required)
- Attachment B-4 – Expressed Warranty Service Requirements Questionnaire (Upload Required)
- Attachment C – Critical Paragraphs (Upload Required)
- Attachment D- Bidder's Client Reference Form (Upload Required)
- Attachment E – Statement of Confidentiality and Non-Disclosure (Upload Required)
- Attachment F- Suspension and Debarment (Upload Required)
- Attachment G– Conflict of Interest (Upload Required)
- Attachment H – Immigration & Security Certification (Upload Required)
- Attachment I- Non-Collusion (Upload Required)
- Attachment J – Signature Page (Upload Required)
- Brochures, manuals, websites, literature, and/or other marketing media
- Addenda – Each individual Addendum must be printed, signed, and uploaded (if applicable).

Attachment A

ITB 25-599 Computer Devices, Accessories and Associated Services Bid Form

Bidder must provide costs to DCSD associated with the items and services requested in this ITB. Pricing must be submitted on the requested form and in the format requested. **Alterations to the bid form may result in the bid being deemed non-responsive and rejected.**

Pricing shall include all associated services in accordance with Part III Scope of Work of this ITB.

Pricing shall also include all labor, materials, tools, specialized equipment, supplies, trained personnel, insurance, travel, per diem, direct and indirect administrative costs, overhead, tolls, parking, fuel, all other costs and charges necessary to perform the services requested in this ITB.


Bidders shall complete and upload **Attachment A-1-Bid Form** as part of submission.

**** DCSD reserves the right to request and negotiate a "best and Final" response from Bidders. ****

Complete the following:

CDW Government LLC
Company Name

Dario Bertocchi - VP Contracting Operations
Authorized Company Representative Name (please print) Title


Authorized Company Representative Signature Date 12/16/24

230 N. Milwaukee Ave, Vernon Hills, IL 60061
Address

(203) 851-7049
Phone

dariber@cdw.com
Email

Attachment B-1
ITB 25-599
Computer Devices, Accessories and Associated Services
Order and Installation Requirements Questionnaire

Completion of the following questionnaire is mandatory. Bidder shall place their initials in the "YES" box to indicate that each requirement can and will be met. Blanks will be considered as "No" responses. Use additional pages where detailed responses are required.

Item NO.	Ordering and Installation Requirements	Yes (Initials)	No (Initials)
1	All purchase orders will be issued to the awarded offeror. No third-party purchase orders will be issued.	DB	
2	DeKalb County School District (DCSD) requires the offeror to have adequate local warehouse space preferably in DeKalb County for short-term storage (up to 90 days at no cost to DCSD) for computers, laptops and other devices purchased from the offeror. The offeror will then deliver and install the items listed on the purchase order based on the schedule issued by DCSD. *Warehouse space needed will vary per project.	DB	
3	Delivery of equipment shall be within twenty (20) business days of the offeror's receipt of purchase order(s).	DB	
4	The offeror is responsible for notifying the contact's name listed on the purchase order (i.e., bookkeeper, project manager, etc.) of the estimated delivery and installation date, 3 business days prior to the delivery of equipment.	DB	
5	Deliveries arriving without prior notification and confirmation will be rejected, and all return costs shall be the offeror's responsibility. No school deliveries are scheduled during testing or school closings unless authorized by DCSD. DCSD will provide the school calendar to the awarded offeror.	DB	
6	Pricing for all items shall include: Shipping, imaging, engraving, asset tagging, inside delivery, on-site installation, configuration/testing, and warehousing **On-site installation and configuration standards will be provided to the offeror.	DB	

Item NO.	Ordering and Installation Requirements	Yes (Initials)	No (Initials)
7	<u>Shipping:</u> Offeror shall not charge DCSD any freight or shipping charges on any orders.	DB	
8	<u>Imaging:</u> a. The offeror shall notify DCSD of any proposed new manufacturer model upgrades/changes within 90 days before deployment. b. The offeror shall provide two evaluation units 30-60 days prior to a DCSD install for all model upgrades/changes for testing and acceptance. c. The offeror shall image computers as directed by DCSD at the offeror's warehouse.	DB	
9	<u>Engraving:</u> a. The offeror shall engrave the DCSD Logo on the device. DCSD will provide the graphics file to be used. b. The computer workstations engraving area shall be on the non-removable side of the system. c. The engraving area for the laptop and portable PCs shall be on the top cover of the system.	DB	
10	<u>Inside Delivery:</u> a. All equipment shall be delivered inside the required location per DCSD direction. b. There are no delivery docks available. c. The offeror shall follow DCSD guidelines and schedules. The schedule may revolve around student instructional times at no additional charge or fee to DCSD.	DB	
11	<u>On-site installation:</u> a. The offeror shall remove equipment from the delivery truck or storage area b. The offeror shall unpack and assemble all components. c. The offeror shall transport the system to the designated workspace. d. The offeror shall test all components (CPU, monitor, DVD ROM, sound, network card, etc.) to verify that they are operational prior to affixing asset tag. See attached standards document e. The offeror shall affix asset tag and complete the DCSD inventory control paperwork at the installation site. f. The offeror shall provide DCSD an electronic version of the manufacturer reference materials for each site. g. The offeror shall remove all packing and manufacturer materials from DCSD property. h. The offeror shall not leave uninstalled equipment on-site unless authorized by DCSD contact (i.e., principal, bookkeeper, information technology technician, or project manager). i. The offeror is required to have an additional 1% or a minimum of three (3) whichever is greater, of delivery inventory available for out of box failures.	DB	

Item NO.	Ordering and Installation Requirements	Yes (Initials)	No (Initials)
12	<p><u>Configuration/Testing</u></p> <p><u>All Computers:</u> The offeror shall install the new system and ensure all functions are working properly and require no intervention from DCSD. Actions shall include at a minimum:</p> <ul style="list-style-type: none"> a. Connect the monitors, keyboard, mouse and external cables to CPU and interactive board as necessary; b. Verify that the Windows OS is able to "boot" correctly; c. Name and join computers to the Intune; d. Load print drivers for local printer and test printing; e. Configure network printers as required 	DB	
13	<p><u>Warehousing (Computers stored in the local offeror's warehouse):</u></p> <ul style="list-style-type: none"> a. The offer shall store equipment for up to 90 days at no cost to DCSD b. The offer shall provide a local warehouse in DeKalb County or the metropolitan Atlanta area. c. The offer shall provide warehousing for DCSD computing devices at a bonded, insured and climate-controlled location. 	DB	
14	<p><u>Relocation (Computers being relocated from site A to B or to a warehouse):</u></p> <p><u>Offeror shall perform the following steps before relocating DCSD computers:</u></p> <ul style="list-style-type: none"> a. De-install computers and lock-down devices b. Individually shrink wrap each computer, monitor, peripherals, cables and printers per DCSD direction; c. Label equipment with to and from destinations; and d. Complete the required DCSD paperwork (C-50s). 	DB	
15	<p><u>Dead on Arrival (DOA)</u></p> <ul style="list-style-type: none"> a. Every computer shall be tested by the installer to ensure proper working order at the location of installation. b. If any computers are found to have major component defects, it is the offeror's responsibility to provide a new replacement unit <u>during</u> the installation c. Repairs will not be accepted on DOAs. d. DOA units may not be recycled into DCSD inventory for bid fulfillment e. DOA serial numbers shall be submitted to DCSD Project Management Office on the installation date. 	DB	

CDW Government LLC

Offeror Company Name



Company Representative Name /Signature

Dario Bertocchi - VP Contracting Operations

12/16/24

Date

Attachment B-2
ITB 25-599
Computer Devices, Accessories and Associated Services
Support Personnel Requirements Questionnaire

Completion of the following questionnaire is mandatory. Bidder shall place their initials in the "YES" box to indicate that each requirement can and will be met. Blanks will be considered as "No" responses. Use additional pages where detailed responses are required.

Item NO.	Support Personnel Requirements	Yes (Initials)	No (Initials)
1	The offeror shall provide 2 to 5 concurrent installation teams for each specified project as requested by DCSD. The installation team size will be determined by the offeror and DCSD based on project needs.	DB	
2	The offeror shall provide experienced personnel to perform the installation services. DCSD requires a hardware certification and a minimum of two (2) years of experience. Additional certifications are acceptable. DCSD reserves the right to reject any team member. The offer shall include certifications for current personnel with the proposal. Copies of certifications are also required for this proposal. Therefore, copies of the certifications for future personnel must be submitted to the DCSD Project Management Office before assigning them to an installation team.	DB	
3	The offeror's personnel working in DCSD facilities shall be bonded and insured by the offeror.	DB*	
4	DCSD requires a local Project Manager as the single point of contact from the awarded offeror to meet with DCSD staff weekly or as needed per DCSD. The primary function of the Project Manager will be to ensure all service delivery tasks are met for DCSD including the most efficient method of order placement, shipping, delivery, and installation. Include Project Manager credentials with the proposal and an outline of the Project Management Process. Note* Project Manager assumes all responsibility for the project.	DB	
5	The offeror will assign an on-site project lead to manage all the installations and de-installation service activities. The project lead will ensure that all customer expectations are met and implement the services according to DCSD direction. The project lead should be the offeror's primary point of contact at a project site.	DB	
6	All invoices must include the DCSD item description and the DCSD purchase order number. Invoices must be submitted without any shipping cost, taxes, or late fees.	DB	
7	The offeror shall send invoices to the DCSD purchase order 'Ship To' address as well as	DB	

*CDW bonds and insures our employees and will ensure any subcontractors bond and insure their own employees

**See appendix for Project Manager resume. See accompanying document titled "CDW Response - DCSD ITB 25-599_Supplemental Documents" for certifications.

Item NO.	Support Personnel Requirements	Yes (Initials)	No (Initials)
	the 'Bill To' department.		
8	The offeror will need to assign a dedicated billing liaison able to resolve cost issues promptly.	DB	
9	DCSD requires a monthly aging report to be sent to the IT Budget Specialist via email by the 5 th of each month. Including PO numbers, Invoice dates, Invoice numbers and Invoice amounts.	DB	
10	DCSD requires the invoice detail to match the details on the purchase order.	DB	

CDW Government LLC

Offeror Company Name



Company Representative Name /Signature

Dario Bertocchi - VP Contracting Operations

12/16/24

Date

Attachment B-4
ITB 25-599
Computer Devices, Accessories and Associated Services
Expressed Warranty Requirements Questionnaire

Completion of the following questionnaire is mandatory. Bidder shall place their initials in the "YES" box to indicate that each requirement can and will be met. Blanks will be considered as "No" responses. Use additional pages where detailed responses are required.

Item NO.	Expressed Warranty Service Requirements	Yes (Initials)	No (Initials)
1	Pricing shall include a 3-year on-site manufacturer warranty for all components (i.e. CPU, monitor, keyboard, mouse, and other cards/peripherals included in purchase) <u>including parts and labor</u> . The complete cost of repair (parts and labor) shall be covered by the service agreement. The warranty service agreement period shall begin from the delivery/installation date and DCSD sign off date of the system.	DB*	
2	The offer shall provide repair and replacement of equipment as necessary up to the warranty expiration date. This provision shall extend until all warranty periods have expired.	DB*	
3	LEMON CLAUSE: If a system fails three times within twelve-months, during the three-year warranty period, an identical replacement unit shall be provided by the offeror at no cost to DCSD. Lemon systems shall never be returned to DCSD inventory. <u>If 15% of a certain model experiences a manufacturer defect within the three-year warranty period, the offeror shall recall the specific model and provide a replacement model throughout DCSD.</u>	DB**	
4	The offeror must be able to integrate with the DCSD ticketing system (Incident IQ/current system at time of proposal award) to receive, update and close work orders. DCSD Help Desk will report all warranty calls to the offeror via the DCSD ticketing system. The offeror shall use the call management system to retrieve work orders for hardware resolution.	DB	
5	DCSD Information Technology (IT) Department has the right to open the computer case and install industry standard components without voiding the warranty during the service period. DCSD acknowledges that any items added by DCSD will not be covered by the warranty.	DB**	
6	The offeror must submit a document in "Plain English" outlining extended service agreement terms and conditions. This document should be worded so that the average individual can understand without interpretation by an attorney.	N/A*	
7	Extended Service agreement work shall be coordinated through DCSD within the IT Department. The IT Department will assign service technicians to review all warranty work orders before forwarding them to the offeror. This will minimize the number of non-warranty issues reported as warranty claims.	N/A*	

*Per Addendum 3 Q&A, DCSD is not requesting 3 year on-site warranty, repair, or Extended Services. All hardware will come with 1 Year Depol Warranty.

**Yes, per each OEM's clarifying language and terms attached

Item NO.	Expressed Warranty Service Requirements	Yes (Initials)	No (Initials)
8	If DCSD is not already an Authorized Service Provider for the manufacturer's product, then the proposal response must include a provision for up to 20 DCSD technicians to receive formal training to become authorized service providers within six months of the award date.	DB	
9	DCSD may choose to provide warranty service and receive an agreed upon maintenance fee or rebate for the performed services. The offer shall offer the training and certification exams must be offered at no cost to DCSD.	DB	
10	DCSD requires access to a toll-free telephone number for DCSD technicians to speak directly with the manufacturer's technician.	DB	
11	DCSD technicians must be able to request parts and services directly through higher-level manufacturer support for the system's life.	DB	
12	All warranty parts are exchanged with packaging and pre-paid mailer supplied by the manufacturer.	DB	
13	The offeror shall provide at least 1% at all times of a total order of complete system units at no additional cost to stock DCSD repair inventory. The delivery of the systems shall be scheduled each quarter at no charge.	DB	
14	For the life of the devices, the manufacturer must provide a web-based interface to include, but not limited to software drivers, service history, system documentation, system specifications, and on-line ordering of parts.	DB	
15	<p>The offeror shall provide DCSD with an electronic file in Excel format that includes, but is not limited to the following information on a weekly basis unless specified otherwise:</p> <ul style="list-style-type: none"> a. Product Name and Product Type b. Computer and monitor serial and model numbers and DCSD asset tags; c. Vendor Name; d. Manufacturer's Name; e. Service agreement start/end dates; f. Installation location and site ID (provided by DCSD); g. Purchase order numbers; h. Purchase Price; i. Installation/Delivery date; j. Funding Source; and k. Serial and asset tag numbers for all DOA components. <p><u>Manufacturer and/or ship dates do not substitute for the installation/delivery system sign off dates.</u></p>	DB	
16	If a service call requires the replacement or restoration of a hard drive, the offeror must reload the appropriate current DCSD image and confirm complete operation of the unit as originally installed.	DB	

Item NO.	Expressed Warranty Service Requirements	Yes (Initials)	No (Initials)
17	The offeror shall affix DCSD asset tags to all required equipment as decided by DCSD under the DCSD Property Accounting Procedures and complete other required DCSD administrative paperwork on the actual installation day.	DB	
18	Offeror shall provide DCSD notification for warranty equipment expiration at least 30 days before the expiration date.	DB	

CDW Government LLC

Offeror Company Name



Company Representative Name /Signature

Dario Bertocchi - VP Contracting Operations

12/16/24

Date

Attachment B-4 - Expressed Warranty Requirements Questionnaire

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- 3 **LEMON CLAUSE:** If a system fails three times within twelve-months, during the three-year warranty period, an identical replacement unit shall be provided by the offeror at no cost to DCSD. Lemon systems shall never be returned to DCSD inventory.
If 15% of a certain model experiences a manufacturer defect within the three-year warranty period, the offeror shall recall the specific model and provide a replacement model throughout DCSD.

OEM Clarifications and Terms

HP

Defective Product

For defective HP products, HP provides technical assistance to diagnose the problem and will repair or authorize a replacement or return of the product. Based on the terms of your warranty, an on-site technician may be dispatched to diagnose or repair the defective product. When product fails after the first 30 days, the warranty program specifies the terms for repair services.

To report product that was defective on arrival, customer should contact the HP Customer Support Center at 1-800-HP-Invent (800-474-6836) to request a repair. Standard warranty repairs are managed under the DOA program.

If product fails during the warranty period and suggestions in the product documentation does not solve the problem, the customer can receive support by visiting "Support & Drivers" at www.hp.com to locate authorized support providers, post questions to HP Technical Support professionals, or download software.

Repetitive Product Failure

Regarding a potential pattern of component failure, HP's definition for Repetitive Failure is three (3) functional hardware failures in any 90-day period during the first year of ownership. HP's first step in resolving repeat problems is to engage our escalation process. HP's formal escalation process provides the appropriate level of management focus and resources to resolve persistent, difficult, or high business impact customer issues. Once a device or system has encountered repeated failures for the same problem, HP will engage the appropriate HP Engineering Team to determine whether the problem can be resolved or if the unit should be replaced.

In the unlikely event that DeKalb county school's HP hardware product has recurring failures, HP, at its sole discretion, may elect to (a) provide DeKalb county school's with a replacement unit of HP's choosing that is the same or equivalent to DeKalb's HP hardware product in performance, or (b) give DeKalb county school's a refund of its purchase price or lease payments (less interest) instead of a replacement.

Lenovo

Regarding a 15% defect scenario, Lenovo would open a Critical situation service ticket to engage the highest levels of support to determine the root cause of failure impacting product quality and rule out any environmental or intentional damage scenarios. Lenovo stands behind product quality and customer satisfaction and we develop a mutually acceptable solution whether that be replacements, proactive repair or a combination of both solutions and will do nothing short of ensuring DCSD remains a satisfied Lenovo customer.

Acer

Acer could replace individual units after 3 failures with the same or better model subject to DeKalb's approval. We will certainly support DeKalb with warranty repairs and cover issues like we always do that are manufacturing issues, but we cannot agree to replace whole fleet of a model. We could agree to 15% of deployments based on purchase date and around specific rmt functional failure, not customer induced/ ADP damage. As if now it's saying "a manufacturing defect" which would be any and all failures combined together, not just one specific issue. It needs to specifically exclude customer induced damage like cracked screens, cracked plastics, liquid spills, and damaged USB-C ports.

Dell

Component Policy:

In previous instances, customers have removed unpurchased components, reverting the system to its original configuration. Please note that we do not support any third-party parts not purchased from and certified by Dell.

OEM Clarifications and Terms (Cont.)

Dell (cont.)

Lemon Clause:

We understand and appreciate the importance of system reliability and performance for DCSD. Our commitment to delivering high-quality products and exceptional support during the warranty period is unwavering.


- We will fully honor all warranty commitments, including addressing systems that experience multiple failures within the warranty period.
- For any systems meeting the "lemon" criteria within the warranty period, we will work with DCSD to provide an appropriate resolution, which may include repairs or replacement units but not fleet replacement.
- Coverage cannot be guaranteed for systems not under warranty.
- We are dedicated to partnering with DCSD to ensure optimal system performance and will collaborate closely to address any issues promptly and efficiently.

Attachment C
ITB 25-599
Computer Devices, Accessories and Associated Services
Critical Paragraphs

Offerors must put their initials in the space provided in front of each critical paragraph and sign below. Initials signify that the information has been read and the offeror agrees to comply with the requirement, stipulations, terms and conditions. Attach and label "Critical Paragraph."

- 1) DB This ITB does not commit DCSD to any offeror to this ITB. DCSD is not liable for any costs incurred by an offeror in responding to this ITB. There is no guarantee of any offeror receiving an award or contract as a result of submitting a response to this ITB.
- 2) DB Any news release or publicity pertaining to any phase of this ITB will be the responsibility of DCSD and must be cleared through DCSD's Department of Communications and Community Relations.
- 3) DB It is the responsibility of offerors to make themselves aware of and to comply with any addenda, questions and answers posted to the DCSD website in relation to this ITB. All addenda must be printed, signed by the certifying official and included in the ITB submittals. Failure to do so will cause the offeror to be deemed non-responsive to the requirements of this ITB.
- 4) DB Offerors to the ITB agree to fully indemnify DCSD as stated in the ITB.
- 5) DB Offerors certify that they have not engaged in collusion and guarantee that their response is not made in conjunction with or on behalf of another party and that they have not been directly or indirectly induced or acted in any manner to result in restriction of trade or unfair advantage.
- 6) DB The DCSD reserves the right to reject any and/or all responses submitted and to waive any technicalities or minor irregularities in responses received. DCSD reserves the right to award any resulting contract in the manner that is in the best interest of and most advantageous DCSD.
- 7) DB Offeror understands that this solicitation requires Board of Education Approval.

Signature of Company Representative:

CDW Government LLC / 
Company Name/Certifying Official Signature
Dario Bertocchi - VP Contracting Operations

Date: 12/16/24

Attachment D

ITB 25-599

Computer Devices, Accessories and Associated Services

Attach and label "Offeror's Client References."

BIDDER'S CLIENT REFERENCES

(Please copy this form and use one form per reference.)

Attach and label "Offeror's Client References."

Charlotte Mecklenburg Schools
Company Name Providing Reference

1230 Alleghany Drive, Charlotte, NC 28208
Address City/State/Zip

Cedrick Canty, CGCIO, CeCTO
Name of Contact Person

Office: 980-344-0119 Cell: 980-721-8418
Telephone Number of Contact Person

c.canty@cms.k12.nc.us
Email Address of Contact Person

7 years
Date/Duration of Service Relationship

Describe in Detail Services Provided (use additional sheets if necessary):

CDW has been CMS' sole device provider during this period and transitioned the customer from HP to Lenovo for both student and staff devices. CDW was just awarded their new four year device contract through 2029. We are currently in process to deploy 34,000 Lenovo Chromebooks in January of 2025. We will deploy 34k Chromebooks each future year in July for a total of 136,000 devices over the contract. We are currently providing local warehouse, white glove/imaging, asset tagging, and last mile delivery to each school location as well as break fix repair on all units from our local depot.

Important! This is a vital part of your ITB submission. DCSD will verify client references. It is advisable that you inform your reference contact person that you have listed them for reference.

Attachment D

ITB 25-599

Computer Devices, Accessories and Associated Services

Attach and label "Offeror's Client References."

BIDDER'S CLIENT REFERENCES

(Please copy this form and use one form per reference.)

Attach and label "Offeror's Client References."

Baltimore County Public Schools (111k students enrolled)
Company Name Providing Reference

6901 N. Charles St, Towson MD 21204
Address City/State/Zip

Jim Corns
Name of Contact Person

443-809-4470
Telephone Number of Contact Person

jcorns@bcps.org
Email Address of Contact Person

June 1, 2019- current
Date/Duration of Service Relationship

Describe in Detail Services Provided (use additional sheets if necessary):

CDW has worked with BCPS since 2019 and has provided over 300,000 devices with
local warehousing, white glove services, device enrollment, asset tag and into classroom
delivery with our own vehicle fleet.

Important! This is a vital part of your ITB submission. DCSD will verify client references. It is advisable that you inform your reference contact person that you have listed them for reference.

Attachment D

ITB 25-599

Computer Devices, Accessories and Associated Services

Attach and label "Offeror's Client References."

BIDDER'S CLIENT REFERENCES

(Please copy this form and use one form per reference.)

Attach and label "Offeror's Client References."

Montgomery County Public Schools (161k students enrolled)
Company Name Providing Reference

45 W. Gude Dr, Rockville MD 20850
Address City/State/Zip

John Garrett
Name of Contact Person

240-740-5732
Telephone Number of Contact Person

john_t_garrett@mcpsmd.org
Email Address of Contact Person

June 1, 2015-current
Date/Duration of Service Relationship

Describe in Detail Services Provided (use additional sheets if necessary):

CDW has deployed MCPS devices since 2015 and has provided over 400,000 devices
with local warehousing, white glove services, device enrollment, asset tags and into
classroom delivery with our own vehicle fleet.

Important! This is a vital part of your ITB submission. DCSD will verify client references. It is advisable that you inform your reference contact person that you have listed them for reference.

Attachment F
ITB 25-599
Computer Devices, Accessories and Associated Services
SUSPENSION AND DEBARMENT CERTIFICATION

By submitting this ITB, the offeror certifies that the proposing company and/or its principals have not been suspended, excluded, disqualified, debarred, proposed for debarment, declared ineligible or voluntarily excluded from participation in any transaction by any federal or state department or agency and that the offeror complies with all applicable orders, rules and regulations related thereto.


Further, by submitting this ITB, the offeror certifies that all lower tier participating individuals and/or company(s) and all respective principals of lower tier participants have not been suspended, excluded, disqualified, debarred, proposed for debarment, declared ineligible or voluntarily excluded from participation in any transaction by any federal or state department or agency and that the offeror complies with all applicable orders, rules and regulations related thereto.

The certification placed herein is a material representation of fact upon which reliance will be placed as ITB submissions are evaluated and any transaction is entered into. If it is later determined that the prospective offeror has knowingly rendered an erroneous certification, the DCSD may pursue all available remedies, including but not limited to suspension and/or debarment.

The prospective offeror shall provide immediate written notice to the DCSD Purchasing Department if at any time the prospective offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

The prospective offeror agrees by submitting this form that, should the proposed transaction be entered into, the prospective offeror shall not knowingly enter into any lower tier transaction with a person or entity that is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this transaction.

By signing and submitting this form, the offeror is providing the certification set out above.

Signature of Engaging Official: CDW Government LLC /  Date: 12/16/24
(Offeror Company Name/Certifying Official Signature)

Dario Bertocchi - VP Contracting Operations

Further, the DCSD's Purchasing Department will check the SAMS website at <https://www.sams.gov/SAM/> to determine if the offeror is listed.


Attachment G
ITB 25-599
Computer Devices, Accessories and Associated Services
Conflict of Interest

Upload this documentation under the Response Attachment tab via IonWave titled "CONFLICT OF INTEREST"

Bidder shall use its best efforts to disclose with their proposal the name of any officer, director, or agent who also is a DCSD employee, agent, representative, contractor, immediate family member (spouse, child, sibling, or parent or the spouse of a child, sibling or parent) or DeKalb County Board of Education member. Bidders shall also disclose the name of any DCSD employee, agent, representative, contractor, immediate family member or board member who owns, directly or indirectly, an interest in five percent or more in the Bidder's company or any of its branches. In the event the Bidder was aware of a conflict of interest prior to the award of the contract and did not disclose the conflict DCSD may, at its discretion, terminate the contract for default. The Bidder further agrees that, if after award, a conflict of interest is discovered, an immediate and full disclosure in writing must be made to the DCSD Purchasing Department which must include a description of the action which the Bidder has taken or proposes to take to avoid or mitigate such conflicts. If a conflict of interest is determined to exist, DCSD may, at its discretion, cancel the contract. Bidders shall certify that their response to this Bid is impartial, at arms-length, and free of any conflict of interest at this time, unfair advantage, or personal benefit to any DCSD official.

Bidder must sign below acknowledging the above statement.

Signature of Company Representative:

CDW Government LLC / 
Company Name/Certifying Official Signature
Dario Bertocchi - VP Contracting Operations

Date: 12/16/24

Attachment H

ITB 25-599

Computer Devices, Accessories and Associated Services

IMMIGRATION & SECURITY CERTIFICATION

If you are providing service, performing work or delivering goods to the DeKalb County Board of Education/DeKalb County School District including, but not limited to schools, warehouses and central offices, the applicable Georgia Security and Immigration Compliance documents found here must be completed, signed, notarized and submitted with your bid/proposal. Failure to provide this document with your bid/proposal will result in the disqualification of the bid/proposal.

- 1) Offeror/Bidder (the "Offeror") shall at all times comply with the Georgia Security and Immigration Compliance Act, as amended, O.C.G.A. § 13-10-90 et. Seq.
- 2) In order to insure compliance with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act, as amended by the Illegal Immigration Reform Act of 2011, O.C.G.A. § 13-10-90 et. Seq. (collectively the "Act"), the Offeror **MUST INITIAL** the statement applicable to Offeror below:

- (a) DB (Initial here): order to comply with the Act; is authorized to use and uses the federal authorization program under the federal work authorization user identification number issued on the date of authorization below; will continue to use the authorization program throughout the contract period; Offeror further warrants and agrees Offeror shall execute and return any and all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. Seq. [Offerors who initial (a) must attach and return a signed, notarized Contractor Affidavit and Agreement with the Contract if awarded];

or

- (b) _____ (Initial here): Offeror warrants that he/she does not employ any other persons, and he/she does not intend to hire any employees or to perform the Contract. [Offerors who initial (b) must attach and return a signed, notarized Affidavit of Exception with the Contract if awarded];

or

- 3) I _____ (Initial here): Offeror is an individual who is licensed pursuant to Title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for services to be rendered by such individual and thus does not have to provide an affidavit.
- 4) DB (Initial here) Offeror will not employ or contract with any subcontractor in connection with a covered contract unless the subcontractor is registered, authorized to use, and uses the federal work authorization program; and provides Offeror with all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. Seq.

5) DB (Initial here) Offeror agrees that, if Offeror employs or contracts with any sub-contractor in connection with the covered contract under the Act and DOL Rules 300-10-1-.01, et seq that Offeror will secure from each sub -contractor at the time of the contract the sub-contractor's name and address, the employee-number applicable to the sub-contractor, the date the authorization to use the federal work authorization program was granted to sub-contractor; the subcontractor's attestation of the subcontractor's compliance with the Act and Georgia Department of Labor Rule 300-10-1-.01, et seq.; and the subcontractor's agreement not to contract with sub-subcontractors unless the sub-subcontractor is registered, authorized to use, and uses the federal work authorization program; and provides subcontractor with all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. Seq.

6) DB (Initial here) Offeror agrees to provide the DeKalb County School District with all affidavits of compliance as required by O.C.G.A. § 13-10-90 et seq. and Georgia Department of Labor Rules 300-10-1-.01, et seq within five (5) business days of receipt.

[Signature] _____ 12/16/24
 Signature Dario Bertocchi - VP Contracting Operations Date

731442 _____ 3/26/2008
 EEV/Basic Pilot Program Date of Authorization
 User Identification Number

Firm Name: CDW Government LLC

Street/Mailing Address: 230 N. Milwaukee Ave

City, State, Zip Code: Vernon Hills, IL 60061

Telephone Number: (203) 851-7049

Email Address: dariber@cdw.com

SUBSCRIBED AND SWORN
 BEFORE ME ON THIS THE
16th DAY OF December, 2024

Notary Public: Carmen Castro
 My Commission Expires: 02/28/2026



**DEKALB COUNTY SCHOOL DISTRICT
Offeror E-Verify Affidavit**

By executing this affidavit, the undersigned Offeror verifies its compliance with **Immigration Reform and Control Act of 1986 (IRCA), Pub.L. 99-603**, stating affirmatively that the individual firm or corporation which is engaged in services on behalf of the **DeKalb County School District** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established by federal law and regulation. Furthermore, the undersigned Offeror will continue to use the federal work authorization program throughout the contract period. Offeror hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification number: 731442

Date of Authorization: 3/26/2008


Name of Project: Computer Devices, Accessories, and Associated Services

Solicitation Number (if applicable): ITB 25-599

Name of Public Employer: DeKalb County School District


I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on Dec, 16th 2024 in Shelton CT
(city) (state)

Signature of Authorized Officer or Agent 

Printed Name and Title of Authorized Agent: Dario Bertocchi - VP Contracting Operations

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 16th DAY OF Dec, 2024.

Notary Public Carmen Castro 

My Commission Expires: 02/28/2026



**DEKALB COUNTY SCHOOL DISTRICT
Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)**

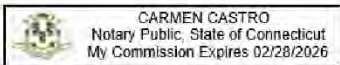
By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual firm or corporation which is engaged in the physical performance of services on behalf of the **DeKalb County School District** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification number: 731442
Date of Authorization: 3/26/2008
Name of Subcontractor: CDW Government LLC
Name of Project: Computer Devices, Accessories, and Associated Services
ITB 25-599
Solicitation Number (if applicable): _____
Name of Public Employer: DeKalb County School District

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on Dec, 16th 2024 in Shelton CT
(city) (state)
Signature of Authorized Officer or Agent _____
Printed Name and Title of Authorized Agent: Dario Bertocchi - VP Contracting Operations

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 16th DAY OF Dec, 2024.
Notary Public Carmen Castro
My Commission Expires: 02-28-2026



DEKALB COUNTY SCHOOL DISTRICT
Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with CDWG, Inc. on behalf of the **DeKalb County School District** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five (5) business days of receipt. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number: 779698
Date of Authorization: May 07, 2014
Name of Subcontractor: Lexicon Technologies, Inc
Name of Project: Computer Devices, Accessories, and Associated Services
Solicitation Number (if applicable): ITB 25-599

Name of Public Employer: DeKalb County School District

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on 12, December, 2024 in Conyers, GA
(city) (state)
Signature of Authorized Officer or Agent: [Signature]
Printed Name and Title of Authorized Agent: Joshua King, CEO
SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 12th DAY OF December 2024
Notary Public: Tracy J. Swain
My Commission Expires: February 26, 2028



N/A

**DEKALB COUNTY SCHOOL DISTRICT
Sub-subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(4)**

By executing this affidavit, the undersigned sub-subcontractor verifies its compliance with O.C.G.A § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract for _____ and _____ on behalf of the **DeKalb County School District** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned sub-subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned sub-subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the sub-subcontractor with information required by O.C.G.A §13-10-91(b). The undersigned sub-subcontractor shall submit, at the time of such contract, this affidavit to _____. Additionally, the undersigned sub-subcontractor will forward notice of the receipt of any affidavit from a sub-subcontractor to the contractor within five (5) business days of receipt. Sub-subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number: _____

Date of Authorization: _____

Name of Sub-subcontractor _____

Name of Project: **Computer Devices, Accessories, and Associated Services**
ITB 25-599

Solicitation Number (if applicable): _____

Name of Public Employer: **DeKalb County School District**

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 202__ in _____, _____ (city) _____ (state)

Signature of Authorized Officer or Agent _____

Printed Name and Title of Authorized Agent _____

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____, 20__

Notary Public _____

My Commission Expires: _____

Attachment I
ITB 25-599
Computer Devices, Accessories and Associated Services
Non-Collusion

Upload this documentation under the Response Attachment tab via IonWave titled "NON-COLLUSION"

Bidders shall fully certify that they, as an individual or as an engaging official of a formal business entity, have not entered into any agreement, participated in collusion, or otherwise taken any action in restraint of free and competitive responses to this bid. Further, bidders guarantee that their response are not made in conjunction with or on behalf of another party and that they have not been directly or indirectly induced in any manner or taken any action to result in a restriction of trade or in an unfair advantage.

Bidder must sign below acknowledging the above statement.

Signature of Company Representative:

CDW Government LLC /



Company Name/Certifying Official Signature

Dario Bertocchi - VP Contracting Operations

Date: 12/16/24

Attachment J
ITB 25-599
Computer Devices, Accessories and Associated Services
SIGNATURE PAGE

I certify that I have read this ITB document in its entirety and agree to conform to and comply with the terms, conditions and requirements of this ITB. I also certify that I am a duly appointed official of the offering company with the authority to authorize and engage this ITB submittal. Further, I certify that the contents of the response to this ITB are true, accurate and complete.

Dario Bertocchi
 Printed Name/Engaging Authorized
 Company Official



Signature/Engaging Authorized
 Company Official

VP Contracting Operations
 Position/Title

CDW Government LLC
 Offeror's Company Name

dariber@cdw.com
 E-mail address

(203) 851-7049
 Telephone Number

12/16/24
 Date

END

OF

SOLICITATION



1701 MOUNTAIN INDUSTRIAL BOULEVARD, STONE MOUNTAIN, GA 30083
<https://dekalbschoolsga.ionwave.net/Login.aspx>

December 4, 2024

**TO: ALL OFFERORS UNDER INVITATION TO BID
 ITB 25-599 – Computer Devices, Accessories, and Associated Services**

FROM: Procurement Department, DeKalb County School District

ADDENDUM NO. 1

ITB 25-599 – Computer Devices, Accessories, and Associated Services is hereby amended as follows:

1. The deadline for Q&A Responses has changed. Q&A Responses will now be posted by **4:30 PM EST on Monday, December 9, 2024.**
2. The bid Submission Deadline has changed. Bids are now due by **2:00 PM EST on Tuesday, December 17, 2024.**
3. The date of Virtual Public Bid Opening has changed. The Virtual Public Bid Opening will now be held on **Tuesday, December 17, 2024 at 3:00 PM EST.**
4. All other conditions remain in full force and effect.
5. All offerors under this solicitation are kindly requested to acknowledge receipt of this **Addendum No. 1** by signing the page below and uploading with your bid.

CDW Government LLC / 
 COMPANY NAME/CERTIFYING OFFICIAL SIGNATURE
 Dario Bertocchi - VP Contracting Operations

Addendum No. 1 ITB 25-599 – Computer Devices, Accessories, and Associated Services



1701 MOUNTAIN INDUSTRIAL BOULEVARD, STONE MOUNTAIN, GA 30083
<https://dekalbschoolsga.ionwave.net/Login.aspx>

December 9, 2024


**TO: ALL OFFERORS UNDER INVITATION TO BID
ITB 25-599 – Computer Devices, Accessories, and Associated
Services**

FROM: Procurement Department, DeKalb County School District

ADDENDUM NO. 2

ITB 25-599 – Computer Devices, Accessories, and Associated Services is hereby amended as follows:

1. The deadline for Q&A Responses has changed. Q&A Responses will now be posted by **4:30 PM EST on Tuesday, December 10, 2024.**
2. All other conditions remain in full force and effect.
3. All offerors under this solicitation are kindly requested to acknowledge receipt of this **Addendum No. 2** by signing the page below and uploading with your bid.

CDW Government LLC / 

COMPANY NAME/CERTIFYING OFFICIAL SIGNATURE
Dario Bertocchi - VP Contracting Operations

Addendum No. 2 ITB 25-599 – Computer Devices, Accessories, and Associated Services



1701 MOUNTAIN INDUSTRIAL BOULEVARD, STONE MOUNTAIN, GA 30083
<https://dekalbschoolsga.ionwave.net/Login.aspx>

December 10, 2024


TO: ALL OFFERORS UNDER INVITATION TO BID
ITB 25-599 – Computer Devices, Accessories, and Associated Services

FROM: Procurement Department, DeKalb County School District

ADDENDUM NO. 3

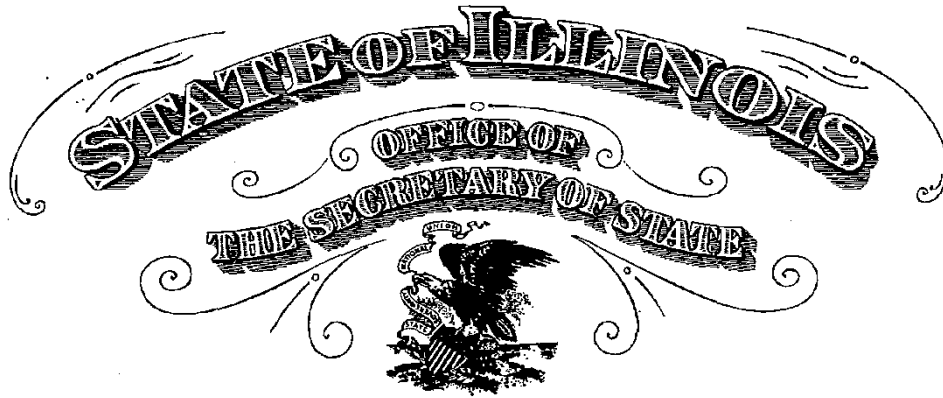
ITB 25-599 – Computer Devices, Accessories, and Associated Services is hereby amended as follows:

1. Refer to **ITB 25-599 Q&A Responses** for responses to questions received by the questions submission deadline.
2. Referring to **ITB 25-599**, please delete in its entirety Attachment A-1 Bid Form and replace with Revised Attachment A-1 Bid Form.
3. Referring to **ITB 25-599**, please delete in its entirety Attachment B-3 System Certification Requirements Questionnaire.
4. Referring to **ITB 25-599**, please delete "and lock-down devices" from Attachment B-1 Order and Installation Requirements Questionnaire item no. 14.a.
5. All offerors under this solicitation are kindly requested to acknowledge receipt of this **Addendum No. 3** by signing the page below and uploading with your bid.

CDW Government LLC / 
 COMPANY NAME/CERTIFYING OFFICIAL SIGNATURE
 Dario Bertocchi - VP Contracting Operations

Addendum No. 3 ITB 25-599 – Computer Devices, Accessories, and Associated Services

File Number 0290923-5



To all to whom these Presents Shall Come, Greeting:

I, Jesse White, Secretary of State of the State of Illinois, do hereby certify that

CDW GOVERNMENT LLC, HAVING ORGANIZED IN THE STATE OF ILLINOIS ON DECEMBER 31, 2009, APPEARS TO HAVE COMPLIED WITH ALL PROVISIONS OF THE LIMITED LIABILITY COMPANY ACT OF THIS STATE, AND AS OF THIS DATE IS IN GOOD STANDING AS A DOMESTIC LIMITED LIABILITY COMPANY IN THE STATE OF ILLINOIS.



Authentication #: 1000401838

Authenticate at: <http://www.cyberdrveillinois.com>

In Testimony Whereof, I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois, this 4TH day of JANUARY A.D. 2010

Jesse White

SECRETARY OF STATE

Verify that all of your Illinois Business Authorization information is correct.

If not, contact us immediately.

If all of the information is correct, you may print and visibly display at the business listed. Your Illinois Business Authorization is an important tax document that indicates that you are registered or licensed with the Illinois Department of Revenue to legally do business in Illinois.

OFFICIAL DOCUMENT

State of Illinois - Department of Revenue

Illinois Business Authorization

CDW GOVERNMENT LLC

200 N MILWAUKEE AVE
VERNON HILLS IL 60061-1577

Expiration Date:
8/31/2025

Certificate of Registration
Sales and use taxes and fees

Loc. Code: 049-0073-1-001
Vernon Hills
Lake County

(2983-4287)

ILLINOIS REVENUE
[Signature]
Director

OFFICIAL DOCUMENT

OFFICIAL DOCUMENT

OFFICIAL DOCUMENT

OFFICIAL DOCUMENT

Issued Date: **07/02/2024**





Office of the Secretary of State

ilsos.gov

Business Entity Search

Entity Information

Entity Name	CDW GOVERNMENT LLC		
Principal Address	230 N. MILWAUKEE AVE VERNON HILLS, IL 60061		
File Number	02909235	Status	ACTIVE on 10-28-2024
Entity Type	LLC	Type of LLC	Domestic
Org. Date/Admission Date	12-31-2009	Jurisdiction	IL
Duration	PERPETUAL		
Annual Report Filing Date	10-28-2024	Annual Report Year	2024
Agent Information	ILLINOIS CORPORATION SERVICE COMPANY 801 ADLAI STEVENSON DRIVE SPRINGFIELD, IL 62703-4261	Agent Change Date	12-31-2009

Services and More Information

Choose a tab below to view services available to this business and more information about this business.

[Purchase Master Entity Certificate of Good Standing](#)

[Articles of Amendment Effecting A Name Change](#)

[Adopting Assumed Name](#)

[Change of Registered Agent and/or Registered Office](#)



**GEORGIA
CORPORATIONS DIVISION**

**GEORGIA SECRETARY OF STATE
BRAD RAFFENSPERGER**

[HOME \(/\)](#)

BUSINESS SEARCH

BUSINESS INFORMATION

Business Name:	CDW GOVERNMENT LLC	Control Number:	10001042
Business Type:	Foreign Limited Liability Company	Business Status:	Active/Compliance
Business Purpose:	NONE		
Principal Office Address:	230 North Milwaukee Avenue, Vernon Hills, IL, 60061, USA	Date of Formation / Registration Date:	1/6/2010
Jurisdiction:	Illinois	Last Annual Registration Year:	2024
Principal Record Address:	NONE		

REGISTERED AGENT INFORMATION

Registered Agent Name: **Corporation Service Company**
 Physical Address: **2 SUN COURT, SUITE 400, PEACHTREE CORNERS, GA, 30092, USA**
 County: **Gwinnett**

[Back](#)

[Filing History](#)

[Name History](#)

[Return to Business Search](#)

Office of the Georgia Secretary of State Attn: 2 MLK, Jr. Dr. Suite 313, Floyd West Tower Atlanta, GA 30334-1530,
Phone: (404) 656-2817 Toll-free: (844) 753-7825, WEBSITE: <https://sos.ga.gov/>

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[Report a Problem?](#)

IMPORTANT INFORMATION AND INSTRUCTIONS

Attached is your Georgia Department of Revenue Sales Tax Certificate of Registration. This is an important document. This Certificate of Registration should be prominently displayed in your place of business, as provided by law.

The Georgia Department of Revenue must be contacted for correction, cancellation, or re-issuance of certificate as necessary if there are any changes relating to this business that include the following: (1) Business closed; (2) Change in ownership; (3) Change in physical location of business; (4) Change of mailing address; (5) Change of trade name and; (6) Change in business type or business function.

If any dealer liable for any tax, interest, or penalty, levied hereunder shall sell his business or stock of goods or shall quit the business, he shall make a final return and payment within fifteen (15) days after the date of selling or quitting business.

SUPPLEMENTAL INSTRUCTIONS TO FORM ST-3

FOR FILING YOUR SALES AND USE TAX RETURN

A report must be filed for the month you begin selling or purchasing items subject to sales and use tax (Section 2-1 on the Sales Tax Registration Application Form CRF-002). For your convenience we offer electronic tax management through the Georgia Tax Center (GTC) which is located at <https://gtc.dor.ga.gov>. Please visit this website for more details and instructions.

You must file a report monthly for the first six months of filing with the exception of Identified Dealers and Contractors. Your payment must be received by the 20th of the month following the period for which the tax is due.

If you have received a new certificate for your business due to changes such as a change of address or request for a duplicate license, your filing status will not change.

State law requires that dealers and contractors must file timely returns, even if no tax is due.

If there are errors on your certificate or if there are any changes to your business, please contact the Registration & Licensing Unit at (877) 423-6711 or via e-mail at sliclicense@dor.dor.ga.gov.

ST-3 THIS CERTIFICATE MUST BE PUBLICLY DISPLAYED AS PROVIDED BY LAW



**STATE OF GEORGIA
DEPARTMENT OF REVENUE
Taxpayer Services Division**

Issued Pursuant to the Retailers' and Consumers' Sales and Use Tax Act of 1951, as Amended Said Person Named Hereon is Authorized and Empowered to Collect Georgia Sales and Use Tax, Local Option, Special County, Motor Fuel, Homestead, Education, and MARTA.

STATE TAXPAYER IDENTIFIER: 20111884807	EFFECTIVE DATE: 01-Jan-2010	SALES TAX NUMBER: 175831469	COUNTY NAME: LAKE
NAICS: 423430 - Computer and Computer Peripheral Equipment and Software Merchant Wholesalers			Secondary NAICS: None

CDW GOVERNMENT LLC
230 N MILWAUKEE AVE
VERNON HILLS, IL 60061-4304

IMPORTANT
This Certificate is
NON TRANSFERABLE
[Signature]
COMMISSIONER OF REVENUE

EACH PLACE OF BUSINESS MUST BE REGISTERED SEPARATELY. 18874



AGENCY CUSTOMER ID: 10227766
LOC #:

120

ADDITIONAL REMARKS SCHEDULE

Page _ of _

AGENCY Aon Risk Services Central, Inc.		NAMED INSURED CDW Corporation	
POLICY NUMBER See Certificate Number: 570108652841			
CARRIER See Certificate Number: 570108652841	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance**

Commercial General Liability

Commercial General Liability
Policy# H6605D53096APHX24

State and Insurer(s) Affording Coverage

California	Travelers Property Casualty Company of America	NAIC# 25674
All Other	The Phoenix Insurance Company	NAIC# 25623

Insurance Clarifications

CDWG notes that the insurance provision stated under Section J of Part II – General Requirements of the RFP, and the terms of Article 17 of the Sample Service Agreement differ. Each section contains one provision that is not consistent with CDWG’s standard insurance policies and limits that we offer to all customers. CDWG cannot agree to the language stating CDW’s deductible for Professional Liability and E&O does not exceed \$10,000 per claim, nor can we agree to provide a 60-day advance notice regarding any policy changes. We can agree to provide notices “in accordance with policy provisions.” CDWG is attaching a current COI with DeKalb County for services previously awarded and agreed to by the County. CDWG is happy to offer the same policies, limits and endorsements as noted in the RFP and this COI to DeKalb County in our response.



AGENCY CUSTOMER ID: 10227766
 LOC #:

123

ADDITIONAL REMARKS SCHEDULE

Page _ of _

AGENCY Aon Risk Services Central, Inc.		NAMED INSURED CDW Government LLC	
POLICY NUMBER See Certificate Number: 570108689364			
CARRIER See Certificate Number: 570108689364	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance**

Commercial General Liability

Commercial General Liability
 Policy# H6605D53096APHX24

State and Insurer(s) Affording Coverage

California	Travelers Property Casualty Company of America	NAIC# 25674
All other	The Phoenix Insurance Company	NAIC# 25623



5

Appendix

Appendix

- Lexicon White Glove Deployment
- Sample Analytics Report
- Resumes
- Certifications (Please see accompanying document titled "CDW Response - DCSD ITB 25-599_Supplemental Documents")

WHITE GLOVE DEPLOYMENT¹²⁶ FOR K-12 DISTRICTS

Ready-to-Use Devices Delivered to Your Schools

SHIPPING & RECEIVING

Have new devices shipped directly to our facility for receiving.

ASSET DATA CAPTURE & TAGGING

Save time by having our team input asset serial numbers and tag your device. Ask us about creating school branded tagging.

UNBOXING & KITTING

Waste removal and repackaging for straight-from-the box use, including the addition of accessories such as cases and screen protectors. Our repackaging results in 100 tons less cardboard being delivered to districts!

DEVICE IMAGING

We'll fully configure your devices with the software, apps, and services you need. Connect to the school's network when students first turn them on.

PERFORMANCE TESTING

Our certified technicians test every device for full functionality and assess against any common startup failures before it leaves our facility.

CUSTOMIZED DISTRIBUTION

We'll deliver your devices to your district by school or at a central distribution point.

LASER ETCHING

We can engrave your school's name, logo, and more.

FRIENDLY PACKAGING & RECYCLING

Responsible recycling of all batteries, plastic, PCB boards, glass, and metal. Lexicon uses an ISO 14001 Certified by NQA company.

THERE ARE UNNECESSARY TASKS IN PREPPING TECHNOLOGY

Depending on the size of your operation, Deployment Services could save you tremendous amounts of time and hassle:

40,000 TASKS
for 5,000 devices

80,000 TASKS
for 10,000 devices

1,020,000 TASKS
for 150,000 devices

LEXICON
TECH SOLUTIONS

CALL 800.678.1744

EMAIL alwayslearning@lexicontech.com

OR VISIT US ONLINE Lexicontech.com

LEXICON[®]

25+ YEARS TECH SOLUTIONS

Sample Analytics

CLOUD-BASED PORTALS

128

REPAIR > ENGINE[®]

Cloud-based trouble ticketing system to initiate and track repairs



Power BI

Track the health and performance of your fleet



LEXICON[®]
TECH SOLUTIONS

POWER BI ANALYTICS

LEXICON
TECH SOLUTIONS

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Fleet Status Overview

133

Device Model	Quantity	Device Age (yrs)	Always Learning (yrs remaini...	Google Support (yrs remaini...
HP Chromebook 11 G8 EE	1569	1.33	0.59	4.01
HP Chromebook 11A G6 EE	71	1.33	0.59	3.01
HP Chromebook 11A G8 EE	9792	1.33	0.59	4.01
HP Chromebook 11MK G9 EE	19146	1.33	0.59	5.02
HP Chromebook 14 G5	4160	1.33	0.59	4.01
HP Chromebook 14 G6	249	1.33	0.59	4.01
HP Chromebook 14A G5	540	1.33	0.59	3.01
Lenovo 300e Chromebook	12	1.33	0.59	2.01
Lenovo 300E Chromebook 2nd Gen AST	40	1.33	0.59	3.01
Lenovo 300E Chromebook 2nd Gen MTK	605	1.33	0.59	2.01
Lenovo 300e Winbook 2nd Gen	1	1.33	0.59	n/a
Lenovo 500e Chromebook 2nd Gen	42	1.33	0.59	4.01
Lenovo N23 Yoga Chromebook	820	1.33	0.59	2.01



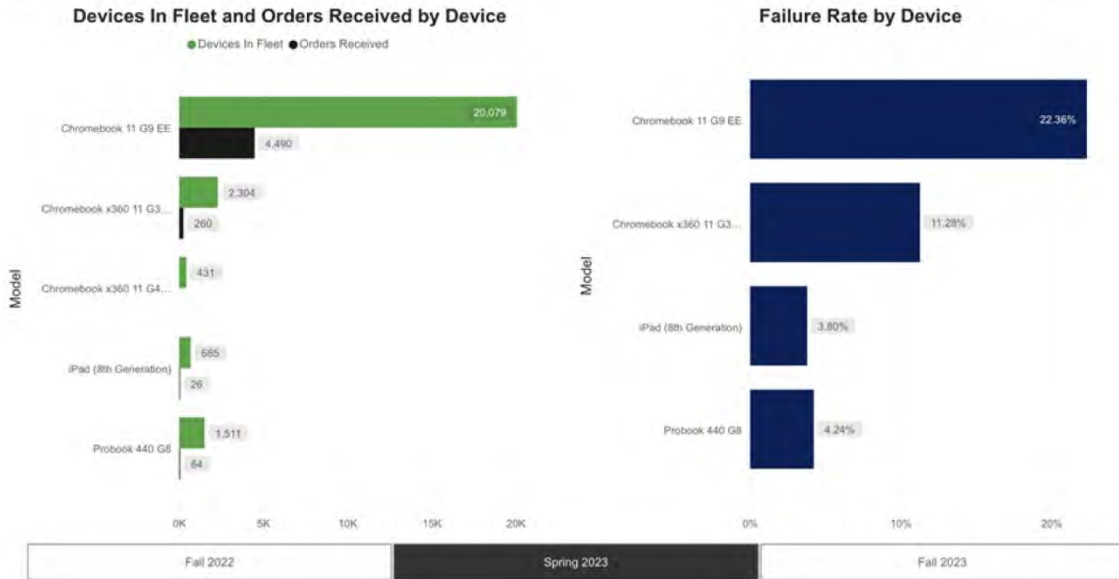
2021-2022		2022-2023	
Fall Semester	Spring Semester	Fall Semester	Spring Semester

3 | CONFIDENTIAL

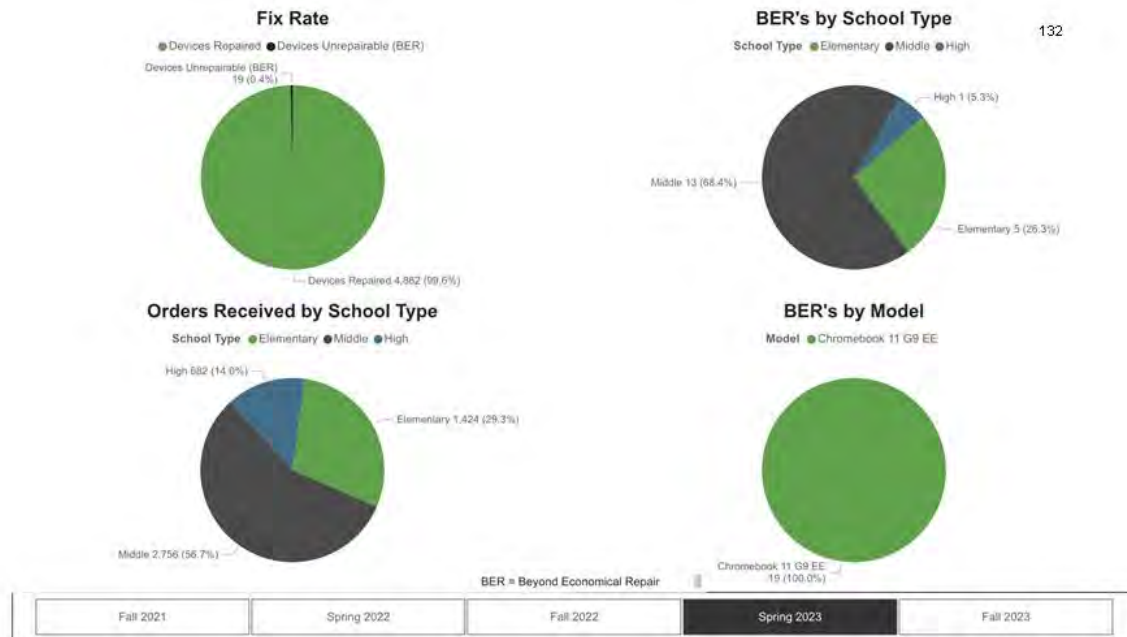
School Type

All

131



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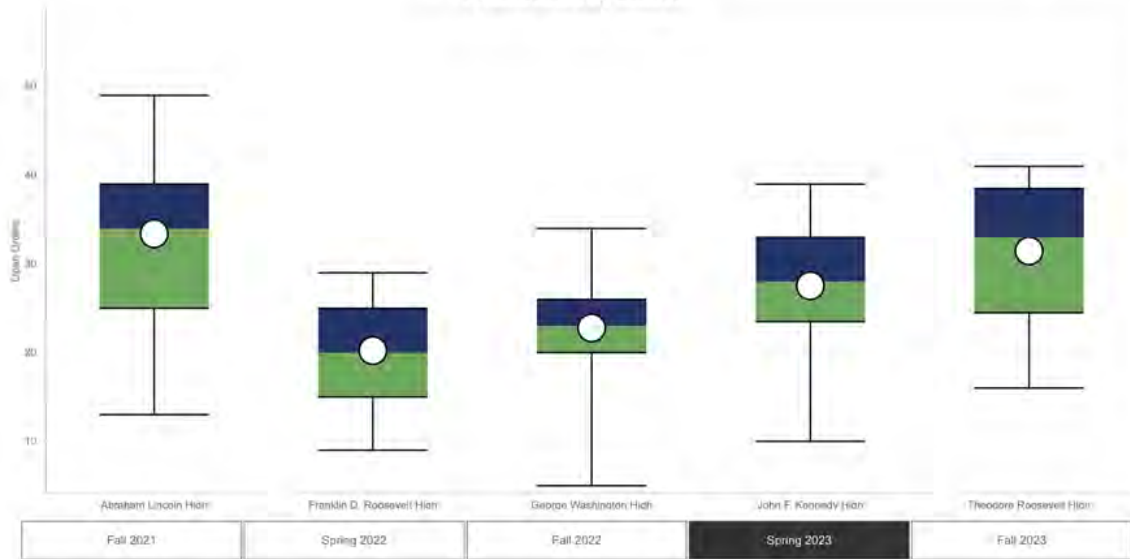
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School Type

High

133

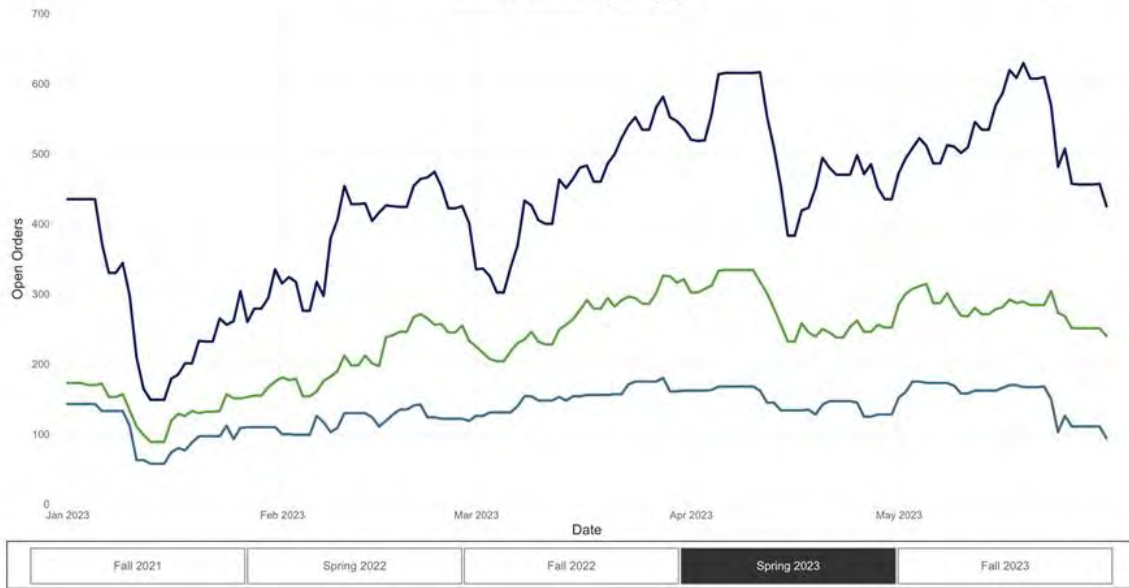
Open Orders by School



Open Orders by Date and School Type

School Type ● Elementary ● Middle ● High

134

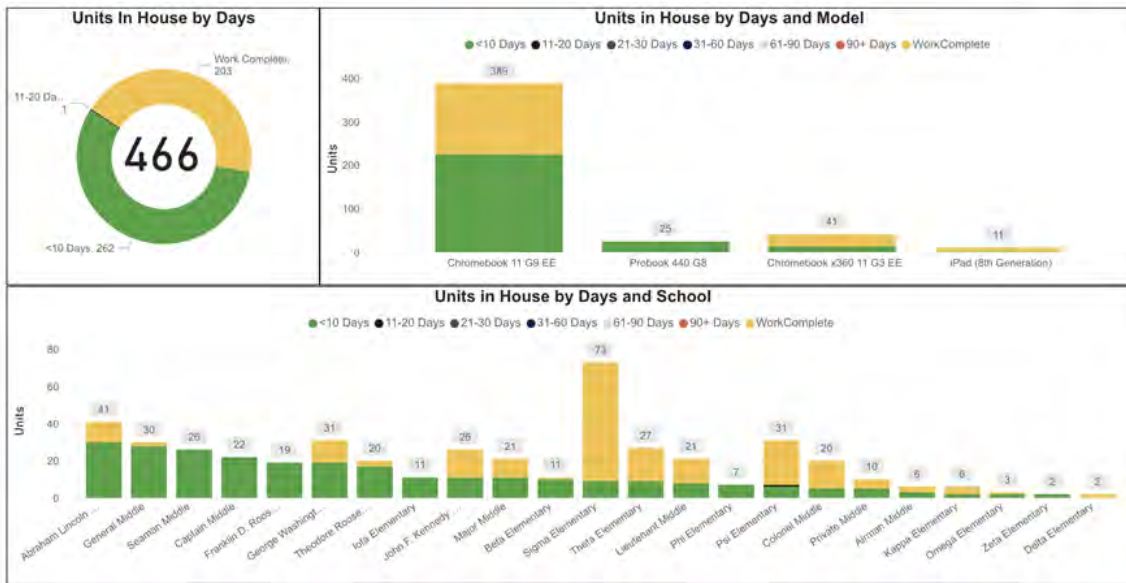


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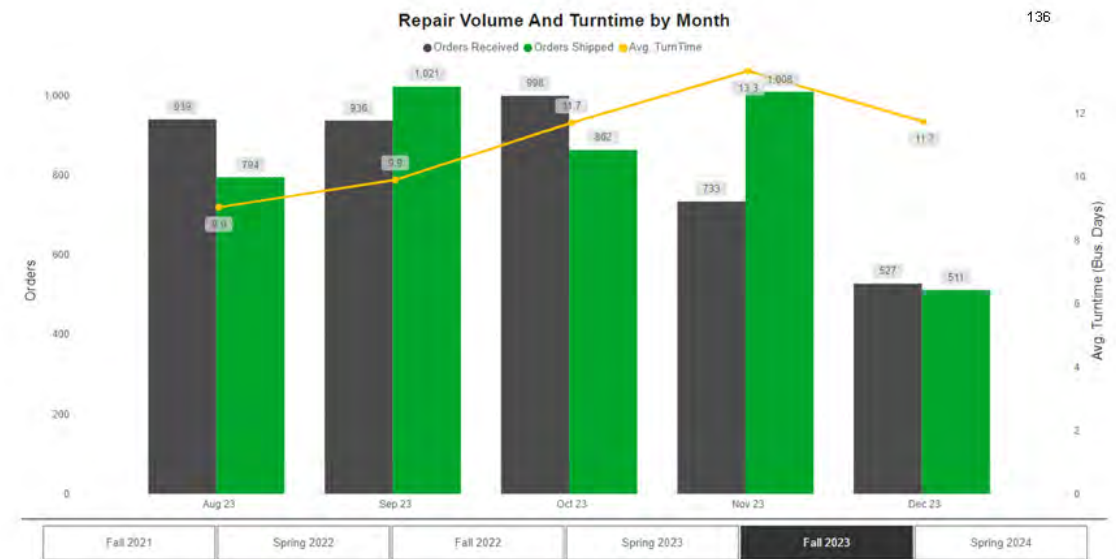
School Type

School

135



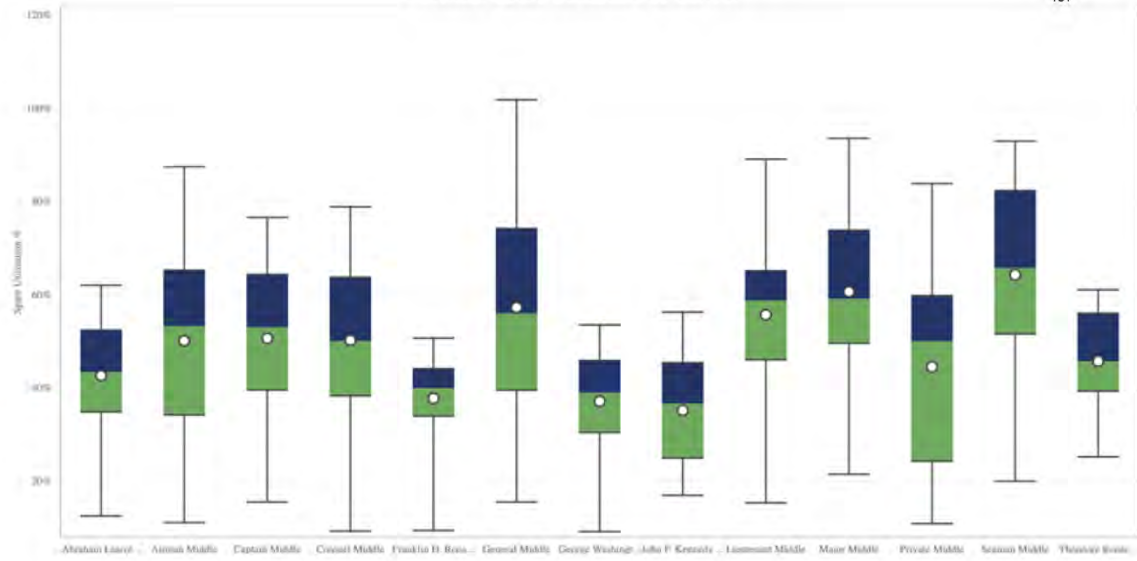
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CONFIDENTIAL

Potential Spare Utilization by School

137



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REPAIRENGINE®



LEXICON®
TECH SOLUTIONS

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REPAIR > ENGINE® BREAK/FIX ANALYTICS



➔ **IDENTIFY WHAT, WHERE, & WHY**
devices are breaking.

➔ **UNCOVER BREAKAGE PATTERNS**
that identify training opportunities.

➔ **REDUCE COSTS W/ ACTIONABLE INSIGHTS**
by improving user habits

➔ **HASSLE-FREE IMPORT**
of all school district device serial numbers including spare pool

➔ **REAL-TIME VIEW OF DEVICE POOL**
360° real-time view of your total device pool - Never lose track again!

➔ **API COMPATIBILITY**
with leading asset management providers

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STATUS REPORT

LEXICON 140
TECH SOLUTIONS

The image displays two overlapping screenshots of the RepairEngine web application. The top screenshot shows the 'Create Status' page, which includes a sidebar with navigation options like 'Dashboard', 'Start & Finish', 'Orders', 'Assets', 'Economics', 'Pricing', and 'Account'. The main content area has tabs for 'Open Orders', 'Awaiting Approval', 'Awaiting Response', 'Recently Shipped', and 'Messages'. It features a form to 'Add File Details' and a section for 'Order #IM05C-PW0502-5893-C-03MP2' with details for 'Showing 1-10 of 78 (13) orders' and 'Ship To: 140 - Muhlenberg STEM Elementary Academy'. The bottom screenshot shows the 'Dashboard' with a sidebar and a main area containing:

- Order Status:** A gauge chart showing 'Status of open orders' with a value of 10,000.
- Orders:** A line chart titled 'Order history over the past year' showing data points for Nov 27, Nov 21, Apr 15, Mar 07, and May 01. Key metrics include 4,979 orders, 15,794 orders, and 4.3 days.
- Order Types:** A donut chart titled 'Types of orders submitted over the past year'.

REPAIRENGINE® REPORTING

-  **REAL TIME UPDATES**
-  **COMBINE FIELDS FOR CUSTOM REPORTING**
-  **MONTHLY TEAM REVIEWS**

SAMPLE REPORTS AVAILABLE





-  Repairs per Month
-  Repairs by Type
-  Repairs By Model
-  Avg Repair Time
-  Advance Exchange Tracking
-  Repair Order Tracking
-  Repair Type Tracking by Month
-  Order Detail Report - Orders Completed Last Month
-  Customer Assets
-  Order Detail Report - 18 Months - Warning Large Report
-  Spare Report
-  Open Order Details - Outside Standard Workflow
-  Flat Rate PO's
-  Maintenance Detail Report - Orders Created within Last 3 Months
-  Flat Rate Report
-  Warehouse Inventory

LEXICON
TECH SOLUTIONS

SPARE POOL MONITORING & OPTIMIZATION

KEEPS SPARE POOL TO < 5% OF TOTAL DEVICES



-  **PRIORITIZES REPAIRS**
for schools with fewer spares on hand.
-  **RECOMMENDS REALLOCATION**
to balance high / low utilization schools.
-  **TRACKS ISSUANCE & RETURNS**
to keep spare pools stocked.
-  **REPORTS ANALYTICS**
for administrative oversight and training.

LEXICON
TECH SOLUTIONS

SALES TERRITORIES



- 
MITCH ROGERS ¹⁴³
mrogers@lexicontech.com
 678-750-0306 (direct)
 404-375-1902 (cell)
- 
SHANNON LIGHTSEY
slightsey@lexicontech.com
 678-750-0307 (direct)
 678-234-3807 (cell)
- 
ED CAMPBELL
ecampbell@lexicontech.com
 813-777-0424 (cell)
- 
ED CAMPBELL
 Districts >4k Students
SHANNON LIGHTSEY
 Districts <4k Students
- 
JENNY TAYLOR
jenny.taylor@lexicontech.com
 502-639-7626 (cell)

LEXICON
TECH SOLUTIONS

3 WAYS WE SUPPORT DISTRICTS

LEXICON
TECH SOLUTIONS

**DEVICES
ALWAYS WORKING.
STUDENTS
ALWAYS > LEARNING™**

- 1. ALWAYSLEARNING™**
 AM Best A Rated Insurance-backed ADP coverage for new and used devices
- 2. OEM & INSURER ADP ASP**
 Authorized Service Provider for Acer, ASUS, Dell, HP, Lenovo, Safeware & Worth Avenue Group (WAG)
**Apple repairs available*
- 3. FLAT RATE REPAIR**
 Existing/used and deadpool devices that are already broken

IN | CONFIDENTIAL

CONTACT US FOR INFORMATION AT

alwayslearning@lexicontech.com



Ciara Garrett

6375 Kennonbriar Court, Lithonia GA 30058 | (404)661-4699 | garrettciaara2000@gmail.com

Experienced Computer Technician Supervisor with a proven track record of successfully leading and managing technical teams to deliver high-quality solutions. Adept at fostering collaboration, optimizing processes, and ensuring efficient operations. Challenging leadership role to contribute to organizational success.

Work Experience:

Tech Supervisor - Lexicon Tech Solutions - Conyers, GA - December, 2022 – Present

- Lead and manage a team of up to 60 technical professionals, providing direction, coaching, and mentoring to drive performance and growth.
- Collaborate with cross-functional departments to ensure seamless integration of technical solutions within the organization.
- Oversee project planning, execution, and delivery, consistently meeting deadlines and maintaining quality standards.
- Develop and implement efficient processes, resulting in accomplishing KPI's and hitting production goals, and increase team productivity.
- Conduct regular performance reviews, set goals, and provide constructive feedback to team members, resulting in improved overall performance and job satisfaction.
- Stay up-to-date with industry trends and emerging technologies, making recommendations for the adoption of new tools and methodologies.

Technician Lead - July, 2022 – December, 2022

- Led a team of up to 12 computer technicians.
- Oversee group projects and encourage overall performance of my team.
- Collaborated with product managers and directors to define project requirements, scope, and timelines.
- Developed and enforced operation standards, leading to a reduction in defects and an overall improvement in quality.
- Provided technical expertise and guidance to team members, fostering their professional development and growth.

- Successfully managed projects, resources, and schedules, ensuring on-time and within-budget project deliveries.

Technician - January, 2021 – July, 2022

- Administered high level of experience to complete daily KPI's for production.
- Handled defects with co-workers, supervisors/leads, and other forms of management to ensure the quality of output units.
- Setting up or repairing computer hardware and other associated devices.
- Maintained levels of productivity by forward thinking and using resources to allow goals to be met.
- Troubleshooting network performance and issues and individual user hardware for problems.
- Measured daily technical objectives and reduced warranty issues by discussing any and all information with the quality department.
- Used hand tools to repair multiple units daily.

Education:

Bachelor of Science in Health and Human Performance

Albany State University – Albany, GA

MAY, 2024

Skills:

- Team Leadership and Management
- Project Planning and Execution
- Process Optimization
- Technical Expertise in Chromebook Repairs
- Cross-functional Collaboration
- Performance Evaluation and Feedback
- Problem Solving and Decision Making
- Communication and Interpersonal Skills

Certifications:**HP- 1/2023 – 8/2023**

- Troubleshooting and Tools
- Resolving Common Issues and Resources
- Setup of Computing Products
- Maintenance of Computing Products
- Entitlement and Product Information
- Performing Repairs
- Servicing Products Assessment
- Connector Handling Procedures
- Connector Handling Procedures
- System Board Configuration Tool for Service and Support
- Setup and Maintenance Assessment - Diagnostic Tools Module 1 – POST Test
- Diagnostic Tools Module 2 -
- Diagnostic Tools Module 3 – PC Hardware Diagnostic for Windows
- Diagnostic Tools Module 4 – PC Hardware Diagnostics UEFI
- Diagnostic Tools Module 5 – Other Diagnostic Apps and Tools

Dell

- Client Foundation 2021
- WYSE This Client 2023

Lenovo - 2023

- CPRW161 - Next Generation Service Portal-Security and Access
- CPRW168 - NGSP - Intro and Cases Assessment

JOSHUA M. KING

336-391-2962 • JKING@LEXICONTECH.COM

SELECTED PROFESSIONAL EXPERIENCE

LEXICON TECHNOLOGIES Chief Executive Officer	Conyers, GA 2020 - Present
BROOKWOOD ASSOCIATES Director & Vice President	Atlanta, GA 2011 - 2020
CAYMUS EQUITY PARTNERS Private Equity Associate	Atlanta, GA 2009 - 2011
RED VENTURES Operations Analyst	Charlotte, NC 2008 - 2009
PNC CAPITAL MARKETS Capital Markets Analyst	Charlotte, NC 2007 - 2008

EDUCATION

WAKE FOREST UNIVERSITY Bachelor of Arts - Honors in Economics - Phi Beta Kappa	Winston-Salem, NC 2003 - 2007
--	---

BOARD AND ADVISORY POSITIONS

WAKE FOREST UNIVERSITY BOARD OF TRUSTEES	2006 - 2007
WAKE FOREST UNIVERSITY TECHNOLOGY COMMITTEE	2005 - 2007

PROFESSIONAL REFERENCES

TRAVIS COLLINS
CEO, INCIDENT IQ
CHAIRMAN OF THE BOARD, LEXICON TECHNOLOGIES
TCOLLINS@INCIDENTIQ.COM

JIM FARMER
FAYETTE COUNTY SCHOOLS
Chief Technology Officer
FARMER.JIM@FBCE.COM

DAVID C. WORD

770-601-3820 • DWORD@LEXICONTECH.COM

SELECTED PROFESSIONAL EXPERIENCE

LEXICON TECHNOLOGIES	Conyers, GA
Chief Executive Officer	1999 - Present
REYNOLDS & REYNOLDS	Duluth, GA
Technical Services Manager	1992 - 1999
PDQ ELECTRONICS	Chamblee, GA
Electronics Technician	1991 - 1992
U.S. NAVY	Whidbey Island, WA
Avionics Technician	1985 - 1991

EDUCATION

Advanced First Term Avionics (AFTA) Associate Electronics / Engineering.	Millington, TN 1985 - 1987
--	--------------------------------------

AFFILIATIONS

SMT, Surface Mount Technology Association	2014 - 2021
IPC, The Association Connecting Electronics Industries	2013 - 2021

PROFESSIONAL REFERENCES

WES WATKINS
 DIRECTOR OF TECHNICAL OPERATIONS
 CLAYTON COUNTY SCHOOLS
 (678) 877-5552

JOTHAN JUDY
 CHIEF TECHNOLOGY AND INFORMATION OFFICER
 TIFT COUNTY SCHOOLS
 (229) 402-8805

NICOLAS M JESSUP

770-833-1699 • NJESSUP@LEXICONTECH.COM

SELECTED PROFESSIONAL EXPERIENCE

LEXICON TECHNOLOGIES Deployment Project Manager	Conyers, GA 2010 - Present
Truss Specialties Inc. Plant Manager	Conyers, GA 2003-2010
Pontiff Construction Inc. General Carpenter	Covington, GA 2001-2003

EDUCATION

Georgia Piedmont Technical College Associates of Applied Science - Computer Science & Information Technology	Clarkston, GA 2001-2003
---	--

LICENSES & CERTIFICATIONS

CompTIA A+ ce Certification - CompTIA
Issued Nov 2015 – Expires Nov 2024

PROFESSIONAL REFERENCES

JOE SHARPE
FAYETTE COUNTY SCHOOLS
770-460-3990

ANDY SYKES
CLAYTON COUNTY PUBLIC SCHOOLS
Coordinator of Technical Services, Dept. of Technology
770-472-2476

WINSTON NEIL

773-220-7512 • WNEIL@LEXICONTECH.COM

SELECTED PROFESSIONAL EXPERIENCE

LEXICON TECHNOLOGIES	Conyers, GA
ADP Manager & Chief Engineer	2005 - Present
Little-fuse Corporation	Des Plaines, IL
Process Technician	2004 - 2005
BELTONE ELECTRONICS CORPORATION	Chicago, IL
Group Leader and Engineering Technician	1990 - 2004

EDUCATION

Devry Institute of Technology	Chicago, IL
Associate of Applied Science Degree - Electronics	

VOLUNTEER AND ADVISORY POSITIONS

Member of International Microelectronics and Packaging Society (IMAPS)	2003 - present
Soccer Coach, Rockdale Youth Soccer Association	2012 - present
Voluntary in the Police Department (V.I.P.S.) - Conyers	2014 - present
<i>Mentor young men and women in the Explorer program</i>	
<i>Provide support within Conyers Police Department and Rockdale County community</i>	

PROFESSIONAL REFERENCES

ANDY SYKES
 CLAYTON COUNTY PUBLIC SCHOOLS
 COORDINATOR OF TECHNICAL SERVICES, DEPARTMENT OF TECHNOLOGY
 (770) 472-2476

PAMELA BROWN
 VICE CHAIR
 ROCKDALE COUNTY SCHOOLS - BOARD OF EDUCATION
 (404) 310-0791
 770-472-2476

KEN DRAWER
 BELTONE HEARING AID
 DIRECTOR, MICRO-ELECTRONICS DEPARTMENT
 (224) 478-3516

LORI GIACOMELLI

770-633-3478 • LGIACOMELLI@LEXICONTECH.COM

SELECTED PROFESSIONAL EXPERIENCE

LEXICON TECHNOLOGIES	Conyers, GA
VP, Finance	2021 - Present
Beecher Carlson Insurance Services	Atlanta, GA
Finance Director	2019 - 2021
COLLIERS INTERNATIONAL	Atlanta, GA
Director of Property Accounting	2015 - 2019
SUPREME RESOURCES	Suwanee, GA
Corporate Controller	2010 - 2015
CARTER & ASSOCIATES	Atlanta, GA
Corporate Controller	2008 - 2010
REZNICK GROUP	Atlanta, GA
Senior Audit Associate	2007 - 2008

EDUCATION

GEORGIA STATE UNIVERSITY	ATLANTA, GA
Bachelor of Business Administration, Accounting	
CERTIFIED PUBLIC ACCOUNTANT	
State of Georgia	

PROFESSIONAL REFERENCES

GEOFFREY KHO
 CEO
 SUPREME RESOURCES, INC.
 GEOFFKHO@SUPREMERESOURCES.COM

SHERI ROSE
 CFO
 COLLIERS INTERNATIONAL - ATLANTA
 SHERI.ROSE@COLLIERS.COM

DENA HARRIS

336-337-9608 • DHARRIS@LEXICONTECH.COM

SELECTED PROFESSIONAL EXPERIENCE

LEXICON TECH SOLUTIONS	Conyers, GA
Marketing VP	June 2021 - Present
USATestprep, LLC	Atlanta, GA
Marketing Director	2019 - 2021
ASHWORTH COLLEGE	Norcross, GA
Marketing Director	2017 - 2019
THE SALES FACTORY (DIGITAL MARKETING AGENCY)	Greensboro, NC
Content Marketing & PR Director / Branch Manager	2013 - 2017
FREELANCE WRITER / EDITOR	Greensboro, NC
	2003 - 2017

EDUCATION

University of North Carolina, Greensboro Master of Library & Information Science	Greensboro, NC
MIAMI UNIVERSITY Bachelor of Science - Mass Communications	Oxford, OH

PROFESSIONAL REFERENCES

Dr. Christine Jax
 CEO - INTERNATIONAL ACCREDITATION ASSOCIATION, LLC
 FORMER COMMISSIONER OF EDUCATION AND CEO OF THE DEPT OF EDUCATION, MN

FELICIA ZORN

706-515-5106 • FELICIA.ZORN@LEXICONTECH.COM

SELECTED PROFESSIONAL EXPERIENCE

LEXICON TECH SOLUTIONS VP, Customer Success	Conyers, GA August 2024 – Present
Progress Learning VP, Customer Success	Atlanta, GA 2016 – 2024
FORSYTH COUNTY SCHOOLS 6th Grade Teacher	Cumming, GA 2014 – 2016
GORDON COUNTY SCHOOLS 8th Grade English Teacher	Calhoun, GA 2012 – 2014
HAMILTON COUNTY SCHOOLS Elementary Teacher	Chattanooga, TN 2011 – 2012

EDUCATION

Dalton State College Bachelor of Science, Early Childhood Education and Teaching	Dalton, GA
--	-------------------

PROFESSIONAL REFERENCES

MATT CRENSHAW
CEO
NOVA
MCRENSHAW04@GMAIL.COM

AMY BROWN
CHIEF PRODUCT OFFICER
PROGRESS LEARNING
770-626-1018 | AMY@PROGRESSLEARNING.COM



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To the extent allowable, all information and documents hereby submitted in response to the Invitation to Bid ("ITB") furnished by DeKalb County School District are the Proprietary and Confidential property of CDW Government LLC.

EXHIBIT "C"



Robert R. Freeman Administrative Complex
1701 Mountain Industrial Boulevard
Stone Mountain, GA 30083

MEMORANDUM

TO: Dr. Kermit Belcher, Chief Information Officer
Division of Information & Instructional Technology

FROM: Dr. Devon Q. Horton, Superintendent
Office of the Superintendent

DATE: March 10, 2025

RE: **ITB 25-599: Computer Devices, Accessories, and Associated Services (Not to exceed \$49,074,734.46)**

At its business meeting on Monday, March 10, 2025, the DeKalb Board of Education approved the award for ITB 25-599: Computer Devices, Accessories, and Associated Services for the DeKalb County School District (DCSD) for the upcoming device refresh initiative which fall under the Instructional Device Lifecycle Management Program for over 98,000 student devices and 11,500 staff devices to CDW-G and Virtucom, Inc to the lowest responsive and responsible bidders whose bid meets the requirements and criteria set forth in the Bid Documents in the amount, not to exceed \$49,074,734.46.

After a thorough evaluation, CDW-G and Virtucom, Inc. were selected as the vendors who best meet the solicitation requirements. The requested awards are \$36,403,901.30 for CDW-G and \$12,670,833.16 for Virtucom, Inc., totaling \$49,074,734.46.

Please take the appropriate action to affect this directive of the Board.

DQH:cm

c: Ms. Carla Smith, Executive Director, Vendor Services, Division of Finance
Ms. Latrice Brown-Shropshire, Purchasing Assistant, Division of Finance

EXHIBIT "D"



Finance

April 14, 2025

REVISED

CDW Government LLC
Attn: Justin Schwier
230 N. Milwaukee Ave
Vernon Hills, IL 60061

Bidscdwg.com@cdw.com dariber@cdw.com

RE: Notice of Award – ITB 25-599 Computer Devices, Accessories, and Associated Services

Greetings Mr. Schwier:

This is to notify you that your bid for the above referenced project has been accepted, please note the following:

- 1) Presentation of satisfactory Certificate of Insurance in accordance with Article 17 of the contract. All liability policies shall name the Owner, the DeKalb County School District, and the DeKalb County Board of Education as an additional insured.
- 2) A criminal background check must be performed on all **CDW Government LLC** employees, project subcontractors and vendors performing work on DCSD property under this contract. Such background checks will be performed by DCSD Public Safety Department at the expense of the individual at a cost of \$45.00 per individual. Background checks should be coordinated with Julia Holley, Procurement Clerk. Ms. Holley may be reached at julia_holley@dekalbschoolsga.org. **NO ONE ASSIGNED TO THIS CONTRACT WILL BE ALLOWED ON ANY DCSD SITE UNTIL THEY HAVE BEEN CLEARED BY THE DCSD PUBLIC SAFETY DEPARTMENT.**
- 3) **CDW Government LLC** shall provide each of their employees and all subcontracted employees with proper identification issued by DCSD Public Safety Department. This identification must be worn on the outer garment at all times when on DCSD premises.
- 4) Vendors are required to register through the Vendor Self Service Portal. The Vendor Self Service Portal is located at <https://dekalb.munisselfservice.com/Vendors/default.aspx>.
- 5) You are reminded not to begin performance of the work until you receive a fully executed copy of the service agreement, and a district issued purchase order. The DeKalb County Board of Education is not liable for costs incurred by **CDW Government LLC** for work performed prior to the issuance of a purchase order.

Robert R. Freeman Administrative Complex
1701 Mountain Industrial Blvd | Stone Mountain, GA 30083
678.676.0110 | www.dekalbschoolsga.org

END OF EXHIBITS