



Dr. Dan A. Sims, Superintendent

ACTION MEMORANDUM

To: Board of Public Education for Bibb County ("Board")
Dr. Dan A. Sims, Superintendent

From: Antonio Simmons, Director of Facilities and Maintenance
David Gowan, Director of Safety and Security
Sam Kitchens, Assistant Superintendent of Operations
Dr. Katika Lovett, Deputy Superintendent

Subject: Approval of Ballistic Window Film Installation

Summary

The Safety and Security Office is seeking Board approval to finalize the contract and services for the installation of ballistic film for each location within the District. The District has received funding for each location from the School Security Grant and each school has been allocated **\$68,800**. This initiative strengthens campus security by reinforcing vulnerable glass areas, reducing forced-entry risk, and mitigating glass fragmentation during critical incidents.

Background

As part of our ongoing commitment to student and staff safety, Facilities & Maintenance has conducted evaluations of physical security enhancements across District campuses. Glazing at primary entry points and accessible areas presents a recognized vulnerability in school facilities nationwide. Ballistic-resistant and security-rated window films provide enhanced glass retention and impact resistance.

The Procurement Department issued RFP 26-030 on EUNA with an open date of January 30th, 2026. A pre-bid was completed on February 10th. In 2026, a total of nine (9) individuals were present. The bid closed on March 2nd, 2026. The committee evaluated, and after careful consideration, the District has indicated that Clear-Armor, LLC provides the best solution for the District.



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Recommendation

It is recommended that the Bibb County Board of Education approves the installation of ballistic-resistant window films at designated District facilities and authorizes the administration to proceed with procurement and implementation as outlined. The total amount of the project will not exceed \$68,800 for **each** location, as outlined in the funding source of the Safety Security Bid.

Superintendent's Comments and Approval

Superintendent's Signature	Approved / Not Approved
Dr. Dan A. Sims	Approved