



## Department of Recreation, Parks & Cultural Affairs

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November 21, 2025

Dear Potential Site:

It is time to apply for the 2026 Summer Food Service Program (SFSP). By returning the completed application, you have chosen DeKalb County Department of Recreation, Parks, and Cultural Affairs to serve as your SFSP sponsor. Please complete and return the attached application and all other required forms to:

**Rose McGrue**  
**Mason Mill Recreation Center**  
**1340 – B McConnell Drive**  
**Decatur, GA 30033**

**NOTE:** Please read and complete the application carefully. Refer to the attached instructions to assist you in completing the application. **May 22, 2026, is the deadline for submitting your application.** If you have and questions, or encounter problems completing the application please contact (me) Rose McGrue at (678) 698-1114, or by email [rosemyrick@yahoo.com](mailto:rosemyrick@yahoo.com) and/or [rbmyrick@dekalbcountyga.gov](mailto:rbmyrick@dekalbcountyga.gov).

The following requirements are mandatory to participate in the program:

- A minimum of 35 children and/or youth must participate in your program to receive assistance.
- Training is mandatory for all staff that will be working with the Summer Food Service (SFSP) Program.
- The program must be monitored by **adults aged 18 and over.**
- The 2026 SFSP will run from **June 8, 2026, to July 17, 2026.**
- You will be responsible for providing meals for your children on any dates outside of **June 8, 2026, to July 17, 2026.**
- New sites should prepare to stay in training for six (6) hours.
- Returning sites will train for four (4) hours.

Returning sites that participated in 2025 must attend a new training class. Every worker from the returning site must participate in training to receive credit. **Leaving early is not permissible.**

With a new and improved menu in 2026, DeKalb County is looking forward to serving the nutritional needs of our children and youth.

Sincerely,

*Rose McGrue*

Summer Food Coordinator  
Recreation, Parks, and Cultural Affairs

# **Agreement to Furnish Food Service for the Summer Food Service Program 2025-2026**

This agreement is made and entered into between DeKalb County School District and DeKalb County, Government. WHEREAS the DeKalb County School District agrees to provide daily unitized meals inclusive of milk to DeKalb County, Government for the rates herein listed:

| Price Per Meal  | Meal Type |   | # Meals Needed Per Day |   | # of Operating Days for Contract Period | Estimated Total Cost for Food Service Contract |
|-----------------|-----------|---|------------------------|---|-----------------------------------------|------------------------------------------------|
| \$2.20          | Breakfast | X | 4,000                  | X | 28                                      |                                                |
| \$3.80          | Lunch     | X | 5,400                  | X | 28                                      |                                                |
| Total Meal Cost |           |   |                        |   |                                         | 133,360.00                                     |

## **Optional Delivery: Refrigerated Trucks**

| Price Per Truck           | Service Type  |   | # of Trucks Per Day |   | # of Delivery Days for Contract Period | Estimated Total Cost for Food Delivery |
|---------------------------|---------------|---|---------------------|---|----------------------------------------|----------------------------------------|
| 213.00                    | Delivery      | X | 3                   | X |                                        |                                        |
| 22% of Price per Truck    | Driver / Fuel | X | 3                   | X |                                        |                                        |
| Total Transportation Cost |               |   |                     |   |                                        | 378,569.00                             |

## **Total Estimated Cost of Food Service for Contract Period - 511,929.00**

It is further agreed that the DeKalb County School District, pursuant to the provisions of the Summer Food Service Program regulations, 7 CFR Part 225, will assure that said meals meet the minimum meal pattern requirements as to components and portion sizes, as found in School Food Service Program ("SFSP") regulations 225.16 and SFSP Food Crediting Guide, and will maintain full and accurate records that DeKalb County Government will need to meet its responsibility, including menu records containing the amount of food prepared and daily number of meals delivered by type. It is further understood that DeKalb County Government is ultimately responsible for documenting and assuring nutritional adequacy according to 7 CFR 225.

These records must be reported to the DeKalb County Government promptly by the last calendar day of the month. DeKalb County School District agrees also to retain school nutrition program accountability records required under the preceding clause for a period of five (5) years plus the current year from the date of receipt of final payment under this agreement (or longer, if an audit is in progress); and upon request, make all accounts and records pertaining to the Program available to Bright From the Start, Georgia Department of Early Care and Learning, Georgia Department of Education-School Nutrition Division, USDA and the General Accounting Office for audit or administrative review at a reasonable time and place.

**Refrigerated Truck Delivery/Transportation.** Delivery option includes cost of truck rental, driver, and fuel expense. Vendor selection for truck rental will be chosen based on three (3) quotes. The lowest and most responsive vendor of the three quotes will be selected to provide services. If delivery option is not selected, DeKalb County Parks and Recreation agrees to pick up meals from designated hub site. Meals must be contained in appropriate transporting equipment. All temperatures should be taken prior to pick up and again upon delivery.

**Reconciliation.** DeKalb County School District will provide a list of meals served to DeKalb County Government biweekly for meal reconciliation. Once meals have been reconciled by both Parties and invoice will be generated and issued to DeKalb County Government.

**Payment.** The DeKalb County School District shall send an itemized invoice by certified mail addressed to: Mason Hill Recreation Center, 1340-8 McConnell Drive, Decatur, GA 30033 Attn: Rose Myrick. Within thirty (30) days of receipt of the itemized invoice, the DeKalb County Government shall remit payment to the District by certified mail addressed to: DeKalb County School District, School Nutrition Department, 1780 Montreal Road, Tucker, GA 30084, Attn: Dr. Connie Walker, SNS Executive Director.

**Entire Agreement.** This agreement constitutes the entire agreement between the Parties with respect to the matters set forth herein and supersedes all prior, contemporaneous, written or oral negotiations, agreements, or understandings between the Parties regarding such matters.