



Vendor Services Department

Procurement

1701 Mountain Industrial Boulevard
Stone Mountain, Georgia 30083

Invitation to Bid (ITB) 25-549

Automotive and Bus Repair Services

Schedule of Events (All times are EST)

EVENT	DATE(S)	TIME	LOCATION
Solicitation Posts	September 12, 2024	5:00 PM	https://dekalbschoolsga.ionwave.net
Optional Pre-Bid Conference	September 24, 2024	3:00 PM	Via Microsoft Teams (registration required)
Deadline to Submit Questions (Q&A)	September 27, 2024	12:00 PM	https://dekalbschoolsga.ionwave.net
Q&A Deadline Responses	October 04, 2024	4:30 pm	https://dekalbschoolsga.ionwave.net
Submission Deadline	October 10, 2024	2:00 pm	https://dekalbschoolsga.ionwave.net
Virtual Public Bid Opening	October 10, 2024	3:00 pm	Via Microsoft Teams (Registration required)
Anticipated Board Approval	December 09, 2024		

SUBMISSIONS MUST BE RECEIVED ELECTRONICALLY VIA <https://dekalbschoolsga.ionwave.net>

DeKalb County School District Solicitation Contact Person:

Fred Christopher, Procurement Manager III Non-Capital

(678) 676- 0127 and/or email at solicitationquestions@dekalbschoolsga.org



1701 MOUNTAIN INDUSTRIAL BLVD, STONE MOUNTAIN, GEORGIA 30083

<https://dekalbschoolsga.ionwave.net>

INVITATION TO BID

ITB 25-549

Automotive and Bus Repair Services

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DeKalb County School District ("DCSD") extends this offer to submit a bid for the possible purchase of services conforming to the following designated specifications, terms, and conditions. This solicitation will require DCSD Board of Education approval.

Format and Submission of Invitation to Bid

Submittal responses to this solicitation will be received electronically on the DeKalb County School District website at <https://dekalbschoolsga.ionwave.net>.

All potential respondents must register as a vendor at <https://dekalbschoolsga.ionwave.net>.

Approval by the DeKalb County Board of Education

Official approval by the DeKalb County Board of Education is required for this procurement. No contract shall be construed to be formed without the advance official approval of the DeKalb County Board of Education. **The successful offeror will be notified after DeKalb County Board of Education approval.**

Funding Provisions

No award or contract will be made if funding is not approved by the DeKalb County Board of Education.

Fiscal Year Funding Implications

The fiscal year for DCSD begins July 1 and ends June 30. This solicitation and any resulting contract(s) may contain renewal and extension options.

This solicitation, any resulting contract(s), and any renewal and extension options shall terminate absolutely without further obligation on the part of DCSD at the end of the fiscal year in which this solicitation was issued and at each June 30 renewal anniversary date thereafter unless the successful offeror is notified otherwise and agrees in writing to the exercise of renewal and extension options.

Compliance with Specifications

Bidder must indicate below whether or not this bid is in complete compliance with the stated specifications. If there are any deviations from the specifications, the bidder must indicate in writing what the deviations are and must submit with the bid a complete descriptive literature on the actual items bid. Attach and label additional sheets if necessary.

 X Bid is in complete compliance with bid specifications.

 Bid deviates from stated specifications as follows:

Cancellation

Awards, contracts, and extensions may be canceled for convenience by the DeKalb County School District (DCSD) at any time. In the event of termination of contract by DCSD, the DCSD will be responsible only for those services that have been delivered and accepted according to the ITB requirements. Any cancellation for convenience by DCSD shall be effective three (3) business days after receipt of the Notice of Cancellation for convenience from DCSD by the Offeror.

Payment to Successful Vendor(s)

Payment for goods and services will be made by electronic funds transfer (EFT). Vendor(s) doing business with DCSD are required to provide EFT payment information when registering as a DCSD vendor at:

<https://www.dekalbschoolsga.org/purchasing/>.

Rights Reserved

Award will be made to the lowest responsive and responsible bidder meeting the specifications within appropriated funds available. DCSD reserves the right to accept or reject any and/or all parts of any bid response(s) submitted, to accept the entire bid from a single bidder, to accept portions of bids from multiple bidders, and/or to reject all bids submitted. This right is reserved to award items on this bid by any logical group combination or by individual item, whichever is in the best interest of DCSD. DCSD reserves the right to waive any technicalities or minor irregularities in responses received. The decision of DCSD shall be final.

Taxes

Purchases made by DCSD are not subject to federal, state, or local sales tax. A Sales Tax Exemption Certificate will be furnished upon request.

Merchantability and Quality

Bidder warrants that the goods will be of merchantable quality, free from defects in materials and workmanship, and will conform to the descriptions and specifications contained in this document and in bidder's catalogs, product brochures and other representations, depictions or models of the goods.

Specify your warranty/guarantee beyond that stated above in definite terms. Add additional literature/sheets if necessary. Provide a clear description of warranty/guaranty service offered, duration of service, and all stipulations (i.e., service provided on-site, call tag return required, vendor on-site pick-up, parts and labor included parts only, number of years from purchase date warranty is valid, etc.):

F.O.B. Destination

All prices are to be F.O.B. Destination with freight prepaid by the bidder. Bid prices must include all charges for delivery and unloading as directed by the building authorities.

Estimated Quantities

The quantities shown in this ITB document are estimates, which are provided for your information. However, actual quantities purchased by DCSD may vary.

Exclusions of Trade Usages

Unless the context requires otherwise, all terms used in this document and which are defined in the Uniform Commercial Code ("UCC") as adopted by the State of Georgia shall have the same definition set forth in the UCC on the date of this agreement.

Conditional Bids

Provisions within Bids that are conditional (e.g., "Prices Subject to Change," "Prices F.O.B. Shipping Point," etc.) will be invalid and shall not be enforceable. Provisions within Bids which in any way qualify or vary the terms of these instructions, conditions, and specifications shall be invalid and the original instructions, conditions, or specifications within this ITB shall control. If any terms and conditions of the Bids contradict or come into conflict with the terms and conditions of this ITB then the terms and conditions of this ITB shall control unless such provision is specifically accepted by DCSD in writing.

Bidder Failure

In the event that a product, property, or service to be furnished by the successful bidder should for any reason fail to conform to the specifications contained herein, DCSD reserves the right to reject the product, property, or service and may terminate the contract for default.

Failure of the successful bidder to perform on delivery of goods or services as specified may also result in the removal of that bidder from doing business with DCSD for a period of not less than one (1) year.

Georgia Open Records Act

All proposals submitted in response to DCSD solicitations may be subject to the Georgia Open Records Act, which permits any member of the public to inspect and/or copy documents prepared and maintained or received in the course of the operation of the public office or agency.

No Assignment of Award

The successful offeror may not assign the award or contract to or subcontract with another party without the express written permission of DCSD.

The Laws of the State of Georgia

This ITB and subsequent agreement are subject to the laws of the State of Georgia.

§ 200.322 Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

Additional Terms

In the event an award is made to an offeror, the resulting contract shall not depart from this document unless agreed to in writing by DCSD and the successful offeror. DCSD shall not be bound by additional terms and conditions and/or extraneous language added to this document by offerors.

ALL SOLICITATIONS ISSUED BY DCSD ARE ADVERTISED IN THE LEGAL SECTION OF THE CHAMPION NEWSPAPER, (404) 373-7779, POSTED ON THE DCSD IONWAVE WEBSITE, AND POSTED IN THE TEAM GEORGIA MARKETPLACE'S GEORGIA PROCUREMENT REGISTRY. Offerors are solely responsible to review and make themselves aware of DCSD solicitations posted on the following website:

<https://dekalbschoolsga.ionwave.net>

PART I BACKGROUND AND INFORMATION

A. Objectives

The DeKalb County School District (DCSD) is seeking bids from qualified bidders with professional qualifications, technical competence, and specialized experience to provide Automotive and Bus Repair Services as outlined in the scope of work in Part III of this ITB.

Awarded bidder shall provide services in accordance with the specifications, requirements and terms and conditions stated herein. Services shall include all labor, materials, tools, specialized equipment, supplies, trained personnel, insurance, travel, per diem, direct and indirect administrative costs, overhead, tolls, parking, fuel, lodging, all other cost and charges, and all things and services necessary in accordance with the requirements of this ITB. There shall be no add-on charges of any kind. DCSD reserves the right to make multiple awards.

B. General Information

DCSD is a metropolitan Atlanta public school system organized and existing under the Constitution and laws of the State of Georgia. DCSD is located in the fourth largest county in Georgia. DeKalb County is one of the most culturally diverse counties in the nation. DCSD has a student enrollment of approximately 93,000 students in pre-kindergarten through grade 12. With 139 schools and centers, DCSD educates the third largest pre-kindergarten through grade 12 student population in the State of Georgia. DCSD is the second largest employer in DeKalb County with approximately 14,000 employees.

DCSD is dedicated to giving every student the best possible education through an intensive core curriculum and specialized, challenging instructional and career programs. DCSD is striving to become the premier K-12 school system of choice and desires to significantly improve leadership, teaching, and student learning to fulfill its mission as an organization for public education.

DCSD includes approximately:

- 77 Elementary Schools
- 19 Middle Schools
- 22 High Schools
- 8 Start-up Charter Schools
- 12 Specialized Learning Centers
- 6 Administrative Centers, and
- 5 Athletic Stadiums

DCSD's wide-area network connects instruction and administration sites to deliver technology and learning tools to every child. The main administrative offices are located at 1701 Mountain Industrial Boulevard, Stone Mountain, Georgia 30083. DCSD is governed by a seven-member Board of Education.

C. Procurement Process

The procurement will be on a formally advertised basis. Bidders must be responsive to all aspects of this ITB.

D. Addenda

It is the responsibility of bidders to frequently check for any addenda, questions, and answers posted on the Purchasing Bulletin Board on the DCSD website. Failure on the part of bidders to make themselves aware of and comply with addenda requirements will not relieve them of this obligation.

All posted addenda must be printed, signed by the bidder, and included in the bidder's ITB submission. Click on the following link to the Purchasing Bulletin Board: <https://dekalbschoolsga.ionwave.net>

E. Bidder Contact Person

The assigned contact person for bidders is Fred Christopher, Procurement Manager III-Non-Capital and can be reached at (678) 676-0217 or by email at solicitationquestions@dekabschoolsga.org.

F. Prohibited Contact(s)

Except with the consent of the bid contact person, all bidders, including any persons affiliated with or in any way related to the bidder, are strictly prohibited from contacting DeKalb County Board of Education members and DCSD employees or consultants on any matter having to do in any aspect with this ITB between the time an invitation to bid is formally released and a recommendation is made by the administration to the Board, other than as provided herein. **Communication with anyone other than the bid contact person regarding any portion of this ITB can result in the violating bidder being disqualified.**

Furthermore, no employee, officer, or agent of the DeKalb County Board of Education or DCSD may participate in the selection, award or administration of a contract if he or she has a real or apparent conflict of interest.

Board Member Communication with Prospective Vendors

Vendors shall not contact Board members individually for the purpose of soliciting a purchase or contract between the time a request for proposal is formally released and a recommendation is made by the administration to the Board. If a vendor violates this prohibition during this timeframe, consideration for the vendor for award shall be invalidated. Board members shall be notified of possible violations and actions taken.

G. Optional Virtual Pre-Bid Conference

An **optional virtual pre-bid conference** will be held via Microsoft Teams at **2:00 PM EST on Tuesday, September 24, 2024**. Prospective offerors must provide the following information by **5:00 PM EST, on Monday, September 23, 2024**:

Name and Title
Company Name
Telephone Number
Email Address

This information must be sent to solicitationquestions@dekalbschoolsga.org. Please enter “**Optional Virtual Pre-Bid Conference – ITB 25-549 Automotive and Bus Repair Services**” in the subject line of your email. An invitation will be sent via Microsoft Teams to those providing the above information no later than **Tuesday, September 24, 2024, by 1:00 PM EST**.

H. Bid Submission Deadline

All potential bidders must register as a vendor at <https://dekalbschoolsga.ionwave.net>.

Bids in response to this ITB must be received electronically via IonWave no later than **2:00 PM EST, Thursday, October 10, 2024**. Bids received after the stated deadline will not be considered.

I. Virtual Public Bid Opening

The public bid opening will be held virtually through **Microsoft Teams on Thursday, October 10, 2024, at 3:00 PM EST**. Those who would like to attend the virtual public bid opening, please register no later than **Wednesday, October 09, 2024, by 5:00 PM EST**, by sending an email to solicitationquestions@dekalbschoolsga.org.

Please enter “**Public Bid Opening -ITB 25-549 Automotive and Bus Repair Services**” in the subject line of your email. An invitation will be sent via Microsoft Teams to those participants no later than **Thursday, October 10, 2024, by 2:00 PM EST**.

J. Questions and Answers

It is intended that this ITB be adequate for any bidder to respond to DCSD’s requirements. However, should bidders have questions, all questions shall be submitted electronically to: <https://dekalbschoolsga.ionwave.net>.

Questions submitted to any other mailbox, voice mail or e-mail address will not be considered for response. The deadline to submit questions is **Friday, September 27, 2024, 12:00 PM EST**. Questions received after the deadline will not be considered.

All questions received by the deadline shall be answered in writing and both the questions and answers will be posted to the following website <https://dekalbschoolsqa.ionwave.net> on or before **Friday, October 04, 2024, 4:30 PM EST**. Responses to questions will not be posted on official DCSD holidays.

PART II

GENERAL REQUIREMENTS

A. Bidder Performance

The successful bidder is required to perform and fulfill all the undertakings, covenants, terms, conditions, and agreements of this Invitation to Bid. Specifications contained herein and in the successful response will become contractual obligations, if an award ensues. Failure of the bidder to fully perform these obligations may result in cancellation of the award and contract.

DCSD will look to the bidder and his/her identified personnel to coordinate and deliver the services described in this Invitation to Bid. The services shall not be delegated to sub-bidders or assigned to any third party.

B. Bidder Internal Coordination

DCSD will look to the bidder as having "one corporate face" and will expect the bidder to coordinate, bid and deliver those products and services best able to meet the identified needs of DCSD without DCSD's involvement in subcontractor arrangements. The terms and provisions in this bid and any subsequent contract shall bind the bidder. Nothing contained herein shall create any contractual relationship between any subcontractor and DCSD. The primary bidder will be responsible for the supervision and conduct of any subcontractors assigned to this project. Purchase order(s) will be issued to the successful bidder only.

C. News Release

Any news release or publicity pertaining to any phase of this project must be cleared through the DCSD Executive Director of Communications.

D. Non-Discrimination

DCSD does not discriminate based on race, color, religion, sex, national origin, age, or disability in any of its employment practices, education programs, services or activities.

DCSD supports an open, fair, and impartial free-market system which maximizes competition and seeks to include all responsible businesses and to provide ample opportunities for business growth and development. Minority businesses are encouraged and given the opportunity to bid on various projects; however, all responses will be evaluated on the same criteria. It is not the intention or desire of DCSD to restrict or impede competition, nor to increase the cost of the work.

E. Drug-Free Workplace

By submission of a response to this ITB, the bidder certifies that he/she and his/her employees shall not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of controlled substance or drugs during the performance of the contract.

F. Smoke-Free Workplace

By submission of a response to this ITB, the bidder certifies that he/she and his/her employees shall not use tobacco products on DCSD property at any time during the performance of this contract.

G. Background Checks

A criminal background check must be performed on all contractors, consultants, subcontractors, volunteers and vendors (hereinafter jointly referred to as "Individuals") who provide services on DCSD premises, supervise services on DCSD premises, or has contact with students. These Individuals shall undergo the same criminal background check, within the last 365 days, as required by DCSD employees. Such background checks will be performed by DCSD at the expense of the Individual at a cost of \$45.00 per individual.

Additionally, any charges against the Individual, may be deemed unacceptable in DCSD's sole discretion regardless of whether dismissed, expunged, sealed, removed from the record, treated as a "first offender" or dead docketed. Upon receipt and evaluation of DCSD's background check results, DCSD may demand that the Individual have no contact with DCSD students or parents or provide services to DCSD premises.

Any failure of the contractor to obtain a criminal records background check through DCSD, as stated herein, may result in termination of any resulting contract between contractor and DCSD.

H. Costs Incurred

DCSD is not liable for any costs incurred by an bidder in preparing and/or submitting a response to this ITB or for any interview if requested. Any and all costs incurred by the bidder in preparing and/or submitting a response to this ITB and interviewing with DCSD (if requested) shall be the sole responsibility of the bidder and shall not be reimbursed by DCSD.

There is no guarantee of any bidder receiving an award as a result of submitting a response to this ITB.

I. Rebates And Special Promotions

The successful vendors(s) shall pass on all rebates and special promotions offered by the manufacturer during the term of the contract to DCSD. It shall be the responsibility of the vendor to notify DCSD of such rebates and/or special promotions during the contract period. The vendor(s) shall offer special promotions provided that the new price charged is for the item(s) is/are lower than what would otherwise be available through the contract. It is understood that these special promotions may be of limited duration by the vendor(s). At the end of such promotion, the standard contract price shall prevail.

J. Insurance

Certificate of Insurance and/or ACORD Form is required with solicitation submittal and required upon award.

Upload this documentation under the Response Attachment tab via IonWave titled "Certificate of Insurance".

The DCSD Director of Risk Management sets insurance and indemnification requirements for each Solicitation.

Certificate of Insurance / Accord Form is required with solicitation submittal upon award. **Provision of Certificate of Insurance is a mandatory requirement.** Proposals submitted with certificates of insurance will be considered conditionally responsive to the insurance and indemnification requirement. Final award of this **ITB** will be contingent upon receipt within six (6) business days of request for insurance documentation complete with the following requirements and fully acceptable to the DCSD Risk Manager. No work will commence / no purchases will be made without the written statement of approval of insurance coverage from the DCSD Risk Manager. In the event the awarded offeror cannot produce insurance coverage acceptable to the Risk Manager within the time provided, DCSD reserves the right to award this solicitation to the first runner-up.

(1) The successful Offeror shall procure and maintain throughout the term of this agreement a policy or policies of insurance providing coverage as set forth below that shall protect the offeror and the Indemnitees (as defined in Part II, Section I of this **ITB**) from any claims for bodily injury, property damage, or personal injury which may arise out of offeror's operations under this agreement. The foregoing policies shall be obtained from insurance companies approved to do business in the State of Georgia and companies acceptable to DCSD. Offeror shall procure the insurance policy(ies) at the offeror's own expense and shall furnish to DCSD a certificate of insurance containing the following:

- (a) Name and address of authorized agent;
- (b) Name and address of insured;
- (c) Name of insurance company;
- (d) Description of coverage in standard terminology;
- (e) Policy period;
- (f) Policy Number;
- (g) Limits of liability;
- (h) Name and address of certificate holder;

- (i) Acknowledgment to the DCSD of notice of expiration or cancellation;
- (j) Signature of authorized agent;
- (k) Telephone number of authorized agent; and
- (l) Details of policy exclusions applicable to this agreement in comments section of insurance certificate.

All certificates evidencing primary and excess layers shall be renewed and kept current and up to date on an annual basis.

(2) Offeror is required to maintain the following insurance coverage during the term of this agreement:

(a) Workers Compensation Insurance in the amounts of the statutory limits established by The General Assembly of the State of Georgia. Offeror shall have the ability to self-insure its required workers' compensation coverage if offeror is an approved self-insurer in the State of Georgia.

(b) Commercial General Liability Policy, or equivalent coverage, to include products and completed operations liability and contractual liability. The Commercial General Liability Policy shall have dollar limits sufficient to insure that there is no gap in coverage between this policy and any excess or Commercial Umbrella Policy described below.

(c) Automobile Liability Policy to include but not be limited to liability coverage on any owned, non-owned and hired vehicle used by offeror or offeror's personnel in the performance of this agreement. The Comprehensive Automobile Policy shall have dollar limits sufficient to insure that there is no gap in coverage between this policy and the excess or Commercial Umbrella Policy required under this agreement.

(d) Commercial Umbrella or Excess Liability Policy, which must provide the same or broader coverage than those provided for in the above Comprehensive General Liability and Business Auto Policies. Policy limits for the Commercial Umbrella or Excess Liability Policy shall have an annual occurrence and annual aggregate limit not less than \$2,000,000 per claim.

(e) Professional Liability or Errors & Omissions coverage with limits not less than \$2,000,000 per claim/\$2,000,000 aggregate. The deductible shall not exceed \$10,000 per claim.

(f) Under all coverage and certificates required hereunder, policies shall or be endorsed to include the following terms and conditions:

(i) All policies and coverage shall be on an "occurrence" not "claims made" basis (excepting (e) above)

(ii) The foregoing policies shall contain a provision that coverage afforded under the policies will not be canceled, or not renewed, allowed to lapse for any reason until at least thirty (30) days prior written notice has been given to DCSD.

(iii) Shall waive all right of subrogation against Indemnitees (as defined in Part II, Section I of this **ITB**) for losses arising out of this agreement.

(iv) A severability of interest or cross liability clause or endorsement applies to commercial general liability and excess liability policies.

(v) Certificates of Insurance showing such coverage to be in force shall be filed with DCSD prior to commencement or continuation of any work under this agreement.

(vi) All such coverage shall remain in full force and effect during the term and any renewal or extension thereof.

(g) Under coverage and certificates required under Sections 2(a), 2(b), (c), and (d) above, policies shall be endorsed to include the following terms and conditions:

- (i) Minimum limits of \$1,000,000 per occurrence \$2,000,000 in the annual aggregate. Primary limits of coverage in the amount of \$1,000,000 per occurrence must be with insurers approved to conduct business in the State of Georgia. Excess or umbrella liability insurance may be placed with any insurer submitted by offeror, including captive or self-insured programs, with the prior written approval of DCSD.
- (ii) Contractual liability coverage, specifically referencing this agreement and its Indemnity applies to liability assumed by the named insured.
- (iii) Shall include Indemnitees as additional insured except on coverages (2) (a) and (2)(e).
- (iv) Shall waive all right of subrogation against Indemnitees (as defined in Part II, Section I of this **ITB**) for losses arising out of this agreement.
- (v) A severability of interest or cross liability clause or endorsement applies to commercial general liability and excess liability policies.
- (vi) Shall be primary and not excess to any other coverage provided by or available to the Indemnitees (as defined in Part II, Section H of this **ITB**).
- (h) Offeror shall require any and all subofferors performing work under this agreement to carry insurance of the types and with limits of liability as offeror shall deem appropriate and adequate for the work being performed. However, the obligations of the offeror to the Indemnitees assumed in Sections of Indemnification, and Insurance shall not be reduced or diminished by the standards set for the subofferors. Further, offeror agrees that their obligations to indemnify and insure the Indemnitees shall pertain to all losses arising out of the subofferor's acts or negligence in the same manner and to the same extent as if committed by the offeror. Offeror shall obtain and make available for inspection by DCSD, current certificates of insurance evidencing insurance coverage by such subofferors.

K. Indemnification

- 1) The successful offeror shall indemnify, defend, and hold harmless the DeKalb County School Board, the DeKalb County School District, DCSD, and their officials, officers, employees, agents, volunteers, and assigns (all of whom may collectively be referred to as "Indemnitees" throughout this **ITB**), from any and all claims, demands, suits, actions, legal or administrative proceedings, losses, liabilities, costs, interest, and damages of every kind and description, including any attorneys' fees and/or litigation and investigative expenses, for bodily injury, personal injury, (including but not limited to offeror's employees), or loss or destruction of property (including loss of use, damage or destruction of DCSD owned property) to the extent that any such claim or suit was caused by, arose out of, or contributed to, in whole or in part, by reason of any act, omission, professional error, fault, mistake, or negligence whether active, passive or imputed, of the offeror its employees, agents, representatives, or their employees, agents, or representatives in connection with or incidental to offeror's performance of the agreed-upon services regardless of whether such liability, claim, damage, loss, cost or expense is caused in part by an Indemnitee.
 - 2) The successful offeror shall also indemnify, defend, and hold harmless the Indemnitees from any and all costs, expenses, claims, demands, rights, liabilities and causes of action inuring to offeror from events over which the Indemnitees exercise no control, such as Acts of God, strikes or government restrictions.
- Offeror's obligation to indemnify any Indemnitee shall survive the completion, expiration, or termination of offeror's agreed-upon services for any reason.

L. *Illegal Immigration Reform and Enforcement Act of*

Upload this documentation under the Response Attachment tab via IonWave titled "IMMIGRATION SECURITY DOCUMENTATION".

The Illegal Immigration Reform and Enforcement Act of 2011 applies to and is a requirement for all DeKalb County School District solicitations for physical performance of services (i.e., public works contracts). **The Illegal Immigration Reform and Enforcement Act of 2011 does not apply to solicitations for items, commodities and products.**

Bidders must complete and/or have their subcontractors complete the following forms:

- 1) Immigration and Security Certification
- 2) Offeror E-Verify Affidavit
- 3) Contractor Affidavit (Contractor Only)
- 4) Subcontractor Affidavit (Subcontractor Only); and
- 5) Sub-Subcontractor Affidavit (Sub-Subcontractor Only)

The Immigration and Security Certification, the Offeror E-Verify Affidavit, the Contractor Affidavit, Subcontractor Affidavit and the Sub-Subcontractor Affidavit must be completed, notarized and submitted with your bid response.

I acknowledge the Illegal Immigration Reform and Enforcement Act of 2011 requirements for service providers and confirm by my signature below that the Immigration and Security Certification, the Contractor Affidavit, the Subcontractor Affidavit and the Sub-Subcontractor Affidavit are each completed, notarized and made a part of this solicitation response package. I also acknowledge that all items or services furnished to DCSD must comply with applicable federal and state immigration laws, and regulation.

_____ Please check here if the Illegal Immigration and Reform Act of 2011 **does not** apply to your solicitation, because it is one for items, commodities, or products. If this does not apply to any portion of the solicitation, then the Offeror is not required to complete the Contractor Affidavit, the Subcontractor Affidavit and the Sub-Subcontractor Affidavit (reference Attachment page).

M. *Price Provisions*

In the event DCSD determines that outsourcing these services are in its best interest, with the approval of the DeKalb County Board of Education, the successful bidder will be notified in writing. A contract confirming firm fixed price and other terms shall be signed by the parties. **Services will begin on or about January 2025. The initial contract duration shall be through June 30, 2025.** The contract may contain **four (4) 1- year extension options** contingent upon DCSD's offer of such extension, the successful bidder's acceptance and the approval of the DeKalb County Board of Education to extend the contract. The contract is subject to the approval of the DeKalb County Board of Education and to fiscal year funding limitations. The contract price must be held firm for the entire term of the contract. Only one (1) price change will be allowed during any 12-month period and shall be effective **at the renewal/extension anniversary**, commencing with **July 1, 2025** (the extension/renewal date) on any individual product or service included in this bid.

DCSD reserves the right to terminate any resulting contract for convenience. In the event of contract termination by DCSD, the DCSD will be responsible only for those services and deliverables that have been received and accepted. Any cancellation for convenience by DCSD shall be effective three (3) business days after receipt of the Notice of Cancellation for convenience from DCSD by the bidder. Non-performance of contract terms shall give sufficient cause for DCSD to cancel the contract. Non-performance shall be construed to include, but is not limited to, failure of the bidder to deliver equipment or perform services in the time specified or in the manner required.

N. *Permits and Applicable Laws*

By submitting a bid, bidder acknowledges its acceptance of the ITB specifications and the contract terms and conditions without change except as otherwise expressly stated in the submitted bid.

If a bidder takes exception to a contract term or provision, the offeror must state the reason for the exception and state the specific contract language it proposes to include in place of the provision. Any exceptions to the contract must be submitted as an attachment to the bidder's response. Proposed exceptions must not conflict with or attempt to preempt mandatory requirements specified in the ITB.

Bidders shall at their own expense obtain all necessary permits, certifications, and licenses and shall comply with all applicable local, state, and federal laws, ordinances, rules, and regulations necessary to the full execution of the requirements stated herein. Bidders shall maintain all such permits, licenses, certifications, and compliances in a current status throughout the course of the contract. Bidders shall submit copies of permits, licenses, and certifications evidencing proof of the aforementioned immediately upon request of DCSD. Bidders shall be in compliance with registration with the Georgia Secretary of State's office as applicable.

O. Infringement

Bidder shall fully indemnify Indemnitees against any claims of infringement of any patent, copyright, trade secret, trademark, or other intellectual property rights related to the bidder's response to this ITB or services performed upon contract award. Bidder's obligation to indemnify any Indemnitee shall survive the completion, expiration, or termination of bidder's agreed-upon services for any reason.

P. Ownership Rights

DCSD shall retain ownership rights to the contents of all documents, supporting literature, and data submitted by bidders to this ITB.

Q. Non-Collusion

Upload this documentation under the Response Attachment tab via IonWave titled "NON-COLLUSION"

Bidders shall fully certify that they, as individuals or as officials of a business entity, have not entered into any agreement, participated in collusion, or otherwise taken any action in restraint of free and competitive responses to this ITB. Further, bidders guarantee that their response is not made in conjunction with or on behalf of another party and that they have not been directly or indirectly induced in any manner or taken any action to result in a restriction of trade or in an unfair advantage.

R. Conflict of Interest

Upload this documentation under the Response Attachment tab via IonWave titled "Conflict of Interest".

Bidder shall use its best efforts to disclose with their proposal the name of any officer, director, or agent who also is a DCSD employee, agent, representative, contractor, immediate family member (spouse, child, sibling, or parent or the spouse of a child, sibling or parent) or DeKalb County Board of Education member. Bidders shall also disclose the name of any DCSD employee, agent, representative, contractor, immediate family member or board member who owns, directly or indirectly, an interest in five percent or more in the Bidder's company or any of its branches. In the event the Bidder was aware of a conflict of interest prior to the award of the contract and did not disclose the conflict DCSD may, at its discretion, terminate the contract for default. The Bidder further agrees that, if after award, a conflict of interest is discovered, an immediate and full disclosure in writing must be made to the **DCSD Vendor Services- Procurement Department** which must include a description of the action which the Bidder has taken or proposes to take to avoid or mitigate such conflicts. If a conflict of interest is determined to exist, DCSD may, at its discretion, cancel the contract. Bidders shall certify that their response to this ITB is impartial, at arms-length, and free of any conflict of interest at this time, unfair advantage, or personal benefit to any DCSD official.

S. Financial Stability

Upload this documentation under the Response Attachment tab via IonWave titled “FINANCIAL STATEMENTS”.

1. Bidders shall provide a copy of their company's audited financial statements for the previous two (2) years – 2022 and 2023.
2. Indicate here if your company is publicly traded or not publicly traded:
My company is publicly traded. No /
My company is not publicly traded. Yes /
3. If your company is a publicly traded company, provide a copy of your company's annual report for the previous two (2) years – 2022 and 2023.
4. List all civil and criminal proceedings your company has been the subject of, or named a party in, and provide the outcome of those proceedings. This list should include any lawsuits, administrative actions, or litigation to which your company is currently a party or has been a party. Please explain the basis for all claims, your response to those claims and state whether a settlement was reached, or a judgment entered.
5. State whether your company, or any affiliate currently or previously associated with your company, has ever filed a petition in bankruptcy, taken any actions with respect to insolvency, reorganization, receivership, moratoriums or assignment for the benefit of creditors, or otherwise sought relief from creditors.
6. State whether your company was the subject of any order, judgment or decree not subsequently reversed, suspended or vacated by any court permanently enjoining your company from engaging in any type of business practice.

T. No Obligation/No Order(s) Guaranteed/Cost to Bid

The contract will be awarded to the lowest responsive and responsible bidder meeting the specifications within this Invitation to Bid if the appropriate funds are available and the contract is approved by the DeKalb County Board of Education. The acquisition of any program, product, or element by bidders to satisfy any requirements of this Invitation to Bid is the sole responsibility of bidders. There is no guarantee that any bidder will receive an order as a result of a bid or request for quotation. Any/all costs incurred, including sample submission (if required) by the bidder in preparation and submission of this bid, including catalog mailing, are the sole responsibility of the bidder. Expenses incurred by the bidder will not be reimbursed by DCSD or become a reason for placing an order with the bidder.

U. Confidentiality and Non-Disclosure

Information made available to bidders by DCSD shall be used only for purposes related to responding to this ITB and shall not be used for any other purpose without the express written permission of DCSD.

Bidders to this ITB unequivocally agree to assume responsibility for protecting and safeguarding the confidentiality of DCSD records that are not public information. Such information may include but is not limited to student and human resource file contents.

V. Business License

Upload this documentation under the Response Attachment tab via IonWave titled “BUSINESS LICENSE”. Bidders shall submit with their bid, a copy of their valid company business license. If the bidder is a Georgia corporation, bidder shall submit a valid county or city business license. If the bidder is not a Georgia corporation, bidder shall submit a certificate of authority to transact business in the state of Georgia and a copy of their valid business license issued by their home jurisdiction. If bidder holds a professional certification which is licensed by the state of Georgia, bidder shall submit a copy of their valid professional license. Any license submitted in response to this requirement shall be maintained by the bidder for the duration of the contract.

W. Protest Process

This section describes the mandatory administrative procedure whereby Bidders submitting sealed competitive bids/proposals (hereinafter referred to as "bidders") to DCSD for proposals worth \$100,000 or more may challenge the solicitation process, and whereby bidders/Offerors on sealed competitive bids directly related to Vendor Services for proposals worth \$100,000 or more, may challenge contract awards.

1. **Protests.** A bidder may file a written protest challenging DCSD's compliance with applicable procurement procedures subject to the bidder's compliance with the provisions outlined below. Any such written protest will be resolved in accordance with these provisions:
 - a) appropriate identification of the solicitation;
 - b) a statement of reasons for the protest;
 - c) supporting exhibits, evidence, or documents to substantiate any claims unless not available within the filing time (in which case the Bidder must proceed to file the protest during the filing period identified below but state the expected availability of the material); and the desired remedy.
2. **Types of Challenges.** Any bidder interested in and capable of responding to a competitive solicitation may file a protest with respect to the competitive solicitation process including, but not limited to, a challenge to specifications or any events or facts arising during the solicitation process. Any bidder submitting a timely bid/proposal in response to a competitive solicitation may file a protest with respect to DCSD's intended or actual contract award including, but not limited to, events or facts arising during the evaluation and/or negotiation process.
3. **Form of Protest.** At a minimum, the written protest must include the following:
 - a) the name and address of the protestor;
 - b) appropriate identification of the solicitation;
 - c) a statement of reasons for the protest;
 - d) supporting exhibits, evidence, or documents to substantiate any claims unless not available within the filing time (in which case the Bidder must proceed to file the protest during the filing period identified below but state the expected availability of the material); and the desired remedy.

DCSD, at its discretion, may deem issues not raised in the initial protest as waived with prejudice by the protesting Bidder.

4. **Filing Protests.** A protest is considered to be properly filed when it is in writing, signed by a company officer authorized to sign contracts on behalf of the Bidder, and is received by the Vendor Services. The protest may be sent by any of the following means:

MAIL: Attention: Carla Smith, Executive Director
DeKalb County School District
Vendor Services
1701 Mountain Industrial Boulevard
Stone Mountain, Georgia 30083

Email: solicitationquestions@dekalbschoolsqa.org

The Bidder must observe the following deadlines when filing a protest:

Type of Protest	Protest Filing Deadline
Challenge to Competitive Solicitation Process	Two (2) business days prior to the closing date and time of the solicitation as identified on the Invitation to Bid.
Challenge to an Intended or Actual Contract Award	In the event DCSD posts a Notice of Intent to Award ("NOIA"), the protest must be filed within ten (10) calendar days of the date the NOIA is posted.
	In the event DCSD does not post a NOIA, the protest must be filed within ten (10) calendar days of the date the Notice of Award ("NOA") is posted.

If a bidder fails to file a protest by the applicable deadline, such failure shall be deemed as a waiver with prejudice of any grounds the bidder may have for protest.

5. Stay of procurement during protest review.

When a protest challenging the competitive solicitation process has been timely filed at least two (2) business days prior to the closing date and time, the solicitation shall not close until a final decision resolving the protest has been issued, unless the facilities management department makes a written determination that the closing of the solicitation without delay is necessary to protect the interests of DCSD.

When a protest challenging an intended contract award has been timely filed, DCSD shall not proceed to actual contract award unless the **Vendor Services Department** makes a written determination that the issuance of a contract or performance of the contract without delay is necessary to protect the interests of DCSD. If it is determined that it is necessary to proceed with contract performance without delay, the bidder/Offeror with this contingent contract may proceed with performance and receive payment for work performed in strict accordance with the terms of the contract. The provisions of this paragraph are not applicable to a protest pertaining to events or facts arising during the solicitation process.

6. Protest Resolution.

The Vendor Services Department shall review and issue a written decision on the protest within seven (7) business days. This decision shall be deemed final. Available remedies for sustained protests are as follows:

- If a protest is sustained prior to the closing date and time of the solicitation, available remedies may include, but are not limited to, the following: modification of the solicitation document including, but not limited to, specifications and terms and conditions; extension of the solicitation closing date and time (as appropriate); and cancellation of the solicitation.
- If a protest of the intended/actual contract award is sustained, available remedies may include but are not limited to, the following: revision or cancellation of the NOIA/NOA, re-evaluation and re-award, or re-solicitation with appropriate changes to the new solicitation.

7. Costs

In no event shall a bidder be entitled to recover any costs incurred in connection with the solicitation or protest process, including, but not limited to, the costs of preparing a bid/proposal, the costs of participating in the protest process, or any attorney fees.

PART III

SCOPE OF WORK

A. Purpose/Project Overview

The DeKalb County School District (DCSD) is seeking bids from qualified vendors to provide automotive and bus repair services throughout the District as outlined in the scope of work below. The purpose and intent of this ITB is to establish a term contract for services to support the DCSD Fleet Services Department. Awarded bidder shall provide services in accordance with the specifications, requirements and terms and conditions stated herein.

The work to be done under this contract includes, but is not limited to; providing all labor, materials, supervision, equipment, incidentals, all related items, services, and all things necessary to complete the work in accordance with the specifications contained herein. No work within the scope of this contract shall be done without a valid purchase order. Any and all additional work or service required must be submitted in the form of an estimate to the DCSD Operations Department.

Awarded bidder shall provide equipment and services in accordance with the scope of work, requirements and terms and conditions stated herein. Services shall include all labor, materials, tools, specialized equipment, supplies, trained personnel, insurance, travel, per diem, direct and indirect administrative costs, overhead, tolls, parking, fuel, lodging, all other cost and charges, and all things and services necessary and in accordance with the requirements of this ITB. There shall be no add-on charges of any kind.

DCSD reserves the right to make multiple awards.

DCSD, at its discretion, determines the process whereby bids are awarded. No damages shall be recoverable by any challenger as a result of these determinations or decisions by DCSD.

DCSD reserves the right to add or remove DCSD facilities (schools or centers) as needed.

B. Project Scope of Work

The DeKalb County School District (DCSD) is seeking a highly qualified, experienced, capable, fully licensed, and responsible companies to provide diesel, gasoline and propane engine repairs, transmission repairs, electrical repairs, air and hydraulic brake systems, diesel, gasoline, and propane fuel systems. Repairs include but are not limited to all DCSD school buses, sedans, light, medium, and heavy-duty trucks, on an as needed basis. There are 432 Support Vehicles and 1014 Buses. The specific certifications shall include but not limited to OEM Industry Certification and Automotive Service Excellence (ASE) Certification.

The awarded vendors are responsible for performing various maintenance, repairs, and services, per OEM manuals and service guidelines. The vendor may not modify OEM specifications without consultation with the DCSD Director of Fleet Services or designee.

Offerors must have certified technicians capable of providing technical expertise and proficient maintenance, repairs, and services of all vehicle types identified on Exhibits A and B (include regular education & special needs buses) of the DCSD Vehicle List. Maintenance, repairs, and services may include but are not limited to the diagnoses and successful repair of the systems listed in items 1 through 13. These items should not be interpreted as an exhaustive list of possible maintenance, repairs, and services to DCSD fleet vehicles.

Definition of Maintenance – the act of maintaining.

Definition of Repair - disassembling, assembling, testing, checking, and or bringing the engine, equipment, or vehicle back to functioning per OEM specifications.

Definition of Service – the act of performing repairs or providing maintenance.

Vehicle Systems

1. Engine Repair
2. Automatic Transmission / Transaxle Systems
3. Manual Drive Train & Axles Systems
4. Suspension & Steering Systems
5. Brakes Systems (Air and Hydraulic)
6. Electrical / Electronic Systems
7. Heating & Air Conditioning Systems
8. Engine Performance
9. Diesel, Compressed Natural Gas, Gasoline, and Liquid Propane Gas Fuel System
10. Windshields and windows repair/replacement
11. Wheelchair Lift Systems
12. Fire Suppression Systems
13. Diagnostic Codes shall include but are not limited to engine, chassis, body, transmission, and electrical faults.

Other

DCSD Fleet Service Work Hours – Fleet Service Work Hours are Monday through Friday from 5:30 AM – 6:30 PM.

Location of Work – The DCSD Director of Fleet Services or designee, in collaboration with the vendor, will determine the most prudent site for repairs or services.

Work performed on-site shall not incur added fees or cost when DCSD provides parts, materials, and or supplies. Fees and other costs may be included with consultation with the DCSD Director of Fleet Services or designee.

All invoices must be itemized with a detailed description of work, materials, parts, and supplies including the actual cost and the **percentage of markup on parts, materials, and supplies** above cost.

The DCSD fleet service facilities are located at:

Sam Moss Fleet Service Facility
1780 Montreal Road
Tucker, Georgia 30084

Doraville Fleet Annex
3929 Flowers Road
Doraville, GA 30341

Gregory K. Davis Service Center

1701 Mountain Industrial Blvd
Stone Mountain, Georgia 30083

William "Buck" Godfrey

2901 Clifton Springs Road
Decatur, GA 30034

Hourly Billed Labor Rates shall be per the nationally accepted hourly rate using a national labor guide for services. The vendor must provide the title of the maintenance labor guide it will use to bill for services, if applicable.

- This ITB does not include the ability of the vendor to earn overtime. At no time will DCSD be billed or accept overtime hours.
- All work shall be accomplished using industry-standard labor hour time repair guidelines.

Standards for Repair Work

All repairs and workmanship shall meet or exceed OEM specifications and utilize industry-accepted professional standards.

Only new, reconditioned, or remanufactured parts will be installed unless the Director of Fleet Services or his designee approves otherwise.

No work shall be performed without prior manager approval, and it has been identified on a quote before the beginning of approved work.

After the repair, the vehicle shall be inspected, tested, verified, test-driven, operated, and or cycled to confirm the repair was performed correctly and meets or exceeds OEM specification and that the original discrepancy has been brought back functionally and operationally, and that the defect(s) is/are no longer present. DCSD Director of Fleet Services or designee and the vendor shall consult and agree to the final acceptance of repairs.

If the repair services are not per OEM specifications, the vendor shall be responsible for making all corrective repairs at no additional cost to the DCSD. If the vendor fails to make the corrective repairs per OEM specifications and refuses to make such necessary repairs to bring the discrepancy back to OEM specification, the vendor may be terminated from future service.

DCSD agrees and intends to work strategically and collaboratively with vendors to resolve all concerns effectively and fairly for both parties.

Procedure for providing quotes. DCSD will:

1. Call the vendor and request a quote/estimate for work.
2. Vendor will schedule and review work to provide a quote.
3. Vendor will provide a complete and comprehensive written estimate of repairs and or services
4. DCSD will review and determine if the quote is sufficient and reasonable.
3. DCSD will submit the quote to Finance to obtain P.O.
4. Upon receiving P.O., DCSD will schedule the vendor to repair the vehicle per the quote.
5. After the repair, the vendor shall submit an itemized invoice with a detailed description of the repair, the billed hourly rate, total cost, parts, supplies, and materials. No fees or costs should be added that have not been previously discussed.

6. Vendor will send an invoice to DCSD Finance Division for payment within 48 hours of completion of repairs/services.
7. DCSD Finance will contact the Fleet Service Department to review the invoice and authorize payment of the invoice to the vendor.
8. DCSD Fleet Service Department will review and authorize payment within 48 hours of receipt of the invoice.
9. DCSD Finance Division will process and remit payment to the vendor.

Invoices that do not meet the invoice instructions and only list a summary of the work performed and do not separate parts, supplies, and labor and mark up, will be returned which may result in delayed payments.

Invoices must be submitted to: apinvoices@dekalbschoolsga.org

Dekalb County School District

Attn: Finance Division
1701 Mountain Industrial Boulevard
Stone Mountain, Georgia 30083

Warranty

Contractors must provide a warranty on labor, parts (Vendor supplied), and workmanship.

Offerors shall provide a written copy of their labor and workmanship warranty with their response.

The warranty must describe specific coverages and non-coverages clearly and in detail, including the length of coverage, and how to properly request warranty coverage.

C. References Upload this document under the Response Attachment tab via IonWave titled "References".

Bidder must provide the names and contact phone numbers of at least three **(3)** current clients, preferably clients comparable to DCSD, for whom the bidder is providing or has provided comparable services. Bidder's Reference Form, **References will be contacted.**

D. Brochures, Catalogs, Manuals, Websites, Literature

In addition to the formal response to this ITB, all bidders are encouraged to submit brochures, catalogs, manuals, website materials, industry literature, and any other marketing and informational media which will support and enhance their submission value.

E. REQUIRED CONTENT / DOCUMENT CHECKLIST

All potential respondents must register as a vendor at <https://dekalbschoolsga.ionwave.net>.

IMPORTANT NOTICE: Submittals to this solicitation will be received electronically on the DeKalb County School District website at <https://dekalbschoolsga.ionwave.net>.

IonWave will not accept a bid submission without the required documents listed below. Failure to upload the required information and/or documentation required in this solicitation may cause the submission to be declared non-responsive and rejected.

All ITB submissions must include the following items and attachments:

- ITB Document – ITB 25-549 Automotive and Bus Repair Services **(Upload Required)**
- Audited Company Financial Statements/Company Annual Reports for 2022 and 2023 **(Upload Required)**
- Business License **(Upload Required)**
- Certificate of Insurance **(Upload Required)**
- Attachment A – Bid Form **(Upload Required)**
- Attachment B – Critical Paragraphs **(Upload Required)**
- Attachment C- Bidder's Client Reference Form **(Upload Required)**
- Attachment D – Statement of Confidentiality and Non-Disclosure **(Upload Required)**
- Attachment E- Suspension and Debarment **(Upload Required)**
- Attachment F– Conflict of Interest **(Upload Required)**
- Attachment G – Immigration & Security Certification **(Upload Required)**
- Attachment H- Non-Collusion **(Upload Required)**
- Attachment I – Signature Page **(Upload Required)**
- Brochures, manuals, websites, literature, and/or other marketing media
- Addenda – Each individual Addendum must be printed, signed, and uploaded (if applicable).

Attachment A

ITB 25-549

Automotive and Bus Repair Services

Bid Form

Bidder must provide costs to DCSD associated with the services requested in this ITB. Pricing must be submitted on this form in the format requested. **Alterations to the bid form may result in the bid being deemed non-responsive and rejected.**

Pricing shall include all labor, materials, tools, specialized equipment, supplies, trained personnel, insurance, travel, meals, per diem, direct and indirect administrative costs, overhead, tolls, parking, fuel, all other costs, and charges necessary to perform the services requested in this ITB.

Fleet maintenance services must be conducted by Maintenance Technicians and will be set at vender hourly rate, per hour for time worked. Maximum hours per week shall not exceed over 40 hours. At no time will overtime hours be accepted. Workday will be from 6:30 AM – 5:00 PM each day that services are needed unless DCSD Shop Manager and Vendor agree to other time schedules.

Automotive & Bus Repair Services	
Labor Rate:	\$ 160.00 Per Hour
Percentage Mark-up for Parts:	10 %
Percentage Mark-up for Supplies:	10 %

**** DCSD reserves the right to request and negotiate a “best and Final” response from Bidders. ****

Complete the following:

Company Name

Associated Fuel Systems, Inc.

Authorized Company Representative Name (please print)

Jason Nidiffer

Title

Sales Representative

Authorized Company Representative Signature

Date

____ 3939 Moreland Avenue, Conley, GA 30288 _____
Address

____ Office: (404) 361-1361 / Cell: (404) 808 -1264 _____
Phone

____ jason@afs1.net _____
Email

Attachment B

ITB 25-549 Automotive and Bus Repair Services Critical Paragraphs

Offerors must put their initials in the space provided in front of each critical paragraph and sign below. Initials signify that the information has been read and the offeror agrees to comply with the requirement, stipulations, terms, and conditions. Attach and label "Critical Paragraph."

- 1) mc This ITB does not commit DCSD to any offeror to this ITB. DCSD is not liable for any costs incurred by an offeror in responding to this ITB. There is no guarantee of any offeror receiving an award or contract as a result of submitting a response to this ITB.
- 2) mc Any news release or publicity pertaining to any phase of this ITB will be the responsibility of DCSD and must be cleared through DCSD's Department of Communications and Community Relations.
- 3) mc It is the responsibility of offerors to make themselves aware of and to comply with any addenda, questions and answers posted to the DCSD website in relation to this ITB. All addenda must be printed, signed by the certifying official and included in the ITB submittals. Failure to do so will cause the offeror to be deemed non-responsive to the requirements of this ITB.
- 4) mc Offerors to the ITB agree to fully indemnify DCSD as stated in the ITB.
- 5) mc Offerors certify that they have not engaged in collusion and guarantee that their response is not made in conjunction with or on behalf of another party and that they have not been directly or indirectly induced or acted in any manner to result in restriction of trade or unfair advantage.
- 6) mc The DCSD reserves the right to reject any and/or all responses submitted and to waive any technicalities or minor irregularities in responses received. DCSD reserves the right to award any resulting contract in the manner that is in the best interest of and most advantageous DCSD.
- 7) mc Offeror understands that this solicitation requires Board of Education Approval.

Attachment C

ITB 25-549 Automotive and Bus Repair Services

Attach and label "Offeror's Client References."

BIDDER'S CLIENT REFERENCES

(Please copy this form and use one form per reference.)

Attach and label "Offeror's Client References."

Atlanta Public Schools

Company Name Providing Reference

1661 Metropolitan Pkwy SW, Atlanta, GA 30315

Address City/State/Zip

Adam Fronko

Name of Contact Person

404-753-9815

Telephone Number of Contact Person

adam.fronko@atlanta.k12.ga.us

Email Address of Contact Person

2014 - present

Date/Duration of Service Relationship

Describe in Detail Services Provided (use additional sheets if necessary):

Provide red tag repairs, engine rebuilds and replacement components for bus fleet

Perform preventative inspections and repairs both on-site and at our service shop

Parts and Service repairs provided as needed.

Important! This is a vital part of your ITB submission. DCSD will verify client references. It is advisable that you inform your reference contact person that you have listed them for reference.

Attachment D

ITB 25-549

Automotive and Bus Repair Services

Statement of Confidentiality and Non-Disclosure

Any non-public information made available to the offeror by DCSD in relation to this ITB shall be used only for those purposes outlined in the ITB document and shall not be used in any other way without the written permission of the DCSD.

If the offeror is uncertain about the proposed use of information provided in relation to this ITB, the offeror shall consult with the DCSD ITB contact person as identified in the ITB document for clarification.

The offeror agrees to assume full responsibility for protecting the confidentiality of DCSD records that are not public information. Such information may include but is not limited to student and employee data and other written and oral information of a personal and/or confidential nature, which shall be safeguarded by the offeror to ensure that it is not improperly disclosed.

Associated Fuel Systems, Inc.

Offeror Company Name

Makel Chandler

Company Representative

Date

Attachment E

ITB 25-549

Automotive and Bus Repair Services

SUSPENSION AND DEBARMENT CERTIFICATION

By submitting this ITB, the offeror certifies that the proposing company and/or its principals have not been suspended, excluded, disqualified, debarred, proposed for debarment, declared ineligible or voluntarily excluded from participation in any transaction by any federal or state department or agency and that the offeror complies with all applicable orders, rules and regulations related thereto.

Further, by submitting this ITB, the offeror certifies that all lower tier participating individuals and/or company(s) and all respective principals of lower tier participants have not been suspended, excluded, disqualified, debarred, proposed for debarment, declared ineligible or voluntarily excluded from participation in any transaction by any federal or state department or agency and that the offeror complies with all applicable orders, rules and regulations related thereto.

The certification placed herein is a material representation of fact upon which reliance will be placed as ITB submissions are evaluated and any transaction is entered into. If it is later determined that the prospective offeror has knowingly rendered an erroneous certification, the DCSD may pursue all available remedies, including but not limited to suspension and/or debarment.

The prospective offeror shall provide immediate written notice to the DCSD Purchasing Department if at any time the prospective offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

The prospective offeror agrees by submitting this form that, should the proposed transaction be entered into, the prospective offeror shall not knowingly enter into any lower tier transaction with a person or entity that is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this transaction.

By signing and submitting this form, the offeror is providing the certification set out above.

Signature of Engaging Official: Associated Fuel Systems, Inc. Date: _____
(Offeror Company Name/Certifying Official Signature)

Further, the DCSD's Purchasing Department will check the SAMS website at <https://www.sams.gov/SAM/> to determine if the offeror is listed.

Attachment F

ITB 25-549

Automotive and Bus Repair Services

Conflict of Interest

Upload this documentation under the Response Attachment tab via IonWave titled “CONFLICT OF INTEREST”

Bidder shall use its best efforts to disclose with their proposal the name of any officer, director, or agent who also is a DCSD employee, agent, representative, contractor, immediate family member (spouse, child, sibling, or parent or the spouse of a child, sibling or parent) or DeKalb County Board of Education member. Bidders shall also disclose the name of any DCSD employee, agent, representative, contractor, immediate family member or board member who owns, directly or indirectly, an interest in five percent or more in the Bidder's company or any of its branches. In the event the Bidder was aware of a conflict of interest prior to the award of the contract and did not disclose the conflict DCSD may, at its discretion, terminate the contract for default. The Bidder further agrees that, if after award, a conflict of interest is discovered, an immediate and full disclosure in writing must be made to the DCSD Purchasing Department which must include a description of the action which the Bidder has taken or proposes to take to avoid or mitigate such conflicts. If a conflict of interest is determined to exist, DCSD may, at its discretion, cancel the contract. Bidders shall certify that their response to this Bid is impartial, at arms-length, and free of any conflict of interest at this time, unfair advantage, or personal benefit to any DCSD official.

Bidder must sign below acknowledging the above statement.

Signature of Company Representative:

Associated Fuel Systems, Inc.

Company Name/Certifying Official Signature

Date: _____

Attachment G

ITB 25-549

Automotive and Bus Repair Services

IMMIGRATION & SECURITY CERTIFICATION

If you are providing service, performing work or delivering goods to the DeKalb County Board of Education/DeKalb County School District including, but not limited to schools, warehouses and central offices, the applicable Georgia Security and Immigration Compliance documents found here must be completed, signed, notarized and submitted with your bid/proposal. Failure to provide this document with your bid/proposal will result in the disqualification of the bid/proposal.

- 1) Offeror/Bidder (the "Offeror") shall at all times comply with the Georgia Security and Immigration Compliance Act, as amended, O.C.G.A. § 13-10-90 et. Seq.
- 2) In order to insure compliance with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act, as amended by the Illegal Immigration Reform Act of 2011, O.C.G.A. § 13-10-90 et. Seq. (collectively the "Act"), the Offeror **MUST INITIAL** the statement applicable to Offeror below:

(a) mc (Initial here): order to comply with the Act; is authorized to use and uses the federal authorization program under the federal work authorization user identification number issued on the date of authorization below; will continue to use the authorization program throughout the contract period; Offeror further warrants and agrees Offeror shall execute and return any and all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. Seq. [Offerors who initial (a) must attach and return a signed, notarized Contractor Affidavit and Agreement with the Contract if awarded];

or

(b) _____ (Initial here): Offeror warrants that he/she does not employ any other persons, and he/she does not intend to hire any employees or to perform the Contract. [Offerors who initial (b) must attach and return a signed, notarized Affidavit of Exception with the Contract if awarded];

or

- 3) mc (Initial here): Offeror is an individual who is licensed pursuant to Title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for services to be rendered by such individual and thus does not have to provide an affidavit.
- 4) mc (Initial here) Offeror will not employ or contract with any subcontractor in connection with a covered contract unless the subcontractor is registered, authorized to use, and uses the federal work authorization program; and provides Offeror with all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. Seq.

- 5) mc **(Initial here)** Offeror agrees that, if Offeror employs or contracts with any sub-contractor in connection with the covered contract under the Act and DOL Rules 300-10-1-.01, et seq that Offeror will secure from each sub -contractor at the time of the contract the sub-contractor's name and address, the employee-number applicable to the sub-contractor, the date the authorization to use the federal work authorization program was granted to sub-contractor; the subcontractor's attestation of the subcontractor's compliance with the Act and Georgia Department of Labor Rule 300-10-1-.01, et seq.; and the subcontractor's agreement not to contract with sub-subcontractors unless the sub-subcontractor is registered, authorized to use, and uses the federal work authorization program; and provides subcontractor with all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. Seq.
- 6) mc **(Initial here) Offeror** agrees to provide the DeKalb County School District with all affidavits of compliance as required by O.C.G.A. § 13-10-90 et seq. and Georgia Department of Labor Rules 300-10-1-.01, et seq within five (5) business days of receipt.

Signature

Date

271028

11-03-2009

EEV/Basic Pilot Program
User Identification Number

Date of Authorization

Firm Name: Associated Fuel Systems, Inc.

Street/Mailing Address: 3939 Moreland Avenue

City, State, Zip Code: Conley, GA 30288

Telephone Number: (404) 361-1361

Email Address: makel@afs1.net

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

 DAY OF , 20

Notary Public:

My Commission Expires:

DEKALB COUNTY SCHOOL DISTRICT
Offeror E-Verify Affidavit

By executing this affidavit, the undersigned Offeror verifies its compliance with **Immigration Reform and Control Act of 1986 (IRCA), Pub.L. 99-603**, stating affirmatively that the individual firm or corporation which is engaged in services on behalf of the **DeKalb County School District** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established by federal law and regulation. Furthermore, the undersigned Offeror will continue to use the federal work authorization program throughout the contract period. Offeror hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification number: 271028

Date of Authorization: 11-3-2009

Name of Project: Automotive and Bus Repair Services

Solicitation Number (if applicable): ITB 25-549

Name of Public Employer: DeKalb County School District

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 202__ in _____, _____
(city) (state)

Signature of Authorized Officer or Agent _____

Printed Name and Title of Authorized Agent: Makel Chandler, Purchasing Manager

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____, 20__.

Notary Public _____

My Commission Expires: _____

DEKALB COUNTY SCHOOL DISTRICT
Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual firm or corporation which is engaged in the physical performance of services on behalf of the **DeKalb County School District** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification number: 271028

Date of Authorization: 11-03-2009

Name of Subcontractor: Associated Fuel Systems, Inc.

Automotive and Bus Repair Services

Name of Project: ITB 25-549

Solicitation Number (if applicable): _____

Name of Public Employer: DeKalb County School District

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 202__ in _____, _____
(city) (state)

Signature of Authorized Officer or Agent _____

Printed Name and Title of Authorized Agent: Makel Chandler, Purchasing Manager

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____, 20__.

Notary Public _____

My Commission Expires: _____

DEKALB COUNTY SCHOOL DISTRICT
Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with _____ on behalf of the **DeKalb County School District** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five (5) business days of receipt. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number: _____

Date of Authorization: _____

Name of Subcontractor: _____

Automotive and Bus Repair Services

Name of Project: _____

ITB 25-549

Solicitation Number (if applicable): _____

Name of Public Employer: _____

DeKalb County School District

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 202__ in _____, _____
(city) (state)

Signature of Authorized Officer or Agent _____

Printed Name and Title of Authorized Agent: _____

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____, 20__.

Notary Public _____

My Commission Expires: _____

DEKALB COUNTY SCHOOL DISTRICT
Sub-subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(4)

By executing this affidavit, the undersigned sub-subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract for _____ and _____ on behalf of the **DeKalb County School District** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned sub-subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned sub-subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the sub-subcontractor with information required by O.C.G.A. § 13-10-91(b). The undersigned sub-subcontractor shall submit, at the time of such contract, this affidavit to _____. Additionally, the undersigned sub-subcontractor will forward notice of the receipt of any affidavit from a sub-subcontractor to the contractor within five (5) business days of receipt. Sub-subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number: _____

Date of Authorization: _____

Name of Sub-subcontractor: _____

Automotive and Bus Repair Services

Name of Project: _____

ITB 25-549

Solicitation Number (if applicable): _____

DeKalb County School District

Name of Public Employer: _____

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on ____, ____, 202__ in _____, _____
(city) (state)

Signature of Authorized Officer or Agent _____

Printed Name and Title of Authorized Agent: _____

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____, 20__.

Notary Public _____

My Commission Expires: _____

Attachment H

ITB 25-549 Automotive and Bus Repair Services Non-Collusion

Upload this documentation under the Response Attachment tab via IonWave titled “NON-COLLUSION”

Bidders shall fully certify that they, as an individual or as an engaging official of a formal business entity, have not entered into any agreement, participated in collusion, or otherwise taken any action in restraint of free and competitive responses to this bid. Further, bidders guarantee that their response are not made in conjunction with or on behalf of another party and that they have not been directly or indirectly induced in any manner or taken any action to result in a restriction of trade or in an unfair advantage.

Bidder must sign below acknowledging the above statement.

Signature of Company Representative:

Associated Fuel Systems, Inc.

Company Name/Certifying Official Signature

Date: _____

Attachment I

ITB 25-549 Automotive and Bus Repair Services SIGNATURE PAGE

I certify that I have read this ITB document in its entirety and agree to conform to and comply with the terms, conditions and requirements of this ITB. I also certify that I am a duly appointed official of the offering company with the authority to authorize and engage this ITB submittal. Further, I certify that the contents of the response to this ITB are true, accurate and complete.

Makel Chandler

Printed Name/Engaging Authorized
Company Official

Purchasing Manager

Position/Title

Associated Fuel Systems, Inc.

Offeror's Company Name

Signature/Engaging Authorized
Company Official

makel@afs1.net

E-mail address

(404) 361-1361

Telephone Number

Date

END

OF

SOLICITATION

Appendix A- Small Bus List Inventory

Vehicle	Year	Make	Model	VIN Number
3000	2000	INTERNATIONAL	3800	1HVBBAAP8YH298065
3001	2000	INTERNATIONAL	3800	1HVBBAAPXYH298066
3002	2000	INTERNATIONAL	3800	1HVBBAAP1YH298067
3003	2000	INTERNATIONAL	3800	1HVBBAAP3YH298068
3004	2000	INTERNATIONAL	3800	1HVBBAAP5YH298069
3005	2000	INTERNATIONAL	3800	1HVBBAAP1YH298070
3006	2000	INTERNATIONAL	3800	1HVBBAAP3YH298071
3007	2000	INTERNATIONAL	3800	1HVBBAAP5YH298072
3008	2000	INTERNATIONAL	3800	1HVBBAAP7YH298073
3009	2000	INTERNATIONAL	3800	1HVBBAAP9YH298074
3010	2000	INTERNATIONAL	3800	1HVBBAAP0YH298075
3011	2000	INTERNATIONAL	3800	1HVBBAAP2YH298076
3013	2000	INTERNATIONAL	3800	1HVBBAAP6YH298078
3014	2000	INTERNATIONAL	3800	1HVBBAAP8YH298079
3015	2000	INTERNATIONAL	3800	1HVBBAAP4YH298080
3016	2000	INTERNATIONAL	3800	1HVBBAAP6YH298081
3017	2000	INTERNATIONAL	3800	1HVBBAAP8YH298082
3018	2000	INTERNATIONAL	3800	1HVBBAAPXYH298083
3019	2000	INTERNATIONAL	3800	1HVBBAAP1YH298084
3020	2000	INTERNATIONAL	3800	1HVBBAAP3YH298085
3021	2000	INTERNATIONAL	3800	1HVBBAAP5YH298086
3023	2000	INTERNATIONAL	3800	1HVBBAAP9YH298088
3025	2001	INTERNATIONAL	3800	1HVBBAAP62H520819

3026	2001	INTERNATIONAL	3800	1HVBBAAP22H520820
3027	2001	INTERNATIONAL	3800	1HVBBAAP42H520821
3028	2001	INTERNATIONAL	3800	1HVBBAAP62H520822
3029	2001	INTERNATIONAL	3800	1HVBBAAP82H520823
3030	2001	INTERNATIONAL	3800	1HVBBAAPX2H520824
3031	2001	INTERNATIONAL	3800	1HVBBAAP52H520827
3032	2001	INTERNATIONAL	3800	1HVBBAAP32H520826
3033	2001	INTERNATIONAL	3800	1HVBBAAP12H520825
3034	2001	INTERNATIONAL	3800	1HVBBAAP72H520828
3036	2003	INTERNATIONAL	CE300	4DRBRABP23B955286
3038	2003	INTERNATIONAL	CE300	4DRBRABP63B955288
3039	2003	INTERNATIONAL	CE300	4DRBRABP83B955289
3041	2003	INTERNATIONAL	CE300	4DRBRABP43B955291
3043	2003	INTERNATIONAL	CE300	4DRBRABPX3B955293
3045	2003	INTERNATIONAL	CE300	4DRBRABP53B955265
3046	2003	INTERNATIONAL	CE300	4DRBRABP63B954397
3047	2003	INTERNATIONAL	CE300	4DRBRABP83B954398
3048	2003	INTERNATIONAL	CE300	4DRBRABPX3B954399
3049	2003	INTERNATIONAL	CE300	4DRBRABP23B954400
3050	2003	INTERNATIONAL	CE300	4DRBRABP43B954401
3052	2003	INTERNATIONAL	CE300	4DRBRABP83B954403
3053	2003	INTERNATIONAL	CE300	4DRBRABPX3B954404
3054	2003	INTERNATIONAL	CE300	4DRBRABP13B954405
3055	2003	INTERNATIONAL	CE300	4DRBRABP33B954406
3056	2003	INTERNATIONAL	CE300	4DRBRABP84B962356

3057	2003	INTERNATIONAL	CE300	4DRBRABPX4B962357
3058	2003	INTERNATIONAL	CE300	4DRBRABP14B962358
3059	2003	INTERNATIONAL	CE300	4DRBRABP34B962359
3060	2003	INTERNATIONAL	CE300	4DRBRABPX4B962360
3061	2003	INTERNATIONAL	CE300	4DRBRABP14B962361
3062	2003	INTERNATIONAL	CE300	4DRBRABP34B962362
3063	2003	INTERNATIONAL	CE300	4DRBRABP54B962363
3064	2003	INTERNATIONAL	CE300	4DRBRABP74B962364
3065	2003	INTERNATIONAL	CE300	4DRBRABP94B962365
3066	2003	INTERNATIONAL	CE300	4DRBRABP04B962366
3067	2003	INTERNATIONAL	CE300	4DRBRABP24B962367
3068	2003	INTERNATIONAL	CE300	4DRBRABP44B962368
3070	2003	INTERNATIONAL	CE300	4DRBRABP24B962370
3071	2003	INTERNATIONAL	CE300	4DRBRABP04B962397
3072	2003	INTERNATIONAL	CE300	4DRBRABP24B962398
3073	2003	INTERNATIONAL	CE300	4DRBRABP44B962399
3074	2003	INTERNATIONAL	CE300	4DRBRABP74B962400
3075	2003	INTERNATIONAL	CE300	4DRBRABP94B962401
3076	2003	INTERNATIONAL	CE300	4DRBRABP04B962402
3077	2003	INTERNATIONAL	CE300	4DRBRABP24B962403
3078	2003	INTERNATIONAL	CE300	4DRBRABP44B962404
3079	2003	INTERNATIONAL	CE300	4DRBRABP64B962405
3081	2004	INTERNATIONAL	CE200	4DRBRABP24B971103
3082	2004	INTERNATIONAL	CE200	4DRBRABP44B971104
3083	2004	INTERNATIONAL	CE200	4DRBRABP64B971105

3084	2004	INTERNATIONAL	CE200	4DRBRABP84B971106
3085	2004	INTERNATIONAL	CE200	4DRBRABPX4B971107
3086	2004	INTERNATIONAL	CE200	4DRBRABP14B971108
3087	2004	INTERNATIONAL	CE200	4DRBRABP34B971109
3088	2004	INTERNATIONAL	CE200	4DRBRABPX4B971110
3089	2004	INTERNATIONAL	CE200	4DRBRABP14B971111
3090	2004	INTERNATIONAL	CE200	4DRBRABP34B971112
3091	2004	INTERNATIONAL	CE200	4DRBRABP54B971113
3092	2004	INTERNATIONAL	CE200	4DRBRABP74B971114
3094	2004	INTERNATIONAL	CE200	4DRBRABP04B971116
3095	2004	INTERNATIONAL	CE200	4DRBRABP24B971117
3096	2004	INTERNATIONAL	CE200	4DRBRABP44B971118
3098	2004	INTERNATIONAL	CE200	4DRBRABP24B971120
3099	2004	INTERNATIONAL	CE200	4DRBRABP44B971121
3100	2004	INTERNATIONAL	CE200	4DRBRABP64B971122
3101	2004	INTERNATIONAL	CE200	4DRBRABP84B971123
3102	2004	INTERNATIONAL	CE200	4DRBRABPX4B971124
3103	2004	INTERNATIONAL	CE200	4DRBRABP14B971125
3104	2004	INTERNATIONAL	CE200	4DRBRABP34B971126
3105	2004	INTERNATIONAL	CE200	4DRBRABP54B971127
3106	2004	INTERNATIONAL	CE200	4DRBRABP74B971128
3107	2004	INTERNATIONAL	CE200	4DRBRABP94B971129
3108	2004	INTERNATIONAL	CE200	4DRBRABP54B971130
3109	2004	INTERNATIONAL	CE200	4DRBRABP74B971131
3110	2004	INTERNATIONAL	CE200	4DRBRABP94B971132

3111	2004	INTERNATIONAL	CE200	4DRBRABP04B971133
3112	2004	INTERNATIONAL	CE200	4DRBRABP24B971134
3113	2004	INTERNATIONAL	CE200	4DRBRABP44B971135
3114	2004	INTERNATIONAL	CE200	4DRBRABP64B971136
3115	2004	INTERNATIONAL	CE200	4DRBRABP84B971137
3116	2004	INTERNATIONAL	CE200	4DRBRABPX4B971138
3117	2004	INTERNATIONAL	CE200	4DRBRABP14B971139
3118	2004	INTERNATIONAL	CE200	4DRBRABP84B971140
3119	2004	INTERNATIONAL	CE200	4DRBRABPX4B971141
3120	2006	INTERNATIONAL	CE300	4DRBUAAP37B367502
3122	2006	INTERNATIONAL	CE300	4DRBUAAP77B367504
3123	2006	INTERNATIONAL	CE300	4DRBUAAP97B367505
3124	2006	INTERNATIONAL	CE300	4DRBUAAP07B367506
3125	2006	INTERNATIONAL	CE300	4DRBUAAP27B367507
3126	2006	INTERNATIONAL	CE300	4DRBUAAP47B367508
3127	2006	INTERNATIONAL	CE300	4DRBUAAP67B367509
3128	2006	INTERNATIONAL	CE300	4DRBUAAP27B367510
3129	2006	INTERNATIONAL	CE300	4DRBUAAP17B367501
3130	2009	INTERNATIONAL	CE SB	4DRBUAAP49B084187
3131	2009	INTERNATIONAL	CE SB	4DRBUAAP69B084188
3132	2009	INTERNATIONAL	CE SB	4DRBUAAP89B084189
3133	2009	INTERNATIONAL	CE SB	4DRBUAAP49B084190
3134	2009	INTERNATIONAL	CE SB	4DRBUAAP69B084191
3135	2009	INTERNATIONAL	CE SB	4DRBUAAP89B084192
3136	2009	INTERNATIONAL	CE SB	4DRBUAAPX9B084193

3137	2009	INTERNATIONAL	CE SB	4DRBUAAP19B084194
3138	2009	INTERNATIONAL	CE SB	4DRBUAAP39B084195
3139	2009	INTERNATIONAL	CE SB	4DRBUAAP59B084196
3140	2009	INTERNATIONAL	CE SB	4DRBUAAP79B084197
3141	2009	INTERNATIONAL	CE SB	4DRBUAAP99B084198
3142	2009	INTERNATIONAL	CE SB	4DRBUAAP09B084199
3143	2009	INTERNATIONAL	CE SB	4DRBUAAP39B084200
3148	2009	INTERNATIONAL	PB 105	4DRBUAAP79B084359
3149	2009	INTERNATIONAL	PB 105	4DRBUAAP39B084360
3150	2009	INTERNATIONAL	CE SB	4DRBUAAP59B084361
3151	2009	INTERNATIONAL	PB 105	4DRBUAAP79B084362
3152	2009	INTERNATIONAL	PB 105	4DRBUAAP99B084363
3153	2009	INTERNATIONAL	PB 105	4DRBUAAP09B084364
3154	2009	INTERNATIONAL	PB 105	4DRBUAAP29B084365
3155	2009	INTERNATIONAL	CE SB	4DRBUAAP49B084366
3156	2009	INTERNATIONAL	CE SB	4DRBUAAP69B084367
3157	2009	INTERNATIONAL	CE SB	4DRBUAAP89B084368
3158	2009	INTERNATIONAL	CE SB	4DRBUAAPX9B084369
3159	2009	INTERNATIONAL	CE SB	4DRBUAAP69B084370
3160	2010	THOMAS	310TS	4UZABRDT1ACAR2130
3161	2010	THOMAS	310TS	4UZABRDT3ACAR2131
3162	2010	THOMAS	310TS	4UZABRDT5ACAR2132
3163	2010	THOMAS	310TS	4UZABRDT7ACAR2133
3164	2010	THOMAS	310TS	4UZABRDT9ACAR2134
3165	2011	BLUE BIRD	CHEVY EXPRESS	1GB3G3BL2B1109529

3166	2011	BLUE BIRD	CHEVY EXPRESS	1GB3G3BL8B1164292
3167	2011	BLUE BIRD	CHEVY EXPRESS	1GB3G3BL8B1113729
3168	2011	BLUE BIRD	CHEVY EXPRESS	1GB3G3BL5B1163908
3169	2011	BLUE BIRD	CHEVY EXPRESS	1GB3G3BL0B1165131
3170	2011	BLUE BIRD	CHEVY EXPRESS	1GB3G3BL6B1163576
3171	2011	BLUE BIRD	CHEVY EXPRESS	1GB3G3BL9B1164026
3172	2011	BLUE BIRD	CHEVY EXPRESS	1GB3G3BLXB1164262
3174	2011	BLUE BIRD	CHEVY EXPRESS	1GB3G3BL0B1164447
3175	2011	BLUE BIRD	CHEVY EXPRESS	1GB3G3BL2B1165180
3176	2011	BLUE BIRD	CHEVY EXPRESS	1GB3G3BL3B1109880
3177	2011	BLUE BIRD	CHEVY EXPRESS	1GB3G3BL6B1164131
3178	2011	BLUE BIRD	CHEVY EXPRESS	1GB3G3BL7B1164686
3179	2011	BLUE BIRD	CHEVY EXPRESS	1GB3G3BL8B1164406
3180	2011	BLUE BIRD	CHEVY EXPRESS	1GB3G3BL5B1164489
3181	2011	BLUE BIRD	CHEVY EXPRESS	1GB3G3BL8B1165040
3182	2011	BLUE BIRD	CHEVY EXPRESS	1GB3G3BL9B1164978
3184	2014	BLUE BIRD	BBCV	1BAKBCPA2FF308726
3185	2014	BLUE BIRD	BBCV	1BAKBCPA4FF308727
3186	2014	BLUE BIRD	BBCV	1BAKBCPA6FF308728
3187	2014	BLUE BIRD	BBCV	1BAKBCPA8FF308729
3188	2014	BLUE BIRD	BBCV	1BAKBCPA4FF308730
3189	2014	BLUE BIRD	BBCV	1BAKBCPA6FF308731
3190	2014	BLUE BIRD	BBCV	1BAKBCPA8FF308732
3191	2014	BLUE BIRD	BBCV	1BAKBCPAXFF308733
3192	2014	BLUE BIRD	BBCV	1BAKBCPA1FF308734

3193	2014	BLUE BIRD	BBCV	1BAKBCPA3FF308735
3194	2015	THOMAS	211TS	4UZABRDT2GCGS2095
3195	2015	THOMAS	SAFE T LINER-48	4UZABRDT4GCGS2096
3196	2015	THOMAS	SAFE T LINER-48	4UZABRDT6GCGS2097
3197	2015	THOMAS	SAFE T LINER-48	4UZABRDT8GCGS2098
3198	2015	THOMAS	SAFE T LINER-48	4UZABRDTXGCGS2099
3199	2015	THOMAS	SAFE T LINER-48	4UZABRDTXGCGS2100
3200	2015	THOMAS	SAFE T LINER-48	4UZABRDT2GCGS2101
3201	2015	THOMAS	SAFE T LINER-48	4UZABRDT6GCGS2102
3202	2015	THOMAS	SAFE T LINER-48	4UZABRDT8GCGS2103
3203	2015	THOMAS	SAFE T LINER-48	4UZABRDTXGCGS2104
3204	2017	THOMAS	221TS	4UZABRDT1HCHN5612
3205	2017	THOMAS	221TS	4UZABRDT3HCHN5613
3206	2017	THOMAS	221TS	4UZABRDT5HCHN5614
3207	2017	THOMAS	221TS	4UZABRDT0HCHN5620
3208	2017	THOMAS	221TS	4UZABRDT9HCHN5616
3209	2017	THOMAS	221TS	4UZABRDT0HCHN5617
3210	2017	THOMAS	221TS	4UZABRDT2HCHN5618
3211	2017	THOMAS	221TS	4UZABRDT4HCHN5619
3212	2017	THOMAS	221TS	4UZABRDT1HCHN5626
3213	2017	THOMAS	221TS	4UZABRDT2HCHN5621
3214	2017	THOMAS	221TS	4UZABRDT4HCHN5622
3215	2017	THOMAS	221TS	4UZABRDT6HCHN5623
3216	2017	THOMAS	221TS	4UZABRDT8HCHN5624
3217	2017	THOMAS	221TS	4UZABRDTXHCHN5625

3218	2017	THOMAS	221TS	4UZABRDT7HCHN5615
3219	2017	THOMAS	221TS	4UZABRDT9HCHN5602
3220	2017	THOMAS	221TS	4UZABRDT0HCHN5603
3221	2017	THOMAS	221TS	4UZABRDT2HCHN5604
3222	2017	THOMAS	221TS	4UZABRDT4HCHN5605
3223	2017	THOMAS	221TS	4UZABRDT6HCHN5606
3224	2017	THOMAS	221TS	4UZABRDT8HCHN5607
3225	2017	THOMAS	221TS	4UZABRDTXHCHN5608
3226	2017	THOMAS	221TS	4UZABRDT1HCHN5609
3227	2017	THOMAS	221TS	4UZABRDT8HCHN5610
3228	2017	THOMAS	221TS	4UZABRDTXHCHN5611
3229	2017	BLUE BIRD	BBCV-2017	1BAKBCPA8HF326277
3230	2017	BLUE BIRD	BBCV-2017	1BAKBCPAXHF326278
3231	2017	BLUE BIRD	BBCV-2017	1BAKBCPA1HF326279
3232	2017	BLUB BIRD	BBCV-2017	1BAKBCPA8HF326280
3233	2017	BLUE BIRD	BBCV-2017	1BAKBCPAXHF326281
3234	2017	BLUE BIRD	BBCV-2017	1BAKBCPA1HF326282
3235	2017	BLUE BIRD	BBCV-2017	1BAKBCPA3HF326283
3236	2017	BLUE BIRD	BBCV-2017	1BAKBCPA5HF326284
3237	2017	BLUE BIRD	BBCV-2017	1BAKBCPA7HF326285
3238	2017	BLUE BIRD	BBCV-2017	1BAKBCPA9HF326286
3239	2017	BLUE BIRD	BBCV-2017	1BAKBCPA0HF326287
3240	2017	BLUE BIRD	BBCV-2017	1BAKBCPA2HF326288
3241	2017	BLUE BIRD	BBCV-2017	1BAKBCPA4HF326289
3242	2017	BLUE BIRD	BBCV-2017	1BAKBCPA0HF326290

3243	2017	BLUE BIRD	BBCV-2017	1BAKBCPA2HF326291
3244	2017	BLUE BIRD	BBCV-2017	1BAKBCPA4HF326292
3245	2017	BLUE BIRD	BBCV-2017	1BAKBCPA6HF326293
3246	2017	BLUE BIRD	BBCV-2017	1BAKBCPA8HF326294
3247	2017	BLUE BIRD	BBCV-2017	1BAKBCPAxHF326295
3248	2017	BLUE BIRD	BBCV-2017	1BAKBCPA1HF326296
3249	2017	BLUE BIRD	BBCV-2017	1BAKBCPA3HF326297
3250	2017	BLUE BIRD	BBCV-2017	1BAKBCPA5HF326298
3251	2017	BLUE BIRD	BBCV-2017	1BAKBCPA7HF326299
3252	2017	BLUE BIRD	BBCV-2017	1BAKBCPAXHF326300
3253	2017	BLUE BIRD	BBCV-2017	1BAKBCPA1HF326301
3254	2017	BLUE BIRD	BBCV-2017	1BAKBCPA3HF326302
3255	2017	BLUE BIRD	BBCV-2017	1BAKBCPA5HF326303
3256	2017	BLUE BIRD	BBCV-2017	1BAKBCPA7HF326304
3257	2017	BLUE BIRD	BBCV-2017	1BAKBCPA9HF326305
3258	2017	BLUE BIRD	BBCV-2017	1BAKBCPA0HF326306
3259	2017	BLUE BIRD	BBCV-2017	1BAKBCPA2HF326307
3260	2018	THOMAS	221TS	4UZABRFC1JCJT8954
3261	2018	THOMAS	221TS	4UZABRFC5JCJT8925
3262	2018	THOMAS	221TS	4UZABRFC7JCJT8926
3263	2018	THOMAS	221TS	4UZABRFC9JCJT8927
3264	2018	THOMAS	221TS	4UZABRFC0JCJT8928
3265	2018	THOMAS	221TS	4UZABRFC2JCJT8929
3266	2018	THOMAS	221TS	4UZABRFC9JCJT8930
3267	2018	THOMAS	221TS	4UZABRFC0JCJT8931

3268	2018	THOMAS	221TS	4UZABRFC2JCJT8932
3269	2018	THOMAS	221TS	4UZABRFC4JCJT8933
3270	2018	THOMAS	221TS	4UZABRFC6JCJT8934
3271	2018	THOMAS	221TS	4UZABRFC8JCJT8935
3272	2018	THOMAS	221TS	4UZABRFCXJCJT8936
3273	2018	THOMAS	221TS	4UZABRFC1JCJT8937
3274	2018	THOMAS	221TS	4UZABRFC3JCJT8938
3275	2018	THOMAS	221TS	4UZABRFC5JCJT8939
3276	2018	THOMAS	221TS	4UZABRFC1JCJT8940
3277	2018	THOMAS	221TS	4UZABRFC3JCJT8941
3278	2018	THOMAS	221TS	4UZABRFC5JCJT8942
3279	2018	THOMAS	221TS	4UZABRFC7JCJT8943
3280	2018	THOMAS	221TS	4UZABRFC9JCJT8944
3281	2018	THOMAS	221TS	4UZABRFC0JCJT8945
3282	2018	THOMAS	221TS	4UZABRFC2JCJT8946
3283	2018	THOMAS	221TS	4UZABRFC4JCJT8947
3284	2018	THOMAS	221TS	4UZABRFC6JCJT8948
3285	2018	THOMAS	221TS	4UZABRFC8JCJT8949
3286	2018	THOMAS	221TS	4UZABRFC4JCJT8950
3287	2018	THOMAS	221TS	4UZABRFC6JCJT8951
3288	2018	THOMAS	221TS	4UZABRFC8JCJT8952
3289	2018	THOMAS	221TS	4UZABRFCXJCJT8953
3290	2019	THOMAS	251TS	4UZABRG16KCKU3620
3291	2019	THOMAS	251TS	4UZABRG18KCKU3621
3292	2019	THOMAS	251TS	4UZABRG1XKCKU3622

3293	2019	THOMAS	251TS	4UZABRG11KCKU3623
3294	2019	THOMAS	251TS	4UZABRG13KCKU3624
3295	2019	THOMAS	251TS	4UZABRG15KCKU3625
3296	2019	THOMAS	251TS	4UZABRG17KCKU3626
3297	2019	THOMAS	251TS	4UZABRG19KCKU3627
3298	2019	THOMAS	251TS	4UZABRG10KCKU3628
3299	2019	THOMAS	251TS	4UZABRG12KCKU3629
3300	2019	THOMAS	251TS	4UZABRG19KCKU3630
3301	2019	THOMAS	251TS	4UZABRG10KCKU3631
3302	2019	THOMAS	251TS	4UZABRG12KCKU3632
3303	2019	THOMAS	251TS	4UZABRG14KCKU3633
3304	2019	THOMAS	251TS	4UZABRG16KCKU3634
3305	2019	THOMAS	251TS	4UZABRG18KCKU3635
3306	2019	THOMAS	251TS	4UZABRG15KCKU3639
3307	2019	THOMAS	251TS	4UZABRG11KCKU3637
3308	2019	THOMAS	251TS	4UZABRG13KCKU3638
3309	2019	THOMAS	251TS	4UZABRG1XKCKU3636
3310	2019	THOMAS	251TS	4UZABRG11KCKU3640
3311	2019	THOMAS	251TS	4UZABRG13KCKU3641
3312	2019	THOMAS	251TS	4UZABRG15KCKU3642
3313	2019	THOMAS	251TS	4UZABRG17KCKU3643
3314	2019	THOMAS	251TS	4UZABRG19KCKU3644
3315	2019	THOMAS	251TS	4UZABRG10KCKU3645
3316	2019	THOMAS	251TS	4UZABRF12KCKU3646
3317	2019	THOMAS	251TS	4UZABRG14KCKU3647

3318	2019	THOMAS	251TS	4UZABRG16KCKU3648
3319	2019	THOMAS	251TS	4UZABRG18KCKU3649
3320	2022	INTERNATIONAL	CESB	4DRBUP1N8NB306662
3321	2022	INTERNATIONAL	CESB	4DRBUP1NXNB306663
3322	2022	INTERNATIONAL	CESB	4DRBUP1N1NB306664
3323	2022	INTERNATIONAL	CESB	4DRBUP1N3NB306665
3324	2022	INTERNATIONAL	CESB	4DRBUP1N5NB306666
3325	2022	INTERNATIONAL	CESB	4DRBUP1N7NB306667
3326	2022	INTERNATIONAL	CESB	4DRBUP1N9NB306668
3327	2022	INTERNATIONAL	CESB	4DRBUP1N0NB306669
3328	2022	INTERNATIONAL	CESB	4DRBUP1N7NB306670
3329	2022	INTERNATIONAL	CESB	4DRBUP1N9NB306671
3330	2022	INTERNATIONAL	CESB	4DRBUP1N0NB306672
3331	2022	BLUE BIRD	BB CV 2311	1BAKBCBA2NF381441
3332	2022	BLUE BIRD	BB CV 2311	1BAKBCBA4NF381442
3333	2022	BLUE BIRD	BB CV 2311	1BAKBCBA6NF381443
3334	2022	BLUE BIRD	BB CV 2311	1BAKBCBA8NF381444
3335	2022	BLUE BIRD	BB CV 2311	1BAKBCBAXNF381445
3336	2022	BLUE BIRD	BB CV 2311	1BAKBCGA1NF381446
3337	2022	BLUE BIRD	BB CV 2311	1BAKBCBA3NF381447
3338	2022	BLUE BIRD	BB CV 2311	1BAKBCBA5NF381448
3339	2022	BLUE BIRD	BB CV 2311	1BAKBCBA7NF381449
3340	2022	BLUE BIRD	BB CV 2311	1BAKBCBA3NF381450
3341	2022	BLUE BIRD	BB CV 2311	1BAKBCBA5NF381451
3342	2022	BLUE BIRD	BB CV 2311	1BAKBCBA7NF381452

3343	2022	BLUE BIRD	BB CV 2311	1BAKBCBA9NF381453
3344	2022	BLUE BIRD	BB CV 2311	1BAKBCBA0NF381454
3345	2022	BLUE BIRD	BB CV 2311	1BAKBCBA2NF381455
3346	2022	BLUE BIRD	BB CV 2311	1BAKBCBAXNF381462
3347	2022	BLUE BIRD	BB CV 2311	1BAKBCBA6NF381457
3348	2022	BLUE BIRD	BB CV 2311	1BAKBCBA8NF381458
3349	2022	BLUE BIRD	BB CV 2311	1BAKBCBAXNF381459
3350	2022	BLUE BIRD	BB CV 2311	1BAKBCBA6NF381460
3351	2022	BLUE BIRD	BB CV 2311	1BAKBCBA8NF381461
MH1	2000	INTERNATIONAL	3800	1HVBBAAP1YH298022
MH2	2016	BLUE BIRD	BBCV	1BAKGCPHXGF315231

Appendix B- Fleet Inventory List

Vehicle	Year	Make	Model	VIN Number
41F	1995	CHEVROLET	C2500	1GCFC24K8SZ233857
44F	2002	FORD	E350	1FBSS31L92HA99066
45F	2008	INTERNATIONAL	BE200	4DRARAFK08A636170
64A	2001	FORD	TAURUS	1FAFP52U51A228287
65A	2001	FORD	TAURUS	1FAFP52221A236362
6601701	2017	FORD	F250 SRW	1FDBF2A6XHED70291
6601702	2017	FORD	TRANSIT VAN	1FTYE1YM8HKB27791
6601703	2017	FORD	TRANSIT VAN	1FBZX2ZMXHKB38363
66A	2001	FORD	TAURUS	1FAFP52241A236363
67A	2001	FORD	TAURUS	1FAFP52261A236364
7021801	2018	FORD	FUSION SE	3FA6P0H76JR278111
7190601	2006	FORD	F250	1FTNF20576EC81415
7191601	2016	FORD	XL250	1FDBF2A62GEB97218
7191602	2016	FORD	F250XL	1FDBF2A62GEB97217
7191603	2016	FORD	F250 XLSUPERDUT	1FDBF2A64GEC47066
7191604	2016	FORD	F150XL	1FTMF1CF3GFC90215
7191701	2017	FORD	F150XL	1FTMF1C8XHFC37935
7191801	2018	FORD	F150 XLSUPERCR	1FTEW1C53JFA64890
7191802	2018	FORD	F250 XLSUPERDUT	1FDBF2A63JEB23393
7191803	2018	FORD	TRANSITVANE2CA	1FTYE2CM4JKB21795
7192001	2020	CHEVROLET	SILVERADO	3GCUYAEF0LG178598

7192002	2020	FORD	EXPLORER LTD	1FMSK7FH6LGB26041
7511316	2013	CHEVROLET	IMPALA	2G1WD5E38D1264231
7511601	2016	CHEVROLET	IMPALA	2G1WD5E35G1142494
7511602	2016	CHEVROLET	IMPALA	2G1WD5E36G1142424
7511603	2016	CHEVROLET	IMPALA	2G1WD5E32G1142338
7511604	2016	CHEVROLET	IMPALA	2G1WD5E30G1144072
7511605	2016	CHEVROLET	IMPALA	2G1WD5E38G1142764
7511606	2016	CHEVROLET	IMPALA	2G1WD5E30G1143326
7511607	2016	CHEVROLET	IMPALA	2G1WD5E39G1144961
7511608	2016	CHEVROLET	IMPALA	2G1WD5E39G1144944
7511609	2016	CHEVROLET	IMPALA	2G1WD5E31G1144453
7511610	2016	CHEVROLET	IMPALA	2G1WD5E36G1143315
7511611	2016	CHEVROLET	IMPALA	2G1WD5E32G1146373
7511612	2016	CHEVROLET	IMPALA	2G1WD5E37G1146319
7511614	2016	CHEVROLET	IMPALA	2G1WD5E35G1145668
7511615	2016	CHEVROLET	IMPALA	2G1WD5E37G1145493
7511616	2016	CHEVROLET	IMPALA	2G1WD5E36G1143167
7511617	2016	CHEVROLET	TAHOE 2WD	1GNLCDEC7GR425713
7511618	2016	CHEVROLET	TAHOE 2WD	1GNLCDEC3GR429676
7511701	2017	CHEVROLET	CAPRICE CLASSIC	6G3NS5U28HL300617
7511702	2017	FORD	TAURUS	1FAHP2MT6HG133871
7511703	2017	FORD	TAURUS	1FAHP2MT8HG133872
7511704	2017	FORD	TAURUS	1FAHP2MTXHG133873

7511801	2018	FORD	EXPLORER	1FM5K8AT9JGB59241
7511802	2018	FORD	EXPLORER	1FM5K8ATOJGB59242
7511803	2018	CHEVROLET	TAHOE 4WD	1GNSKDEC3JR366942
7511804	2018	CHEVROLET	1FL SEDAN	1G11X5S3XJU140127
7511805	2018	CHEVROLET	1FL SEDAN	1G11X5S33JU140129
7511806	2018	FORD	EXPLORER XLT	1FM5K7D83JGA65406
7511901	2019	FORD	TAURUS	1FAHP2MK3KG116315
7511902	2019	FORD	TAURUS	1FAHP2MK2KG117732
7511903	2019	FORD	TAURUS	1FAHP2MK4KG117733
7511904	2018	FORD	EXPLORER XLT	1FM5K7D81KGA60089
7512001	2020	CHEVROLET	IMPALA 1LT	1G11Z5S32LU106731
7512002	2020	CHEVROLET	IMPALA 1LT	1G11Z5S3XLU106749
7512003	2020	CHEVROLET	IMPALA 1LT	1G11Z5S38LU106779
7512004	2020	CHEVROLET	IMPALA 1LT	1G11Z5S33LU106835
7512005	2020	CHEVROLET	IMPALA 1LT	1G11Z5S37LU106854
7512006	2020	CHEVROLET	IMPALA 1LT	1G11Z5S38LU107124
7512007	2020	CHEVROLET	IMPALA 1LT	1G11Z5S36LU107199
7512008	2020	CHEVROLET	IMPALA 1LT	1G11Z5S39LU107519
7512009	2020	FORD	EDGE SE	2FMPK3G93LBA07327
7512101	2021	CHEVROLET	SILVERADO 1500	1GCPWAEF2MZ203036
7512102	2021	CHEVROLET	SILVERADO 1500	1GCPWAEF1MZ206333
7512103	2021	CHEVROLET	SILVERADO 1500	1GCPWAEFXMZ207089
7512200	2022	FORD	EXPLORER AWD	1FM5KBACXNGC23664

7512201	2022	FORD	EXPLORER AWD	1FM5KBAC2NGB18200
7512202	2022	FORD	F150 SUPERCREW	1FTFW1P87NKE41002
7521601	2016	FORD	F350 XL	1FDRF3C65GEC24879
7521602	2016	FORD	F150XL	1FTMF1CF0GFB37498
7521603	2016	FORD	F150XL	1FTMF1CF1GFB37493
7521604	2016	FORD	F150XL	1FTMF1CF3GFB37494
7521605	2016	FORD	F150XL	1FTMF1CF5GFB37495
7521606	2016	FORD	F150XL	1FTMF1CP6GFB37490
7521607	2016	FORD	F150XL	1FTMF1CF6GKD90137
7521609	2016	FORD	F150XL	1FTMF1CF8GFB37491
7521610	2016	FORD	F150XL	1FTMF1CF8GKD90138
7521611	2016	FORD	F150XL	1FTMF1CFXGFB37489
7521612	2016	FORD	F150XL	1FTMF1CFXGFB37492
7521613	2016	FORD	F150XL	1FTMF1CF9GFB37497
7521614	2016	FORD	F250	1FTBF2A60GEC53354
7521615	2016	FORD	F250	1FDBF2A69GEC61688
7521616	2016	FORD	F250 XLSUPERDUT	1FDBF2A60GEC61689
7521617	2016	FORD	F250 XLSUPERDUT	1FDBF2A60GEC61692
7521618	2016	FORD	F250XLSUPERDUTY	1FDBF2A65GEC61686
7521619	2016	FORD	F250 XLSUPERDUT	1FDBF2A67GEC61687
7521620	2016	FORD	F250 XLSUPERDUT	1FDBF2A67GEC61690
7521621	2016	FORD	F250 XLSUPERDUT	1FDBF2A69GEC61691
7521622	2016	FORD	F150XL	1FTMF1CF7GFC32107

7521623	2016	FORD	TRANSIT150MRVAN	1FTYEC2MXGKB15198
7521624	2016	FORD	TRANSIT150MRVAN	1IFTYE2CM7GKB25073
7521625	2016	FORD	F750 F7DM	1FDXF7DC5GDA06045
7521626	2016	FORD	F150XL	1FTMF1CF0GKF26293
7521627	2016	FORD	F150XL	1FTMF1CF2GKF26294
7521628	2016	FORD	F150XL	1FTMF1CF5GFC90216
7521801	2019	FORD	F750 F7DM	1FDXF7DE6KDF00375
7521802	2018	FORD	F750 SUPERDUTY	1FDXF7DE8KDF00376
7521803	2018	FORD	F150XL	1FTMF1CB5JFD96735
7521804	2018	FORD	F150XL	1FTMF1CB7JFD96736
7521805	2018	FORD	F150XL	1FTMF1CB9JFD96737
7521806	2018	FORD	F150XL	1FTMF1CBOJFD96738
7521807	2018	FORD	F150XL	1FTMF1CB2JFD96739
7521808	2018	FORD	PASSENGERVAN	1FBAX2CM0JKB41798
7521809	2019	FORD	F750 SUPERDUTY	1FDXF7DC7KDF00383
7521810	2019	FORD	F750 SUPERDUTY	1FDXF7DC9KDF00384
7521811	2018	FORD	TRANSIT VAN	1FTYE2CM6JKB21796
7521901	2019	FORD	F250 XLSUPERDUT	1FDBF2A61KEC42707
7521902	2019	FORD	F250 XLSUPERDUT	1FDBF2A63KEC42708
7521903	2019	FORD	F250 XLSUPERDUT	1FDBF2A65KEC42709
7521904	2019	FORD	F250 XLSUPERDUT	1FDBF2A61KEC42710
7521905	2019	FORD	F250 XLSUPERDUT	1FDBF2A63KEC42711
7521906	2019	FORD	F250 XLSUPERDUT	1FDBF2A65KEC42712

7521907	2019	FORD	F250 XLSUPERDUT	1FDBF2A67KEC42713
7521908	2019	FORD	F250 XLSUPERDUT	1FDBF2A69KEC42714
7521909	2019	FORD	F550 SUPERDUTY	1FDUF5HT1KDA01337
7521910	2019	FORD	F750 SUPERDUTY	1FDXF7DE8KDF13984
7522101	2021	CHEVROLET	COLORADO12M53	1GCHSBEN5M1110569
7522102	2021	CHEVROLET	COLORADO12M53	1GCHSBEN4M1110580
7522103	2021	CHEVROLET	COLORADO12M53	1GCHSBEN6M1110581
7522104	2021	CHEVROLET	COLORADO12M53	1GCHSBEN0M1110592
7522105	2021	CHEVROLET	COLORADO12M53	1GCHSBEN2M1110593
7522106	2021	CHEVROLET	COLORADO12M53	1GCHSBEN1M1110603
7522107	2021	CHEVROLET	COLORADO12M53	1GCHSBEN3M1110604
7522108	2021	CHEVROLET	SILVERADO 2500	1GB0WLE70MF121642
7522109	2021	CHEVROLET	SILVERADO 2500	1GB0WLE71MF121813
7522110	2021	CHEVROLET	SILVERADO 2500	1GB0WLE79MF121946
7522111	2021	CHEVROLET	SILVERADO 2500	1GC0WLE7XMF122342
7522112	2021	CHEVROLET	SILVERADO 2500	1GB0WLE77MF122545
7522113	2021	CHEVROLET	SILVERADO 2500	1GC0WLE77MF122721
7522114	2021	CHEVROLET	SILVERADO 2500	1GB0WLE77MF123128
7522115	2021	CHEVROLET	SILVERADO 2500	1GB0WLE70MF123844
7522116	2021	CHEVROLET	SILVERADO 2500	1GB0WLE76MF124030
7522117	2021	CHEVROLET	SILVERADO 2500	1GB0WLE71MF124162
7522118	2021	CHEVROLET	SILVERADO 2500	1GB0WLE79MF122367
7522119	2021	CHEVROLET	SILVERADO 2500	1GB0WLE74MF122437

7522120	2021	CHEVROLET	EXPRESS CARGO	1GCWGAF72M1144830
7522121	2021	CHEVROLET	EXPRESS CARGO	1GCWGAF72M1144858
7522122	2021	CHEVROLET	EXPRESS CARGO	1GCWGAF78M1144881
7522123	2021	CHEVROLET	EXPRESS CARGO	1GCWGAF7XM1144932
7522124	2021	CHEVROLET	EXPRESS CARGO	1GCWGAF70M1144969
7522125	2021	CHEVROLET	EXPRESS CARGO	1GCWGAF70M1145037
7522126	2021	CHEVROLET	EXPRESS CARGO	1GCWGAF7XM1145093
7522127	2021	CHEVROLET	EXPRESS CARGO	1GCWGAF79M1145117
7522200	2022	FORD	RANGERSUPERCAB	1FTER1EH7NLD37335
7522201	2022	FORD	RANGERSUPERCAB	1FTER1EH9NLD37336
7522202	2022	FORD	RANGERSUPERCAB	1FTER1EH4NLD37387
7522203	2022	FORD	RANGERSUPERCAB	1FTER1EH8NLD37392
7522204	2022	FORD	RANGERSUPERCAB	1FTER1EH1NLD37492
7522205	2022	FORD	RANGERSUPERCAB	1FTER1EH3NLD39664
7522206	2022	FORD	RANGERSUPERCAB	1FTER1EH4NLD37762
7522207	2022	FORD	RANGERSUPERCAB	1FTER1EH8NLD37828
7522208	2022	FORD	RANGERSUPERCAB	1FTER1EH6NLD40033
7522209	2022	FORD	RANGERSUPERCAB	1FTER1EH8NLD37201
7522210	2022	FORD	RANGERSUPERCAB	1FTER1EH0NLD37757
7522211	2022	FORD	RANGERSUPERCAB	1FTER1EH5NLD37382
7522212	2022	FORD	RANGERSUPERCAB	1FTER1EH3NLD37834
7522213	2022	FORD	RANGERSUPERCAB	1FTER1EH5NLD38127
7522214	2022	FORD	RANGER XLTCREWC	1FTER4EH8NLD37331

7522215	2022	FORD	RANGER XLTCREWC	1FTER4EH0NLD40000
7522216	2022	FORD	RANGER XLTCREWC	1FTER4EH1NLD37333
7522217	2022	FORD	RANGER XLTSCAB	1FTER1EHXNLD39788
7522218	2022	FORD	RANGER XLTSCAB	1FTER1EH6NLD40095
7522219	2022	FORD	RANGER XLTSCAB	1FTER1EH0NLD38133
7522220	2022	FORD	MAVERICK XL	3FTTW8E35NRA96504
7522221	2022	FORD	MAVERICK XL	3FTTW8E36NRA96379
7522222	2022	FORD	MAVERICK XL	3FTTW8E37NRA96455
7522223	2022	FORD	MAVERICK XL	3FTTW8E38NRA96352
7522224	2022	FORD	MAVERICK XL	3FTTW8E36NRA96463
7522225	2022	FORD	MAVERICK XL	3FTTW8E30NRA96278
7522226	2022	FORD	MAVERICK XL	3FTTW8E37NRA96391
7522227	2022	FORD	MAVERICK XL	3FTTW8E32NRA96444
7522228	2022	FORD	MAVERICK XL	3FTTW8E30NRA96409
7522229	2022	FORD	MAVERICK XL	3FTTW8E31NRA96421
7522230	2022	FORD	MAVERICK XL	3FTTW8E34NRA96476
7522231	2022	FORD	MAVERICK XL	3FTTW8E30NRA96393
7522232	2022	FORD	MAVERICK XL	3FTTW8E35NRA96275
7522233	2022	FORD	MAVERICK XL	3FTTW8E37NRA96374
7522234	2022	FORD	MAVERICK XL	3FTTW8E32NRA96413
7531601	2016	FORD	FUSION	1FA6P0G74G5121304
7531602	2016	FORD	FUSION	1FA6P0G76G5121305
7531804	2018	FORD	TRANSITVANE2CA	1FTYE2CM6JKB21930

7531805	2018	FORD	TRANSITVANE2CA	1FTYE2CM8JKB21931
7531901	2019	FORD	TRANSITCONNECT	NMOLS6E22K1397791
7531902	2019	FORD	TRANSITCONNECT	NMOLS6E21K1397796
75501	2008	FORD	F250	1FTSX2OY38EB33646
75502	2008	FORD	E250	1FTNS24W38DA25392
75503	2008	FORD	E250	1FTNS24W58DA25393
7621601	2016	FORD	F150XL	1FTMF1CF6GFD00414
7621602	2016	FORD	F150XL	IFTMF1CF5GKF33790
7621801	2019	FORD	F750 SUPERDUTY	1FDXF7DC3KDF00381
7621802	2019	FORD	F750 SUPERDUTY	1FDXF7DC5KDF00382
7621803	2018	FORD	TRANSITVANE2CA	1FTYE2CM9JKB21789
7621804	2018	FORD	TRANSITVANE2CA	1FTYE2CM5JKB21790
7621805	2018	FORD	TRANSITVANE2CA	1FTYE2CM7JKB21791
7621806	2018	FORD	TRANSITVANE2CA	1FTYE2CM9JKB21792
7621807	2018	FORD	TRANSITVANE2CA	1FTYE2CM0JKB21793
7621808	2018	FORD	TRANSITVANE2CA	1FTYE2CM2JKB21794
76A	2013	FORD	EXPLORER	1FM5K7F89DGB15792
79301	1999	FORD	E150 (ECONOLINE	1FTRE1425XHA58644
79303	1999	FORD	E250	1FTNE24Z3XHC21499
79304	2000	FORD	E150	4DRBRABP43B955291
79305	2000	FORD	E150	1FTRE1426YHB02748
79306	2001	FORD	E350	1FTSE34L22HA34526
79307	2004	FORD	E350	1FTSS34L74HA78906

79308	2006	FORD	E250	1FTNE24W26HA49115
79309	2006	FORD	E250	1FTNE24W46HA49116
79310	2006	FORD	E350	1FTSS34L86DB02673
79311	2007	FORD	E350	1FTSE34L57DA36950
79312	2008	FORD	E250	1FTNS24W98DA69123
8561801	2018	FORD	FUSION SE	3FA6P0H78JR278112
8571801	2018	FORD	FUSION SE	3FA6P0H7XJR278113
AA365	1989	GMC	C1500	1GTDC14HXKZ530361
AA369	1989	GMC	C1500	1GTDC14H6KZ530941
AA382	1990	CHEVROLET	C1500	1GCDC14H2LZ179365
AA399	1993	CHEVROLET	C1500	1GCDC14H4PZ203087
AA416	1994	GMC	C1500	1GCDC14H9RZ203847
AB355	1989	CHEVROLET	C2500	1GBGC24K1KE186347
AB442	1999	FORD	F250	1FDNF20L6XEC39846
AB603	2004	FORD	F250	1FTNF20L24EA91372
AB604	2004	FORD	F250	1FTNF20L44EA91373
AB607	2005	FORD	F250	1FDNF20595ED06258
AB608	2006	FORD	F250	1FDNF20526EA18647
AB611	2006	FORD	E250	1FTNE24W46DA63959
AB612	2006	FORD	E250	1FTNE24W06DA63960
AB613	2006	FORD	F250	1FDNF20586ED47448
AB614	2006	FORD	F250	1FDNF205X6ED47449
AB615	2006	FORD	F250	1FDNF205X6ED47452

AB616	2006	FORD	F250	1FDNF20516ED47453
AB617	2006	FORD	F250	1FDNF20566ED47450
AC421	1994	FORD	F350	1FDKF37H5RNB15788
AC536	2000	FORD	F350	1FDSF34L4YEB43489
AC537	2000	FORD	F350	1FDSF34L2YEB43491
AC538	2001	FORD	F350	1FDSF34L11EA96413
AC539	2001	FORD	F350	1FDSF34L31EA96414
AC553	2002	FORD	F350	1FTSF30L52EC57468
AC554	2002	FORD	E350	1FBNE31L22HA27226
AC557	2002	FORD	F350	1FDSF34L62EC57470
AC558	2002	FORD	F350	1FDSF34LX2EC57472
AC559	2002	FORD	E350	1FTSS34L12HA99084
AC560	2002	FORD	E350	1FTSS34LX2HA99083
AF385	1991	CHEVROLET	KODIAK	1GBL7H1J7MJ107081
AG620	2003	INTERNATIONAL	4300	1HTMMAAN63H553637
BA446	1999	CHEVROLET	C1500	1GCEC14W2XZ152952
BA629	2006	FORD	RANGER	1FTYR10D86PA94954
BB419	1994	CHEVROLET	C2500	1GCFC24KPRZ204443
BB601	2003	FORD	F250	1FTNW20LX3EC97988
BB602	2003	FORD	F250	1FTNW20L13EC97989
BB609	2006	FORD	F250	1FDNF20536EA01890
BB618	2006	FORD	F250	1FDNF20586ED47451
BC450	2000	FORD	F350	1FDSF34L0YEB43490

BC540	2001	FORD	F350	1FDSF34L51EA96415
BC561	2002	FORD	E350	1FTSS34L82HA99082
BC562	2002	FORD	F350	1FDSF34L12EC57473
BC563	2002	FORD	F350	1FDSF34L82EC57471
BC619	2006	FORD	E350	1FTSS34L36DA63961
BC621	2006	FORD	F350	1FDWF36546ED47447
BC622	2006	FORD	F350	1FDWW36Y56ED64641
BE548	2001	FREIGHTLINER	MT55	4UZAARBW71CH90872
BF392	1991	CHEVROLET	KODIAK	1GBM7H1J4MJ106944
BF398	1991	CHEVROLET	KODIAK	1GBM7H1JXMJ107001
BF405	1993	INTERNATIONAL	4700	1HTSCPHN5PH508262
BF406	1993	INTERNATIONAL	4700	1HTSCPHN7PH508263
BF599	2001	STERLING	L7501	2FZAASAKS1AH56352
BF623	2004	FREIGHTLINER	M2	1FVACWCS74HM86202
BG427	1995	INTERNATIONAL	9000	1HSHGAER2SH667823
BG433	1997	FORD	LT9000	1FDZU90L0VVA08986
BG544	2001	INTERNATIONAL	4900	1HTSDAARX1H379014
BG568	2001	INTERNATIONAL	4700	1HTSCAAN51H340895
BG624	2003	INTERNATIONAL	4300	1HTMMAAN94H653555
CC401	1992	CHEVROLET	P3500	1GCHP32K6N3309296
CC625	2006	FORD	E450HD	1FCLE49L96HA88592
CC626	2006	FORD	E450HD	1FCLE49L16HA93060
CC627	2006	FORD	E450HD	1FCLE49L36HA88586

CD546	2001	FREIGHTLINER	MT55	4UZAARBW91CH90873
CD547	2001	FREIGHTLINER	MT55	4UZAARBW01CH90874
CF396	1991	INTERNATIONAL	4700	1HTSCNKP4MH376699
CF397	1991	INTERNATIONAL	4700	1HTSCNKP2MH376698
CF443	1999	INTERNATIONAL	4700	1HTSCAAP1XH689840
CF545	2001	INTERNATIONAL	4900	1HTSDAAN51H379015
CF600	2003	INTERNATIONAL	4300	1HTMMAAL23H582745
CF628	2005	HINO	268TNJ	JHBNJ8JT151S10027
CG448	2000	INTERNATIONAL	4900	1HTSDAARXYH291168
CG567	2001	INTERNATIONAL	4700	1HTSCAAN11H362425
DE1071	2006	FORD	TAURUS	1FAFP53246A177255
DE1078	2006	FORD	TAURUS	1FAFP532X6A177261
DE1079	2006	FORD	TAURUS	1FAFP53236A177263
DE1080	2006	FORD	TAURUS	1FAFP53216A177259
DE1081	2006	FORD	TAURUS	1FAFP53286A177260
DE1094	2006	FORD	TAURUS	1FAFP53276A177251
DE1095	2006	FORD	RANGER	1FTYR10D76PA26774
DE1096	2006	FORD	RANGER	1FTYR10D96PA26775
DE1097	2006	FORD	RANGER	1FTYR10D06PA26776
EB532	1997	FORD	E250	1FTEF24L5VHA34679
EB535	1997	FORD	F250	1FTNW21L7YEB04931
EB586	2003	FORD	F250	1FTNF20L23EA63232
EC584	2002	CHEVROLET	C2500	1GBHC34K4RE217353

EG631	2000	INTERNATIONAL	4900	1HTSHAAR7YH246855
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F1403	2014	FORD	F250	1FDBF2A60EEA26562
F1404	2014	FORD	F250	1FDBF2A62EEA26563
F1405	2014	FORD	F250	1FDBF2A64EEA26564
F1406	2014	FORD	F250	1FDBF2A66EEA26565
F1407	2014	FORD	F250	1FDBF2A6XEEA26567
F1408	2014	FORD	F250	1FDBF2A61EEA26568
F1409	2014	FORD	F250	1FDBF2A63EEA26569
F1410	2014	FORD	F250	1FDBF2A61EEA26571
F1411	2014	FORD	F250	1FDBF2A63EEA26572
F1412	2014	FORD	F250	1FDBF2A65EEA26573
F1413	2014	FORD	F250	1FDBF2A67EEA26574
F1414	2014	FORD	F250	1FDBF2A60EEA26559
F1415	2014	FORD	F250	1FDBF2A68EEA26566
F1416	2014	FORD	F250	1FDBF2A6XEEA26570
F1417	2014	FORD	F250	1FDBF2A67EEA26560
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F1502	2015	FORD	F250	1FDBF2A63FED29997
F1503	2015	FORD	F250	1FDBF2A65FED29998
FS02	2001	FORD	E250	1FTNE24291HA90640
FS03	2001	FORD	E250	1FTNE242X1HA89500

FS04	2003	FORD	E250	1FTNE24253HB04519
FS05	2003	FORD	E250	1FTNE24233HB04518
FS06	2003	FORD	E250	1FTNE24213HB04520
FS07	2003	FORD	E250	1FTNE24213HB04517
FS10	2006	FORD	E150	1FTRE14W46DB43984
FS1301	2013	FORD	F750 SUPERDUTY	3FRWF7FJ0DV792894
FS1302	2013	FORD	F750 SUPERDUTY	3FRWF7FJ2DV792895
OA447	1999	CHEVROLET	C1500	1GCEC14W9XZ152933
OA542	2000	FORD	F150	3FTRF17WXYMA63041
OD566	2002	FREIGHTLINER	MT55	4UZAARBWO3CK33401
PC1301	2013	CHEVROLET	IMPALA	2G1WD5E35D1263568
PC1302	2013	CHEVROLET	IMPALA	2G1WD5E36D1263594
PC1303	2013	CHEVROLET	IMPALA	2G1WD5E37D1262745
PC1304	2013	CHEVROLET	IMPALA	2G1WD5E37D1262910
PC1305	2013	CHEVROLET	IMPALA	2G1WD5E37D1262924
PC1306	2013	CHEVROLET	IMPALA	2G1WD5E39D1262990
PC1307	2013	CHEVROLET	IMPALA	2G1WD5E3XD1262626
PC1308	2013	CHEVROLET	IMPALA	2G1WD5E3XD1263422
PC1309	2013	CHEVROLET	IMPALA	2G1WD5E31D1263177
PC1310	2013	CHEVROLET	IMPALA	2G1WD5E32D1263589
PC1311	2013	CHEVROLET	IMPALA	2G1WD5E34D1263254
PC1312	2013	CHEVROLET	IMPALA	2G1WD5E35D1263084
PC1313	2013	CHEVROLET	IMPALA	2G1WD5E37D1262714

PC1314	2013	CHEVROLET	IMPALA	2G1WD5E38D1263239
PC1315	2013	CHEVROLET	IMPALA	2G1WD5E38D1263953
PC1501	2015	CHEVROLET	IMPALA	2G1WD5E35F1120252
PC1502	2015	CHEVROLET	IMPALA	2G1WD5E32F1119270
PC1503	2015	CHEVROLET	IMPALA	2G1WD5E37F1120317
PC1504	2015	CHEVROLET	IMPALA	2G1WD5E36F1119465
PC1505	2015	CHEVROLET	IMPALA	2G1WD5E36F1119921
PC1506	2015	CHEVROLET	IMPALA	2G1WD5E38F1115479
PC1507	2015	CHEVROLET	IMPALA	2G1WD5E3XF1115001
PC1508	2015	CHEVROLET	IMPALA	2G1WD5E38F1116809
PC1509	2015	CHEVROLET	IMPALA	2G1WD5E37F1119037
PC1510	2015	CHEVROLET	IMPALA	2G1WD5E3XF1115189
PC29	2002	FORD	CLUB WAGON	1FBNE31L52HA44120
PC30	2002	FORD	CLUB WAGON	1FBNE31L72HA44121
PC32	2002	FORD	CLUB WAGON	1FBNE31L92HA48686
PC39	2006	FORD	TAURUS	1FAFP53226A177240
PC42	2006	FORD	TAURUS	1FAFP53256A177247
PC43	2006	FORD	TAURUS	1FAFP53246A177238
PC47	2006	FORD	TAURUS	1FAFP53216A177245
PC49	2006	FORD	TAURUS	1FAFP23116G133734
S1301	2013	FORD	FUSION	3FA6P0HR0DR373267
S1302	2013	FORD	FUSION	3FA6P0HR2DR373268
S1303	2013	FORD	FUSION	3FA6P0HR4DR373269

S1304	2013	FORD	FUSION	3FA6P0HR0DR373270
S1305	2013	FORD	FUSION	3FA6P0HR2DR373271
S1306	2013	FORD	FUSION	3FA6P0HR4DR373272
S1307	2013	FORD	FUSION	3FA6P0HR6DR373273
S1308	2013	FORD	FUSION	3FA6P0HR8DR373274
S1309	2013	FORD	FUSION	3FA6P0HRXDR373275
S1310	2013	FORD	FUSION	3FA6P0HR1DR373276
S1311	2013	FORD	FUSION	3FA6P0HR3DR373277
S1312	2013	FORD	FUSION	3FA6P0HR5DR373278
SUP1601	2015	FORD	EXPLORER	1FM5K7D86GGA32229
T1301	2013	FORD	FUSION	3FA6P0HR7DR373279
T1302	2013	FORD	FUSION	3FA6P0HR3DR373280
T1303	2013	FORD	FUSION	3FA6P0HR5DR373281
W1301	2013	FORD	F750 SUPERDUTY	3FRWF7FJ7DV792892
W1302	2013	FORD	F750 SUPERDUTY	3FRWF7FJ9DV792893

APPENDIX C

SAMPLE SERVICE AGREEMENT

BETWEEN THE

DEKALB COUNTY SCHOOL DISTRICT

AND _____

Service Provider: _____

Project Name: _____

Address: _____

ITB No.: 25-549

Description: Automotive and Bus Repair Services

THIS SERVICES AGREEMENT and the below referenced documents attached as Exhibits (hereinafter the "Service Agreement") is made and entered into by and between the DeKalb County School District (hereinafter the "DCSD") whose address is 1701 Mountain Industrial Boulevard, Stone Mountain, Georgia 30083 and _____ (hereinafter the "Service Provider") whose physical address is _____. DCSD and Service Provider are referred to herein collectively as the "Parties" and individually as a "Party."

WHEREAS, DCSD desires to retain the services of a competent and qualified Service Provider to provide _____ services; and

WHEREAS, the DCSD has solicited for these services via an advertised Invitation to Bids and has received numerous responsive proposals thereto; and

WHEREAS, after review and consideration of all responsive proposals, DCSD intends to engage the Service Provider to provide _____ services; and

WHEREAS, the Service Provider remains agreeable to provide DCSD the _____ services and represents that it is competent, qualified, capable, and prepared to do so according to the terms and conditions stated herein;

The Service Agreement consist of:

- a. This Service Agreement (Agreement for Services);
- b. Invitation to Bid (ITB) No. **25-549 (Exhibit A)**;
- c. The Service Provider's Bid to the above-numbered ITB, including pricing, and any applicable Scope of Services and any applicable Payment and Payment Terms Schedule attached except that objections or amendments by Service Provider that have not been explicitly accepted by DCSD in writing in this Service Agreement shall not be included in this Service Agreement and shall be given no weight or consideration; **(Exhibit B)**;
- d. Board Directive Signed by the Superintendent and dated _____ **(Exhibit C)**; and
- e. Notice of Award dated _____ **(Exhibit D)**.

This Service Agreement together with the aforementioned exhibits collectively forms **the Service Agreement**. All prior and contemporaneous negotiations and Service Agreements between the Parties on the matters contained in this Service Agreement are expressly merged into and superseded by this Service Agreement. DCSD shall not be bound by any additional terms and conditions, including but not limited to, terms and conditions related to any provided service or good, limitations of the Service Provider's liability or any other third party's liability, limitation of warranties, packaging, invoices, service catalog, brochure, technical data sheet, electronic disclosures, electronic Service Agreements, or other document which attempts to impose any conditions at variance with or in addition to the terms and conditions of this Service Agreement.

Any inconsistency or conflict among the specific provisions of this Service Agreement shall be resolved as follows:

- a. First, by giving preference to the specific provisions of this Service Agreement and any change orders or modifications issued after execution of this Service Agreement;
- b. Second, by giving preference to the specific provisions of the ITB attached hereto as **Exhibit "A"**;
- c. Third, by giving preference to the specific provisions of Service Provider's Proposal, including pricing and any applicable Scope of Services and any applicable Payment and Payment Terms Schedule attached hereto as **Exhibit "B"**, except that objections or amendments by Service Provider that have not been explicitly accepted by DCSD in writing in this shall not be included in this Service Agreement and shall be given no weight or consideration.

NOW, THEREFORE, in consideration of the mutual promises, covenants and Service Agreements stated herein, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged by the Parties, DCSD and the Service Provider agree as follows:

ARTICLE 1

PARTIES TO THE SERVICE AGREEMENT

The DCSD's address and its contact person are:

DeKalb County School District
1701 Mountain Industrial Blvd.
Stone Mountain, GA 30083

Attention: _____

Phone: _____

Fax: _____

Email: _____

With a copy to:

DeKalb County School District
1701 Mountain Industrial Boulevard
Stone Mountain, Georgia 30083

Attention: Dr. Devon Horton, Superintendent

The Service Provider's contact information is:

Company Name: _____

Address: _____

Contact Person: _____

Title: _____

Phone No. Office: _____

Email: _____

Any notice or consent required to be given by or on behalf of any Party hereto to any other Party hereto shall be in writing and shall be sent to DCSD or to the Service Provider by (a) registered or certified United States mail, return receipt requested, postage prepaid, (b) personal delivery, or (c) overnight courier service. All notices sent to the above addresses shall be binding unless said address is changed, and provided in writing to the other Party, no less than fourteen days before such notice is sent.

ARTICLE 2

DURATION OF AGREEMENT

2.1 **Agreement Term.** The term of this Service Agreement begins on the date executed by the last Party to execute below (hereinafter the "Effective Date"). The performance period for this Service Agreement is one (1) year from the Effective Date.

2.2 **Agreement Renewal.** In addition to the base period of one (1) year, there are four (4) one-year optional renewal terms (each a "Renewal Term") to be exercised at the sole discretion and approval of DCSD. Additionally, as required by O.C.G.A. § 20-2-506, this Service Agreement shall terminate absolutely and without further obligation on the part of DCSD at the close of the calendar year in which it was executed and at the close of each succeeding calendar year for which it may be renewed, but shall be automatically renewed for each subsequent calendar year during the term unless DCSD terminates this Service Agreement, by providing Service Provider with thirty (30) days advance notice of termination prior to the end of the calendar year. Renewal will depend upon the best interests of the DCSD, funding, and Service Provider's performance subject to the other termination methods available to the DCSD herein.

2.3 **Total Obligation.** Pursuant to O.C.G.A § 20-2-506(b), DCSD's total obligation under this Agreement is as follows:

FY 2025 \$ _____

ARTICLE 3

SCOPE OF SERVICES

3.1 DCSD does hereby retain Service Provider to furnish those services and to perform those tasks (collectively, the "Services") as further described in (i) the DCSD's Invitation to Bid _____, to include all attachments and addenda, attached hereto as Exhibit "A" and incorporated herein by reference; and (ii) the Service Provider's final responsive thereto, attached hereto as Exhibit "B" and incorporated into this Agreement by this reference. A complete copy of the Scope of Work section of ITB #25-549, to include the Service Provider's final responsive proposal, is attached as Exhibit "B" and made a part of this Service Agreement.

3.2 Service Provider shall be solely responsible for the professional quality, accuracy, competence, methodology, and the coordination of all Services performed pursuant to this Agreement.

3.3 DCSD's review, approval, or acceptance of any of the Service Provider's Services shall not be construed to: (i) operate as a waiver of any rights the DCSD possesses under this Agreement; or (ii) waive or release any claim or cause of action arising out of the Service Provider's performance or nonperformance of this Agreement. The Service Provider shall always remain liable to the DCSD in accordance with applicable law for any and all damages to the DCSD caused by the Service Provider's breach of this Agreement.

ARTICLE 4

COMPENSATION

4.1 The Service Provider agrees that the compensation for all services under this Service Agreement shall be the specific price set forth in the attached Exhibit "A" and Exhibit "B." There shall be no add-on charges of any kind.

ARTICLE 5

WORKING RELATIONSHIP

5.1 The Service Provider will function in cooperation with the DCSD's designated representative, which is set forth in Article 1 of this Service Agreement. The Service Provider will consult with the DCSD's representative before finalizing recommendations or taking action at Program milestones or other key decision points. The Service Provider shall fully cooperate with the DCSD and, if applicable, the DCSD's representative or designee. Such cooperation shall include, without limitation, providing any requested information to the DCSD's representative and advising, meeting with, consulting with, and coordinating with the DCSD's representative.

5.2 The DCSD shall have the right, at its sole discretion, to demand and require the Service Provider to remove any employee or subcontractor working for the Service Provider on the Program and to replace the employee or subcontractor without cost or liability to the DCSD.

5.3 For purposes of safety and otherwise, the Service Provider, at all times, shall ensure its ability to thoroughly and clearly communicate, in any and all necessary languages, with the DCSD representative and with the Service Provider's employees, agents, representatives, and subcontractors. The Service Provider agrees to employ one or more supervisory-level personnel capable of thoroughly and clearly communicating, in any and all necessary languages, with the DCSD's representative and with the Service Provider's employees, agents, representatives, and subcontractors, and that such supervisory-level and language-capable personnel shall be stationed at and assigned to the location(s) or site(s) where, and at all times when, any and all work or services under this Service Agreement shall be performed.

5.4 The Service Provider shall ensure that any and all electronic devices, computers, software, hardware, equipment and other similar and related items that are utilized by the Service Provider, or any entity or person under the Service Provider's supervision or control, do not harm, or allow harm, to the DCSD's computers, systems, networks, and technology. The Service Provider shall take any and all measures possible to protect the DCSD's computers, systems, networks, and technology from viruses and other malicious codes.

ARTICLE 6

INVOICING AND AGREEMENT PRICE

6.1 **Invoices.** The Service Provider shall submit invoices, to DCSD, for services rendered pursuant to the attached Exhibit "A" and Exhibit "B." Invoices will be paid by DCSD within thirty (30) days after receipt of the invoice from the Service Provider. All invoices shall be submitted by Service Provider shall be submitted to: Ms. Carla Smith, Vendor Services Executive Director, DeKalb County School District, 1701 Mountain Industrial Boulevard, Stone Mountain, Georgia, 30083.

6.2 **Agreement Price.** DCSD shall pay, and the Service Provider shall accept, as full and complete payment for the Contractor's timely performance of its obligations hereunder the fixed price listed in Section 2.3. The price set forth in Paragraph 2.3 shall constitute the Agreement Price, which shall not be modified except where evidence acceptable to DCSD of changed market conditions and indices is produced. Price modification requests may only be made once annually and, if approved, will only become effective upon the next renewal of the Agreement. Any such proposed price escalation /de-escalation must be presented in writing with substantiating proof to DCSD, for approval, a minimum of ninety (90) days prior to taking effect at the next renewal of the Agreement.

ARTICLE 7

CANCELLATION OR TERMINATION BY DCSD

7.1 DCSD reserves the right to cancel or terminate this Service Agreement at any time for any reason, with notice in writing to the Service Provider. In the event of cancellation or termination, the DCSD shall pay to the Service Provider all compensation earned for actual services rendered. Any cancellation or termination by DCSD shall be effective within thirty (30) business days of the receipt of such cancellation or termination to Service Provider by DCSD.

7.2 Upon termination of this Service Agreement, the Service Provider shall:

- 7.2.1 Cease work under the Service Agreement and take all necessary or appropriate steps to limit disbursements and minimize costs
- 7.2.2 Immediately cease using and return to the DCSD, any personal property or materials, whether tangible or intangible, provided by the DCSD to the Service Provider
- 7.2.3 Cooperate in good faith with the DCSD and its employees, agents and contractors during the transition period between the notification of termination and the substitution of any replacement contractor(s); and

- 7.2.4 Immediately return to the DCSD any payments made by the DCSD for Services that were not delivered or rendered by the Service Provider.

ARTICLE 8

INDEPENDENT CONTRACTOR

8.1 The Service Provider and its employees shall perform as an independent contractor and not an employee or representative of the DCSD. The Service Provider retains sole and exclusive liability for all contributions, taxes or payments required to be made on account of the Service Provider's employees under federal or state income tax laws, unemployment and workers' compensation acts, social security acts, and all other legislation requiring employer contributions or withholdings.

8.2 The Service Provider shall maintain strict discipline among all personnel employed at DCSD, nor shall any person employed on any Program site have in his or her possession any drugs, alcohol or firearms. Unprofessional conduct, including but not limited to horseplay, wrestling, and fighting, shall not be permitted or allowed. No employee, subcontractor or representative of the Service Provider shall use any tobacco product while at any Program site, on any property owned by DCSD or at any function or event sponsored by or held on behalf of DCSD.

8.3 The Service Provider agrees that the Service Provider is not an employee of DCSD for purposes of the Patient Protection and Affordable Care Act, 42 U.S.C. § 18001, et seq. ("ACA"), or for any other purpose. The Service Provider agrees that the Service Provider will be responsible for reporting requirements under the ACA and certifies that the Service Provider has their own individual health plan coverage. The Service Provider agrees that the Service Provider shall make the necessary federal, state, and local filings and returns as required by law at the appropriate times, including, but not limited to, federal, state, and local income tax (including estimates), filings and returns required by the Self-Employment Contribution Act, and any other filing or return, required by federal, state, or local government. With respect to ACA compliance obligations, Service Provider acknowledges and agrees that:

- Service Provider is responsible for filing Form 1094-C and Form 1095-C with respect to all assigned workers assigned to DCSD;
- Service Provider is responsible for compliance with Internal Revenue Code Section 4980H with respect to assigned workers;
- If requested by DCSD in connection with any governmental audit or inquiry, Service Provider will cooperate in furnishing DCSD with detailed information on assigned workers as reasonably needed for DCSD to respond to such audit or inquiry, and at no additional charge;
- Service Provider will offer health plan coverage to assigned workers (and their dependents) that complies with the ACA's minimum value and affordability requirements and, during the term of their staffing Service Agreement; and
- In addition to any existing indemnification obligations set forth in Article 20, herein, Service Provider agrees to reimburse DCSD for any penalty or tax imposed against DCSD with respect to any assigned worker, and to indemnify and hold harmless DCSD against all liabilities, penalties and fees that may be imposed upon DCSD, under Internal Revenue Code Section 4980H(a) or (b); *provided* that DCSD will provide prompt notice to Service Provider of its receipt of any notice of assessment of penalty or taxes under Code Section 4980H and Service Provider will cooperate fully with DCSD in contesting such assessment and accepting responsibility for its assigned workers.

ARTICLE 9

RESPONSIBILITY FOR SERVICES

9.1 In the performance of this Service Agreement, the Service Provider warrants that it shall consistently render its best efforts and shall exercise that degree of skill and care which others would exercise in like circumstances and that its Services will be performed without errors or omissions. Service Provider shall be responsible for the accuracy of its Services and any error and/or omission made by the Service Provider in any work under this Service Agreement. Services performed by the Service Provider shall be subject to review and acceptance in stages as required by the DCSD. Acceptance shall not relieve the Service Provider of its professional obligation to correct, at Service Provider's own expense, any errors in the S.

9.2 If Services performed by the Service Provider fail to meet the standards set forth in Paragraph 9.1, the DCSD may elect to have the Service Provider re-perform, or cause to be re-performed, at no cost to the DCSD any of the Services which fail to meet said standards where: (i) such failure appears during the performance of the Service Provider's Services or within one year from the date of completion of the Service Provider's Services, and (ii) the DCSD notifies Service Provider of any such failure within sixty (60) days of the time that the failure becomes apparent. This Paragraph 9.2 shall not be interpreted to limit the right of the DCSD to pursue and obtain any and all other remedies against the Service Provider at law or in equity.

9.3 Service Provider warrants that any goods to be produced to or delivered to DCSD during the course and scope of work for this Program will be of merchantable quality, free from defects in materials and workmanship.

9.4 DCSD acknowledges that the Service Provider shall be entitled to rely on the accuracy and currency of information supplied by the DCSD or by any of the DCSD's contractors or consultants, or available from generally accepted reputable sources.

9.5 DCSD MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED.

ARTICLE 10

OWNERSHIP OF WORK PRODUCT

10.1 Any reports, recommendations, estimates, specifications, drawings, technical data, sketches, computer software, and all other information developed, created, procured or requested by the Service Provider in connection with its performance under this Service Agreement (the "Information") shall be the property of the DCSD. In entering into this Service Agreement, the Service Provider hereby transfers to the DCSD all rights, title, and interest, including the copyright, in and to the Information.

10.2 Any reports, recommendations, estimates, specifications, drawings, technical data, sketches, computer software, and all other information developed by equipment vendors or other third parties that relate to the Program shall be the property of the DCSD. This provision shall not act to transfer rights of DCSDs of standard software or specification packages for which copyright is retained by the developer.

10.3 All original technical data, evaluations, reports and other work product of the Service Provider shall be delivered to the DCSD upon the completion, cancellation or termination of Services under this Service Agreement within three (3) business days of such completion, cancellation or termination. The Service Provider may retain one (1) copy of all documents produced by the Contractor for its permanent file.

ARTICLE 11**ACCOUNTING AND RECORDS**

11.1 The Service Provider shall maintain a system of accounting and record keeping for all Services. Further, the Service Provider will allow the DCSD's inspection of necessary supporting receipts and documentation for audit purposes for a period of six (6) years after completion of Services provided under this Service Agreement.

ARTICLE 12**COMPLIANCE WITH LAWS**

12.1 The Service Provider shall comply with all federal, state and local laws, regulations, ordinances, and DeKalb County Board of Education policies that are in any way applicable to the performance of its Services under this Service Agreement including but not limited to laws governing health, safety, the protection or preservation of the environment, and occupational licensing.

ARTICLE 13**EQUAL EMPLOYMENT OPPORTUNITY**

13.1 The Service Provider will not discriminate against any worker, employee or applicant for employment because of race, color, religion, sex, national origin, age, citizenship status, veteran status, sexual orientation or handicap. The Service Provider will take affirmative action to ensure that applicants are employed, and that workers are treated during employment, without regard to their race, color, religion, sex, national origin, age, citizenship status, veteran status, sexual orientation or handicap. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment, or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

ARTICLE 14**CONTINGENCY FEES**

14.1 The Service Provider represents that it has not employed and shall not employ any person other than its own principals and employees to solicit this Service Agreement or any contract with the DCSD, and that it has not and shall not pay any person other than its own principals and employees any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this Service Agreement or any other contract with the DCSD

ARTICLE 15**SUBCONTRACTORS**

15.1 Service Provider shall manage all work and Services performed under this Service Agreement. Upon the DCSD's prior written consent, the Service Provider may subcontract all or part of the Services to be provided. In such event, the rights and obligations of the Service Provider and the DCSD will not be diminished.

15.2 All of the Service Provider's Subcontractors shall be directly responsible to Service Provider and shall be under the Service Provider's direct supervision. The Service Provider shall be as fully responsible and accountable to the DCSD for the acts and omissions of its Subcontractors and of persons either directly or indirectly employed by Subcontractors in the performance of Services under this Service Agreement as the Service Provider is for the acts and omissions of persons it directly employs. Other than the DCSD being a third-party beneficiary to any Service Agreement between the Service Provider and its Subcontractors, no other contractual relationship between DCSD and any subcontractor is created by any provision contained in this Service Agreement.

15.3 If the Service Provider utilizes Subcontractor(s) with respect to this Service Agreement then the Service Provider will require Subcontractor(s) to comply with all terms and conditions of this Service Agreement including, but not limited to the insurance requirements. The Contractor shall require all Subcontractors to supply a certificate of insurance as required herein before the Subcontractor commences any work.

ARTICLE 16

SUCCESSORS AND ASSIGNS

The Service Provider shall not assign its rights hereunder, excepting its right to payment, nor shall it delegate any of its duties hereunder without the written consent of the DCSD. Subject to the provisions of the immediately preceding sentence, each Party hereto binds itself, its successors, assigns and legal representatives to the other and to the successors, assigns and legal representatives of such other Party.

ARTICLE 17

INSURANCE

17.1 The Service Provider and all Subcontractors shall maintain insurance in the types and coverage amounts shown below, which insurance shall provide coverage for Service Provider during the term of this Service Agreement. Prior to the date the Service Provider signs this Service Agreement, the Service Provider shall provide the DCSD with (i) an endorsement from the insurer naming the DeKalb County School District and The DeKalb County Board of Education as an additional insured under the liability policies and (ii) certificate(s) verifying that these insurance coverages and limits are in force. Additional certificates of insurance shall be provided whenever individual policies are renewed (or replaced) on their anniversary date and at such other times as the DCSD requests.

17.2 If the Service Provider is a joint venture involving two (2) or more entities, then each independent entity shall satisfy the limits and coverages specified below or the joint venture will be a named insured under each respective policy specified.

17.3 The insurance requirements of this Service Agreement are:

Type of Insurance	Coverage Limits
Workers Compensation	\$1,000,000
Employer's Liability	\$1,000,000 annual aggregate
Comprehensive General Liability Including Contractual Liability, Bodily Injury and Property Damage	\$2,000,000 annual aggregate \$1,000,000 per occurrence
Comprehensive Auto Liability Bodily Injury and Property Damage Covering Owned, Hired and Non-Owned Autos	\$2,000,000 annual aggregate \$1,000,000 per occurrence
Professional Liability	
Umbrella or Excess Insurance	

17.4 The Service Provider waives all rights, including rights of subrogation, against the DCSD and its respective directors, officers, partners, Board Members, officials, agents, insurers, subcontractors, consultants and employees for damages covered by any type of insurance during and after the completion of the Work.

17.5 Certificates of Insurance must be executed with the following provisions:

- (a) Certificates to contain policy number, policy limits, and policy expiration date of all policies issued in accordance with this Service Agreement;
- (b) Certificates to contain the project number, location of property, name of property and operations information to which the insurance applies;
- (c) Certificates are to be issued to:
DeKalb County School District
DeKalb County Board of Education
1701 Mountain Industrial Blvd.
Stone Mountain, GA 30083
Attention: Risk Management Department
- (d) Certificates shall state that the policy or policies shall not expire, be cancelled or altered without at least sixty (60) days prior written notice to the DCSD.
- (e) Service Provider shall be responsible and have the financial wherewithal to cover any deductibles or retentions included on the certificate of insurance.

ARTICLE 18

ILLEGAL IMMIGRATION REFORM AND ENFORCEMENT ACT OF 2011

18.1 The Illegal Immigration Reform and Enforcement Act of 2011 applies to and is a requirement for all DCSD Contracts for physical performance of services (i.e. public works contracts).

18.2 Service Provider's compliance is set forth in Exhibit "B". The Service Provider warrants and represents that evidence of the Service Provider and their subcontractor(s)' compliance by completing the following forms is included in Exhibit "B" and incorporated herein as reference:

- (a) Immigration and Security Certification
- (b) Contractor Affidavit
- (c) Subcontractor Affidavit
- (d) Sub-Subcontractor Affidavit

ARTICLE 19

TERMINATION FOR CAUSE

19.1 Either Party hereto may terminate this Service Agreement upon giving seven (7) days prior written notice to the other Party in the event that such other Party substantially fails to perform its material obligations set forth herein. Any Party seeking to terminate this Service Agreement for cause shall, as a condition precedent to the termination of this Service Agreement, provide the other Party written notice specifically describing its failure to perform its material obligations and allow that Party thirty (30) days after receipt of the notice in which to cure any performance deficiency.

ARTICLE 20

INDEMNIFICATION

20.1 The Service Provider agrees to hold harmless and indemnify the DCSD, its Board, officers, employees and representatives (herein "Released Parties") from and against any and all liability, claims, actions, causes of action, losses, damages, demands, suits, judgments, costs and expenses arising out of bodily injury (including death) to persons, damage to property, or financial loss, including, but not limited to, any and all costs, expenses, legal fees and liabilities, incurred in and about investigation, defense or prosecution thereof, to the extent caused in whole or in part by a negligent act, error or omission of the Service Provider or any subcontractor(s), or as a result of defective Services under this Service Agreement.

20.2 The Service Provider further agrees to release, indemnify, defend and hold harmless the Released Parties from any and all claims, demands, rights, liabilities and causes of action inuring to the Service Provider from events over which the Released Parties exercise no control. The Service Provider further agrees to indemnify, defend and hold harmless the Released Parties from any and all claims, demands, rights, liabilities and causes of action arising out of DCSD's performance under this Service Agreement.

ARTICLE 21

AGREEMENT ADMINISTRATION

21.1 DCSD and the Service Provider have each appointed certain individuals whose names and phone numbers appear in Article 1 to be their respective representatives in the administration and performance of this Service Agreement. The DCSD's representative shall have no power or authority to change this Service Agreement, or to execute or agree to any change orders. The DCSD may change its representative or declare a designee by written notice to the Service Provider.

21.2 To be binding against the DCSD, and as a condition precedent thereto, any addition, deletion or modification to the terms of this Service Agreement must be in writing and signed by the DCSD. The Service Provider acknowledges that the DCSD does not, and will not be deemed to, waive this condition precedent under any circumstances.

21.3 Failure of the DCSD or the Service Provider to insist in any one or more instances on performance of any of the terms and conditions of this Service Agreement, or to exercise any right or privilege contained in this Service Agreement or the waiver of any breach of the terms and conditions of this Service Agreement, shall not be considered as creating or constituting a waiver of any such terms, conditions, rights or privileges, and the same shall continue and remain in force and effect.-

21.4 The Service Provider and the DCSD will adhere to all applicable health and safety laws, rules and regulations including Occupational Safety and Health Administration's ("OSHA") Rules and Regulations effective at the time the work was performed.

21.5 This Service Agreement shall be governed by the laws of the State of Georgia.

ARTICLE 22

PUBLIC RECORDS

22.1 The laws of the State of Georgia, including the Georgia Open Records Act, as provided in O.C.G.A. Section 50-18-70 et seq., require procurement records and other records to be made public unless otherwise provided by law.

ARTICLE 23

FORCE MAJEURE

23.1 The Service Provider will not be responsible or liable in any way for delay or failure to perform its obligations under this Service Agreement during any period which performance is prevented or hindered by conditions reasonably beyond its control, acts of God, fire, flood, and other unusually adverse weather conditions, war, embargo, explosions, riots, laws, rules, regulations and order of any governmental authority.

ARTICLE 24

CAPTIONS

24.1 The headings in this Service Agreement are for the convenience of the Parties hereto and shall in no way affect the construction or interpretation of this Service Agreement or any part hereof.

ARTICLE 25**ENTIRE SERVICE AGREEMENT**

25.1 This Service Agreement constitutes the entire and exclusive Service Agreement between the Parties with reference to the Services and supersedes any and all prior communications, discussions, negotiations, understandings, or Service Agreements. This Service Agreement may be amended only by a writing signed by both the DCSD and the Service Provider. The signature of Service Provider below, represents to DCSD that he/she is duly authorized to execute and deliver this Service Agreement on behalf of Service Provider.

ARTICLE 26**MISCELLANEOUS**

c. 26.1 Unless otherwise expressly provided to the contrary in this Service Agreement, the term “day” shall mean calendar day.

d. 26.2 Any claim, dispute or other matter in question arising out of or related to this Service Agreement shall be subject to mediation as a condition precedent to the institution of legal or equitable proceedings by either party. If such matter relates to or is the subject of a lien arising out of the Service Provider’s services, the Service Provider may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation. The DCSD and Service Provider shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Mediation Rules of the American Arbitration Association currently in effect. Request for mediation shall be filed in writing with the other Party to this Service Agreement and with the American Arbitration Association. The request may be made concurrently with the filing of a civil action but, in such event, mediation shall proceed in advance of legal or equitable proceedings, which may be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by Service Agreement of the parties or a court order. The Parties shall share the mediator’s fee and any filing fees equally. The mediation shall be held in the place where the Program is located, unless another location is mutually agreed upon. Subject to the express approval of the DeKalb County Board of Education, agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

e. 26.3 The exclusive venue for any civil action arising out of or related to this Service Agreement shall be in the federal, superior, or state courts of DeKalb County, Georgia. If any civil action is instituted to interpret, enforce or rescind this Service Agreement, the prevailing party in such lawsuit shall be entitled to recover, in addition to any other relief awarded, its reasonable attorney fees and other fees, costs, and expenses of every kind, incurred in connection with the lawsuit.

f. 26.4 If any provision of this Service Agreement or the application thereof to any person or circumstance shall to any extent be held invalid, then the remainder of this Service Agreement or the application of such provision to persons or circumstances, other than those as to which it is held invalid, shall not be affected thereby, and each provision of this Service Agreement shall be valid and enforced to the fullest extent permitted by law.

g. 26.5 This Service Agreement may be executed in several counterparts, each of which shall be deemed an original, and all such counterparts together shall constitute one and the same Service Agreement. A scanned or photocopy of an original signature shall be deemed an original for purposes of this Service Agreement.

26.6 Service Provider, and all personnel of Service Provider, agree to a background check. The Service Provider, and all personnel of Contractor, shall undergo the same criminal background check, within the last 365 days, as required by DCSD employees. Such background checks will be performed by DCSD at the expense of the Service Provider. Additionally, any charges against the Service Provider, or personnel, may be deemed unacceptable in DCSD’s sole discretion regardless of whether dismissed, expunged, sealed, removed from the record, treated as a “first offender” or dead docketed. Upon receipt and evaluation of DCSD’s background check results, DCSD may demand that the personnel named in the check result, not provide services to DCSD premises. Any failure of the Service Provider, or personnel, to obtain a criminal records background check through DCSD, as stated herein, may result in termination of any resulting contract between Service Provider and DCSD. Confirmation of background checks must be submitted in writing prior to

commencement of any services to DCSD to: Ms. Carla Smith, Purchasing Manager III, DeKalb County School District, 1701 Mountain Industrial Boulevard, Stone Mountain, Georgia, 30083._

26.7 Service Provider shall obtain prior written approval from DCSD's Department of Communications before the distribution of any news, press release or any marketing materials, by Service Provider, which mentions DCSD, DeKalb County Board of Education, or any of the schools or centers within DCSD, or uses DCSD's logo or trademark. All requests for prior written approval shall be sent to: Communications Department, DeKalb County School District, 1701 Mountain Industrial Blvd., Stone Mountain, Georgia, 30083.

IN WITNESS WHEREOF, the DCSD and the Service Provider, agreeing to the above terms and conditions and intending to be legally bound and each acting through persons duly authorized, have placed their signatures on duplicate original copies of this Service Agreement.

DCSD:

SERVICE PROVIDER:

DEKALB COUNTY SCHOOL DISTRICT

By: _____
[Signature]

By: _____
[Signature] [SEAL]

Dr. Devon Horton, Superintendent

Print Name: _____

Title: _____

1701 Mountain Industrial Blvd
Stone Mountain, GA 30083

Address

[Date of Execution]

[Date of Execution]

EXHIBIT "A"

DeKalb County School District ITB No. 25-549

For

Automotive and Bus Repair Services