

Chronology-Instructional Technology Equipment Relocation, Reinstallation, and Classroom Display Systems (Virtucom)

The Division of Information and Instructional Technology (DIIT) identified the need for instructional technology equipment relocation, reinstallation, and classroom display system support to maintain instructional continuity and technology readiness during summer renovation and facility improvement projects at Ashford Park Elementary School, Champion Middle School, Idlewood Elementary School, International Student Center, Murphey Candler Elementary School, and the Park Lake Administrative Building. These needs were validated through planning activities associated with construction schedules, HVAC upgrades, classroom readiness requirements, and coordination with school leadership and instructional technology staff.

Following the planning phase, DIIT worked with Virtucom to develop a scope of services and equipment aligned with district specifications and approved cooperative purchasing agreements. The proposed procurement includes deinstallation, relocation, storage, and reinstallation of existing interactive flat panel display systems, as well as the deployment of new display systems to support administrative and training environments.

Key Services Include:

Instructional Technology Relocation & Reinstallation (Multiple Schools)= \$71,410.00

Virtucom will provide deinstallation, relocation, storage, and reinstallation services for existing instructional display systems to support renovation and HVAC improvement activities, including:

- **Champion Middle School**
 - Deinstallation of twenty-four (24) ViewSonic 75" interactive flat panel displays from mobile classrooms
 - Reinstallation of displays on permanent classroom walls following renovations
 - Internal relocation of four (4) additional panels to support updated instructional layouts
- **Murphey Candler Elementary School**
 - Deinstallation, packaging, and transport of twenty-three (23) interactive flat panel displays, including wall-mounted and mobile units
 - Temporary storage of equipment during renovation activities
 - Reinstallation of sixteen (16) displays in classroom environments following project completion
- **Ashford Park Elementary School**
 - Deinstallation of twenty-seven (27) classroom interactive flat panel displays
 - Inventory, packaging, and secure storage during construction activities
 - Reinstallation of all devices at project completion to restore instructional readiness
- **Idlewood Elementary School**
 - Deinstallation of eighteen (18) interactive flat panel displays
 - Inventory, packaging, and transport to secure warehouse storage
 - Return and reinstallation of all devices following completion of renovation work

- **International Student Center**

- Deinstallation of fifteen (15) wall-mounted interactive flat panel displays and mounting hardware
- Inventory, packaging, and storage during HVAC system upgrades
- Reinstallation, testing, and validation of all systems upon completion of construction

These services ensure that existing instructional technology is properly managed, protected, and restored to full functionality throughout renovation timelines while maintaining continuity of classroom instruction.

Administrative & Training Environment Display Systems (Park Lake)= \$57,253.80

Virtucom will provide new instructional display systems and associated components to support administrative operations and staff training environments at the Park Lake Administrative Building, including:

- Provision of fifteen (15) ViewSonic 75" interactive flat panel displays
- Installation, configuration, and mounting of all display systems, including mounting hardware and required cabling
- Deployment of slot-in PC computing modules with Intel processors, memory, storage, and operating system to support display functionality
- Implementation of ViewSonic Advanced Manager Console licensing and wireless connectivity modules for centralized device management
- Provision of training, support services, and five-year warranty to ensure long-term system performance and usability

These services enhance administrative functionality and provide modern, standardized technology to support collaboration, training, and operational efficiency.

Contingency = \$19,299.57

A contingency amount of 15% above quoted costs is included to manage unforeseen conditions associated with equipment handling, storage logistics, reinstallation activities, and installation requirements, and to ensure timely project completion.

Through coordination with district leadership and instructional technology staff, the scope was defined to support the safe handling, redeployment, and enhancement of instructional technology systems while maintaining alignment with district instructional technology standards.

Procurement

Pursuant to Board of Education Purchasing Policy DJE III.D.3.d, this agenda item includes purchases of services and equipment through approved inter-governmental and educational cooperative purchasing agreements. Therefore, Virtucom will utilize The Interlocal Purchasing System (TIPS) cooperative purchasing contract 240101.

Financial Impact

Category	Description	Cost
Instructional Technology Relocation & Reinstallation	Equipment deinstallation, relocation, storage, and reinstallation across multiple schools	\$71,410.00
Administrative & Training Display Systems	New display systems, installation, configuration, and support services at Park Lake Administrative Building	\$57,253.80
Contingency	A contingency amount of 15% above quoted costs is included to manage unforeseen conditions associated with network installation in a new construction environment and to ensure timely project completion.	\$19,299.57
Total		\$147,963.37 requested