BIBB COUNTY SCHOOL DISTRICT

Dr. Dan A. Sims, Superintendent

ACTION MEMORANDUM

To: Board of Public Education for Bibb County ("Board")

From: Anthony V. Jackson, Director of Transportation
Sam Kitchens, Assistant Superintendent of Operations
Dr. Katika Lovett, Deputy Superintendent

Subject: Highland Electric Service Agreement Amendment

Summary

This memorandum is recommending that the Bibb County Board of Education authorizes the Superintendent to execute the amended agreement with Highland Electric to provide an electric vehicle charging depot.

Background

Highland Electric has been selected to provide a turnkey "Depot" service which includes three major components: (1) procurement and ongoing ownership of chargers and related infrastructure, (2) installation of the chargers and infrastructure, and (3) ongoing operational services including training, charging equipment operations and maintenance, and provision of charge management and telemetry data via web-based software platform.

Beyond the implementation and performance guarantees for the equipment itself, Highland provides comprehensive support services in exchange for an annual contract price.

There is a remaining balance of $200,000 available from the awarded CSBP grant funds. Highland Electric will invoice the District for this amount to cover electric charger equipment and construction. The annual costs have been updated in the amended agreement to reflect these changes.

Recommendation

It is recommended that the Bibb County Board of Education authorizes the Superintendent to sign the amended agreement with Highland Electric for the electric vehicle charging depot and to issue a purchase order to Highland Electric in the amount of $200,000 for electric charger and infrastructure costs. The funding source is EPA Clean School Bus Grant.

BIBB COUNTY SCHOOL DISTRICT

Dr. Dan A. Sims, Superintendent

ACTION MEMORANDUM

Superintendent's Comments and Approval

Superintendent's Signature	Approved / Not Approved
Dr. Dan A. Sims	Approved