

QUALIFICATIONS

Experienced school system administrative leader serving in lead roles to foster cross-functional and collaborative work, along with the development of community schools and wrap-around services to exceed expected deliverables while driving students' social-emotional learning, cognitive, health, and safety requirements. Responsible for establishing relationships with key organizations to create familial success with integration between the school support services, students, and their families. Title IV compliance key contributor and strategic curator of long and short-term planning goals, influencing team participants to adopt and align goal achievement with expected outcomes. Managed departmental coordination to deliver SAFE Center structural development, mentor training facilitation, volunteer coordination, and community outreach initiatives.

PROFESSIONAL SKILLS

Change Management Strategist | Financial Analysis | Title IV Competencies | Computer Literacy
Child and Protective Services Management | Critical Strategic Thinker
Team-Builder | Senior Leader | Fiscal Administrator | Thought Leader | Panelist
Social-Emotional Leader | Social Worker | Staff Consultant | English Language Learners (ELL) Programs

PROFESSIONAL HISTORY

2013-Present **DeKalb County School District, Stone Mountain, Georgia**
2022-Present ***Senior Coordinator, Social Work Services, Wrap Around Services***

- Leads the districtwide EveryDay Labs (EDL) attendance initiative, aligning strategy, professional learning, and implementation with Attendance Specialists and 137 School Attendance Teams to reduce chronic absenteeism and drive data-informed interventions
- Provides strategic leadership and oversight for district-wide initiatives that support stakeholders, student growth, family engagement, and community collaboration
- Coordinates cross-functional and wraparound services to align district programs with organizational priorities
- Designs and delivers professional development for staff
- Supervises and supports school social workers, liaisons, program specialists, attendance specialists, and other staff to enhance service effectiveness and accountability
- Ensures compliance with district policies and state/federal regulations, delivering accurate documentation and reporting standards
- Analyzes program and student data to assess impact and drive continuous improvement across support services
- Leads planning and execution of student support initiatives to promote student safety and community awareness
- Develops, cultivates, maintains, and sustains strategic partnerships with community and local mental health agencies to expand access to school-based services, crisis response, and comprehensive mental health and family support resources
- Advocates for equitable policies and systemic solutions to address barriers such as housing instability, food insecurity, and behavioral health needs

District Lead School Social Worker, Student Support Services 2017-2022
Region Lead School Social Worker, Student Support Services 2014-2017
School Social Worker, Student Support Services 2013-2014

- Served as the district Attendance Protocol Leader and committee team member for the DeKalb County Attendance Protocol Committee
- Assisted the Coordinator of Social Work with completing administrative duties of the Social Work Department
- Co-facilitated, which provided, assisted, and supported regional team members
- Implemented evidence-based interventions necessary when there are social, familial, or economic challenges that impact the learning process of students
- Strengthened students' learning opportunities, achievements, and socio-emotional functioning through parental engagement workshops, student groups, and staff consultation

SHELLY K. BISHOP

- ☐ Participated in school employee leadership team and crisis response meetings and activities
- ☐ Incorporated school leadership team strategies developed within schools to drive efficient operations

2002-2013 **Columbus City Schools, Columbus, Ohio**
2002-2005 *Assistant Coordinator, Office of Early Childhood Education*
2005-2013 *School Social Worker, Office of Student Support Services*

- Provided extensive family literacy services to participating (ELL) families in local housing complexes
- Assisted in working with all project partners and recruited additional partners to provide literacy services to families
- Marketed and worked closely with a national company whose employees donated over 10,000 children's books
- Monitored in-kind support, grant guidelines, and assisted with quarterly reporting to the state coordinator
- Coordinated and managed summer enrichment programs and family student-achievement luncheons.
- Promoted parent involvement and early intervention to young children, families, school personnel, and communities
- Drove district continuous improvement initiatives to enhance student success and school performance
- Implemented PBIS and CHAMPS training, strengthening school culture and classroom management practices
- Evaluated and addressed students' behavioral and social-emotional needs, guiding targeted interventions
- Designed and recommended attendance strategies that boosted student engagement and academic outcomes
- Led parent and teacher workshops to enhance family engagement, feedback, and educational support
- Conducted strategic home visits to foster family involvement and student achievement
- Actively contributed to the Student Intervention Assistance Team and served 5 years on the district-wide Student Support Services Committee, shaping district policies, specifications, and reference materials

KEY INITIATIVES & IMPACT (2023–2025)

- ☐ **Directed large-scale family engagement through 67,650+ targeted attendance nudges** (personalized, text, and mail), resulting in attendance improvement for **3,954 of 7,127 students (55%)** and preventing chronic absenteeism for **2,560 at-risk students (87%)**
- ☐ **In 2024–2025, led attendance interventions for 7,470 students across a 5%–95% absence-risk range, achieving 24% improvement among chronically absent students, 49% overall attendance gains showed improved attendance, and 78% of at-risk students avoided chronic absenteeism after receiving EDL interventions**
- ☐ **Coordinated 100+ crisis response deployments** and strengthened student support systems through **6 SAFE Centers, 15+ community partnerships, and school-based mental health services with 8 Mental Health Providers**
- ☐ **Directed student and family support initiatives impacting 300+ students (DeKalb Gives), 400+students (Shoe Program), and 200+ students (GRIP), while supporting food security, basic needs, and prevention education.**

EDUCATION AND LICENSES

2011 Ashland University, Ashland, Ohio, Administrative Specialist Concentration: Pupil Personnel Services
1999 The Ohio State University, Columbus, Ohio, Master of Social Work
 Concentration: Clinical Specialization: School
1995 Florida Agricultural and Mechanical University, Tallahassee, Florida
 Bachelor of Science in Psychology

Bachelor of Science in Sociology

Georgia Professional Standards Commission School Social Work Certification

Georgia Professional Standards Commission Educational Leadership -Tier 1