BIBB COUNTY SCHOOL DISTRICT

Dr. Dan A. Sims, Superintendent

ACTION MEMORANDUM

TO: Board of Public Education for Bibb County ("Board")
Dr. Dan A. Sims, Superintendent

FROM: Eric Bush, Chief Financial Officer
Jennifer Sheetz, Executive Director of Accounting
Dr. Elaine Wilson, Executive Director of Procurement

SUBJECT: RFP 26-033 Banking Services

Summary

The Finance Department is seeking Board approval to award RFP 26-033 for banking services.

Background

The Procurement Department released Request for Proposal (RFP) for banking services on February 23, 2026. A mandatory pre-bid meeting was held on March 10, 2026. Four financial institutions sent representatives to this meeting. Bids were due on March 24, 2026. The District received three responses to the RFP.

A four-member committee consisting of two accounting department professionals, one principal, and one Capital Programs accounting representative reviewed the three bids based on the pre-determined scoring rubric shown below. Each respondent's bid was rated on the five categories listed in the rubric. The five individual category scores were then tallied for a combined score.

After all scores were tallied, the committee unanimously ranked Truist as the recommended financial institution to provide banking services for the Bibb County School District.

SCORING RUBRIC	
Category	**Maximum Points Per Category**
Bank's Main Office and Branch Locations	100
Experience with Similar Size Business and Locations	300
Fees and Compensation Schedule	250
Scope of Services Offered (Including Software Platform)	200
Financial Strength of Proponent	150
Total Possible Points	**1000**

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If granted approval of the contract with Truist, it will be a one-year agreement with the option of renewal for the next four years. The first year of the contract will begin July 1, 2026.

Recommendation

It is recommended that the Bibb County Board of Education authorizes the Superintendent to enter a contract with Truist Bank for all banking services as outlined in RFP 26-033. This will be a one-year agreement with four renewal options.

Superintendent's Comments and Approval

Superintendent's Signature	Approved / Not Approved
Dr. Dan A. Sims	Approved