



Finance

February 25, 2026

VIA EMAIL angela.bell@grupobimbo.com

Bimbo Bakeries USA Inc.
355 Corporate Center Drive
Horsham, PA 19044

Reference: ITB 24-23 – School Nutrition Bread Products – Renewal Request

Greetings Ms. Angela Bell:

The DeKalb County School District ("DCSD") desires to renew the award of ITB 24-23 School Nutrition Bread Products, for one (1) year on the same terms, conditions, and pricing as set forth in the Agreement between DCSD and Bimbo Bakeries USA Inc. The purpose of this letter is to obtain Bimbo Bakeries USA Inc.'s acceptance of DCSD's offer to renew the Agreement.

The renewal is subject to the DeKalb County Board of Education's ("Board") approval and will be effective from July 1, 2026, through June 30, 2027. Of course, we will notify you once the Board has approved the renewal. DCSD appreciates Bimbo Bakeries USA Inc.'s consideration of this offer to renew the award of ITB 24-23.

If accepted, please submit a copy of your company's proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below, and email both documents no later than Wednesday, March 4, 2026, to Sharmaine Greenland at Sharmaine.Greenland@dekalbschoolsga.org. Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included.

Best regards,

Carla L. Smith

Carla L. Smith
Executive Director

CLS/smg
c: Ms. Teresa Adams
Ms. Connie Walker
Mr. Weyman Christopher

ACKNOWLEDGMENT

Bimbo Bakeries USA Inc. hereby accepts DeKalb County School District's offer to renew the award of ITB 24-23 School Nutrition Bread Products, as set forth in the Agreement until June 30, 2027. Bimbo Bakeries USA Inc. understands that this acceptance is subject to the approval of the DeKalb County Board of Education.

Angela Bell

Authorized Signatory

Angela Bell

Name (Typed or Printed)

3/4/2026

Date

Bid Coordinator

Title of Authorized Signatory



428 Westridge Pkwy, McDonough, GA 30253

March 4, 2026

Dekalb County School District
Carla L. Smith - Purchasing Manager (via email)
1701 Mountain Industrial Blvd
Stone Mountain, GA 30083

RE: ITB 24-23, School Nutrition Bread Products, Renewal Response for 2026-2027 School Year

Dear Ms. Smith,

DCSD's partnership is important to Bimbo Bakeries, so we have signed the attached acknowledgement to extend the current contract with the same terms and pricing as current; with the exception that we are able to update our service expectations as follows (these are not currently defined on the contract):

- The products on our contract are now available for all broadline distributors to add to their distribution systems and current contracts. If DCSD can work with your contracted broadline distributing company to source the fresh bread and buns products from contract 24-23 for delivery through their distribution system to each school, it would resolve all delivery issues.
 - Benefits are: one less vendor in schools, one less PO to create, one less service issue to be concerned about.

Ordering and delivery process requests while on current Bimbo Bakeries route distribution model:

- All DCSD purchase orders should be received via email to BBU every Monday for school deliveries the following week on Thursday (with overflow deliveries on Friday).
 - Same process as current on day purchase orders are received
 - If a school forgets to order or an adjustment is needed by DCSD, BBU will accommodate the change within 3 days of receiving the Purchase Orders.
- These purchase orders should reflect the weekly bread and bun needs for menus starting two Monday's away.
- BBU will ensure all products are delivered to each school on Thursday or Friday of each week for what the schools will serve on the following week's menu.
 - If a delivery day needs to be changed back to Tuesday to accommodate all deliveries on a route, we will work with DCSD for approval.
- This order/delivery process will ensure that the bread products needed for the following week are in-house when each manager leaves on Friday.
- If for any reason, BBU is unable to deliver the full order by Friday; we will work with DCSD to seek an approved substitute or we will re-order from our bakery for delivery of short product on the following Monday morning.
- All K-12 WG breads and buns have a 21-day ambient shelf life from bake day. Therefore, all delivered products will be fresh for use within the best by date printed on each product.
- No deliveries will be left outside of a school unattended.



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We feel this process will streamline the ordering and delivery process, while mutually benefiting both parties as we work toward reducing delivery issues. The school managers will know their product is in their cafeterias when they leave on Fridays or will know any shortages will be prioritized on Mondays.

BBU is interested in testing this process for the remainder of the 25-26 school year to ensure it is beneficial for DCSD.

Thank you again for working with us to become your preferred vendor, with fresh bread and bun deliveries being the least of your daily concerns.

If you have any questions, please contact me or Anisa.

Sincerely,

A handwritten signature in blue ink that reads "Angela Bell". The script is cursive and fluid.

Angela Bell, Bid Coordinator
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McDonough, GA 30253
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