

ACTION MEMORANDUM

TO: Board of Public Education for Bibb County ("District")
Dr. Dan A. Sims, Superintendent

FROM: Jamie Cassady, Assistant Superintendent of Student
Affairs
Dr. Tilnisha Rosser, Executive Director of PEC

SUBJECT: Contract Supports for PEC Therapist and Interpreters

Summary

To meet the needs of the special education student population, as outlined in Individualized Education Programs (IEPs), the Program for Exceptional Children (PEC) will utilize contracted service providers. These services may include Occupational Therapy (OT), Physical Therapy (PT), interpreting services, and other specialized therapeutic supports necessary to ensure student success. Multiple vendors may be engaged to deliver these services for Students with Disabilities (SWDs) in Bibb County during the 2026–2027 school year.

Background

The Bibb County School District released RFP Bid 24-036 in June 2024 to secure contract services for Occupational Therapy (OT) and Physical Therapy (PT). Despite ongoing recruitment efforts throughout the year, the District has been unable to fill all vacant positions with qualified employees. As a result, the utilization of contracted service providers remains necessary to ensure continuity of services and compliance with Individualized Education Programs (IEPs).

Engaging contract companies expand the pool of qualified professionals available to serve students and helps mitigate service gaps. The following vendors have met the criteria outlined in RFP Bid 24-036 and may be utilized to provide required IEP services for Students with Disabilities (SWDs):

- The Stepping Stones Group
 - Occupational Therapy (OT): \$77/hour
 - Physical Therapy (PT): \$77/hour
 - ASL Interpreter: \$74/hour
 - Para Facilitator (virtual services): \$27/hour
- Maxim Healthcare Staffing Services
 - OT/PT Services: \$85/hour

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- Soliant Health
 - OT/PT Services: \$86/hour
 - ASL Interpreter: \$80/hour

The estimated total cost for FY 2027 is \$663,840, to be funded through the General Fund. These expenditures will be covered using funds already allocated for special education staffing for the upcoming school year. No additional funding or budget allocations are required.

Recommendation

It is recommended that the Bibb County Board of Education authorizes the Program for Exceptional Children (PEC) to enter into service contracts as needed to support the delivery of required services for students with disabilities. The total budget impact is not to exceed **\$663,840** and will be funded through the General Fund.

Superintendent's Approval

Superintendent's Signature	Approved / Not Approved
Dr. Dan A. Sims	Approved