



Finance

June 1, 2026

Sam Tell and Son, Inc

Attn: Lisa Newman
300 Smith Street
Farmingdale, NY 11735

governmentsales@samtell.com

Reference: ITB 25-519 Catalog Discount - Career Technical & Agricultural Education Materials, Equipment, and Supplies

Greetings,

The DeKalb County School District ("DCSD") desires to renew the award of ITB 25-519 Catalog Discount - Career Technical & Agricultural Education Materials, Equipment, and Supplies, for one (1) year on the same terms, conditions and pricing as stated in the BID. The purpose of this letter is to obtain **Sam Tell and Son, Inc's** acceptance of DCSD's offer to renew this award.

The renewal is subject to the DeKalb County Board of Education's ("Board") approval and will be effective July 14, 2026, through July 13, 2027. Of course, we will notify you once the Board has approved the renewal. DCSD appreciates **Sam Tell and Son, Inc's** consideration of this offer to renew the award of ITB 25-519.

If accepted, please submit a copy of your company's proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below and email both documents no later than Monday, June 8, 2026, to Sharmaine Greenland at sharmaine_greenland@dekalbschoolsga.org. Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included.

Best regards,

Carla L. Smith

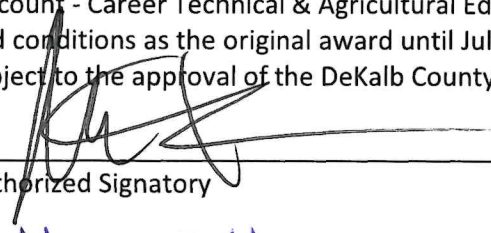
Carla L. Smith
Executive Director, Vendor Services

CLS/smg

c: Mr. Byron Schueneman
Mr. Weyman F. Christopher

ACKNOWLEDGMENT

Sam Tell and Son, Inc hereby accepts DeKalb County School District's offer to renew the award of ITB 25-519 Catalog Discount - Career Technical & Agricultural Education Materials, Equipment, and Supplies at the same prices, terms, and conditions as the original award until July 13, 2027. **Sam Tell and Son, Inc** understands that this acceptance is subject to the approval of the DeKalb County Board of Education.



Authorized Signatory

Marc Tell

Name (Typed or Printed)

6/8/26

Date

CEO

Title of Authorized Signatory