



Finance

May 28, 2026

RE: Sourcing Efforts Letter – RFP 26-727 District Wide Evening Preventative HVAC Maintenance Services

Greetings Mr. Erick Hofstetter,

Since the procurement process is constantly evolving and improving, the Procurement Department has developed a new customer service feature. The Procurement Department is now providing a summary of sourcing efforts to the internal client for RFP 26-727 District Wide Evening Preventative HVAC Maintenance Services.

The Procurement Department's efforts include

- 1) RFP 26-727 was posted to IonWave on March 5, 2026.
- 2) RFP 26-727 was advertised in the *Champion Newspaper* on March 5, 2026, and March 12, 2026.
- 3) Electronic notification sent to 739 vendors through the State of GA Procurement Registry.
- 4) Electronic notification sent to 275 vendors through IonWave.

If you are aware of any additional sourcing engines, please let us know so we may include those in our process.

Nine (9) proposals were reviewed and **nine (9)** deemed responsive to the requirements of the solicitation.

Please feel free to reach out to me at 678 676-0120 with any questions or concerns.

Regards,

Carla L. Smith

Carla L. Smith
Executive Director, Vendor Services

CLS\WFC

c: Mr. Keith Ball
Mr. Bobby Moncrief
Mr. Luis Montanez