



Signature Routing Form

AOM Initials: max 5/20/25

For Superintendent's Approval/Signature

Date: 5/19/2025

Division Head: Erick Hofstetter (Operations)

Initials: AB

Purpose: Superintendent's Approval/Signature

Other: Click here to enter text.

Title of Document: Service Agreement – Cooper -Global Chauffeured Transportation, Inc
Charter Bus Services

From (if other than Division Head): Click here to enter name & department.

Legal Review: ☐ NO ☒ YES

BOE Approval: ☐ NO ☒ YES

Charge Code: VARIOUS

Notes: Service Agreement – Cooper -Global Chauffeured Transportation, Inc
Charter Bus Services

DEADLINE and DUE BY AREAS ARE FOR URGENT ITEMS ONLY

Deadline: Choose an item.

Due by: Click here to enter a date

Return documents to: Crystal Holley/Belinda Quillet

For Superintendent's Office Use Only

Date received: 5-20-25

Date returned: 5/21

Processor's Initials: gmc



DATE RECEIVED: _____

MATTER ASSIGNED TO: _____

Request for Legal Assistance
DCSD Office of Legal Affairs
ATTORNEY – CLIENT COMMUNICATION

PLEASE SUBMIT COMPLETED REQUEST FORM TO
DCSD OFFICE OF LEGAL AFFAIRS.

*** This request is a confidential communication and should be treated as such ***

DESCRIPTION OF REQUEST

Title of Item/Topic: Legal Review and Approval Request - Contract Award
(e.g., contract review, policy matter, etc.)

Date of request: 3/19/2025

Due Date: 3/24/2025 3 to 5 business days)

Background information/Detail: Contract Award - RFP 25-472- Charter Bus Services – Atlantic Transportation & Coaches LLC, Coast to Coast Tours, LLC, Cooper Global, Eagle Christian Tours, Allstate Tours, LLC dba Elite Tours of Atlanta, Friendship Tours, LLC, Georgia Coach Lines, Inc., MTI Bus Company, R & W Motorcoach, Samson Tours, Inc., and William Charters & Tours, LLC

PROCUREMENT DETAILS (if applicable)

Include details confirming that all applicable DCSD procurement policies and requirements have been adhered to: _____

SUPPORTING DOCUMENTATION

Please attach/include any additional supporting documentation that are relevant to your request.

Description of supporting documentation, if any _____

REQUIRED AUTHORIZATION

Requested by: Darlene Y. Hughes, Esq.

Email: darlene.hughes@dekalbschoolsga.org

Telephone: 678-676-1447

Department: Operations Division

Cabinet Member authorizing the request: Erick Hofstetter

LEGAL APPROVAL

Approved as to form by the DCSD Office of Legal Affairs? ☒ Yes ☐ No

-OR- (check one only)

Approved as to form by Outside Legal Counsel? ☐ Yes ☐ No

*Referrals to Outside Legal Counsel must be coordinated and approved by the DCSD Legal Dept.
Approving Attorney (and law firm if Outside Counsel) _____

Comments: _____

434



Robert R. Freeman Administrative Complex
1701 Mountain Industrial Boulevard
Stone Mountain, GA 30083

MEMORANDUM

TO: Mr. Erick Hofstetter, Chief Operating Officer
Division of Operations

FROM: Dr. Devon Q. Horton, Superintendent
Office of the Superintendent

DATE: April 21, 2025

RE: **Contract Award ~ RFP 25-472 ~ Charter Bus Services ~ Atlantic Transportation & Coaches LLC, Coast to Coast Tours, LLC, Cooper Global, Eagle Christian Tours, Allstate Tours, LLC dba Elite Tours of Atlanta, Friendship Tours, LLC, Georgia Coach Lines, Inc., MTI Bus Company, R & W Motorcoach, Samson Tours, Inc., and William Charters & Tours, LLC**

At its business meeting on Monday, April 21, 2025, the DeKalb Board of Education approved the contract Award for **RFP 25-472** for the following Charter Bus Services:

- Atlantic Transportation & Coaches LLC
- Cooper Global
- Friendship Tours, LLC
- MTI Bus Company, R & W Motorcoach
- William Charters & Tours, LLC
- Allstate Tours, LLC dba Elite Tours of Atlanta
- Coast to Coast Tours, LLC
- Eagle Christian Tours
- Georgia Coach Lines, Inc.
- Samson Tours, Inc.

Please take the appropriate action to affect this directive of the Board.

DQH:cm

c: Ms. Carla Smith, Executive Director, Vendor Services, Division of Finance
Ms. Latrice Brown-Shropshire, Purchasing Assistant, Division of Finance

SERVICE AGREEMENT
BETWEEN THE
DEKALB COUNTY SCHOOL DISTRICT
AND
COOPER-GLOBAL CHAUFFEURED TRANSPORTATION, INC.

Project Name: Charter Bus Services

Service Provider Address: 4004 Tradeport Boulevard, Atlanta, GA 30354

RFP No.: 25-472

Description: Charter Bus Services

THIS SERVICES AGREEMENT and the below referenced documents attached as Exhibits (hereinafter the "Service Agreement") is made and entered into by and between the **DeKalb County School District** (hereinafter the "DCSD") whose address is **1701 Mountain Industrial Boulevard, Stone Mountain, Georgia 30083** and **Cooper-Global Chauffeured Transportation, Inc.** (hereinafter the "Service Provider") whose physical address is **4004 Tradeport Boulevard, Atlanta, GA 30354**. DCSD and Service Provider are referred to herein collectively as the "Parties" and individually as a "Party."

WHEREAS, DCSD desires to retain the services of a competent and qualified Service Provider to provide district wide charter bus services; and

WHEREAS, the DCSD has solicited for these services via an advertised request for proposals and has received responsive proposals thereto; and

WHEREAS, after review and consideration of all responsive proposals, DCSD intends to engage the Service Provider to provide district wide charter bus services; and

WHEREAS, the Service Provider remains agreeable to provide Charter Bus Services and represents that it is competent, qualified, capable, and prepared to do so according to the terms and conditions stated herein;

The Service Agreement consist of:

- a. This Service Agreement (Agreement for Services);
- b. Request for Proposals (RFP) No. **25-472 (Exhibit A)**;
- c. The Service Provider's Proposal to the above-numbered RFP, including pricing, and any applicable Scope of Services and any applicable Payment and Payment Terms Schedule attached except that objections or amendments by Service Provider that have not been explicitly accepted by DCSD in writing in this Service Agreement shall not be included in this Service Agreement and shall be given no weight or consideration; **(Exhibit B)**;
- d. Board Directive originally dated **April 21, 2025 (Exhibit C)**; and
- e. Notice of Award dated **April 29, 2025 (Exhibit D)**.

This Service Agreement together with the aforementioned exhibits collectively forms **the Service Agreement**. All prior and contemporaneous negotiations and Service Agreements between the Parties on the matters contained in this Service Agreement are expressly merged into and superseded by this Service Agreement. DCSD shall not be bound by any additional terms and conditions, including but not limited to, terms and conditions related to any provided service or good, limitations of the Service Provider's liability or any other third party's liability, limitation of warranties, packaging, invoices, service catalog, brochure, technical data sheet, electronic disclosures, electronic Service Agreements, or other document which attempts to impose any conditions at variance with or in addition to the terms and conditions of this Service Agreement.

Any inconsistency or conflict among the specific provisions of this Service Agreement shall be resolved as follows:

- a. First, by giving preference to the specific provisions of this Service Agreement and any change orders or modifications issued after execution of this Service Agreement;
- b. Second, by giving preference to the specific provisions of the RFP attached hereto as **Exhibit "A,"**

- c. Third, by giving preference to the specific provisions of Service Provider's Proposal, including pricing and any applicable Scope of Services and any applicable Payment and Payment Terms Schedule attached hereto as **Exhibit "B,"** except that objections or amendments by Service Provider that have not been explicitly accepted by DCSD in writing in this shall not be included in this Service Agreement and shall be given no weight or consideration.

NOW, THEREFORE, in consideration of the mutual promises, covenants and Service Agreements stated herein, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged by the Parties, DCSD and the Service Provider agree as follows:

ARTICLE 1

PARTIES TO THE SERVICE AGREEMENT

The DCSD's address and its contact person are:

DeKalb County School District
1701 Mountain Industrial Boulevard
Stone Mountain, Georgia 30083

Attention: Ms. Carla Smith, Vendor Services Executive Director

Phone: 678-676-0133

Email: Carla_1_Smith@dekalbschoolsga.org

With a copy to:

DeKalb County School District
1701 Mountain Industrial Boulevard
Stone Mountain, Georgia 30083

Attention: Dr. Devon Q. Horton, Superintendent

The Service Provider's contact information is:

Company Name: Cooper-Global Chauffeured Transportation, Inc.

Address: 4004 Tradeport Boulevard
Atlanta, Georgia 30354

Contact Person: Gregory Carrie

Title: Vice President of Operations

Phone: (770) 455-9600

Email: gcarrie@cooper-global.com

Any notice or consent required to be given by or on behalf of any Party hereto to any other Party hereto shall be in writing and shall be sent to DCSD or to the Service Provider by (a) registered or certified United States mail, return receipt requested, postage prepaid, (b) personal delivery, or (c) overnight courier service. All notices sent to the above addresses shall be binding unless said address is changed, and provided in writing to the other Party, no less than fourteen days before such notice is sent.

ARTICLE 2

DURATION OF AGREEMENT

- 2.1 **Agreement Term.** The term of this Service Agreement begins on the date executed by the last Party to execute below (hereinafter the "Effective Date"). The performance period for this Service Agreement is one (1) year from the Effective Date.
- 2.2 **Agreement Renewal.** In addition to the base period, there are four (4) one-year optional renewal terms (each a "Renewal Term") to be exercised at the sole discretion and approval of DCSD. Additionally, as required by O.C.G.A. § 20-2-506, this Service Agreement shall terminate absolutely and without further obligation on the part of DCSD at the close of the calendar year in which it was executed and at the close of each succeeding calendar year for which it may be renewed, but shall be automatically renewed for each subsequent calendar year during the term unless DCSD terminates this Service Agreement, by providing Service Provider with thirty (30) days advance notice of termination prior to the end of the calendar year. Renewal will depend upon the best interests of the DCSD, funding, and Service Provider's performance subject to the other termination methods available to the DCSD herein. Any respective obligations of Service Provider or DCSD hereunder which by their nature would continue beyond the termination, cancellation or expiration of this Agreement shall survive such termination, cancellation or expiration.

ARTICLE 3

SCOPE OF SERVICES

3.1 DCSD does hereby retain Service Provider to furnish those services and to perform those tasks (collectively, the "Services") as further described in (i) the DCSD's Request for Proposal 25-472, to include all attachments and addenda, attached hereto as Exhibit "A" and incorporated herein by reference; and (ii) the Service Provider's final responsive thereto, attached hereto as Exhibit "B" and incorporated into this Agreement by this reference. A complete copy of the Scope of Work section of RFP 25-472, to include the Service Provider's final responsive proposal, is attached as Exhibit "B" and made a part of this Service Agreement.

3.2 Service Provider shall be solely responsible for the professional quality, accuracy, competence, methodology, and the coordination of all Services performed pursuant to this Agreement.

3.3 DCSD's review, approval, or acceptance of any of the Service Provider's Services shall not be construed to: (i) operate as a waiver of any rights the DCSD possesses under this Agreement; or (ii) waive or release any claim or cause of action arising out of the Service Provider's performance or nonperformance of this Agreement. The Service Provider shall always remain liable to the DCSD in accordance with applicable law for any and all damages to the DCSD caused by the Service Provider's breach of this Agreement.

ARTICLE 4

COMPENSATION

4.1 The Service Provider agrees that the compensation for all services under this Service Agreement shall be the specific price set forth in the attached Exhibit "A" and Exhibit "B." There shall be no add-on charges of any kind.

ARTICLE 5

WORKING RELATIONSHIP

5.1 The Service Provider will function in cooperation with the DCSD's designated representative, which is set forth in Article 1 of this Service Agreement. The Service Provider will consult with the DCSD's representative before finalizing recommendations or taking action at Services milestones or other key decision points. The Service Provider shall fully cooperate with the DCSD and, if applicable, the DCSD's representative or designee. Such cooperation shall include, without limitation, providing any requested information to the DCSD's representative and advising, meeting with, consulting with, and coordinating with the DCSD's representative.

5.2 The DCSD shall have the right, at its sole discretion, to demand and require the Service Provider to remove any employee or subcontractor working for the Service Provider on the Services and to replace the employee or subcontractor without cost or liability to the DCSD.

5.3 For purposes of safety and otherwise, the Service Provider, at all times, shall ensure its ability to thoroughly and clearly communicate, in any and all necessary languages, with the DCSD representative and with the Service Provider's employees, agents, representatives, and subcontractors.

5.4 The Service Provider shall ensure that any and all electronic devices, computers, software, hardware, equipment and other similar and related items that are utilized by the Service Provider, or any entity or person under the Service Provider's supervision or control, do not harm, or allow harm, to the DCSD's computers, systems, networks, and technology. The Service Provider shall take any and all measures possible to protect the DCSD's computers, systems, networks, and technology from viruses and other malicious codes.

ARTICLE 6

INVOICING

6.1 **Invoices.** The Service Provider shall submit invoices, to DCSD, for services rendered pursuant to the attached Exhibit "A" and Exhibit "B." Invoices will be paid by DCSD within thirty (30) days after receipt of the invoice from the Service Provider. All invoices shall be submitted by Service Provider shall be submitted to: Ms. Carla Smith, Executive Director Vendor Services, DeKalb County School District, 1701 Mountain Industrial Boulevard, Stone Mountain, Georgia, 30083.

ARTICLE 7

CANCELLATION OR TERMINATION BY DCSD

7.1 DCSD reserves the right to cancel or terminate this Service Agreement at any time for any reason, with notice in writing to the Service Provider. In the event of cancellation or termination, the DCSD shall pay to the Service Provider all compensation earned for actual services rendered. Any cancellation or termination by DCSD shall be effective within thirty (30) business days of the receipt of such cancellation or termination to Service Provider by DCSD.

7.2 Upon termination of this Service Agreement, the Service Provider shall:

- 7.2.1 Cease work under the Service Agreement and take all necessary or appropriate steps to limit disbursements and minimize costs
- 7.2.2 Immediately cease using and return to the DCSD, any personal property or materials, whether tangible or intangible, provided by the DCSD to the Service Provider
- 7.2.3 Cooperate in good faith with the DCSD and its employees, agents and contractors during the transition period between the notification of termination and the substitution of any replacement contractor(s); and
- 7.2.4 Immediately return to the DCSD any payments made by the DCSD for Services that were not delivered or rendered by the Service Provider.

ARTICLE 8

INDEPENDENT CONTRACTOR

8.1 The Service Provider and its employees shall perform as an independent contractor and not an employee or representative of the DCSD. The Service Provider retains sole and exclusive liability for all contributions, taxes or payments required to be made on account of the Service Provider's employees under federal or state income tax laws, unemployment and workers' compensation acts, social security acts, and all other legislation requiring employer contributions or withholdings.

8.2 The Service Provider shall maintain strict discipline among all personnel employed at DCSD, nor shall any person employed on any Services site have in his or her possession any drugs, alcohol or firearms. Unprofessional conduct, including but not limited to horseplay, wrestling, and fighting, shall not be permitted or allowed. No employee, subcontractor or representative of the Service Provider shall use any tobacco product while at any Services site, on any property owned by DCSD or at any function or event sponsored by or held on behalf of DCSD.

8.3 The Service Provider agrees that the Service Provider is not an employee of DCSD for purposes of the Patient Protection and Affordable Care Act, 42 U.S.C. § 18001, et seq. ("ACA"), or for any other purpose. The Service Provider agrees that the Service Provider will be responsible for reporting requirements under the ACA and certifies that the Service Provider has their own individual health plan coverage. The Service Provider agrees that the Service Provider shall make the necessary federal, state, and local filings and returns as required by law at the appropriate times, including, but not limited to, federal, state, and local income tax (including estimates), filings and returns required by the Self-Employment

Contribution Act, and any other filing or return, required by federal, state, or local government. With respect to ACA compliance obligations, Service Provider acknowledges and agrees that:

- Service Provider is responsible for filing Form 1094-C and Form 1095-C with respect to all assigned workers assigned to DCSD;
- Service Provider is responsible for compliance with Internal Revenue Code Section 4980H with respect to assigned workers;
- If requested by DCSD in connection with any governmental audit or inquiry, Service Provider will cooperate in furnishing DCSD with detailed information on assigned workers as reasonably needed for DCSD to respond to such audit or inquiry, and at no additional charge;
- Service Provider will offer health plan coverage to assigned workers (and their dependents) that complies with the ACA's minimum value and affordability requirements and, during the term of their staffing Service Agreement; and
- In addition to any existing indemnification obligations set forth in Article 20, herein, Service Provider agrees to reimburse DCSD for any penalty or tax imposed against DCSD with respect to any assigned worker, and to indemnify and hold harmless DCSD against all liabilities, penalties and fees that may be imposed upon DCSD, under Internal Revenue Code Section 4980H(a) or (b); *provided* that DCSD will provide prompt notice to Service Provider of its receipt of any notice of assessment of penalty or taxes under Code Section 4980H and Service Provider will cooperate fully with DCSD in contesting such assessment and accepting responsibility for its assigned workers.

ARTICLE 9

RESPONSIBILITY FOR SERVICES

9.1 In the performance of this Agreement, the Service Provider warrants that it shall consistently render its best efforts and shall exercise that degree of skill and care which others would exercise in like circumstances and that its Services will be performed without errors or omissions. Service Provider shall be responsible for the accuracy of its Services and any error and/or omission made by the Service Provider in any work under this Agreement, and Contract. Services performed by the Service Provider shall be subject to review and acceptance in stages as required by DCSD. Acceptance shall not relieve the Service Provider of its professional obligation to correct, at Service Provider's own expense, any errors in the Services.

9.2 If Services performed by the Service Provider fail to meet the standards set forth in Paragraph 9.1, DCSD may elect to have the Service Provider re-perform, or cause to be re-performed, at no cost to DCSD any of the Services which fail to meet said standards where: (i) such failure appears during the performance of the Service Provider's Services or within one year from the date of completion of the Service Provider's Services, and (ii) DCSD notifies Service Provider of any such failure within sixty (60) days of the time that the failure becomes apparent. This Paragraph 9.2 shall not be interpreted to limit the

right of DCSD to pursue and obtain any and all other remedies against the Service Provider at law or in equity.

9.3 Service Provider warrants that any goods to be produced to or delivered to Owner during the course and scope of work for these Services will be of merchantable quality, free from defects in materials and workmanship.

9.4 DCSD acknowledges that the Service Provider shall be entitled to rely on the accuracy and currency of information supplied by DCSD or by any of the Owner's contractors or consultants, or available from generally accepted reputable sources.

9.5 DCSD MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED.

ARTICLE 10

OWNERSHIP OF WORK PRODUCT

10.1 Any reports, recommendations, estimates, specifications, drawings, technical data, sketches, computer software, and all other information developed, created, procured or requested by the Service Provider in connection with its performance under this Service Agreement (the "Information") shall be the property of the DCSD. In entering into this Service Agreement, the Service Provider hereby transfers to the DCSD all right, title, and interest, including the copyright, in and to the Information.

10.2 Any reports, recommendations, estimates, specification, drawings, technical data, sketches, computer software, and all other information developed by equipment vendors or other third parties that relate to the Services shall be the property of the DCSD. This provision shall not act to transfer rights of DCSDs of standard software or specification packages for which copyright is retained by the developer.

10.3 All original technical data, evaluations, reports and other work product of the Service Provider shall be delivered to the DCSD upon the completion, cancellation or termination of Services under this Service Agreement within three (3) business days of such completion, cancellation or termination. The Service Provider may retain one (1) copy of all documents produced by the Contractor for its permanent file.

ARTICLE 11

ACCOUNTING AND RECORDS

11.1 The Service Provider shall maintain a system of accounting and record keeping for all Services. Further, the Service Provider will allow the DCSD's inspection of necessary supporting receipts and documentation for audit purposes for a period of seven (7) years after completion of Services provided under this Service Agreement.

ARTICLE 12

COMPLIANCE WITH LAWS

12.1 The Service Provider shall comply with all federal, state and local laws, regulations, ordinances, and DeKalb County Board of Education policies that are in any way applicable to the

performance of its Services under this Service Agreement including but not limited to laws governing health, safety, the protection or preservation of the environment, and occupational licensing.

ARTICLE 13

EQUAL EMPLOYMENT OPPORTUNITY

13.1 The Service Provider will not discriminate against any worker, employee or applicant for employment because of race, color, religion, sex, national origin, age, citizenship status, veteran status, sexual orientation or handicap. The Service Provider will take affirmative action to ensure that applicants are employed, and that workers are treated during employment, without regard to their race, color, religion, sex, national origin, age, citizenship status, veteran status, sexual orientation or handicap. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment, or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

ARTICLE 14

CONTINGENCY FEES

14.1 The Service Provider represents that it has not employed and shall not employ any person other than its own principals and employees to solicit this Service Agreement or any contract with the DCSD, and that it has not and shall not pay any person other than its own principals and employees any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this Service Agreement or any other contract with the DCSD

ARTICLE 15

SUBCONTRACTORS

15.1 Service Provider shall manage all work and Services performed under this Service Agreement. Upon the DCSD's prior written consent, the Service Provider may subcontract all or part of the Services to be provided. In such event, the rights and obligations of the Service Provider and the DCSD will not be diminished.

15.2 All of the Service Provider's Subcontractors shall be directly responsible to Service Provider and shall be under the Service Provider's direct supervision. The Service Provider shall be as fully responsible and accountable to DCSD for the acts and omissions of its Subcontractors and of persons either directly or indirectly employed by Subcontractors in the performance of Services under this Service Agreement as the Service Provider is for the acts and omissions of persons it directly employs. Other than DCSD being a third-party beneficiary to any Service Agreement between the Service Provider and its Subcontractors, no other contractual relationship between DCSD and any subcontractor is created by any provision contained in this Service Agreement.

15.3 If the Service Provider utilizes Subcontractor(s) with respect to this Service Agreement then the Service Provider will require Subcontractor(s) to comply with all terms and conditions of this Service Agreement including, but not limited to the insurance requirements. The Contractor shall require all Subcontractors to supply a certificate of insurance as required herein before the Subcontractor commences any work.

ARTICLE 16

SUCCESSORS AND ASSIGNS

16.1 The Service Provider shall not assign its rights hereunder, excepting its right to payment, nor shall it delegate any of its duties hereunder without the written consent of the DCSD. Subject to the provisions of the immediately preceding sentence, each Party hereto binds itself, its successors, assigns and legal representatives to the other and to the successors, assigns and legal representatives of such other Party.

ARTICLE 17

INSURANCE

17.1 The Service Provider and all Subcontractors shall maintain insurance in the types and coverage amounts shown below, which insurance shall provide coverage for Service Provider during the term of this Service Agreement. Prior to the date the Service Provider signs this Service Agreement, the Service Provider shall provide the DCSD with (i) an endorsement from the insurer naming the DeKalb County School District and The DeKalb County Board of Education as an additional insured under the liability policies and (ii) certificate(s) verifying that these insurance coverages and limits are in force. Additional certificates of insurance shall be provided whenever individual policies are renewed (or replaced) on their anniversary date and at such other times as the DCSD requests.

17.2 If the Service Provider is a joint venture involving two (2) or more entities, then each independent entity shall satisfy the limits and coverages specified below or the joint venture will be a named insured under each respective policy specified.

17.3 The insurance requirements of this Contract are:

Type of Insurance	Coverage Limits
Workers Compensation	\$1,000,000
Employer's Liability	\$1,000,000 annual aggregate
Comprehensive General Liability Including Contractual Liability, Bodily Injury and Property Damage	\$2,000,000 annual aggregate \$1,000,000 per occurrence
Comprehensive Auto Liability Bodily Injury and Property Damage Covering Owned, Hired and Non-Owned Autos	\$5,000,000 annual aggregate \$1,000,000 per occurrence
Umbrella or Excess Insurance	\$5,000,000 annual aggregate \$1,000,000 per occurrence

17.4 The Service Provider waives all rights, including rights of subrogation, against the DCSD and its respective directors, officers, partners, Board Members, officials, agents, insurers, subcontractors, consultants and employees for damages covered by any type of insurance during and after the completion of the Work.

- 17.5 Certificates of Insurance must be executed with the following provisions:
- (a) Certificates to contain policy number, policy limits, and policy expiration date of all policies issued in accordance with this Service Agreement;
 - (b) Certificates to contain the project number, location of property, name of property and operations information to which the insurance applies;
 - (c) Certificates are to be issued to:
DeKalb County School District
DeKalb County Board of Education
1701 Mountain Industrial Blvd.
Stone Mountain, GA 30083
Attention: Risk Management Department
 - (d) Certificates shall state that the policy or policies shall not expire, be cancelled or altered without at least thirty (30) days prior written notice to the DCSD.
 - (e) Service Provider shall be responsible and have the financial wherewithal to cover any deductibles or retentions included on the certificate of insurance.

ARTICLE 18

ILLEGAL IMMIGRATION REFORM AND ENFORCEMENT ACT OF 2011

18.1 The Illegal Immigration Reform and Enforcement Act of 2011 applies to and is a requirement for all DCSD Contracts for physical performance of services (i.e. public works contracts).

18.2 Service Provider's compliance is set forth in Exhibit "B". The Service Provider warrants and represents that evidence of the Service Provider and their subcontractor(s)' compliance by completing the following forms is included in Exhibit "B" and incorporated herein as reference:

- (a) Immigration and Security Certification
- (b) Contractor Affidavit
- (c) Subcontractor Affidavit
- (d) Sub-Subcontractor Affidavit

ARTICLE 19

TERMINATION FOR CAUSE

19.1 Either Party hereto may terminate this Service Agreement upon giving seven (7) days prior written notice to the other Party in the event that such other Party substantially fails to perform its material obligations set forth herein. Any Party seeking to terminate this Service Agreement for cause shall, as a condition precedent to the termination of this Service Agreement, provide the other Party written notice specifically describing its failure to perform its material obligations and allow that Party thirty (30) days after receipt of the notice in which to cure any performance deficiency.

ARTICLE 20

INDEMNIFICATION

20.1 The Service Provider agrees to hold harmless and indemnify the DCSD, its Board, officers, employees and representatives (herein "Released Parties") from and against any and all liability, claims, actions, causes of action, losses, damages, demands, suits, judgments, costs and expenses arising out of bodily injury (including death) to persons, damage to property, or financial loss, including, but not limited to, any and all costs, expenses, legal fees and liabilities, incurred in and about investigation, defense

or prosecution thereof, to the extent caused in whole or in part by a negligent act, error or omission of the Service Provider or any subcontractor(s), or as a result of defective Services under this Service Agreement. Notwithstanding anything to the contrary in this Agreement, Service Provider shall not be liable for, or have any duty of indemnification with respect to any acts or omissions of DCSD.

20.2 The Service Provider further agrees to release, indemnify, defend and hold harmless the Released Parties from any and all claims, demands, rights, liabilities and causes of action inuring to the Service Provider from events over which the Released Parties exercise no control. The Service Provider further agrees to indemnify, defend and hold harmless the Released Parties from any and all claims, demands, rights, liabilities and causes of action arising out of Service Provider's negligent performance under this Agreement.

ARTICLE 21

AGREEMENT ADMINISTRATION

21.1 DCSD and the Service Provider have each appointed certain individuals whose names and phone numbers appear in Article 1 to be their respective representatives in the administration and performance of this Service Agreement. The DCSD's representative shall have no power or authority to change this Service Agreement, or to execute or agree to any change orders. The DCSD may change its representative or declare a designee by written notice to the Service Provider.

21.2 To be binding against the DCSD, and as a condition precedent thereto, any addition, deletion or modification to the terms of this Service Agreement must be in writing and signed by the DCSD. The Service Provider acknowledges that the DCSD does not, and will not be deemed to, waive this condition precedent under any circumstances.

21.3 Failure of the DCSD or the Service Provider to insist in any one or more instances on performance of any of the terms and conditions of this Service Agreement, or to exercise any right or privilege contained in this Service Agreement or the waiver of any breach of the terms and conditions of this Service Agreement, shall not be considered as creating or constituting a waiver of any such terms, conditions, rights or privileges, and the same shall continue and remain in force and effect.

21.4 The Service Provider and the DCSD will adhere to all applicable health and safety laws, rules and regulations including Occupational Safety and Health Administration's ("OSHA") Rules and Regulations effective at the time the work was performed.

21.5 This Service Agreement shall be governed by the laws of the State of Georgia.

ARTICLE 22

PUBLIC RECORDS

22.1 The laws of the State of Georgia, including the Georgia Open Records Act, as provided in O.C.G.A. Section 50-18-70 et seq., require procurement records and other records to be made public unless otherwise provided by law.

ARTICLE 23

FORCE MAJEURE

23.1 The Service Provider will not be responsible or liable in any way for delay or failure to perform its obligations under this Service Agreement during any period which performance is prevented or hindered by conditions reasonably beyond its control, acts of God, fire, flood, and other unusually adverse weather conditions, war, embargo, explosions, riots, laws, rules, regulations and order of any governmental authority.

ARTICLE 24

CAPTIONS

24.1 The headings in this Service Agreement are for the convenience of the Parties hereto and shall in no way affect the construction or interpretation of this Service Agreement or any part hereof.

ARTICLE 25

ENTIRE SERVICE AGREEMENT

25.1 This Service Agreement constitutes the entire and exclusive Service Agreement between the Parties with reference to the Services and supersedes any and all prior communications, discussions, negotiations, understandings, or Service Agreements. This Service Agreement may be amended only by a writing signed by both the DCSD and the Service Provider. The signature of Service Provider below, represents to DCSD that he/she is duly authorized to execute and deliver this Service Agreement on behalf of Service Provider.

ARTICLE 26

MISCELLANEOUS

26.1 Unless otherwise expressly provided to the contrary in this Service Agreement, the term "day" shall mean calendar day.

26.2 Any claim, dispute or other matter in question arising out of or related to this Service Agreement shall be subject to mediation as a condition precedent to the institution of legal or equitable proceedings by either party. The DCSD and Service Provider shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Mediation Rules of the American Arbitration Association currently in effect. Request for mediation shall be filed in writing with the other Party to this Service Agreement and with the American Arbitration Association. The request may be made concurrently with the filing of a civil action but, in such event, mediation shall proceed in advance of legal or equitable proceedings, which may be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by Service Agreement of the parties or a court order. The Parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Services is located, unless another location is mutually agreed upon. Subject to the express approval of the DeKalb County Board of Education, agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

26.3 The exclusive venue for any civil action arising out of or related to this Service Agreement shall be in the federal, superior, or state courts of DeKalb County, Georgia. If any civil action is instituted to interpret, enforce or rescind this Service Agreement, the prevailing party in such lawsuit shall be entitled to recover, in addition to any other relief awarded, its reasonable attorney fees and other fees, costs, and expenses of every kind, incurred in connection with the lawsuit.

26.4 If any provision of this Service Agreement or the application thereof to any person or circumstance shall to any extent be held invalid, then the remainder of this Service Agreement or the application of such provision to persons or circumstances, other than those as to which it is held invalid, shall not be affected thereby, and each provision of this Service Agreement shall be valid and enforced to the fullest extent permitted by law.

26.5 This Service Agreement may be executed in several counterparts, each of which shall be deemed an original, and all such counterparts together shall constitute one and the same Service Agreement. A scanned or photocopy of an original signature shall be deemed an original for purposes of this Service Agreement.

26.6 Service Provider, and all personnel of Service Provider, agree to a background check. The Service Provider, and all personnel of Contractor, shall undergo the same criminal background check, within the last 365 days, as required by DCSD employees. Such background checks will be performed by DCSD at the expense of the Service Provider. Additionally, any charges against the Service Provider, or personnel, may be deemed unacceptable in DCSD's sole discretion regardless of whether dismissed, expunged, sealed, removed from the record, treated as a "first offender" or dead docketed. Upon receipt and evaluation of DCSD's background check results, DCSD may demand that the personnel named in the check result, not provide services to DCSD premises. Any failure of the Service Provider, or personnel, to obtain a criminal records background check through DCSD, as stated herein, may result in termination of any resulting contract between Service Provider and DCSD. Confirmation of background checks must be submitted in writing prior to commencement of any services to DCSD to: Ms. Carla Smith, Executive Director Vendor Services, DeKalb County School District, 1701 Mountain Industrial Boulevard, Stone Mountain, Georgia, 30083.

26.7 Service Provider shall obtain prior written approval from DCSD's Department of Communications before the distribution of any news, press release or any marketing materials, by Service Provider, which mentions DCSD, DeKalb County Board of Education, or any of the schools or centers within DCSD, or uses DCSD's logo or trademark. All requests for prior written approval shall be sent to: Communications Department, DeKalb County School District, 1701 Mountain Industrial Blvd., Stone Mountain, Georgia, 30083.

[signature page follows]

IN WITNESS WHEREOF, the DCSD and the Service Provider, agreeing to the above terms and conditions and intending to be legally bound and each acting through persons duly authorized, have placed their signatures on duplicate original copies of this Service Agreement.

DCSD:

DEKALB COUNTY SCHOOL DISTRICT

By: Devon Q Horton
[Signature]

Dr. Devon Q. Horton, Superintendent
Printed Name & Title

1701 Mountain Industrial Blvd

Stone Mountain, Georgia 30083

5-20-25
[Date of Execution]

SERVICE PROVIDER:

COOPER-GLOBAL CHAUFFEURED
TRANSPORTATION, INC.

By: [Signature]
[Signature]

JOHAN DELEENW, COO
Printed Name & Title

4004 Tradeport Boulevard

Atlanta, GA 30354

05/03/2025
[Date of Execution]

EXHIBIT "A"

	Vendor Services Department Procurement 1701 Mountain Industrial Boulevard Stone Mountain, Georgia 30083
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REQUEST FOR PROPOSAL (RFP) 25-472

Charter Bus Services Schedule of Events

EVENT	DATE(S)	TIME	LOCATION
Solicitation Posts	October 10, 2024		https://dekalbschoolsga.ionwave.net
Optional Pre-Proposal Conference	October 24, 2024	11:00 AM	Via Microsoft Teams (registration required)
Site Visit	N/A	N/A	N/A
Deadline to Submit Questions (Q&A)	October 28, 2024	12:00 PM	https://dekalbschoolsga.ionwave.net
Q&A Deadline Responses	November 1, 2024	4:30 PM	https://dekalbschoolsga.ionwave.net
Submission Deadline	November 5, 2024	2:00 PM	https://dekalbschoolsga.ionwave.net
Virtual Public Acknowledgement	November 5, 2024	3:00 PM	Via Microsoft Teams (Registration required)

SUBMISSIONS MUST BE RECEIVED ELECTRONICALLY VIA <https://dekalbschoolsga.ionwave.net>

DeKalb County School District Solicitation Contact Person:
Fred Christopher, Procurement Manager III-Non-Capital
 (678) 676- 0217 and/or email at solicitationquestions@dekalbschoolsga.org



1701 MOUNTAIN INDUSTRIAL BLVD, STONE MOUNTAIN, GEORGIA 30083

<https://dekalbschoolsga.ionwave.net>

REQUEST FOR PROPOSAL

RFP 25-472 CHARTER BUS SERVICES

TABLE OF CONTENTS

Title Page	2
Table of Contents	3-4
Submittal Terms	5-7
Attachments	30-68

PART I – BACKGROUND AND INFORMATION

A.	Objectives	8
B.	General Information	8
C.	Procurement Process	8
D.	Addenda	8
E.	Proposal Contact Persons	9
F.	Prohibited Contacts	9
G.	Optional Virtual Pre-Proposal Conference	9
H.	Proposal Submission Deadline	9
I.	Virtual Public Acknowledgement	9
J.	Questions and Answers	10

PART II – GENERAL REQUIREMENTS

A.	Offeror Performance	11
B.	News Release	11
C.	Non-Discrimination	11
D.	Drug Free Workplace	11
E.	Smoke Free Workplace	11
F.	Background Checks	11
G.	Costs Incurred	12
H.	Insurance	12
I.	Indemnification	14
J.	Illegal Immigration Reform and Enforcement Act of 2011	15
K.	Interviews	15
L.	Contract Terms	15
M.	Permits and Applicable Laws	16
N.	Infringement	16
O.	Ownership Rights	16
P.	Non-Collusion	16
Q.	Conflict of Interest	16
R.	Financial Stability	17
S.	No Obligation/No Contract Guaranteed	17
T.	Confidentiality and Non-Disclosure	17
U.	Business License	18
V.	Protest Process	18

TABLE OF CONTENTS (CONT'D)

PART III – SCOPE OF WORK

A.	Purpose / Project Overview	20
B.	Project Scope of Services	20
C.	Brochures, Catalogs, Manuals, Websites, Literature	25
D.	Added Value	25
E.	Technical Proposal	25
F.	Transition Plan	28
G.	Required Content / Document Checklist	29

ATTACHMENTS

Attachment A – Cost Proposal Form	30
Attachment B – Driver Certification Listing	33
Attachment C – Bus List – Equipment Summary	34
Attachment D – DCSD Locations and Addresses	35
Attachment E – Non-Collusion	36
Attachment F – Conflict of Interest	37
Attachment G – Critical Paragraphs	38
Attachment H – Offeror Client Reference Form	39
Attachment I – Statement of Confidentiality and Non-Disclosure	40
Attachment J – Suspension and Debarment Certification	41
Attachment K – Immigration & Security Certification	42-47
Attachment L – Sample Service Agreement	48-66
Attachment M – Signature Page	68
Final Page	69

DeKalb County School District ("DCSD") extends this offer to submit a proposal for the possible purchase or lease of goods and/or services conforming to the following designated specifications, terms, and conditions. This solicitation will require DCSD Board of Education approval.

Format and Submission of Proposals

Submittal responses to this solicitation will be received electronically on the DeKalb County School District website at <https://dekalbschoolsga.ionwave.net>.

The format requirements for RFP responses are designed to ensure uniformity in the responses, provide the information necessary to understand each offeror's proposal, and facilitate an efficient and comprehensive evaluation of all responses. Proposals must comply with the specifications and detailed instructions stated in this RFP document, be signed by the certifying company official, and be presented to the DCSD Purchasing Department according to the detailed instructions stated in this document.

- RFP responses must be submitted electronically via <https://dekalbschoolsga.ionwave.net>.
- Proposals must be presented in a PDF format. All attachments must be identified properly for easy recognition and association.
- Each page of the response must be numbered.
- Each proposal must contain a detailed Table of Contents and must be organized in the same order as the requirements are outlined in this RFP document. Each separate bullet point must be addressed individually. A response that does not adhere to a "point-by-point" format may be disqualified.
- Responses shall be organized simply and economically. Emphasis must be placed on completeness and clarity. Proposals that do not include all the required information may be disqualified.

All potential respondents must register as a vendor at <https://dekalbschoolsga.ionwave.net>.

Time is of the essence. Specify your earliest _____ and latest _____ service commencement dates after receipt of award letter.

Approval by the DeKalb County Board of Education

Official approval by the DeKalb County Board of Education is required for this procurement. No contract shall be construed to be formed without the advance official approval of the DeKalb County Board of Education. **The successful offeror will be notified after DeKalb County Board of Education approval.**

Funding Provisions

No award or contract will be made if funding is not approved by the DeKalb County Board of Education.

Compliance with Requirements

Offeror must indicate below whether or not their proposal is in complete compliance with the stated requirements. If there are any deviations from these requirements, offeror must indicate in writing what the exact deviations are and what actual services will be provided. Attach and label additional sheets if necessary.

___ Proposal is in complete compliance with proposal requirements.

___ Proposal deviates from stated requirements as follows:

Cancellation

Awards, contracts, and extensions may be canceled for convenience by the DeKalb County School District (DCSD) at any time. In the event of termination of contract by DCSD, the DCSD will be responsible only for those services that have been delivered and accepted according to the RFP requirements. Any cancellation for convenience by DCSD shall be effective three (3) business days after receipt of the Notice of Cancellation for convenience from DCSD by the Offeror.

Fiscal Year Funding Implications

The fiscal year for DCSD begins July 1 and ends June 30. This solicitation and any resulting contract(s) may contain renewal and extension options.

This solicitation, any resulting contract(s), and any renewal and extension options shall terminate absolutely without further obligation on the part of DCSD at the end of the fiscal year in which this solicitation was issued and at each June 30 renewal anniversary date thereafter unless the successful offeror is notified otherwise and agrees in writing to the exercise of renewal and extension options.

Payment to Successful Vendor(s)

Payment for goods and services will be made by electronic funds transfer (EFT). Vendor(s) doing business with DCSD are required to provide EFT payment information when registering as a DCSD vendor at:

<https://www.dekalbschoolsqa.org/purchasing/>

Rights Reserved

DCSD reserves the right to accept or reject any and/or all parts of responsive proposals received and/or to reject all proposals submitted. DCSD reserves the right to award any resulting contract in the manner that is in the best interest of and most advantageous to DCSD. DCSD reserves the right to waive any technicalities or minor irregularities in responses received and to award the contract in the most beneficial manner for DCSD. The decision of DCSD shall be final.

DCSD reserves the right to request and negotiate a "best and final" response from offerors.

Taxes

Purchases made by DCSD are not subject to federal, state, or local sales tax. A Sales Tax Exemption Certificate will be furnished upon request.

F.O.B. Delivery

All prices are to be F.O.B. delivery to various DCSD locations.

Estimated Quantities

The quantities shown in this RFP document are estimates, which are provided for your information. However, actual quantities purchased by DCSD may vary.

Exclusions of Trade Usages

This RFP contains all of the terms, conditions and obligations to which the parties agree, and shall not be modified, controlled, explained, supplemented or affected in any way by any usage of trade not expressly included in this agreement.

Conditional Proposals

Proposals that are conditional and/or in any way qualify or vary the terms of these instructions, conditions, and specifications shall be considered non-responsive and disqualified.

Offeror Failure

In the event services to be furnished by the successful offeror should for any reason fail to conform to the scope of work contained herein, DCSD reserves the right to reject the services and further reserves the right to terminate the contract.

Failure of the successful offeror to perform contracted services may also result in the removal of that offeror from doing business with DCSD for a period of not less than one year.

Georgia Open Records Act

All proposals submitted in response to DCSD solicitations may be subject to the Georgia Open Records Act, which permits any member of the public to inspect and/or copy documents prepared and maintained or received in the course of the operation of the public office or agency.

No Assignment of Award

The successful offeror may not assign the award or contract to or subcontract with another party without the express written permission of DCSD.

The Laws of the State of Georgia

This RFP and subsequent agreement are subject to the laws of the State of Georgia.

2 CFR 200.322(a)***§ 200.322 Domestic preferences for procurements.***

- (a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, or other manufactured products).

Additional Terms

In the event an award is made to an offeror, the resulting contract shall not depart from this document unless agreed to in writing by DCSD and the successful offeror. DCSD shall not be bound by additional terms and conditions and/or extraneous language added to this document by offerors.

ALL SOLICITATIONS ISSUED BY DCSD ARE ADVERTISED IN THE LEGAL SECTION OF THE CHAMPION NEWSPAPER, (404) 373-7779, POSTED ON THE DCSD IONWAVE WEBSITE, AND POSTED IN THE TEAM GEORGIA MARKETPLACE'S GEORGIA PROCUREMENT REGISTRY. Offerors are solely responsible to review and make themselves aware of DCSD solicitations posted on the following website:

<https://dekalbschoolsga.ionwave.net/Login.aspx>

PART I BACKGROUND AND INFORMATION

A. Objectives

The DeKalb County School District (DCSD) is seeking proposals from qualified offerors with professional qualifications, technical competence, and specialized experience to provide district wide charter bus services as outlined in the scope of work in Part III of this RFP.

Awarded offeror shall provide services in accordance with the specifications, requirements and terms and conditions stated herein. Services shall include all labor, materials, tools, specialized equipment, supplies, trained personnel, insurance, travel, per diem, direct and indirect administrative costs, overhead, tolls, parking, fuel, lodging, all other cost and charges, and all things and services necessary to provide charter bus services, in accordance with the requirements of this RFP. There shall be no add-on charges of any kind. DCSD reserves the right to make multiple awards.

B. General Information

DCSD is a metropolitan Atlanta public school system organized and existing under the Constitution and laws of the State of Georgia. DCSD is located in the fourth largest county in Georgia. DeKalb County is one of the most culturally diverse counties in the nation. DCSD has a student enrollment of approximately 93,000 students in pre-kindergarten through grade 12. With 139 schools and centers, DCSD educates the third largest pre-kindergarten through grade 12 student population in the State of Georgia. DCSD is the second largest employer in DeKalb County with approximately 14,000 employees.

DCSD is dedicated to giving every student the best possible education through an intensive core curriculum and specialized, challenging instructional and career programs. DCSD is striving to become the premier K-12 school system of choice and desires to significantly improve leadership, teaching, and student learning to fulfill its mission as an organization for public education.

DCSD includes approximately:

- 77 Elementary Schools
- 19 Middle Schools
- 22 High Schools
- 8 Start-up Charter Schools
- 12 Specialized Learning Centers
- 6 Administrative Centers, and
- 5 Athletic Stadiums

DCSD's wide-area network connects instruction and administration sites to deliver technology and learning tools to every child. The main administrative offices are located at 1701 Mountain Industrial Boulevard, Stone Mountain, Georgia 30083. DCSD is governed by a seven-member Board of Education.

C. Procurement Process

The procurement will be on a formally advertised basis. Proposals must be responsive to all aspects of this RFP.

D. Addenda

It is the responsibility of offerors to frequently check for any addenda, questions, and answers posted on the Purchasing Bulletin Board on the DCSD website. Failure on the part of offerors to make themselves aware of and comply with addenda requirements will not relieve them of this obligation.

All posted addenda must be printed, signed by the offeror, and included in the offeror's RFP submission.

Click on the following link to the Purchasing Bulletin Board: <https://dekalbschoolsga.ionwave.net>

E. Proposal Contact Person

The assigned contact person for offerors is Fred Christopher, Procurement Manager III-Non-Capital who can be reached at (678) 676-0217 or by email to solicitationquestions@dekabschoolsga.org.

F. Prohibited Contact(s)

Except with the consent of the proposal contact person, all offerors, including any persons affiliated with or in any way related to the offeror, are strictly prohibited from contacting DeKalb County Board of Education members and DCSD employees or consultants on any matter having to do in any aspect with this RFP between the time a request for proposal is formally released and a recommendation is made by the administration to the Board, other than as provided herein. Communication with anyone other than the proposal contact person regarding any portion of this RFP can result in the violating firm being disqualified. Furthermore, no employee, officer, or agent of the DeKalb County Board of Education or DCSD may participate in the selection, award or administration of a contract if he or she has a real or apparent conflict of interest.

Board Member Communication with Prospective Vendors

Vendors shall not contact Board members individually for the purpose of soliciting a purchase or contract between the time a request for proposal is formally released and a recommendation is made by the administration to the Board. If a vendor violates this prohibition during this timeframe, consideration for the vendor for award shall be invalidated. Board members shall be notified of possible violations and actions taken.

G. Optional Virtual Pre-Proposal Conference

An optional virtual pre-proposal conference will be held via Microsoft Teams at 11:00 AM EST on Thursday, October 24, 2024.

Prospective offerors must provide the following information by 5:00 PM EST, on Wednesday, October 23, 2024:

Name and Title
Company Name
Telephone Number
Email Address

This information must be sent to solicitationquestions@dekabschoolsga.org. Please enter "Optional Virtual Pre-Proposal Conference – RFP 25-472 Charter Bus Services" in the subject line of your email. An invitation will be sent via Microsoft Teams to those providing the above information no later than Thursday, October 24, 2024, by 10:30 AM EST.

H. Proposal Submission Deadline

All potential offerors must register as a vendor at <https://dekalbschoolsga.ionwave.net>.

Proposals in response to this RFP must be received electronically via IonWave no later than 2:00 PM on Tuesday, November 5, 2024. Proposals received after the stated deadline will not be considered.

I. Virtual Public Acknowledgement

The public acknowledgment will be held virtually through Microsoft Teams on Tuesday, November 5, 2024, at 3:00 PM EST. For those who would like to attend the acknowledgment, please register no later than Monday, November 4, 2024, by 5:00 PM EST, by sending an email to solicitationquestions@dekabschoolsga.org.

Please enter "Public Acknowledgement - RFP 25-472 Charter Bus Services" in the subject line of your email.

An invitation will be sent via Microsoft Teams to those participants no later than Tuesday, November 5, 2024, by 2:30 PM EST.

J. Questions and Answers

It is intended that this RFP be adequate for any offeror to respond to DCSD's requirements. However, should offerors have questions, all questions shall be submitted electronically to: <https://dekalbschoolsga.ionwave.net>. Questions submitted to any other mailbox, voice mail or e-mail address will not be considered for response. The deadline to submit questions is **Monday, October 28, 2024, at 12:00 PM EST**. Questions received after the deadline will not be considered.

All questions received by the deadline shall be answered in writing and both the questions and answers will be posted to the website <https://dekalbschoolsga.ionwave.net> no later than **Friday, November 1, 2024, at 4:30 PM EST**. Responses to questions will not be posted on official DCSD holidays.

<https://dekalbschoolsga.ionwave.net>

PART II GENERAL REQUIREMENTS

A. Offeror Performance

The successful offeror is required to perform and fulfill all the undertakings, covenants, terms, conditions, and agreements of this RFP document and any negotiated contract(s). Specifications contained herein and in the successful response will become contractual obligations if an award ensues. Failure of the offeror to fully perform these obligations may result in the cancellation of the award and contract.

DCSD will look to the offeror and his/her identified personnel to coordinate and deliver the services described in this RFP. The services shall not be delegated to sub-offerors or assigned to any third party.

B. News Release

Any news release or publicity pertaining to any phase of this project must be cleared through the DCSD Executive Director of Communications.

C. Non-Discrimination

DCSD does not discriminate based on race, color, religion, sex, national origin, age, or disability in any of its employment practices, education programs, services or activities.

DCSD supports an open, fair, and impartial free-market system which maximizes competition and seeks to include all responsible businesses and to provide ample opportunities for business growth and development. Minority businesses are encouraged and given the opportunity to bid on various projects; however, all responses will be evaluated on the same criteria. It is not the intention or desire of DCSD to restrict or impede competition, nor to increase the cost of the work.

D. Drug-Free Workplace

By submission of a response to this RFP, the offeror certifies that he/she and his/her employees shall not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of controlled substance or drugs during the performance of the contract.

E. Smoke-Free Workplace

By submission of a response to this RFP, the offeror certifies that he/she and his/her employees shall not use tobacco products on DCSD property at any time during the performance of this contract.

F. Background Checks

A criminal background check must be performed on all contractors, consultants, subcontractors, volunteers and vendors (hereinafter jointly referred to as "Individuals") who provide services on DCSD premises, supervise services on DCSD premises, or has contact with students. These Individuals shall undergo the same criminal background check, within the last 365 days, as required by DCSD employees. Such background checks will be performed by DCSD at the expense of the Individual at a cost of \$45.00 per individual.

Additionally, any charges against the Individual, may be deemed unacceptable in DCSD's sole discretion regardless of whether dismissed, expunged, sealed, removed from the record, treated as a "first offender" or dead docketed. Upon receipt and evaluation of DCSD's background check results, DCSD may demand that the Individual have no contact with DCSD students or parents or provide services to DCSD premises.

Any failure of the contractor to obtain a criminal records background check through DCSD, as stated herein, may result in termination of any resulting contract between contractor and DCSD.

G. Costs Incurred

DCSD is not liable for any costs incurred by an offeror in preparing and/or submitting a response to this RFP or for any interview if requested. Any and all costs incurred by the offeror in preparing and/or submitting a response to this RFP and interviewing with DCSD (if requested) shall be the sole responsibility of the offeror and shall not be reimbursed by DCSD.

There is no guarantee of any offeror receiving an award as a result of submitting a response to this RFP.

H. Insurance

Certificate of Insurance and/or ACORD Form is required with solicitation submittal and required upon award. Upload this documentation under the Response Attachment tab via IonWave titled "Certificate of Insurance".

The DCSD Director of Risk Management sets insurance and indemnification requirements for each Solicitation.

Certificate of Insurance / Accord Form is required with solicitation submittal upon award. **Provision of Certificate of Insurance is a mandatory requirement.** Proposals submitted with certificates of insurance will be considered conditionally responsive to the insurance and indemnification requirement. Final award of this RFP will be contingent upon receipt within six (6) business days of request for insurance documentation complete with the following requirements and fully acceptable to the DCSD Risk Manager. No work will commence / no purchases will be made without the written statement of approval of insurance coverage from the DCSD Risk Manager. In the event the awarded offeror cannot produce insurance coverage acceptable to the Risk Manager within the time provided, DCSD reserves the right to award this solicitation to the first runner-up.

(1) The successful Offeror shall procure and maintain throughout the term of this agreement a policy or policies of insurance providing coverage as set forth below that shall protect the offeror and the Indemnitees (as defined in Part II, Section I of this RFP) from any claims for bodily injury, property damage, or personal injury which may arise out of offeror's operations under this agreement. The foregoing policies shall be obtained from insurance companies approved to do business in the State of Georgia and companies acceptable to DCSD. Offeror shall procure the insurance policy(ies) at the offeror's own expense and shall furnish to DCSD a certificate of insurance containing the following:

- (a) Name and address of authorized agent;
- (b) Name and address of insured;
- (c) Name of insurance company;
- (d) Description of coverage in standard terminology;
- (e) Policy period;
- (f) Policy Number;
- (g) Limits of liability;
- (h) Name and address of certificate holder;
- (i) Acknowledgment to the DCSD of notice of expiration or cancellation;
- (j) Signature of authorized agent;
- (k) Telephone number of authorized agent; and
- (l) Details of policy exclusions applicable to this agreement in comments section of insurance certificate.

All certificates evidencing primary and excess layers shall be renewed and kept current and up to date on an annual basis.

(2) Offeror is required to maintain the following insurance coverage during the term of this agreement:

(a) Workers Compensation Insurance in the amounts of the statutory limits established by The General Assembly of the State of Georgia. Offeror shall have the ability to self-insure its required workers' compensation coverage if offeror is an approved self-insurer in the State of Georgia.

(b) Commercial General Liability Policy, or equivalent coverage, to include products and completed operations liability and contractual liability. The Commercial General Liability Policy shall have dollar limits sufficient to ensure that there is no gap in coverage between this policy and any excess or Commercial Umbrella Policy described below.

(c) Automobile Liability Policy to include but not be limited to liability coverage on any owned, non-owned and hired vehicle used by offeror or offeror's personnel in the performance of this agreement. The Comprehensive Automobile Policy shall have dollar limits sufficient to ensure that there is no gap in coverage between this policy and the excess or Commercial Umbrella Policy required under this agreement.

(d) Commercial Umbrella or Excess Liability Policy, which must provide the same or broader coverage than those provided for in the above Comprehensive General Liability and Business Auto Policies. Policy limits for the Commercial Umbrella or Excess Liability Policy shall have an annual occurrence and annual aggregate limit not less than \$2,000,000 per claim.

(e) Professional Liability or Errors & Omissions coverage with limits not less than \$2,000,000 per claim/\$2,000,000 aggregate. The deductible shall not exceed \$10,000 per claim.

(f) Under all coverage and certificates required hereunder, policies shall or be endorsed to include the following terms and conditions:

(i) All policies and coverage shall be on an "occurrence" not "claims made" basis (excepting (e) above)

(ii) The foregoing policies shall contain a provision that coverage afforded under the policies will not be canceled, or not renewed, allowed to lapse for any reason until at least thirty (30) days prior written notice has been given to DCSD.

(iii) Shall waive all right of subrogation against Indemnitees (as defined in Part II, Section I of this RFP) for losses arising out of this agreement.

(iv) A severability of interest or cross liability clause or endorsement applies to commercial general liability and excess liability policies.

(v) Certificates of Insurance showing such coverage to be in force shall be filed with DCSD prior to commencement or continuation of any work under this agreement.

(vi) All such coverage shall remain in full force and effect during the term and any renewal or extension thereof.

(g) Under coverage and certificates required under Sections 2(a), 2(b), (c), and (d) above, policies shall be endorsed to include the following terms and conditions:

(i) Minimum limits of \$1,000,000 per occurrence \$2,000,000 in the annual aggregate.

Primary limits of coverage in the amount of \$1,000,000 per occurrence must be with insurers approved to conduct business in the State of Georgia. Excess or umbrella liability insurance may be placed with any insurer submitted by offeror, including captive or self-insured programs, with the prior written approval of DCSD.

- (ii) Contractual liability coverage, specifically referencing this agreement and its Indemnity applies to liability assumed by the named insured.
- (iii) Shall include Indemnitees as additional insured except on coverages (2) (a) and (2)(e).
- (iv) Shall waive all right of subrogation against Indemnitees (as defined in Part II, Section I of this RFP) for losses arising out of this agreement.
- (v) A severability of interest or cross liability clause or endorsement applies to commercial general liability and excess liability policies.
- (vi) Shall be primary and not excess to any other coverage provided by or available to the Indemnitees (as defined in Part II, Section H of this RFP).
- (h) Offeror shall require any and all subcontractors performing work under this agreement to carry insurance of the types and with limits of liability as offeror shall deem appropriate and adequate for the work being performed. However, the obligations of the offeror to the Indemnitees assumed in Sections of Indemnification, and Insurance shall not be reduced or diminished by the standards set for the subcontractors. Further, offeror agrees that their obligations to indemnify and insure the Indemnitees shall pertain to all losses arising out of the subcontractor's acts or negligence in the same manner and to the same extent as if committed by the offeror. Offeror shall obtain and make available for inspection by DCSD, current certificates of insurance evidencing insurance coverage by such subcontractors.

I. Indemnification

- 1) The successful offeror shall indemnify, defend, and hold harmless the DeKalb County School Board, the DeKalb County School District, DCSD, and their officials, officers, employees, agents, volunteers, and assigns (all of whom may collectively be referred to as "Indemnitees" throughout this RFP), from any and all claims, demands, suits, actions, legal or administrative proceedings, losses, liabilities, costs, interest, and damages of every kind and description, including any attorneys' fees and/or litigation and investigative expenses, for bodily injury, personal injury, (including but not limited to offeror's employees), or loss or destruction of property (including loss of use, damage or destruction of DCSD owned property) to the extent that any such claim or suit was caused by, arose out of, or contributed to, in whole or in part, by reason of any act, omission, professional error, fault, mistake, or negligence whether active, passive or imputed, of the offeror its employees, agents, representatives, or their employees, agents, or representatives in connection with or incidental to offeror's performance of the agreed-upon services regardless of whether such liability, claim, damage, loss, cost or expense is caused in part by an Indemnatee.
- 2) The successful offeror shall also indemnify, defend, and hold harmless the Indemnitees from any and all costs, expenses, claims, demands, rights, liabilities and causes of action inuring to offeror from events over which the Indemnitees exercise no control, such as Acts of God, strikes or government restrictions.

Offeror's obligation to indemnify any Indemnatee shall survive the completion, expiration, or termination of offeror's agreed-upon services for any reason.

J. Illegal Immigration Reform and Enforcement Act of

Upload this documentation under the Response Attachment tab via IonWave titled "IMMIGRATION SECURITY DOCUMENTATION".

The Illegal Immigration Reform and Enforcement Act of 2011 applies to and is a requirement for all DeKalb County School District solicitations for physical performance of services (i.e., public works contracts). The Illegal Immigration Reform and Enforcement Act of 2011 does not apply to solicitations for items, commodities and products.

Offerors must complete and/or have their subcontractors complete the following forms:

- 1) Immigration and Security Certification
- 2) Offeror E-Verify Affidavit
- 3) Contractor Affidavit (Contractor Only)
- 4) Subcontractor Affidavit (Subcontractor Only); and
- 5) Sub-Subcontractor Affidavit (Sub-Subcontractor Only)

The Immigration and Security Certification, the Offeror E-Verify Affidavit, the Contractor Affidavit, Subcontractor Affidavit and the Sub-Subcontractor Affidavit must be completed, notarized and submitted with your bid response.

I acknowledge the Illegal Immigration Reform and Enforcement Act of 2011 requirements for service providers and confirm by my signature below that the Immigration and Security Certification, the Contractor Affidavit, the Subcontractor Affidavit and the Sub-Subcontractor Affidavit are each completed, notarized and made a part of this solicitation response package. I also acknowledge that all items or services furnished to DCSD must comply with applicable federal and state immigration laws, and regulation.

_____. Please check here if the Illegal Immigration and Reform Act of 2011 **does not** apply to your solicitation, because it is one for items, commodities, or products. If this does not apply to any portion of the solicitation, then the Offeror is not required to complete the Contractor Affidavit, the Subcontractor Affidavit and the Sub-Subcontractor Affidavit (reference Attachment page).

K. Interviews

DCSD reserves the right to require offerors to participate in one or more interviews with DCSD board members and/or staff. Offerors must be prepared to discuss the salient points of their proposal within two (2) normal working days of being asked to participate in interviews. There are to be no presentations, individually or collectively, without such invitation.

L. Contract Terms

In the event DCSD determines that outsourcing these services are in its best interest, with the approval of the DeKalb County Board of Education, the successful offeror will be notified in writing. A contract confirming firm fixed price and other terms shall be signed by the parties. **Services will begin on or about February 2025. The initial contract term shall be one (1) year from the contract execution date.** The contract may contain **four (4), one (1) year renewal options** contingent upon DCSD's offer of such extension, the successful offeror's acceptance and the approval of the DeKalb County Board of Education to extend the contract. The contract is subject to the approval of the DeKalb County Board of Education and to fiscal year funding limitations. The contract price must be held firm for the entire term of the contract.

DCSD reserves the right to terminate any resulting contract for convenience. In the event of contract termination by DCSD, the DCSD will be responsible only for those services and deliverables that have been received and accepted. Any cancellation for convenience by DCSD shall be effective three (3) business days after receipt of the Notice of Cancellation for convenience from DCSD by the offeror. Non-performance of contract terms shall give sufficient cause for DCSD to cancel the contract. Non-performance shall be construed to include,

but is not limited to, failure of the offeror to deliver equipment or perform services in the time specified or in the manner required.

A contract is attached which includes all of the terms and conditions that the offeror must affirm and comply. ***Refer to Attachment L, Sample Service Agreement.*** Please review DCSD's attached contract terms and conditions prior to submitting a response to this RFP. Offerors should plan on the contract terms and conditions attached to this RFP being included in any award as a result of this RFP. Therefore, all costs associated with complying with these requirements should be included in any pricing quoted by the offeror.

M. Permits and Applicable Laws

By submitting a proposal, offeror acknowledges its acceptance of the RFP specifications and the contract terms and conditions without change except as otherwise expressly stated in the submitted proposal.

If an offeror takes exception to a contract term or provision, the offeror must state the reason for the exception and state the specific contract language it proposes to include in place of the provision. Any exceptions to the contract must be submitted as an attachment to the offeror's response. Proposed exceptions must not conflict with or attempt to preempt mandatory requirements specified in the RFP.

Offerors shall at their own expense obtain all necessary permits, certifications, and licenses and shall comply with all applicable local, state, and federal laws, ordinances, rules, and regulations necessary to the full execution of the requirements stated herein. Offerors shall maintain all such permits, licenses, certifications, and compliances in a current status throughout the course of the contract. Offerors shall submit copies of permits, licenses, and certifications evidencing proof of the aforementioned immediately upon request of DCSD. Offerors shall be in compliance with registration with the Georgia Secretary of State's office as applicable.

N. Infringement

Offeror shall fully indemnify Indemnitees against any claims of infringement of any patent, copyright, trade secret, trademark, or other intellectual property rights related to the offeror's response to this RFP or services performed upon contract award. Offeror's obligation to indemnify any Indemnitee shall survive the completion, expiration, or termination of offeror's agreed-upon services for any reason.

O. Ownership Rights

DCSD shall retain ownership rights to the contents of all documents, supporting literature, and data submitted by offerors to this RFP.

P. Non-Collusion

Upload this documentation under the Response Attachment tab via IonWave titled "Non-Collusion".

Offerors shall fully certify that they, as individuals or as officials of a business entity, have not entered into any agreement, participated in collusion, or otherwise taken any action in restraint of free and competitive responses to this RFP. Further, offerors guarantee that their response is not made in conjunction with or on behalf of another party and that they have not been directly or indirectly induced in any manner or taken any action to result in a restriction of trade or in an unfair advantage.

Q. Conflict of Interest

Upload this documentation under the Response Attachment tab via IonWave titled "Conflict of Interest".

Offeror shall use its best efforts to disclose with their proposal the name of any officer, director, or agent who also is a DCSD employee, agent, representative, contractor, immediate family member (spouse, child, sibling, or parent or the spouse of a child, sibling or parent) or DeKalb County Board of Education member.

Offerors shall also disclose the name of any DCSD employee, agent, representative, contractor, immediate family member or board member who owns, directly or indirectly, an interest in five percent or more in the Offeror's company or any of its branches. In the event the Offeror was aware of a conflict of interest prior to the

award of the contract and did not disclose the conflict DCSD may, at its discretion, terminate the contract for default.

The Offeror further agrees that, if after award, a conflict of interest is discovered, an immediate and full disclosure in writing must be made to the DCSD Purchasing Department which must include a description of the action which the Offeror has taken or proposes to take to avoid or mitigate such conflicts. If a conflict of interest is determined to exist, DCSD may, at its discretion, cancel the contract. Offerors shall certify that their response to this RFP is impartial, at arms-length, and free of any conflict of interest at this time, unfair advantage, or personal benefit to any DCSD official.

R. Financial Stability

Upload this documentation under the Response Attachment tab via IonWave titled "FINANCIAL STATEMENTS".

1. Offerors shall provide a copy of their company's audited financial statements for the previous two (2) years – 2022 and 2023. A certified audit is preferred however, an offeror's 2022 and 2023 tax returns and balance sheets will be accepted.
2. Indicate here if your company is publicly traded or not publicly traded:
My company is publicly traded. ☐ /
My company is not publicly traded. ☐ /
3. If your company is a publicly traded company, provide a copy of your company's annual report for the previous two (2) years – 2022 and 2023.
4. List all civil and criminal proceedings your company has been the subject of, or named a party in, and provide the outcome of those proceedings. This list should include any lawsuits, administrative actions, or litigation to which your company is currently a party or has been a party. Please explain the basis for all claims, your response to those claims and state whether a settlement was reached, or a judgment entered.
5. State whether your company, or any affiliate currently or previously associated with your company, has ever filed a petition in bankruptcy, taken any actions with respect to insolvency, reorganization, receivership, moratoriums or assignment for the benefit of creditors, or otherwise sought relief from creditors.
6. State whether your company was the subject of any order, judgment or decree not subsequently reversed, suspended or vacated by any court permanently enjoining your company from engaging in any type of business practice.

S. No Obligation/No Award Guaranteed/Cost to Propose

This RFP does not commit DCSD to contract with any offeror to this RFP. There is no guarantee of any offeror receiving an award or contract as a result of submitting a response to this RFP. The contract, if any, will be awarded to the offeror whose proposal offers the best value to DCSD in meeting the required scope of work described herein, if the appropriate funds are available and the contract is approved by the DeKalb County Board of Education. No obligation or commitment is incurred by the DeKalb County Board of Education from the receipt of any proposal, marketing materials, or presentations. There is no guarantee that any offeror will receive an award as a result of submitting a proposal. Any/all costs incurred by the offeror in preparation and submission of this proposal are the sole responsibility of the offeror. Expenses incurred by the offeror will not be reimbursed by DCSD or become a reason for contracting with the offeror.

T. Confidentiality and Non-Disclosure

Information made available to offerors by DCSD shall be used only for purposes related to responding to this RFP and shall not be used for any other purpose without the express written permission of DCSD.

Offerors to this RFP unequivocally agree to assume responsibility for protecting and safeguarding the confidentiality of DCSD records that are not public information. Such information may include but is not limited to student and human resource file contents.

U. Business License

Upload this documentation under the Response Attachment tab via IonWave titled "BUSINESS LICENSE".

Offerors shall submit with their proposal, a copy of their valid company business license. If the offeror is a Georgia corporation, offeror shall submit a valid county or city business license.

If the offeror is not a Georgia corporation, offeror shall submit a certificate of authority to transact business in the state of Georgia and a copy of their valid business license issued by their home jurisdiction. If offeror holds a professional certification which is licensed by the state of Georgia, offeror shall submit a copy of their valid professional license. Any license submitted in response to this requirement shall be maintained by the offeror for the duration of the contract.

V. Protest Process

This section describes the mandatory administrative procedure whereby Offerors submitting sealed competitive bids/proposals (hereinafter referred to as "bidders") to DCSD for proposals worth \$100,000 or more may challenge the solicitation process, and whereby bidders/Offerors on sealed competitive bids directly related to Vendor Services for proposals worth \$100,000 or more, may challenge contract awards.

1. **Protests.** A bidder may file a written protest challenging DCSD's compliance with applicable procurement procedures subject to the bidder's compliance with the provisions outlined below. Any such written protest will be resolved in accordance with these provisions:
 - a) appropriate identification of the solicitation;
 - b) a statement of reasons for the protest;
 - c) supporting exhibits, evidence, or documents to substantiate any claims unless not available within the filing time (in which case the Offeror must proceed to file the protest during the filing period identified below but state the expected availability of the material); and the desired remedy.
2. **Types of Challenges.** Any bidder interested in and capable of responding to a competitive solicitation may file a protest with respect to the competitive solicitation process including, but not limited to, a challenge to specifications or any events or facts arising during the solicitation process. Any bidder submitting a timely bid/proposal in response to a competitive solicitation may file a protest with respect to DCSD's intended or actual contract award including, but not limited to, events or facts arising during the evaluation and/or negotiation process.
3. **Form of Protest.** At a minimum, the written protest must include the following:
 - a) the name and address of the protestor;
 - b) appropriate identification of the solicitation;
 - c) a statement of reasons for the protest;
 - d) supporting exhibits, evidence, or documents to substantiate any claims unless not available within the filing time (in which case the Offeror must proceed to file the protest during the filing period identified below but state the expected availability of the material); and the desired remedy.

DCSD, at its discretion, may deem issues not raised in the initial protest as waived with prejudice by the protesting Offeror.

4. **Filing Protests.** A protest is considered to be properly filed when it is in writing, signed by a company officer authorized to sign contracts on behalf of the Offeror, and is received by the Vendor Services. The protest may be sent by any of the following means:

MAIL: Attention: Carla Smith, Executive Director
DeKalb County School District
Vendor Services
1701 Mountain Industrial Boulevard
Stone Mountain, Georgia 30083

Email: solicitationquestions@dekalbschoolsqa.org

The Offeror must observe the following deadlines when filing a protest:

Type of Protest	Protest Filing Deadline
Challenge to Competitive Solicitation Process	Two (2) business days prior to the closing date and time of the solicitation as identified on the Invitation to Bid.
Challenge to an Intended or Actual Contract Award	In the event DCSD posts a Notice of Intent to Award ("NOIA"), the protest must be filed within ten (10) calendar days of the date the NOIA is posted.
	In the event DCSD does not post a NOIA, the protest must be filed within ten (10) calendar days of the date the Notice of Award ("NOA") is posted.

If a bidder fails to file a protest by the applicable deadline, such failure shall be deemed as a waiver with prejudice of any grounds the bidder may have for protest.

5. Stay of procurement during protest review.

When a protest challenging the competitive solicitation process has been timely filed at least two (2) business days prior to the closing date and time, the solicitation shall not close until a final decision resolving the protest has been issued, unless the facilities management department makes a written determination that the closing of the solicitation without delay is necessary to protect the interests of DCSD.

When a protest challenging an intended contract award has been timely filed, DCSD shall not proceed to actual contract award unless the Vendor Services Department makes a written determination that the issuance of a contract or performance of the contract without delay is necessary to protect the interests of DCSD. If it is determined that it is necessary to proceed with contract performance without delay, the bidder/Offeror with this contingent contract may proceed with performance and receive payment for work performed in strict accordance with the terms of the contract. The provisions of this paragraph are not applicable to a protest pertaining to events or facts arising during the solicitation process.

6. Protest Resolution.

The Vendor Services Department shall review and issue a written decision on the protest within seven (7) business days. This decision shall be deemed final. Available remedies for sustained protests are as follows:

- If a protest is sustained prior to the closing date and time of the solicitation, available remedies may include, but are not limited to, the following: modification of the solicitation document including, but not limited to, specifications and terms and conditions; extension of the solicitation closing date and time (as appropriate); and cancellation of the solicitation.
- If a protest of the intended/actual contract award is sustained, available remedies may include but are not limited to, the following: revision or cancellation of the NOIA/NOA, re-evaluation and re-award, or re-solicitation with appropriate changes to the new solicitation.

7. Costs

In no event shall a bidder be entitled to recover any costs incurred in connection with the solicitation or protest process, including, but not limited to, the costs of preparing a bid/proposal, the costs of participating in the protest process, or any attorney fees.

PART III SCOPE OF WORK

A. Purpose/Project Overview

The DeKalb County School District (DCSD) is seeking highly qualified, experienced, capable, fully licensed for both intrastate and interstate travel, and responsible charter bus service companies to provide a variety of passenger carrier services for DCSD students and staff expressly for educational and school related functions.

DCSD reserves the right to make multiple awards. DCSD at its discretion, determines the criteria and process whereby bids are evaluated and awarded. No damages shall be recoverable by any challenger as a result of these determinations or decisions by DCSD.

Awarded offeror shall provide services in accordance with the specifications, requirements and terms and conditions stated herein. Services shall include all labor, materials, tools specialized equipment, supplies, trained personnel, insurance, travel, per diem, direct and indirect administrative costs, overhead, tolls, parking, fuel, lodging, all other costs and charges, and all things and services necessary to provide Charter Bus Services in accordance with the requirements of this RFP. There shall be no add-on charges of any kind.

DCSD, at its discretion, determines the criteria and process whereby proposals are evaluated and awarded. No damages shall be recoverable by any challenger as a result of these determinations or decisions by DCSD.

DCSD reserves the right to add or remove DCSD facilities (schools, centers and portable classrooms) as needed.

B. Project Scope of Services

The District is seeking multiple vendors for this service. This service may not be subcontracted out, except to other bus companies that are on the District's approved carrier list. Any bus that is subcontracted out must be on **Attachment C, Bus List – Equipment Summary** of the approved carrier providing the subcontracted service(s).

Special Instructions And Conditions

1. Offeror shall provide ground transportation for students and staff to and from school related activities.
2. Services may be required for one (1) or more days of travel and include overnight stay.
3. Services may be required for intrastate and interstate travel. Some examples of recent DCSD trips include:

a. Field Trip Example

Travelers: (Who will be traveling i.e. school, organization, team, i.e. Blue Elementary School 5th Graders)
 Purpose of Travel: (Field Trip, Sporting event)
 Number of Travelers: 25
 Departure Date: December 15, 2024
 Departure Location: (Where the trip will depart from; Moss High School)
 Coach Arrival Time: (The time the bus needs to arrive for before departure)
 Departure Time: (The expected time of departure)
 Destination: (Where the trip is headed, i.e. Atlanta Aquarium)
 Destination Arrival Time: (Expected time of arrival at destination, 9:15 AM)
 Length of Stay: (The scheduled time in hours the trip will remain at the destination, i.e. 4-hours)
 Return Date: December 15, 2024
 Return Departure Location: (The location where the trip will return, i.e. Atlanta Aquarium)
 Return Departure Time: (The expected time of departure from the event, i.e. 5:45 PM)
 Arrive Back Location: The location where the trip will return to, i.e. James High School)
 Arrive Back Time: (The expected time the trip will arrive at the Arrive Back Location, i.e. 7:30 PM)

b. Athletic Department Field Trip Example

Travelers: Stephenson High School Football Team/Three (3) Coaches for Football, Four (4) Coaches for Band
 Purpose of Travel: State Playoff Game
 Number of Travelers: 56
 Departure Date: January 6, 2025
 Departure Location: Stephenson High School
 Report Time for Travelers: 9:30 AM
 Departure Time: 10:00 AM
 Destination: Ware County High School, Waycross, Georgia
 Arrival Time at Destination: 3:00 PM
 Length of Stay: Seven (7) hours
 Return Date: January 6, 2025
 Return Departure Location: Ware County High School, Waycross, Georgia
 Return Departure Time: 10:00 PM
 Arrive Back Location: Stephenson High School
 Arrive Back Time: 3:00 AM

4. Offeror shall list the variety and quantity of available fleet vehicles, including but not limited to full size buses (each providing minimum seating for 47-55 passengers); and mini coaches. Full size buses shall be "suburban or intercity coach" style accommodations (build on a "heavy" chassis as defined in the bus industry), with lavatory facilities, heat and air conditioning, tinted glass (preferable), overhead baggage or parcel racks, adequate headroom (a minimum of 74 inches preferable), and other features normally associated with comfortable suburban or intercity passenger service. Upon at least 48-hours prior notice, Offeror must ensure that the requested fleet vehicle(s) is readily accessible to and usable by individuals with disabilities, including but not limited to individuals who use wheelchairs and/or ramps. The entry doorstep height should be as low as is practical to permit easy boarding by passengers. In their proposal, the Offeror shall provide accommodation specification associated with other types of vehicles such as mini coaches. Offerors are not required to bid both types of vehicles to submit a proposal for this solicitation. Note: Offeror shall include all full-size buses on Attachment C, Bus List/Equipment Summary. Upload this documentation under the Response Attachment tab via IonWave titled "Attachment C – Bus List/Equipment Summary".

5. Each vehicle shall be equipped to meet all applicable federal and state Highway Specifications, Interstate Commerce Commission specifications and local specifications, safety standards, emission requirements, and handicap provisions. It is preferred that each bus have a front destination sign. Offeror shall state if their vehicles are equipped with wheelchair lifts to allow persons with wheelchairs to board on Attachment C, Bus List – Equipment Summary.
6. Each vehicle shall be maintained in good working condition, to include but not limited to properly functioning reclining seats, overhead bins that close, and operable interior lights, if applicable. Each vehicle shall not be more than six (6) years old. Overall appearance, interior and exterior, must be clean, in good repair, and free of unpleasant odors.

If an awarded charter bus service vehicle breaks down in a location that makes it impossible or unrealistic for the charter bus service to efficiently recover the students, the charter bus service may utilize the nearest/closest federally approved and fully insured carrier to assist the broken-down bus. The replacement carrier must be compliant with the U.S. Department of Transportation ("DOT") regulations. The District will ensure the replacement carrier's compliance via the DOT's Safety Measurement System (<https://ai.fmcsa.dot.gov/sms/>).

7. Equipment Summary. Offerors shall provide a summary of all vehicles that may be provided to DCSD for use. Refer to Attachment C, Bus List – Equipment Summary. In addition, offerors shall provide a current copy of the Georgia Department of Public Safety vehicle annual inspection report with a satisfactory rating for all vehicles listed on Attachment C, Bus List/Equipment Summary. Upload this documentation under the Response Attachment tab via IonWave titled "Attachment C – Bus List/Equipment Summary".
8. Storage of all vehicles shall exclusively be the responsibility of the Offeror.
9. All drivers of the vehicles shall have specialized driver training. Drivers shall have received customer relations training prior to providing any services under this contract. All customer service complaints received by the Contractor shall be reported verbally to the DCSD within 24 hours and followed up in writing within ten (10) working days.
10. All drivers must have a Commercial Driver's License (CDL) with a Passenger endorsement from the Department of Driver Services (DDS). Offerors are required to provide a list of all certified drivers under the company's employment on the Driver Certification Form and include a copy of each driver's license. Refer to Attachment B, Driver Certification Listing. Upload this documentation under the Response Attachment tab via IonWave titled "Attachment B – Driver Certification Listing".
11. All drivers must have a valid medical certificate. Upload this documentation under the Response Attachment tab via IonWave titled "Valid Medical Certificate".
12. The contractor shall be responsible for paying all toll charges, licenses, fees, taxes, parking fees, violation fines, and other operating costs incurred by the Contractor as part of this program. There shall be no add-on charges of any kind.
13. If lodging is required, the contractor will book and pay the actual lodging costs of the driver. Driver's meals shall be the responsibility of the Contractor.
14. All vehicles shall be equipped with two-way radios, cellular telephones, or like equipment that will enable communication with the Contractor's administrative and maintenance facility.
15. The Contractor shall be responsible for providing all services, equipment, functions, and all things necessary for the safe, reliable, and efficient operation of the vehicle service that are not specifically discussed herein.
16. The driver shall not smoke or operate a cell phone while performing the services provided for herein.
17. All Contractor drivers providing services to DCSD shall have been issued a DCSD identification badge. Badges are issued to drivers once a background check has been completed by the DCSD. The cost of

- performing driver background check will be billed to the Contractor for payment (see Part II, F). Drivers who have not been issued an identification badge by the DCSD will not be permitted to perform services and shall immediately be replaced by an employee already in possession of DCSD identification badge.
18. During field trips, bus and driver must remain with the group from DCSD departure through return to DCSD school/facility.
 19. Driver must have precise directions to specified locations upon arrival at DCSD, and not rely on DCSD staff.
 20. No friends or family of the driver are to accompany them on any trip at any time.
 21. Charter Buses must arrive at Pick-Up location at least twenty (20) minutes prior to departure time.
 22. Awarded Carriers must immediately contact the Requestor or designee for any of the following while contracted for an event: Bus accident (all types, minor and major); Breakdowns (All incidents in which the bus is not able to precede); Delays (Any delay which will impair the departure/arrival).
 23. All contract bus drivers will always present themselves in a professional manner with both students and staff during contract event period. Failure to do so will disqualify said driver from further contracts with DCSD.

Vehicle Maintenance

- a. The Contractor shall be fully responsible to meet or exceed all Federal Motor Carrier Safety Administration (FMCSA) and Department of Transportation (DOT) required inspections. During the term of the contract, the DCSD reserves the right to review current vehicle inspection and repair records.
- b. The Contractor shall be responsible for providing fuel, lubricants, tools, and employee uniforms.
- c. All vehicles shall have operable heating and air conditioning.
- d. DCSD expects all buses provided under this RFP to be in top operating condition. Firms that provide substandard buses that cause breakdowns, delays or otherwise inconvenience the participants or put them at risk, will be debarred for a to-be-determined length of time from participating in DCSD solicitations until such time as all problems have been demonstrated to have been corrected.
- e. Offeror shall provide information in their proposal of any additional services they will provide (i.e. lodging arrangements, tour guide arrangements, tour itinerary, etc.)

Request For Service/Reservations

- a. Individual schools or departments will contact the awarded offeror to request a quote and the pricing shall be based on pricing submitted in the proposal. The District may request services verbally or in writing. However, verbal orders must be acknowledged by the contractor within five (5) calendar days from the date of the order on the Contractor's standard confirmation form.
- b. DCSD has the right to request departure points anywhere within the County, weekdays, or weekends, at no additional charge.
- c. Notice of cancellation for a trip after reservations have been made, shall be given 24 hours before departure time at no cost to the DCSD. For service where less than 24-hour notice is given, except for weather conditions, the District agrees that Contractors may charge \$250.00 as a cancellation fee, if cancelled before leaving the terminal or cancelled on the job.
- d. DCSD has the right to revise or cancel trips due to snow emergency or other weather conditions, within two (2) hours' notice prior to the first pick-up, without financial penalty, and to revise departure and return times, trip intervals and number of trips during the time period covered by the contract without any additional cost to the DCSD.

Method Of Ordering

Purchase order(s) for bus services will be issued as required throughout the period of this contract and will become an integral part of the resulting contract. The purchase order(s) does not supersede any provision of the resulting contract. Blanket purchase order(s) may be issued by the Using Department in place of individual purchase orders, to expedite the procurement process for contracted services.

Cost Of Services

The Offeror shall include all charges incurred in fulfilling the terms of each contract. Contractors shall provide a cost breakdown for each service separately (i.e., hourly, daily, per mile, overnight stay, etc.). Pricing should include all reasonable expenses incurred by the Contractor (i.e., fuel, mileage, lodging (if applicable), etc.). Refer to Attachment A, Cost Proposal Form.

C. Brochures, Catalogs, Manuals, Websites, Literature

In addition to the formal response to this RFP, all offerors are encouraged to submit brochures, catalogs, manuals, website materials, industry literature, and any other marketing and informational media which will support and enhance their submission value.

D. Added Value

Offerors are encouraged to describe in detail all added value or additional services or benefits available and offered at no cost to DCSD in their RFP responses. Attach and label as **"ADDED VALUE."**

E. Technical Proposal

DCSD advertises this RFP as an opportunity for interested and qualified firms specializing in providing assessment services for science centers to submit responses consistent with the scope of work stated herein. Respondents to this RFP are encouraged to submit their most comprehensive, innovative and creative proposals for services for DCSD.

DCSD may, at its sole discretion, select or reject all or portions of the service(s) proposed from responsive offerors. As a part of the evaluation process, DCSD may find it necessary to evaluate the addition or deletion of components of an offeror's proposal in order to make equivalent comparisons to other proposals. DCSD will select the offeror whose proposal DCSD determines best meets the needs of DCSD, based on the requirements and evaluation criteria set forth herein.

The determination of the successful proposal will be based upon information supplied by the offeror in the RFP response and upon other information that will be obtained by DCSD as it deems necessary. Proposal conformance to RFP instructions, terms, conditions, and requirements is critical to offeror responsiveness.

The lowest-cost proposal submitted may not necessarily be determined to be the most responsive and responsible proposal when all factors have been considered. However, the quoted price is an important factor in the determination of the selected proposal.

Technical Proposals shall include the following:

Compliance Information

Firms must meet minimum criteria as specified to receive further consideration. This is a compliance section and carries no evaluation points. Proposals shall include the following:

The submitting company must be licensed by the State of Georgia or otherwise duly licensed in such a manner as to be able to provide all services specified in this RFP in Georgia and all documents must be in the name of the submitting company.

All employees of the submitting company that are assigned to this project must be either licensed by the State of Georgia or, if licensed by another state, authorized by Georgia to provide the licensed services in Georgia. Company must submit copies of all employees' licenses that will be assigned to this project.

Litigation Information: Identify and briefly discuss any instances in the past five (5) years where your contract was terminated, with or without cause. Provide Owner name, project name and Owner Project Representative Name and Number. For joint ventures responding to this RFP, provide the above information as it pertains to the joint venture and for each partner or entity creating said joint venture. If there is no failure or failures to complete a contract, please include a statement that the Firm has never failed to complete a contract or contracts or have defaulted or have been declared in default on any contract.

Identify any legal actions that have been filed against your company for services rendered in connection with in the past (5) years. Provide a brief explanation for each occurrence and the outcome/disposition. If there have been no legal actions filed against your company, please include a statement that the Company has not had any legal actions filed against them in the past five (5) years.

Evaluation Criteria

An Evaluation Committee will evaluate the proposals using the following criteria:

1. Firm's Overview (15 points)

- a. Provide a full and complete company profile to include, but not limited to Firm's name, address, headquarters and or branch office handling this project, as well as primary contact name, title, related telephone/fax numbers and email address.
- b. State how many years licensed to do business under the name stated above. Describe firm ownership structure and history.
- c. List the number of permanent licensed employees and provide an organizational chart of the firm. Include management-level employee(s) the firm intends to assign to the project. Include a professional biographical summary including any certifications/licenses and detailed outline of the role and responsibility of each employee that will be assigned to the project.

2. Scope of Services (25 points)

- a. Please provide your company's comprehensive and proposed strategy for providing charter bus services as outlined in the scope of work: Special Instructions, Vehicle Maintenance and Request for Services/Reservations. Please be detailed and specific in your response to each requirement.
- b. Provide the name and telephone number of the individual(s) that can be contacted in case of an emergency or for services needed after hours, holidays or weekends.
- c. Provide your company procedures and timeline to replace a disabled bus within the State of Georgia, outside the State of Georgia, i.e. accident breakdown, etc.
- d. Describe in detail your company training and education program for employees.
- e. Describe in detail your company's ability for accommodating disabled and special needs riders.
- f. Describe in detail amenities on units (bathrooms, TV/DVD, Wi-Fi, etc.)

3. Firm's Relevant Experience and Expertise (25 points)

- a. Submit past experience with projects that are comparable in scope and organizational size which best illustrates your firm's ability to provide charter bus services for K-12 school districts. While K-12 experience is preferred, experience with other governmental entities is allowed.

Please list no more than ten (10) projects and do not list projects that were not completed by your firm or completed over ten (10) years ago. Each project listed should include the following information:

1. Company/Entity Name
2. Mailing Address
3. Contact Name, Phone Number, and Email Address
4. Scope of Services Provided
5. Project Start and Finish Date

4. References (5 points)

- a. Minimum of three (3) references required. Offers must complete and upload Attachment H, Offeror Client Reference Form. Information provided on Attachment H: Offeror Client Reference Form, must be legible.

DCSD reserves the option of contacting any of the references provided to confirm information provided.

5. Cost Proposal (30 points) – Do not include with Technical Proposal

- a. Indicate your proposed price to provide the services as stated in this RFP using **Attachment A – Cost Proposal Form** provided as part of this RFP.
- b. Please provide any and all pricing breakdown as requested on the **Attachment A-Cost Proposal Form**.
- c. The **Attachment A-Cost Proposal Form** shall not be altered in any way. Any alterations to the provided cost proposal form may cause your company to be deemed non-responsive and disqualified from further consideration.
- d. The **Attachment A-Cost Proposal Form** shall be signed by an authorized company representative. Failure to sign the **Attachment A-Cost Proposal Form** may result in your proposal being deemed non-responsive.

Relative Weight	Evaluation Criteria
15	Firm's Overview
25	Scope of Services
25	Firm's Relevant Experience and Expertise
5	References
30	Cost Proposal
100 points	

F. Transition Plan/Transition on Commencement of Contract

The awarded offeror shall assume full services in accordance with the award of the RFP. The awarded offeror shall coordinate and cooperate with DCSD's existing provider(s) to ensure a smooth and orderly transition with uninterrupted services.

Transition and Continuity of Service upon Expiration of Contract

Continuity of services is necessary to DCSD. The awarded offeror agrees to this philosophy and upon expiration of contract, agrees to:

- a. Exercise best efforts and cooperation for an orderly and efficient transition to another provider or to DCSD.
- b. Negotiate a plan in good faith with successor to determine the nature and extent of the phase-in, phase-out services required. The plan shall specify a date for services described in the plan and shall be subject to approval by DCSD. The existing provider shall provide sufficiently experienced personnel during the phase-in and phase-out periods to ensure that the imperious services in the contract are maintained at the required level of need and proficiency.
- c. All DCSD property (including but not limited to, students and DCSD records, parts, equipment, facilities, keys, and materials) shall be returned to DCSD upon expiration of contract.
- d. Offeror shall include in their response any DCSD or any subsequent contractor requirements if offeror is awarded this contract and does not retain this contract upon its expiration.

G. REQUIRED CONTENT / DOCUMENT CHECKLIST

All potential respondents must register as a vendor at <https://dekalbschoolsga.ionwave.net/Login.aspx>.

IMPORTANT NOTICE: Submittals to this solicitation will be received electronically on the DeKalb County School District website at <https://dekalbschoolsga.ionwave.net/Login.aspx>.

IonWave will not accept a bid submission without the required documents listed below. Failure to upload the required information and/or documentation required in this solicitation may cause the submission to be declared non-responsive and rejected.

Offerors are required to upload one (1) pdf. copy electronically via <https://dekalbschoolsga.ionwave.net/Login.aspx> of their response. Offerors must reply in a narrative to each requirement and question. "Understand and comply" responses are not acceptable. All RFP submissions must include the following items and attachments.

The Request for Proposals document, RFP 25-472 Charter Bus Services (MUST BE the first document in the submission); this document is located at <https://dekalbschoolsga.ionwave.net/Login.aspx>

Table of Contents for your submission

- Addenda – Each individual Addendum must be printed, signed, and inserted immediately following the Table of Contents (Upload Required)
- Audited Company Financial Statements/Company Annual Reports for 2022 and 2023 (Upload Required)
- Business License (Upload Required)
- Certificate of Insurance (Upload Required)
- Valid Medical Certificate (Upload Required)
- Attachment A – Cost Proposal Form/Fee Schedule (Upload Required)
- Attachment B – Driver Certification Listing (Upload Required)
- Attachment C – Bus List/Equipment Summary (Upload Required)
- Attachment D – DCSD Locations and Addresses
- Attachment E – Non-Collusion (Upload Required)
- Attachment F – Conflict of Interest (Upload Required)
- Attachment G – Critical Paragraphs (Upload Required)
- Attachment H – Offeror Client Reference Form (Upload Required)
- Attachment I – Statement of Confidentiality (Upload Required)
- Attachment J – Suspension and Debarment Certification (Upload Required)
- Attachment K – Immigration & Security Certification (Upload Required)
- Attachment L – Sample Service Agreement
- Attachment M – Signature Page (Upload Required)
- Technical Proposal (Upload Required)
- Brochures, Catalogs, Manuals, Websites, Literature, and other marketing media
- Added Value

EXHIBIT "B"



RFP 25-472 Addendum 4 Cooper Global Supplier Response

Event Information

Number: RFP 25-472 Addendum 4
Title: Charter Bus Services
Type: Request for Proposal-Non Capital
Issue Date: 10/10/2024
Deadline: 11/5/2024 03:00 PM (ET)

Contact Information

Contact: Fred Christopher
Address: 1701 Mountain Industrial Blvd
Stone Mountain, GA 30083
Phone: 1 (315)
Email: solicitationquestions@dekalbschoolsga.org

Cooper Global Information

Contact: Gregory Carrie
Address: 4004 Tradeport Blvd
Atlanta, GA 30354
Phone: (770) 455-9600
Email: gcarrie@cooper-global.com
Web Address: <https://cooperglobal.com/>

By submitting your response, you certify that you are authorized to represent and bind your company.

Gregory Carrie
Signature

gcarrie@cooper-global.com
Email

Submitted at 11/5/2024 01:51:29 PM (ET)

Supplier Note

Thank you for the opportunity.

Requested Attachments

Audited Financial Statements 2022	2022 CGCT Tax Return.pdf
Audited Financial Statements 2023	2023 Tax Return CGCT.PDF
Business License	Certificate.pdf
Certificate of Insurance	Insurance.pdf
Attachment A - Cost Proposal Form	Cost Prposal.pdf
REVISED Attachment B - Driver Certification Listing	Driver Qualification Information .pdf
Attachment C - Bus List/Equipment Summary	Santa Cruz Fleet List 10.23 (version 1).pdf
Attachment E - Non-Collusion	Attachment E.pdf
Attachment F - Conflict of Interest	Attachment F.pdf
Attachment G - Critical Paragraphs	Attachment G.pdf
Attachment H - Offeror Client Reference Form	Referances.pdf
Attachment I - Statement of Confidentiality	Attachment I.pdf
Attachment J - Suspension and Debarment Certification	Attachment J.pdf
Attachment K - Immigration & Security Certification	Attachment K.pdf
Attachment M - Signature Page	Attachment M.pdf
Technical Proposal	Dekalb County Schools REQUEST FOR PROPOSAL (RFP) 25-47.pdf
Brochures, Catalogs, Manuals, Website, Literature, etc.	Cooper Global Magazine.pdh.pdf
Added Value	Additional Transportation Documents.pdf
RFP 25-472 Addendum No. 1	Addendum (1) REP 25-472.pdf
RFP 25-472 Addendum No. 2	RFP 25-472 Addendum No. 2.pdf

RFP 25-472 Addendum No. 3

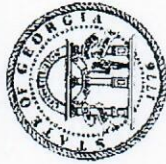
RFP 25-472 Addendum No. 4

Addendum (3) REP 25-472.pdf

Addendum (4) REP 25-472.pdf

Application No. 500019

Class: "B" PERMANENT



Certificate No. LC-500019

Approved: 7/1/2007

Reissued: 6/2/2011

CERTIFICATE

Upon consideration of the record in the above numbered application, it is therefore
ORDERED: That authority be and is hereby granted to:

COOPER-GLOBAL CHAUFFEURED TRANSPORTATION, INC.

whose principal address is

2711 Peachtree Square Atlanta, GA 30360

2711 Peachtree Square
Atlanta, GA 30360

to transport **PASSENGERS AND THEIR BAGGAGE** on and along the following route in the State of Georgia in accordance with the
Rules and Regulations of the Georgia Public Service Commission and of the Georgia "Motor Common Carrier Act of 1931," approved August 27, 1931, as
amended by act 357, approved May 29, 2007:

Passengers and their baggage, by means of one or more unmetered: limousines, sedans, sport utility vehicles,
or other vehicles with a capacity for transporting no more than ten (10) persons for hire, between all points in
Georgia, as long as carrier has sufficient insurance coverage, over no fixed route.

This Certificate shall remain in effect until the further Orders of the GPSC.

By Order of the **GEORGIA PUBLIC SERVICE COMMISSION**



Stan Wise, Chairman



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/9/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER TIB Transportation Insurance Brokers, LLC 425 West Broadway, Suite 300 Glendale CA 91204	CONTACT NAME: Marcie Ramos PHONE (A/C No. Ext): 818-246-2800 FAX (A/C No): 818-246-1690 E-MAIL: miramos@acrisure.com
INSURED Cooper-Global Chauffeured Transportation, Inc. 4004 Tradeport Blvd Atlanta GA 30354	INSURER(S) AFFORDING COVERAGE INSURER A: RLI Insurance Company NAIC #: 13056 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

License#: BR-1369682
COOPCHA-01

COVERAGES CERTIFICATE NUMBER: 363635689 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y	LG80017045	5/12/2024	5/12/2025	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMPIOP AGG \$ Excluded \$
A	☒ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS ☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE CED ☐ RETENTION \$	Y	LFBC020015	5/12/2024	5/12/2025	COMBINED SINGLE LIMIT (Per accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$ PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y ☒ N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate Holder is included as Additional Insured with respects to the operations of the named insured

CERTIFICATE HOLDER

CANCELLATION

Dekalb County School District 5809 Memorial Drive Stone Mountain GA 30083-3427	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

ACORD 25 (2014/01)

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Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

Otha Albritten	Code:	Job Class: CDL Driver
		Level: Cooper Global Chauffeured Trans

Maintenance Items

Driver's License Expiration Date
Comments P Endorsement

Completed
12/6/2018

Date Due
12/8/2026

License Information

GA XXXXXXXX73

Expires: 12/8/2026

CDL - B

Endorsements: Air Brakes, Chauffeur Permit, Passenger Vehicle

Powered Units

Towed Units:

Authority: (Not Specified)

Dispatch Range: (Not Specified)

Date Qualified:

Date Range

Comments

Katrina Ameyedoe	Code:	Job Class: CDL Driver
		Level: Cooper Global Chauffeured Train

Maintenance Items

Driver's License Expiration Date	Comments

Completed
9/11/2020

Date Due
9/16/2028

License Information

GA XXXXXXXX69

Expires: 9/16/2028

CDL - B

Endorsements: Air Brakes, Chauffeur Permit, Passenger Vehicle

Powered Units

Towed Units:

Authority: (Not Specified)

Dispatch Range: (Not Specified)

Date Qualified: 6/15/2018

Anthony Barber	Code:	Job Class: CDL Driver
	Level:	Cooper Global Chauffeured Tran

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

<u>Maintenance Items</u>	<u>Completed</u>	<u>Date Due</u>
Driver's License Expiration Date	12/5/2017	2/27/2025

Comments

License Information

GA XXXXXXXX58 Expires: 2/27/2025

CDL - A

Endorsements: Air Brakes, Chauffeur Permit, Passenger Vehicle

Powered Units

Towed Units:

Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified: 2/26/2018

Job Class: CDL Driver

Matthew Best

Code:

Level: Cooper Global Chauffeured Tran

<u>Maintenance Items</u>	<u>Completed</u>	<u>Date Due</u>
Driver's License Expiration Date	2/1/2022	7/19/2027

Comments Class A End P

License Information

GA	XXXXXXXX52	Expires:	7/19/2027
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CDL - A

Endorsements: Air Brakes, Passenger Vehicle

Powered Units

Towed Units:

Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

Job Class: CDL Driver

Mark Bloch

Code:

Level: Cooper Global Chauffeured Tran

<u>Maintenance Items</u>	<u>Completed</u>	<u>Date Due</u>
Driver's License Expiration Date	11/29/2018	9/20/2024

Comments CDL - Class B
End - P.S

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

License Information

GA XXXXXXXX15 Expires: 9/20/2024
CDL - B
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

	<u>Date Range</u>	<u>Comments</u>
Not Qualified		

Terrence Boles

Code:

Job Class: CDL Driver

Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date

Completed

Date Due

License Information

(Not Specified) Expires:
Powered Units
Towed Units:
Authority: Dispatch Range:

Date Qualified:

Terry E Burke

Code: 166500

Job Class: CDL Driver

Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date

Completed

Date Due

4/13/2018

9/29/2025

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full Time, Part Time

License Information

GA XXXXXXXX64 Expires: 9/29/2025
CDL - C
Endorsements: Passenger Vehicle, Restrictions: Air Brake
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified: 10/16/2021

Maritza Couch Code: Job Class: CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date
Comments: Class A End P,S

Completed

9/10/2021

Date Due

11/12/2028

License Information

XXXXXXXX03 Expires: 11/12/2028
CDL - A
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

Date Range

Comments

Not Qualified

Danielle Dent Code: Job Class: CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date
Comments: Class B End PS

Completed

11/13/2020

Date Due

2/16/2029

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

License Information

GA XXXXXXXX71 Expires: 2/16/2029
CDL - B
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

James Devone Code: Job Class: CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date

Completed

12/6/2019

Date Due

5/12/2027

License Information

GA XXXXXXXX71 Expires: 5/12/2027
CDL - A
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

<u>Date Range</u>	<u>Comments</u>
Not Qualified	

Stanley Drake Code: Job Class: CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date

Completed

11/29/2016

Date Due

12/9/2024

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

License Information

GA XXXXXXXX07 Expires: 12/9/2024
CDL-BM
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

Stanley Elder Code: Job Class: CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

	<u>Completed</u>	<u>Date Due</u>
Driver's License Expiration Date	3/20/2024	3/26/2032
Comments CLASS B End P,S		

License Information

GA XXXXXXXX31 Expires: 3/26/2032
CDL - B
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

PEGGY J EWING Code: Job Class: CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

	<u>Completed</u>	<u>Date Due</u>
Driver's License Expiration Date		11/24/2026

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

License Information

GA XXXXXXXX57 Expires: 11/24/2026
CDL - B
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

	<u>Date Range</u>	<u>Comments</u>
Not Qualified		

Evelyn M Francis

Code:

Job Class: CDL Driver

Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date
Comments: Class B End P,S

Completed
5/24/2019

Date Due
6/5/2027

License Information

GA XXXXXXXX51 Expires: 6/5/2027
CDL - B
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: Dispatch Range:

Date Qualified:

Isaac O Gadson

Code:

Job Class: CDL Driver

Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date

Completed
5/15/2021

Date Due
11/6/2028

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

License Information

GA XXXXXXXX88 Expires: 11/6/2028
CDL-BM
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

JOHN GIBBONS Code: Job Class: CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date
Comments CLASS B WITH P

Completed

9/27/2017

Date Due

10/8/2025

License Information

GA XXXXXXXX34 Expires: 10/8/2025
CDL - B
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

Deborah S Gray Code: Job Class: CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date

Completed

Date Due

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

<u>Maintenance Items</u>	<u>Completed</u>	<u>Date Due</u>
Driver's License Expiration Date	6/2/2021	5/5/2028
Comments: Class B End P		
<u>License Information</u>		
GA XXXXXXXX70	Expires: 5/5/2028	
CDL - B		
Endorsements: Air Brakes, Passenger Vehicle		
Powered Units		
Towed Units:		
Authority: (Not Specified)	Dispatch Range: (Not Specified)	

Date Qualified:

Dwayne M Johnson	Code:	Job Class: CDL Driver
		Level: Cooper Global Chauffeured Tran

<u>Maintenance Items</u>	<u>Completed</u>	<u>Date Due</u>
Driver's License Expiration Date	10/28/2020	5/24/2027
<u>License Information</u>		
GA XXXXXXXX92	Expires: 5/24/2027	
CDL - A		
Endorsements: Air Brakes, Passenger Vehicle		
Powered Units		
Towed Units:		
Authority: (Not Specified)	Dispatch Range: (Not Specified)	

Date Qualified:

Kim Johnson	Code:	Job Class: CDL Driver
		Level: Cooper Global Chauffeured Tran

<u>Maintenance Items</u>	<u>Completed</u>	<u>Date Due</u>
Driver's License Expiration Date	5/19/2020	5/21/2028
Comments: Class B End P, S		

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

License Information

GA XXXXXXXX25 Expires: 5/21/2028
CDL - B
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

Adrienne S Jones **Code:** **Job Class:** CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date
Comments: Class B End P,S

Completed

7/2/2020

Date Due

10/31/2028

License Information

GA XXXXXXXX80 Expires: 10/31/2028
CDL - B
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

Quintrell Loyal **Code:** **Job Class:** CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date
Comments: P&S Endorsement

Completed

2/26/2021

Date Due

2/16/2029

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

License Information

GA XXXXXXXX56 Expires: 2/16/2029
CDL - B
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified: 6/1/2018

Coretta L Mays Code: Job Class: CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date
Comments: Class B End PS

Completed

6/30/2021

Date Due

10/6/2029

License Information

GA XXXXXXXX15 Expires: 10/6/2029
CDL - B
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

Not Qualified Date Range

Comments

Danna L Merritt Code: Job Class: CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date
Comments: Class A End PSC

Completed

8/25/2018

Date Due

7/31/2026

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

License Information

Expires: 7/31/2026
(Not Specified)
Powered Units
Towed Units
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

Colice N Moore Code: Job Class: CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date

Completed

5/31/2022

Date Due

9/22/2027

License Information

GA XXXXXXXX54

Expires: 9/22/2027

CDL - B

Endorsements: Air Brakes, Passenger Vehicle

Powered Units

Towed Units

Authority: (Not Specified)

Dispatch Range: (Not Specified)

Date Qualified:

James W Nellon Code: Job Class: CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date

Completed

3/13/2020

Date Due

2/8/2028

Comments: Class A End C, N, P, T

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

License Information

GA XXXXXXXX86 Expires: 2/8/2028
CDL - A
Endorsements: Air Brakes, Chauffeur Permit, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

Date Range	Comments
Not Qualified	

Kamisha Petgrave	Code:	Job Class: CDL Driver Level: Cooper Global Chauffeured Trn
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Maintenance Items

Driver's License Expiration Date	<u>Completed</u> 2/21/2020	<u>Date Due</u> 3/27/2028
Comments: Class B End PS		

License Information

GA XXXXXXXX06 Expires: 3/27/2028
CDL - B
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

Randall Pleasant	Code:	Job Class: CDL Driver Level: Cooper Global Chauffeured Tran
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Maintenance Items

Driver's License Expiration Date	<u>Completed</u> 8/20/2015	<u>Date Due</u> 8/16/2028
Comments: PC Endorsements		

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

License Information

GA XXXXXXXX84 Expires: 8/16/2028
CDL - B
Endorsements: Air Brakes, Chauffeur Permit, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified: 12/18/2014

Date Range

Comments

Not Qualified

Job Class: CDL Driver

Maurice Roberson

Code:

Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date

Completed

3/29/2023

Date Due

3/28/2027

Comments: Class AM End P, T, X

License Information

GA XXXXXXXX22 Expires: 3/28/2027
CDL-AM
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

Job Class: CDL Driver

Alishia R Robinson

Code:

Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date

Completed

Date Due

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

License Information

(Not Specified)
Expires:
Powered Units:
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

Not Qualified Date Range Comments

Michelle Robinson **Code:** **Job Class:** CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date Completed Date Due
5/19/2020 9/29/2027
Comments: Tanker Passenger School Bus Chauffeur

License Information

HI XXXXXXXX93 Expires: 9/29/2027
CDL - B
Endorsements: Air Brakes, Chauffeur Permit, Passenger Vehicle
Powered Units:
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

Vertise Z Rozier **Code:** **Job Class:** CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date Completed Date Due
11/15/2019 7/23/2027
Comments: Class B and P.S

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

License Information

Expires: 7/23/2027

(Not Specified)

Powered Units:

Towed Units:

Authority: (Not Specified)

Dispatch Range: (Not Specified)

Date Qualified:

Job Class: CDL Driver

Quintarius Ruffin

Code:

Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date

Completed

1/26/2019

Date Due

1/31/2027

Comments: CLASS B WITH PSC ENDORSEMENTS

License Information

GA XXXXXXXX29

Expires: 1/31/2027

CDL - B

Endorsements: Air Brakes, Chauffeur Permit, Passenger Vehicle

Powered Units:

Towed Units:

Authority: (Not Specified)

Dispatch Range: (Not Specified)

Date Qualified:

Job Class: CDL Driver

Antoine Saint-Ile

Code:

Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date

Completed

10/17/2017

Date Due

4/16/2025

Comments: Endorsements PC

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

License Information

GA XXXXXXXX91 Expires: 4/15/2025
CDL - A
Endorsements: Air Brakes, Chauffeur Permit, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)
Date Qualified: 6/20/2014

Mary J Sales Code: Job Class: CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date
Comments: Class B End P, S

Completed

9/17/2022

Date Due

4/19/2028

License Information

GA XXXXXXXX20 Expires: 4/19/2028
CDL - B
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

Not Qualified Date Range

Comments

Derick Scantling Code: Job Class: CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date
Comments: Class B End P

Completed

11/16/2017

Date Due

11/22/2025

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

License Information

GA XXXXXXXX61 Expires: 11/22/2025
CDL - B
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified: 2/26/2018

Sharon Shaw Code: Job Class: CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date

Completed

Date Due

License Information

Expires:

(Not Specified)

Powered Units

Towed Units:

Authority: (Not Specified)

Dispatch Range: (Not Specified)

Date Qualified:

Date Range

Comments

Not Qualified

Quincy Sims Code: Job Class: CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date

Completed

Date Due

Comments: P Endorsement

11/19/2014

11/24/2027

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

License Information

GA XXXXXXXX26 Expires: 11/24/2027
CDL - B
Endorsements: Air Brakes, Chauffeur Permit, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

Date Range	Comments
Not Qualified	

Erica D Turner	Code:	Job Class: CDL Driver Level: Cooper Global Chauffeured Tran
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Maintenance Items

Driver's License Expiration Date
Comments: ClassD passenger endorsement

Completed

6/14/2016

Date Due

6/25/2024

License Information

GA XXXXXXXX04 Expires: 6/25/2024
CDL - B
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

Craig A Vaughan	Code:	Job Class: CDL Driver Level: Cooper Global Chauffeured Tran
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Maintenance Items

Driver's License Expiration Date

Completed

7/7/2022

Date Due

8/10/2030

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

License Information

GA XXXXXXXX94 Expires: 8/10/2030
CDL - B
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

Ralph Viard **Code:** **Job Class:** CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date
Comments: Class A End P

Completed

3/12/2022

Date Due

11/20/2026

License Information

GA XXXXXXXX83 Expires: 11/20/2026
CDL - A
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

	<u>Date Range</u>	<u>Comments</u>
Not Qualified		

Tramonty Washington **Code:** **Job Class:** CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date
Comments: CLASS B WITH P ENDORSEMENT

Completed

2/18/2021

Date Due

3/7/2029

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

License Information

GA XXXXXXXX76 Expires: 3/7/2029
CDL - B
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

Not Qualified Date Range Comments

Edward Watson

Code:

Job Class: CDL Driver

Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date
Comments: PC Endorsements

Completed
12/23/2014

Date Due
1/7/2026

License Information

GA XXXXXXXX00 Expires: 1/7/2026
CDL - A
Endorsements: Air Brakes, Chauffeur Permit, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified: 8/26/2015

Not Qualified Date Range Comments

Corey Watts

Code:

Job Class: CDL Driver

Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date
Comments: Class BM End PC

Completed
10/17/2019

Date Due
8/4/2024

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

License Information

GA XXXXXXXX80 Expires: 8/4/2024
CDL-BM
Endorsements: Air Brakes, Chauffeur Permit, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified: 2/18/2013

	<u>Date Range</u>	<u>Comments</u>
Not Qualified		

LaDisa Weary	Code:	Job Class: CDL Driver
		Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date
Comments: Class B End PS

Completed

11/18/2021

Date Due

7/23/2026

License Information

GA XXXXXXXX70 Expires: 7/23/2026
CDL - B
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified: 10/21/2021

Bobby O Williams Jr.	Code:	Job Class: CDL Driver
		Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date

Completed

Date Due

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

License Information

Expires:
(Not Specified)
Powered Units:
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

Not Qualified Date Range Comments

Farrah N Williams **Code:** **Job Class:** CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date
Comments: Class B
End: P,S

Completed Date Due
2/3/2021 5/14/2026

License Information

Expires: 5/14/2026
(Not Specified)
Powered Units:
Towed Units:
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

Not Qualified Date Range Comments

Joann Williams **Code:** **Job Class:** CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date

Completed Date Due
6/15/2018 8/21/2026

* Marks employees which are inactive

Driver Qualification Information

Sorted By: Employee Name
Selection: Entire Company
Selected Job Classes: CDL Driver
Selected Employment Status: Full-Time, Part-Time

License Information

GA XXXXXXXX17 Expires: 8/21/2026
CDL - B
Endorsements: Air Brakes, Passenger Vehicle
Powered Units
Towed Units
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified: 2/12/2019

Carlyle Wright Code: Job Class: CDL Driver
Level: Cooper Global Chauffeured Tran

Maintenance Items

Driver's License Expiration Date

Completed

10/2/2018

Date Due

11/5/2025

License Information

GA XXXXXXXX19 Expires: 11/5/2025
CDL - A
Endorsements: Air Brakes, Chauffeur Permit, Passenger Vehicle
Powered Units
Towed Units
Authority: (Not Specified) Dispatch Range: (Not Specified)

Date Qualified:

Date Range

Comments

Not Qualified

* Marks employees which are inactive

Attachment C
RFP 25-472
Charter Bus Services
BUS LIST/EQUIPMENT SUMMARY
 (Attach Additional Pages as Necessary)

Vehicle Mfg	Year, Make, Model		Seating	Plate Number	Wheelchair Lift
1	2000	International 3000	48	GEN194	No
2	2005	Blue Bird AERE	46/57	DSD669	No
3	2005	Blue Bird AERE	46/57	DSD666	No
4	2008	Thomas Safe-T-Line	48/72	DFY150	No
5	2009	International 3000	48	GEN192	No
6	2005	Blue Bird AERE	46/57	EBH299	No
7	2008	BLUE BIRD BLUE BIRD	48	GFK120	No
8	2004	Blue Bird A3 RE 8400S	46/57	EBH297	No
9	2023	International 3000	47	GJK221	No
10	2023	International 3000	47	GJK207	No
11	2023	International 3000	47	GJK201	No
12	2023	International 3000	47	GJK219	No
13	2023	International 3000	47	GJK228	No
14	2023	International 3000	47	07EL1W	No
15	2023	International 3000	47	07EL1T	No
16	2023	International 3000	47	GLH082	No
17	2023	International 3000	47	TEMP	No
18	2023	International 3000	47	07EL1V	No
19	2019	Ford World Trans, E-Series	12	EFJ067	Yes
20	2019	Chevy G Series	12	EFJ064	Yes
21	2019	Chevy G Series	12	EFJ066	Yes
22	2019	Chevy G Series	12	EFJ065	Yes
23	2019	Ford World Trans, E-Series	12	EFJ068	Yes
24	2009	MCI J4500	56	C076EF	No
25	2009	MCI J4500	56	C079EF	No
26	2010	MCI J4500	56	C997CQ	No
27	2017	MCI J4500	56	C920DY	No
28	2015	MCI J4500	56	C1661A	No
29	2016	MCI J4500	56	C746EJ	No
30	2015	MCI J4500	56	C750EB	No
31	2015	MCI J4500	54	C941DY	Yes
32	2015	MCI J4500	56	C743EJ	No
33	2023	MCI J4500	54	C745EJ	Yes
34	2023	MCI J4500	56	C744EJ	No
35	2024	MCI J4500	56	S1956793	No
36	2008	Van Hool C204S	56	C655DW	No
37	2020	MCI J4500	56	S2054386	No
38	2015	Ford F550	31	C919DY	No
39	2015	Ford F550	31	C924DY	No
40	2015	Ford F550	31	C926DY	No
41	2017	Ford Econoline	25	SFC3040	No
42	2017	Ford Econoline	25	GHRW057	No
43	2017	Ford Econoline	25	GHRW065	No
44	2017	Ford Econoline	25	SEF9477	No
45	2015	Freightliner M2 MX	35	C796AC	No
46	2015	Freightliner M2 MX	35	C297AC	No
47	2015	Freightliner M2 MX	33	C2329A	No
48	2016	Freightliner M2 M2 Vista	35	C2330A	No
49	2016	Freightliner M2 M2 Vista	35	C2331A	No
50	2018	Freightliner M2 Coach 40	35	C753EB	No
51	2018	Freightliner M2 Coach 40	35	C752EB	No
52	2019	FORD F550 GRECH 33	31	C925DY	No
53	2015	Mercedes Sprinter	8	1M 10423	No
54	2017	Mercedes-Benz Sprinter	14	1M 10789	No
55	2019	Mercedes-Benz Sprinter	13	1M12454	No

**Attachment E
RFP 25-472
Charter Bus Services**

NON-COLLUSION

Upload this documentation under the Response Attachment tab via IonWave titled "NON-COLLUSION"

Bidders shall fully certify that they, as an individual or as an engaging official of a formal business entity, have not entered into any agreement, participated in collusion, or otherwise taken any action in restraint of free and competitive responses to this bid. Further, bidders guarantee that their response are not made in conjunction with or on behalf of another party and that they have not been directly or indirectly induced in any manner or taken any action to result in a restriction of trade or in an unfair advantage.

Bidder must sign below acknowledging the above statement.

Signature of Company Representative:

Cooper Global Chauffeured Transportation
Company Name/Certifying Official Signature

[Signature] *VP of Operations*

Date: *11/4/2024*

**Attachment F
RFP 25-472
Charter Bus Services**

CONFLICT OF INTEREST

Upload this documentation under the Response Attachment tab via IonWave titled "Conflict of Interest".

Offeror shall use its best efforts to disclose with their proposal the name of any officer, director, or agent who also is a DCSD employee, agent, representative, contractor, immediate family member (spouse, child, sibling, or parent or the spouse of a child, sibling or parent) or DeKalb County Board of Education member. Offerors shall also disclose the name of any DCSD employee, agent, representative, contractor, immediate family member or board member who owns, directly or indirectly, an interest in five percent or more in the Offeror's company or any of its branches. In the event the Offeror was aware of a conflict of interest prior to the award of the contract and did not disclose the conflict DCSD may, at its discretion, terminate the contract for default. The Offeror further agrees that, if after award, a conflict of interest is discovered, an immediate and full disclosure in writing must be made to the DCSD Purchasing Department which must include a description of the action which the Offeror has taken or proposes to take to avoid or mitigate such conflicts. If a conflict of interest is determined to exist, DCSD may, at its discretion, cancel the contract. Offerors shall certify that their response to this RFP is impartial, at arms-length, and free of any conflict of interest at this time, unfair advantage, or personal benefit to any DCSD official.

Signature of Company Representative:

Cooper Global Chauffeured Transportation
Company Name/Certifying Official Signature

[Signature] VP of Operations

Date: 11/4/2024

Attachment G
RFP 25-472
Charter Bus Services

Offerors must put their initials in the space provided in front of each critical paragraph and sign below. Initials signify that the information has been read and the offeror agrees to comply with the requirement, stipulations, terms and conditions. Attach and label "Critical Paragraph."

- 1) JK This RFP does not commit DCSD to any offeror to this RFP. DCSD is not liable for any costs incurred by an offeror in responding to this RFP. There is no guarantee of any offeror receiving an award or contract as a result of submitting a response to this RFP.
- 2) JK Any news release or publicity pertaining to any phase of this RFP will be the responsibility of DCSD and must be cleared through DCSD's Department of Communications and Community Relations.
- 3) JK It is the responsibility of offerors to make themselves aware of and to comply with any addenda, questions and answers posted to the DCSD website in relation to this RFP. All addenda must be printed, signed by the certifying official and included in the RFP submittals. Failure to do so will cause the offeror to be deemed non-responsive to the requirements of this RFP.
- 4) JK Offerors to the RFP agree to fully indemnify DCSD as stated in the RFP, Part II.
- 5) JK Offerors certify that they have not engaged in collusion and guarantee that their response is not made in conjunction with or on behalf of another party and that they have not been directly or indirectly induced or acted in any manner to result in restriction of trade or unfair advantage.
- 6) JK The DCSD reserves the right to reject any and/or all responses submitted and to waive any technicalities or minor irregularities in responses received. DCSD reserves the right to award any resulting contract in the manner that is in the best interest of and most advantageous DCSD.
- 7) JK Offeror understands that this solicitation requires Board of Education Approval.

Signature of Company Representative: JK

VP OF Operations

Cooper Global Chauffeured Transportation
Company Name/Certifying Official Signature

Date: 11/4/2024

Attachment H
RFP 25-472
Charter Bus Services

OFFEROR'S CLIENT REFERENCES
(Please copy this form and use one form per reference.)

Atlanta Public Schools

Company Name Providing Reference

1890 Detroit Ave NE Atlanta, GA 30314

Address City/State/Zip

Sarah Erickson

Name of Contact Person

404-802-2367

Telephone Number of Contact Person

sarah.erickson@atlanta.k12.ga.us

Email Address of Contact Person

3 years

Date/Duration of Service Relationship

Describe in Detail Services Provided (use additional sheets if necessary):

Cooper Global provides charter and activity bus services for Atlanta Public Schools, which includes
intown and over the road trips

Important! This is a vital part of your RFP submission. DCSD will verify client references. It is advisable that you inform your reference contact person that you have listed them for reference.

Attachment H
RFP 25-472
Charter Bus Services

OFFEROR'S CLIENT REFERENCES

(Please copy this form and use one form per reference.)

Atlanta Classical Academy

Company Name Providing Reference

3260 Northside Dr NW, Atlanta GA, 30305

Address City/State/Zip

Cindy Robbins

Name of Contact Person

404-369-3500

Telephone Number of Contact Person

crobbins@atlantaclassical.org

Email Address of Contact Person

10/11/2022, 3 years

Date/Duration of Service Relationship

Describe in Detail Services Provided (use additional sheets if necessary):

Cooper Global provides charter and activity bus services for Atlanta Public Schools, which includes
intown and over the road trips.

Important! This is a vital part of your RFP submission. DCSD will verify client references. It is advisable that you inform your reference contact person that you have listed them for reference.

Attachment H
RFP 25-472
Charter Bus Services

OFFEROR'S CLIENT REFERENCES

(Please copy this form and use one form per reference.)

Gwinnett County Public Schools

Company Name Providing Reference

130 Trinity Ave, Duluth GA, 30097

Address City/State/Zip

April Okeson

Name of Contact Person

770-814-3999

Telephone Number of Contact Person

april.okeson@gcpsk12.org

Email Address of Contact Person

12/1/2020, 4 years

Date/Duration of Service Relationship

Describe in Detail Services Provided (use additional sheets if necessary):

Cooper Global provides charter and activity bus services for Atlanta Public Schools which includes
intown and over the road trips.

Important! This is a vital part of your RFP submission. DCSD will verify client references. It is advisable that you inform your reference contact person that you have listed them for reference.

Attachment I
RFP 25-472
Charter Bus Services

Statement of Confidentiality and Non-Disclosure

Any non-public information made available to the offeror by DCSD in relation to this RFP shall be used only for those purposes outlined in the RFP document and shall not be used in any other way without the written permission of the DCSD.

If the offeror is uncertain about the proposed use of information provided in relation to this RFP, the offeror shall consult with the DCSD RFP contact person as identified in the RFP document for clarification.

The offeror agrees to assume full responsibility for protecting the confidentiality of DCSD records that are not public information. Such information may include but is not limited to student and employee data and other written and oral information of a personal and/or confidential nature, which shall be safeguarded by the offeror to ensure that it is not improperly disclosed.

Cooper Global Chauffeured Transportation

Offeror Company Name

Gregory Carne

Company Representative Name



Company Representative Signature

11/4/2024

Date

Attachment J**RFP 25-472
Charter Bus Services****SUSPENSION AND DEBARMENT CERTIFICATION**

By submitting this RFP, the offeror certifies that the proposing company and/or its principals have not been suspended, excluded, disqualified, debarred, proposed for debarment, declared ineligible or voluntarily excluded from participation in any transaction by any federal or state department or agency and that the offeror complies with all applicable orders, rules and regulations related thereto.

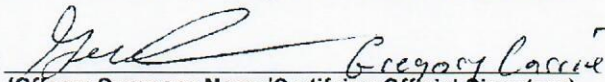
Further, by submitting this RFP, the offeror certifies that all lower tier participating individuals and/or company(s) and all respective principals of lower tier participants have not been suspended, excluded, disqualified, debarred, proposed for debarment, declared ineligible or voluntarily excluded from participation in any transaction by any federal or state department or agency and that the offeror complies with all applicable orders, rules and regulations related thereto.

The certification placed herein is a material representation of fact upon which reliance will be placed as RFP submissions are evaluated and any transaction is entered into. If it is later determined that the prospective offeror has knowingly rendered an erroneous certification, the DCSD may pursue all available remedies, including but not limited to suspension and/or debarment.

The prospective offeror shall provide immediate written notice to the DCSD Purchasing Department if at any time the prospective offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

The prospective offeror agrees by submitting this form that, should the proposed transaction be entered into, the prospective offeror shall not knowingly enter into any lower tier transaction with a person or entity that is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this transaction.

By signing and submitting this form, the offeror is providing the certification set out above.

Signature of Engaging Official: 
(Offeror Company Name/Certifying Official Signature)

Date: 11/4/2024

Further, the DCSD's Purchasing Department will check the SAMS website at <https://www.sams.gov/SAM/> to determine if the offeror is listed.

Attachment K
RFP 25-472
Charter Bus Services

IMMIGRATION & SECURITY CERTIFICATION

If you are providing service, performing work or delivering goods to the DeKalb County Board of Education/DeKalb County School District including, but not limited to schools, warehouses and central offices, the applicable Georgia Security and Immigration Compliance documents found here must be completed, signed, notarized and submitted with your bid/proposal. Failure to provide this document with your bid/proposal will result in the disqualification of the bid/proposal.

- 1) Offeror/Bidder (the "Offeror") shall at all times comply with the Georgia Security and Immigration Compliance Act, as amended, O.C.G.A. § 13-10-90 et. Seq.
- 2) In order to insure compliance with the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act, as amended by the Illegal Immigration Reform Act of 2011, O.C.G.A. § 13-10-90 et. Seq. (collectively the "Act"), the Offeror **MUST INITIAL** the statement applicable to Offeror below:

- (a) *JK* (Initial here): order to comply with the Act; is authorized to use and uses the federal authorization program under the federal work authorization user identification number issued on the date of authorization below; will continue to use the authorization program throughout the contract period; Offeror further warrants and agrees Offeror shall execute and return any and all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. Seq. [Offerors who initial (a) must attach and return a signed, notarized Contractor Affidavit and Agreement with the Contract if awarded];

or

- (b) *JK* (Initial here): Offeror warrants that he/she does not employ any other persons, and he/she does not intend to hire any employees or to perform the Contract. [Offerors who initial (b) must attach and return a signed, notarized Affidavit of Exception with the Contract if awarded];

or

- 3) *JK* (Initial here): Offeror is an individual who is licensed pursuant to Title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for services to be rendered by such individual and thus does not have to provide an affidavit.
- 4) *JK* (Initial here): Offeror will not employ or contract with any subcontractor in connection with a covered contract unless the subcontractor is registered, authorized to use, and uses the federal work authorization program; and provides Offeror with all affidavits required by

the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. Seq.

- 5) gc (Initial here) Offeror agrees that, if Offeror employs or contracts with any sub-contractor in connection with the covered contract under the Act and DOL Rules 300-10-1-.01, et seq that Offeror will secure from each sub -contractor at the time of the contract the sub-contractor's name and address, the employee-number applicable to the sub-contractor, the date the authorization to use the federal work authorization program was granted to sub-contractor; the subcontractor's attestation of the subcontractor's compliance with the Act and Georgia Department of Labor Rule 300-10-1-.01, et seq.; and the subcontractor's agreement not to contract with sub-subcontractors unless the sub-subcontractor is registered, authorized to use, and uses the federal work authorization program; and provides subcontractor with all affidavits required by the Act and the rules and regulations issued by the Georgia Department of Labor as set forth at Rule 300-10-1-.01 et. Seq.

- 6) gc (Initial here) Offeror agrees to provide the DeKalb County School District with all affidavits of compliance as required by O.C.G.A. § 13-10-90 et seq. and Georgia Department of Labor Rules 300-10-1-.01, et seq within five (5) business days of receipt.

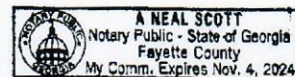
gc Signature _____ Date 10/31/2024
 583437 _____
 EEV/Basic Pilot Program _____
 User Identification Number _____
 Date of Authorization 07/20/2024
 Firm Name: Gregory Carrie
 Street/Mailing Address: 4004 Tradeport Blvd.
 City, State, Zip Code: Atlanta, GA 30354
 Telephone Number: 770-455-9600
 Email Address: gcarrie@cooper-global.com

SUBSCRIBED AND SWORN
 BEFORE ME ON THIS THE

31 DAY OF October, 2024

Notary Public

My Commission Expires: 11/4/2024



DEKALB COUNTY SCHOOL DISTRICT
Offeror E-Verify Affidavit

By executing this affidavit, the undersigned Offeror verifies its compliance with **Immigration Reform and Control Act of 1986 (IRCA), Pub.L. 99-603**, stating affirmatively that the individual firm or corporation which is engaged in services on behalf of the **DeKalb County School District** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established by federal law and regulation. Furthermore, the undersigned Offeror will continue to use the federal work authorization program throughout the contract period. Offeror hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification number: 1445489

Date of Authorization: 7/20/2012

Name of Project: Charter Bus Services

Solicitation Number (if applicable): RFP 25-472

Name of Public Employer: DeKalb County School District

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on 10, 31, 2024 in Atlanta, GA
 (city) (state)

Signature of Authorized Officer or Agent

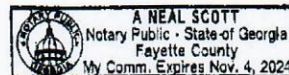
Printed Name and Title of Authorized Agent: Gregory Carrie, Vice President of Operations

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 31 DAY OF October,
 20 24

Notary Public

My Commission Expires:

A. Neal Scott
Nov. 4, 2024



DEKALB COUNTY SCHOOL DISTRICT
Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual firm or corporation which is engaged in the physical performance of services on behalf of the **DeKalb County School District** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification number:	1445489
Date of Authorization:	10/31/2024
Name of Subcontractor:	Cooper Global Chauffeured Transportation
Name of Project:	Charter Bus Services
Solicitation Number (if applicable):	RFP 25-472
Name of Public Employer:	DeKalb County School District

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on 10, 31, 2024 in Atlanta, GA
(city) (state)

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Agent:

Gregory Carrie, Vice President of Operations

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 31 DAY OF October 20 24.

Notary Public

My Commission Expires:



DEKALB COUNTY SCHOOL DISTRICT
Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with _____ on behalf of the **DeKalb County School District** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five (5) business days of receipt. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification
 Number:

1445489

Date of Authorization:

11/4/2024

Name of Subcontractor:

Cooper Global Chauffeured Transportation

Name of Project:

Charter Bus Services

Solicitation Number (if applicable):

RFP 25-472

Name of Public Employer:

DeKalb County School District

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on 10, 31, 2024 in Atlanta, GA
 (city) (state)

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Agent:

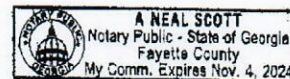
Gregory Carrie

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 31 DAY OF October,
 2024.

Notary Public

My Commission Expires:

A. Neal Scott
Nov. 4, 2024



DEKALB COUNTY SCHOOL DISTRICT
Sub-subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(4)

By executing this affidavit, the undersigned sub-subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract for _____ and _____ on behalf of the **DeKalb County School District** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned sub-subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned sub-subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the sub-subcontractor with information required by O.C.G.A. § 13-10-91(b). The undersigned sub-subcontractor shall submit, at the time of such contract, this affidavit to _____. Additionally, the undersigned sub-subcontractor will forward notice of the receipt of any affidavit from a sub-subcontractor to the contractor within five (5) business days of receipt. Sub-subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number: _____

1445489

Date of Authorization: _____

10-31-2024

Name of Sub-subcontractor: _____

COOPER Global Chauffeur'd Transportation

Name of Project: _____

Charter Bus Services

Solicitation Number (if applicable): _____

RFP 25-472

Name of Public Employer: _____

DeKalb County School District

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on 11, 04, 2024 in Atlanta, GA
(city) (state)

Signature of Authorized Officer or Agent _____

Printed Name and Title of Authorized Agent: _____

Gregory Carrie

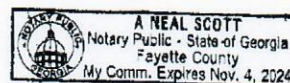
SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 31 DAY OF October, 2024.

Notary Public _____

A. Neal Scott

My Commission Expires: _____

Nov. 4, 2024



Attachment M
RFP 25-472
Charter Bus Services
SIGNATURE PAGE

I certify that I have read this RFP document in its entirety and agree to conform to and comply with the terms, conditions and requirements of this RFP. I also certify that I am a duly appointed official of the offering company with the authority to authorize and engage this RFP submittal. Further, I certify that the contents of the response to this RFP are true, accurate and complete.

Gregory Carrie
Printed Name/Engaging Authorized
Company Official

VP of Operations
Position/Title

Cooper Global Chauffeured Transportation
Offeror's Company Name

gcarrie@cooper-global.com

E-mail Address


Signature/Engaging Authorized
Company Official

404-563-6295
Telephone Number

11/4/2024
Date

COOPER GLOBAL

Chauffeured Transportation™

COOPER KNOWS BIG EVENTS

Delta Airlines Block Party
& More!

VEHICLE SPOTLIGHTS

Featuring the Largest
Fleet in Georgia!

COOPER GLOBAL: FOUNDING A FAMILY LEGACY

SAFETY & TECHNOLOGY

COMMUNITY OUTREACH

US DOT #1445489
MC-546342 MCA #500019

GET THE APP

Today



Download for Easy Booking & Trip Tracking!



DOWNLOAD NOW



EASY RESERVATIONS



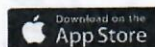
GPS VEHICLE TRACKING



AUTOMATED CONFIRMATIONS



REAL TIME TRAFFIC REPORTS



www.cooperglobal.com



Chauffeured Transportation.

COOPER GLOBAL: Founding a Family Legacy 02

In its 19th year, Cooper Global Transportation reflects on its founding values.

Safety & Technology 04

Find out why Cooper Global Transportation is #1 for safe travel.

Cooper Knows BIG Events 08

Check out a few featured events from 2024.

Georgia's Largest Fleet 13

A full listing of the Cooper Global fleet with photos & features!

Private Cars & Small Groups

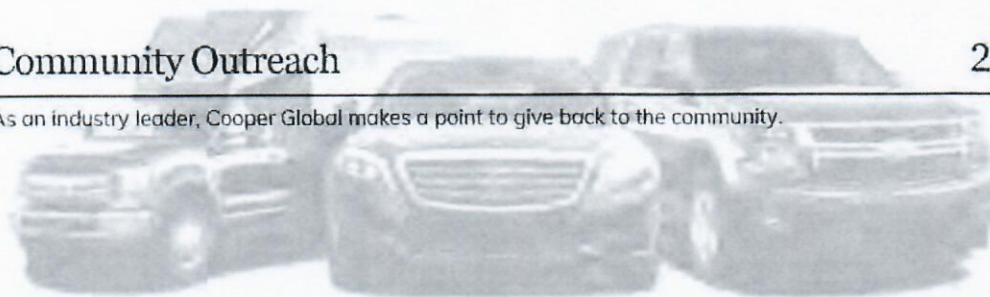
- 14 Volvo S90
- 15 Mercedes-Benz S580
- 16 Suburban SUV
- 17 Mercedes-Benz Executive Sprinter
- 18 Mercedes-Benz Sprinter
- 20 ADA-Compliant Shuttle Bus

Medium & Large Groups

- 21 Executive Mini Bus
- 22 Grech Luxury Bus
- 23 Executive Mini Coach
- 24 MCI Motor Coach
- 25 School Bus

Community Outreach 28

As an industry leader, Cooper Global makes a point to give back to the community.



US DOT #1445489

| MC-546342

| MCA #500019



Dennis Cooper
Founder

COOPER GLOBAL

Chauffeured Transportation™

FOUNDING *a family* LEGACY

As they continue to safely move people around the globe in our 19th year, Cooper Global reflects on its founding.

In 2005, a vision took shape that would not only change the landscape of the transportation industry but also lay the groundwork for a family legacy. Dennis Cooper, a seasoned entrepreneur with a successful track record, founded Cooper Global Chauffeured Transportation in Atlanta, Georgia. Today, as the company approaches its 19th anniversary, it stands as a testament to Dennis's foresight, dedication, and the values that he instilled in the organization.

Dennis Cooper's journey began far from the wheels of a chauffeur service. As the chairman of RTM, the world's largest Arby's franchise holder, he oversaw over 1,000 restaurants.

It was during these formative years that Dennis learned the paramount importance of customer service. With 40 years of experience in managing, operating, and acquiring businesses under his belt, he ventured into a new realm, driven by the desire to create a service-oriented enterprise that prioritizes quality and reliability.

Starting with just eight vehicles, Dennis's vision quickly gained momentum. Under his leadership, Cooper Global has evolved into the largest chauffeured transportation provider in Georgia and one of the leading firms in the Southeastern United States. The company now boasts a vast fleet and a global partner network that spans over 650 destinations across six continents.

From its inception, Cooper Global has not only focused on business growth but also on making a positive impact within the community. Dennis has actively participated in several chambers of commerce and has generously supported numerous charitable organizations, including Big Brothers & Big Sisters of Atlanta, Bert's Big Adventure, The Atlanta Ballet, The Shepherd Center, and Kennesaw State University. This commitment to giving back has woven Cooper Global into the very fabric of Atlanta, illustrating the company's dedication to being more than just a transportation service.

Paul Cooper, Dennis's son, adds another layer to the family legacy. After graduating from Georgia State University in 1991, Paul began his career as a Territory Sales Manager with Coca-Cola USA, where he honed his understanding of customer service while selling Coca-Cola products through the Integrated Business System. However, his entrepreneurial spirit led him to leave the corporate world and establish Marketing Event Partners (MVP). Through MVP, he focused on raising funds for non-profit organizations, leveraging the popularity of golf for charitable events. Notably, he managed the successful "Arby's Charity Tour" from 1996 to 2005, raising over \$30 million for children in need. Known for his conscientious nature and commitment to employee welfare, he continues the family's generational legacy of charitable work.

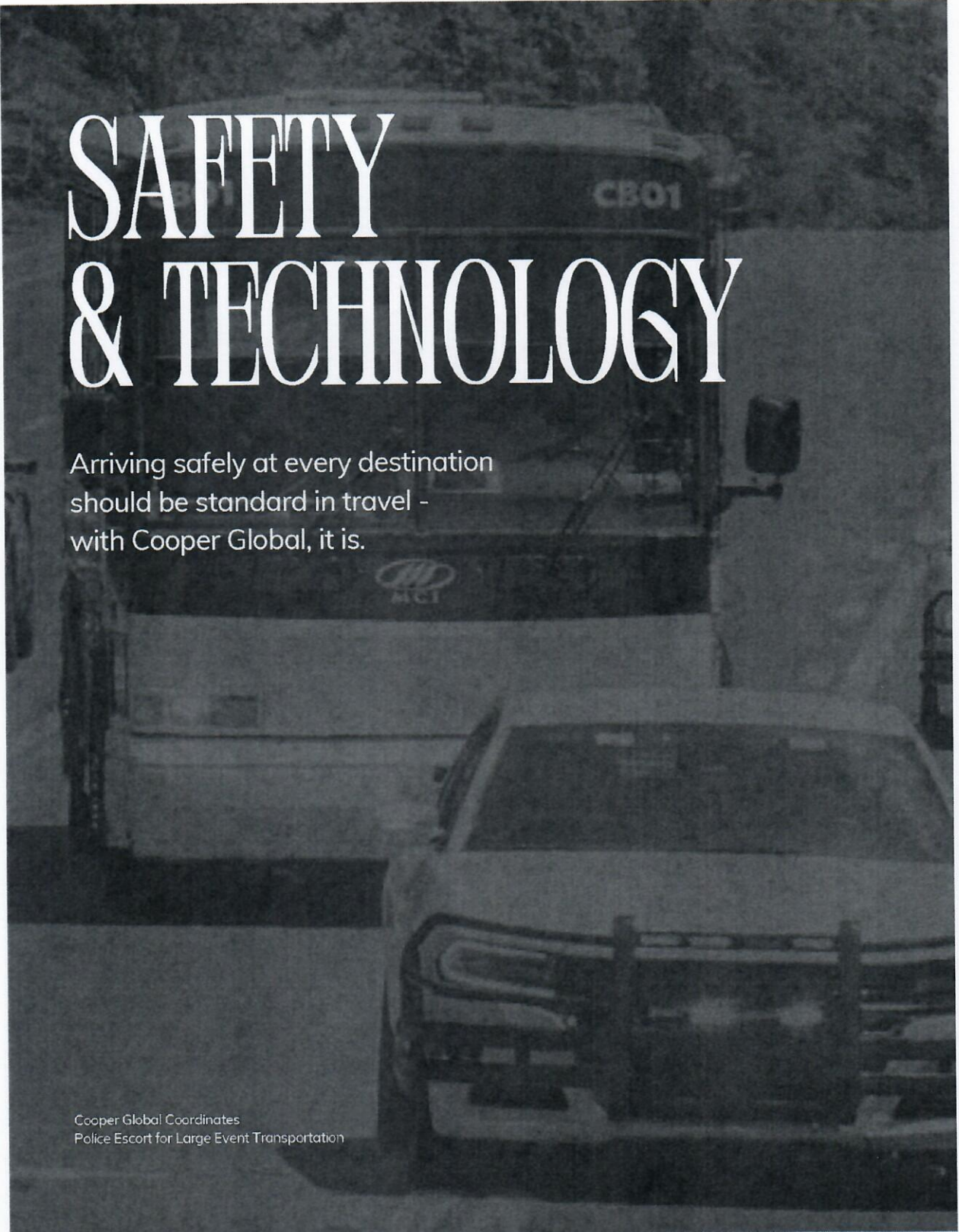


As Cooper Global celebrates its success, it also honors the familial ties that have helped shape its identity. Paul's involvement in the company symbolizes the continuation of a family legacy built on hard work, integrity, and community engagement. Together, they represent a dynamic duo committed to excellence, fostering a culture that prioritizes not just service but also the well-being of employees and clients alike.

Looking ahead, Cooper Global Chauffeured Transportation continues to innovate and adapt to the evolving needs of its clients. By embracing the latest industry software and expanding its fleet to include Activity Buses, the company remains responsive to local schools and camps, ensuring that community needs are met. As they enter their 19th year, the company reflects on its journey with pride, fueled by the loyalty of their clients and the dedication of their exceptional staff—the true "Best in Business."

Dennis Cooper often credits the success of Cooper Global to its wonderful clients and global partners. This collaborative spirit, combined with a strong family foundation, positions Cooper Global for continued growth and success in the years to come.

As we celebrate Dennis Cooper's visionary leadership and the enduring legacy he shares with his son Paul, we look forward to witnessing the continued impact of Cooper Global on both the transportation industry and the communities it serves. Here's to many more years of excellence, innovation, and service!



SAFETY & TECHNOLOGY

Arriving safely at every destination
should be standard in travel -
with Cooper Global, it is.

Cooper Global Coordinates
Police Escort for Large Event Transportation



Cooper Global Chauffeured Transportation is the industry leader in vehicle and driver safety. They believe that arriving safely to each and every destination should be standard with travel, so they make sure it is!

Cooper Global utilizes top-notch technology to ensure both driver and client safety, so you have peace of mind with every trip. Using secure AI accuracy & 360-degree visibility, they ensure drivers are operating safely and eliminate blind-spots. Their advanced safety system detects unsafe driving behaviors 3-4 times more accurately than other systems.

Cooper Global Chauffeured Transportation's safety system provides immediate feedback to drivers through audio and visual alerts, ensuring that genuine safety events are flagged for manager review. With its precise in-cab coaching, it helps correct behaviors swiftly and effectively. The system's cutting-edge hardware can detect over 15 different behaviors, making it one of the most comprehensive safety solutions available.



Equipped with complete 360° visibility around every vehicle, Cooper Global eliminates blind spots and provide a comprehensive view of vehicles, interiors, and surroundings. The safety system ensures the company always has the full picture through **live video streaming**, video recall, and engine-off recording. AI-enabled side, rear, and cargo monitoring help detect potential risks, while ultrawide HD video provides the highest-quality footage.

Additionally, real-time backup assist is designed to prevent accidents, enhancing overall safety and confidence on the road. Cooper Global is able to coach their drivers effectively with a virtual tool, featuring custom workflows and safety scores. They automatically identify drivers and behaviors that need attention, providing an accurate measurement of driver risk to prevent issues while rewarding exceptional drivers for safe driving.



Cooper Global Chauffeured Transportation places the utmost importance on safety. This unwavering commitment to safety is reinforced by a zero-tolerance policy for any action that diminishes safety standards. Every employee, from management to chauffeurs, is required to uphold strict safety policies that prioritize the well-being of both employees and clients. Chauffeurs are extensively trained in understanding vehicle safety features, such as emergency exits, fire extinguishers, and seatbelt cutters, ensuring they can respond effectively to any potential hazards.



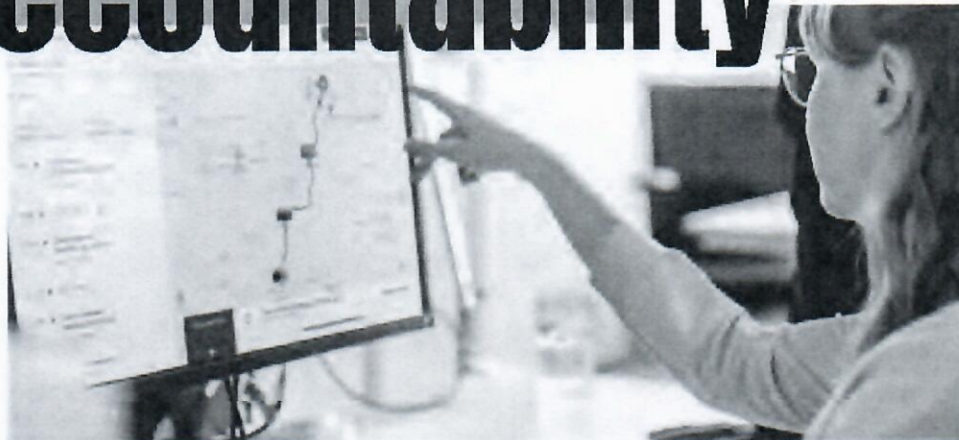
Additionally, drivers are required to inspect their vehicles regularly and report any safety concerns to dispatch immediately. In case of emergencies, chauffeurs are trained to act swiftly to evacuate passengers and prevent further risks.

Cooper Global has also invested in the Smith System, an advanced driver training program designed to promote "Space Cushion" driving, which enhances safety on the road. Used by the majority of Fortune 500 companies, this system has proven to reduce accidents and improve driver awareness, making it an integral part of Cooper Global's safety culture. Their comprehensive safety policies extend beyond driving, ensuring that all incidents, hazards, and injuries are reported promptly, aligning with federal OSHA and Workers' Compensation laws. This dedication to safety underscores the company's commitment to providing a secure and comfortable experience for every client.

The Safety Success Rating reflects the company's performance in areas like vehicle maintenance, driver qualifications, accident history, and adherence to safety protocols. A higher safety rating indicates that the company consistently meets or exceeds safety standards, ensuring the well-being of passengers and cargo. Cooper Global Chauffeured Transportation proudly boasts a **99.01% Safety Success rating for 2024**.

- The Safety Score includes unsafe driving behaviors captured by the dashcam, speeding, and harsh driving.
- Personalized scores for each driver is available after 100 miles of driving data is accrued.
- Drivers are scored based on the number of safety events generated per 1,000 miles driven. Fewer events result in a higher score, with a maximum score of 100%.
- Driver scores are compiled with maintenance and adherence to safety protocols to calculate the company's overall Safety Score, with a maximum score of 100%.

accountability



motive

Cooper Global is committed to ensuring the safety and accountability of drivers while delivering top-notch service. That's why they've equipped their fleet with advanced Motive Cameras and systems. Here's how it benefits clients like you:

- **Enhanced Driver Accountability:** Using AI technology, the system tracks driver behaviors in real time, detecting risky actions such as cell phone use or close following. With instant audio and visual feedback, drivers are alerted to correct these behaviors on the spot, helping prevent potential accidents.
- **Improved Safety Monitoring:** The AI-driven system accurately detects over 15 unsafe driving behaviors, reducing false alerts and ensuring that only true safety events are sent to our management team for review.
- **Real-Time Communication & GPS Monitoring:** With GPS tracking, Cooper Global is able to monitor vehicles' locations in real time and can communicate with drivers instantly, ensuring efficiency and timely updates for every trip. This transparency and quick response capability ensure the best experience for clients.
- **Video Footage for Accountability:** Every trip is recorded, providing valuable video footage that can be reviewed if needed. This helps maintain a high level of service, accountability, and security for clients.
- **Driver Improvement Tools:** Through the Motive system's Safety Score feature, Cooper Global continually assesses and rewards safe driving behaviors. Drivers can track their performance using a dedicated app, helping them improve and maintain high standards behind the wheel.



With Motive, Cooper Global Chauffeured Transportation delivers a safer, more reliable transportation experience while providing real-time insights and ensuring driver accountability every step of the way.

COOPER *Knows* BIG EVENTS

From corporate events to weddings and more, Cooper Global Transportation is committed to making every event positively memorable.

For 19 years, Cooper Global has proudly established themselves as an industry leader in ground transportation, delivering unparalleled safety, professionalism, and promptness to clients. The company began with a commitment to excellence, and over nearly two decades, they've had the privilege of partnering with major clients like Delta Airlines, professional sports teams, and high-profile film industry giants for all kinds of events. These relationships have been built on Cooper Global's unwavering dedication to ensuring that every trip is smooth, secure, and timely, reinforcing the company's reputation as a trusted transportation provider.

Their experience with prestigious clients has refined the company's approach, making them experts in handling complex logistics with precision and care. Whether it's transporting a team to a championship game, managing intricate travel plans for film crews, or ensuring that guests & personnel arrive on time, the Cooper Global team is equipped to handle every detail with professionalism and reliability. They understand that clients depend on them to maintain the highest standards, and they take that responsibility seriously, consistently striving to exceed expectations.

Beyond their work with major clients, Cooper Global is deeply committed to being there for clients during their most significant life events. Whether it's a wedding, anniversary, or graduation, they know how important these moments are, and aim to make them even more special with impeccable service. Cooper Global takes pride in being a part of these milestones, offering the same level of safety, professionalism, and promptness that has defined the company for nearly two decades. Their goal is to ensure that whether it's a corporate event or a personal celebration, clients can trust Cooper Global to deliver an exceptional experience every time.

REAL MADRID TOUR

2024 | CHICAGO - NEW YORK - CHARLOTTE



Check out the Real Madrid 2024 USA tour! The world-renowned soccer club chose Cooper Global Transportation for their tour across three major cities: Chicago, New York, and Charlotte. To match the prestige of such a legendary team, Cooper Global provided the team a custom-wrapped, luxurious coach bus that ensured both comfort and style throughout their tour. The vehicle was designed to meet the team's high standards, offering top-of-the-line amenities and a smooth ride as they traveled from one iconic American city to the next. Cooper Global worked diligently to ensure that every detail of the trip was flawlessly executed, from the moment the team arrived in the U.S. to their final destination. The custom wrap on the bus was a standout feature, showcasing Real Madrid's brand and adding an extra layer of excitement for fans as the team traveled across the country.

Cooper Global is proud to have contributed to the success of the 2024 Real Madrid USA tour, providing them with a seamless travel experience that matched their elite sports status.



Cooper Global provides an in-house, custom-wrapped tour bus

9

DELTA BLOCK PARTY

2024 | DELTA AIRLINES EMPLOYEE BLOCK PARTY

Cooper Global Chauffeured Transportation recently had the pleasure of partnering with Delta Airlines to provide transportation for their large-scale employee block party. This event was a mega-celebration of Delta's dedicated workforce, and Cooper Global was tasked with moving 22,000 people efficiently and comfortably for the all day event. To meet this challenge, the company deployed more than eighty elite coach buses, each equipped with top-tier amenities including ADA compliant wheelchair lifts to ensure a smooth and enjoyable ride for every guest.

The Cooper Global team coordinated meticulously to manage the logistics of such a large event, ensuring that all attendees arrived on time and in high spirits. The coach buses were selected for their spacious interiors and luxurious features, providing Delta employees with a first-class experience from start to finish. Cooper Global is proud to have played a key role in this significant event, contributing to a successful and memorable celebration for one of the world's leading airlines.



Cooper Global provides more than 80 buses to shuttle over 22,000 guests for Delta's Employee Block Party



Professional chauffeurs assist guests for Third Rail Studio's Celebrity Red Carpet Event

This high-profile occasion was attended by celebrities and influential figures in the film industry, making it essential that every detail of the transportation was executed flawlessly. The Cooper Global team ensured that the attendees arrived in style, comfort, and on time, using their fleet of elite vehicles to match the glamour and sophistication of the event. Managing transportation for such a star-studded affair required careful planning and precision, and Cooper Global Chauffeured Transportation was proud to deliver an exceptional experience for all involved. The luxurious vehicles provided were a perfect complement to the evening's elegance, helping to set the tone for a night of celebration and networking.

THIRD RAIL STUDIOS

2024 | RED CARPET EVENT - THIRD RAIL STUDIOS & NOBU

11

MITSUBISHI ELECTRIC CLASSIC

2024 | PGA TOUR CHAMPIONS GOLF TOURNAMENT

Cooper Global Chauffeured Transportation is proud to provide premier transportation services for guests and players attending the 2024 Mitsubishi Electric Classic in Duluth, Georgia. As an integral part of the PGA TOUR Champions, the event featured renowned players like Miguel Ángel Jiménez, Stewart Cink, Ernie Els, Bernhard Langer, Steve Stricker, Vijay Singh, and Jim Furyk. Our luxury fleet of vehicles ensured seamless travel for attendees, offering both comfort and convenience as they enjoyed one of the most prestigious events in professional golf.

Beyond the excitement of the tournament, the Mitsubishi Electric Classic is committed to giving back, having raised over \$5 million for local charities through the Gwinnett Championship Foundation Inc. since 2013. Cooper Global is honored to support this initiative by providing world-class transportation, helping to make this event accessible and enjoyable for all, while contributing to the charitable efforts that positively impact the community.



Cooper Global provides top-tier services for guests at a premiere PGA Tour Champions Golf Tournament

GEORGIA'S



LARGEST FLEET

Whether it's a ride to the airport or a multi-state charter, Cooper Global Transportation meets all your travel needs with premium ground transportation solutions and vehicles in every size!

Volvo

S 90

This elegant, luxury sedan is perfect for executive travel around the greater Atlanta area, for airport transfers, nights on the town, special occasions, funeral service – any situation that requires elegant, understated transportation.

- 3 Passengers
- Rear seat controls for HVAC
- Chilled bottles of water provided
- Rear outlet USB plugs to charge devices
- Plenty of luggage room
- Daily newspaper or periodicals
- 6" of Extra leg room in rear seats
- AM/FM/CD Stereo
- All wheel drive for safety
- Tinted sunroof & windows
- Equipped with **motive**



Mercedes Benz

S580



This stylish, luxury sedan is perfect for any situation that requires elegant, understated transportation. A client favorite for celebrity & executive travel around the state, it's one of our most booked vehicles!

- 2-3 Passengers
- Ambient Lighting system offers a variety of colors and themes
- Climate control
- Free WiFi
- Heated seats
- Chilled bottles of water provided
- Bose Audio system
- Daily newspaper or periodicals
- Tinted windows
- Equipped with **motive**



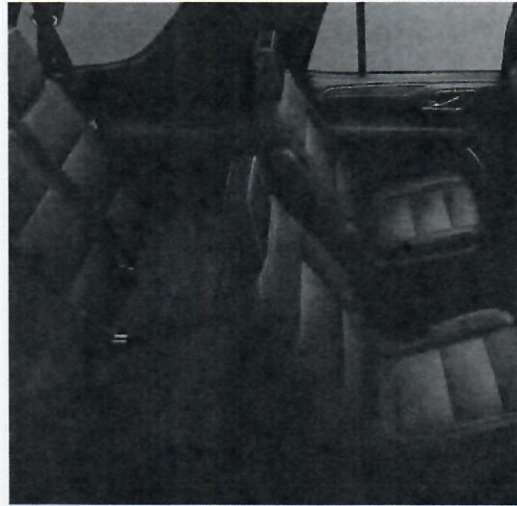
15

Suburban

SUV

These beautiful SUVs are ideal for those special occasions where a touch of elegance is appreciated. Our luxury SUV is a great choice for life's special occasions, from birthday and anniversary party transportation to elegant nights on the town for smaller groups.

- 5-6 Passengers
- Chilled bottles of water provided
- Leather Seats
- Daily newspaper or periodicals
- Tinted Windows
- Additional Storage Space for Extra Luggage
- AM/FM/CD Stereo
- Equipped with **motive**



Mercedes-Benz

EXECUTIVE SPRINTER



We understand that your special events require our best. These beautiful vehicles are top choice for our corporate and celebrity clients, offering a comfortable, elegant solution for discreet travel.

- 8 Passengers
- Rear seat controls for HVAC
- Decora Levitron 120 outlets (4), 12 Volt with cover & USB charger
- Plenty of luggage room
- RGB Lighted Accent Lighting
- Roku Enabled with Direct TV Now
- 6.5" headroom
- Tall, panoramic windows maximize visibility
- Beverage serving console, WIFI, 2x 32 inch LCD monitors, refrigerator, 110v, HDMI & USB connections
- Equipped with **motive**



17

Mercedes-Benz

SPRINTER

This stylish, roomy and comfortable sprinter is perfect for small group airport transfers, business meetings & conventions, shuttle services, executive in-town travel or any time you need extra room for a small group or have extra luggage.

- 13 Passengers
- Chilled bottles of water provided
- Leather Seats for up to 13 passengers with luggage
- Tinted windows
- Additional Storage Space for Extra Luggage
- AM/FM/CD Stereo
- Equipped with **motive**



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- Corporate Parties
- Galas & Special Events



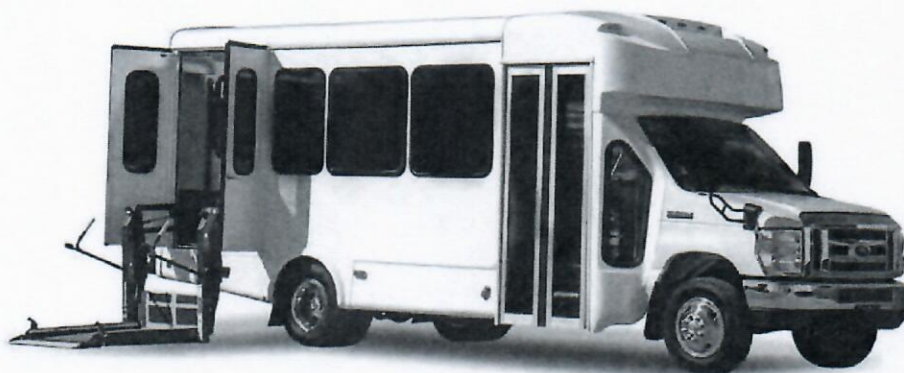
www.cooperglobal.com

Shuttle

BUS

This spacious and comfortable wheelchair-accessible shuttle bus is the perfect solution for group transportation, offering convenience and accessibility for passengers with mobility needs. Ideal for airport transfers, corporate events, medical appointments, or any time you need reliable and inclusive transport for individuals with disabilities or special requirements.

- 2 Wheelchair Positions Available
- ADA with Braun Wheelchair Lift
- (Max Limit 800 lbs)
- Q-Straint QRT Deluxe Securements
- LED Reading Lights
- AM/FM/USB
- 12 Leather Passenger Seats with Standard Seatbelts
- Mid-High Seat Backs with Grab Handles
- Front and Rear Heat
- Tinted Windows
- Emergency Pushout Windows
- Equipped with **motive**



ADA COMPLIANT SHUTTLE BUSES

Not Just a Shuttle Bus!

Cooper Global's fleet includes ADA-compliant shuttle buses equipped with wheelchair lifts, making them an ideal choice for non-emergency medical transportation and a favorite among clients like the Centers for Disease Control and Prevention (CDC).

These buses are designed to provide safe, comfortable, and accessible transportation for all passengers, ensuring that those with mobility challenges can travel with ease. Whether it's for routine medical appointments or special events, these ADA-compliant shuttles deliver the reliability and inclusivity that clients expect, reflecting Cooper Global's commitment to serving the diverse needs of the community with the highest standards of care.



Executive

MINI BUS

This discreet, roomy and comfortable corporate mini bus is perfect for mid-size group airport transfers, meetings and conventions, executive travel or any time you need extra room for a mid-size group or have extra luggage.

- 20-29 Passengers
- Front mounted LCD TV with DVD Player
- Enhanced air conditioning
- Luxury seats with seat belts
- Tinted windows
- Plenty of storage for luggage
- AM/FM/CD Stereo with MP3 plug
- Equipped with **motive**



22

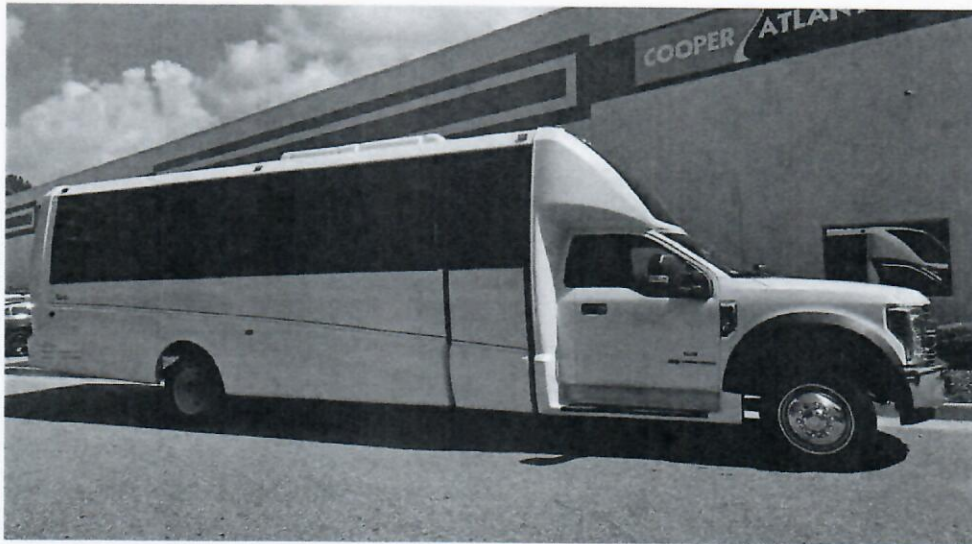
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LUXURY BUS



We understand that your special events require our best. These beautiful vehicles are top choice for our corporate and celebrity clients, offering a comfortable, elegant solution for discreet travel.

- 31 Passengers
- Luxury Reclining Leather Seats
- Luggage Storage Capacity
- Wi-Fi Internet Access
- Multiple LCD Monitors
- Panoramic windows in front cap
- Enhanced HVAC system
- Wood Floors
- PA System
- 120v AC & USB Jack on Every Seating Position
- AM/FM/CD/DVD player with MP3 plug
- Equipped with **motive**



Executive MINI COACH

These beautiful executive mini coaches accommodate all your guests in absolute comfort and luxury. Our mini coaches are ideal for corporate group transportation both locally and across the country!

- 35 Passengers & Luggage Capacity
- Additional Tour Guide Seat
- Lavatory Facilities
- Luxury Reclining Leather Seats
- 3 Point Seat Belts
- Wi-Fi Internet Access
- Multiple LCD Monitors
- Panoramic windows in front cap
- Enhanced HVAC system
- Wood Floors
- PA System
- Overhead Reading Lamps
- Overhead & Rear Storage
- 120v AC & USB Jack on Every Seating Position
- AM/FM/CD/DVD player with MP3 plug
- Equipped with **motive**



Luxurious MOTOR COACH



Our brand new 2025 MCI motor coaches offer top-notch safety and technology features with a luxurious interior, perfect for large group transportation.

- 53-56 Passengers
- Large Underfloor Luggage Bins
- Lavatory Facilities
- Luxury Reclining Seats
- Seat Belts
- Wi-Fi Internet Access
- Multiple LCD Monitors
- Enhanced HVAC system
- PA System
- Overhead Reading Lamps
- Overhead Storage
- AM/FM/CD/DVD player
- Equipped with **motive**



25

School BUS

School Buses are an ideal choice for schools, organizations, and groups seeking cost-effective local charters and shuttles.

- Capacity up to 44-56
 - 2 adult passengers per seat
- Capacity up to 78
 - 3 children per seat
- Available for one-time trips & on-going service contracts
- Manage your trip online – web, phone, and tablet apps available
- Professionally trained chauffeurs
- Handicap Accessible vehicles available upon request
- Seat Belts
- A/C Available on select models
- PA System
- Equipped with **motive**



26

SAFETY FEATURES & SCHOOL ROUTES

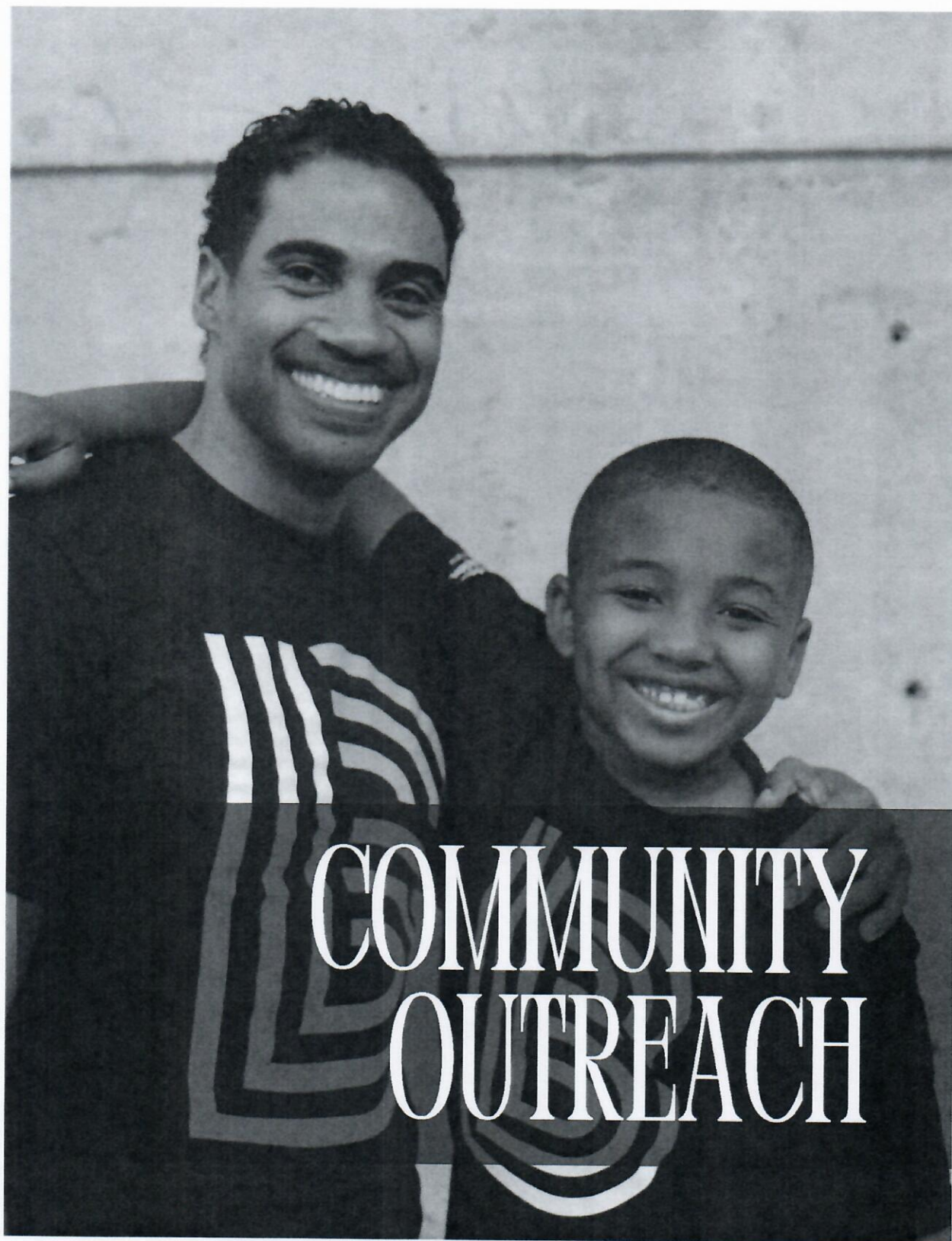
Peace of Mind for Districts & Parents

Cooper Global's school buses are equipped with cutting-edge safety features designed to provide unparalleled protection. These next-generation buses include the latest in safety technology, ensuring that students and passengers are kept out of harm's way. These state-of-the-art safety technologies exceed the safety standards for school transportation. Whether transporting students to school or other activities, these buses ensure peace of mind with every ride.

- **Electronic stability** | Cooper Global School Buses, electronic stability control helps maintain traction on slick or icy roads, delivering more confidence during maneuvers, climbs, and descents.
- **Collision Mitigation** | Collision mitigation technology alerts drivers of impending risks and ensures adequate separation, even when vehicles are out of view.
- **Crossing Control Gate & Signs** | Alert nearby vehicles and pedestrians to the presence of children and provide a safer passage for your passengers as they cross the street.
- **High-visibility windshield** | Our school buses make it easier for drivers to keep their hands on the wheel and their eyes on the road. Windshields are backlit for enhanced visibility in dark driving conditions, and switches and controls are placed intuitively so drivers can focus on the task at hand.
- **Leave No Student Behind® alarm system** | No Student Behind® technology sounds an alarm the instant the key is removed from the ignition. Drivers must walk to the rear of the bus to disarm, ensuring no passengers remain on board.



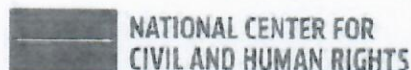
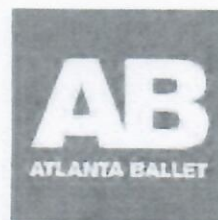
Cooper Global Chauffeured Transportation is well-equipped to handle both field trips and daily school routes with the utmost reliability and care. They understand the importance of punctuality and safety in student transportation, and their fleet is designed to meet the unique needs of your school district. Whether it's a routine daily route or a special field trip, Cooper Global's experienced drivers and well-maintained vehicles ensure that students arrive at their destinations safely and on time. With a focus on safety, comfort, and efficiency, Cooper Global provides seamless transportation solutions that schools and parents can trust.





Cooper Global Chauffeured Transportation's commitment to community outreach extends beyond providing exceptional transportation services; the company is deeply invested in supporting local organizations that make a positive impact. Cooper Global proudly contributes donations and transportation services to a diverse range of initiatives, including Big Brothers Big Sisters (BBBS), the Atlanta Ballet, Shepherd Center, Georgia Aquarium, Kennesaw State University, Bert's Big Adventure, and the Center for Civil and Human Rights. By partnering with these esteemed organizations, the company helps foster educational, cultural, and humanitarian efforts that enrich our community.

Whether it's providing reliable transportation for Kennesaw State University, ensuring participants of Bert's Big Adventure have a magical experience, or supporting the vital work of the Shepherd Center, their outreach efforts are a reflection of their values. Cooper Global believes in giving back to the community that has supported the company throughout the years, and honored to play a role in these important causes, underscoring the company's dedication to making a meaningful difference in the lives of those they serve.



COOPER GLOBAL IS A PROUD TRANSPORTATION PROVIDER FOR



Spelman



ATLANTA
PUBLIC
SCHOOLS



HOLY INNOCENTS'
EPISCOPAL SCHOOL

WESLEYAN
SCHOOL



EMORY
UNIVERSITY

PAIDEIA
SCHOOL



MOREHOUSE
COLLEGE

COOPER GLOBAL

Chauffeured Transportation.

Striving to provide excellent customer service, your inquiry will be responded to promptly. Cooper Global Chauffeured Transportation looks forward to assisting you with your transportation needs!



RESERVE
TODAY!

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cooperglobal.com

info@cooper-global.com



Dennis Cooper, Principle
4004 Trade Port Blvd.
Atlanta, Georgia 30354
Office: (770) 455-9600 Fax: (770) 454-7976
E-mail: dcooper@cooper-global.com

In Response to:



REQUEST FOR PROPOSAL (RFP) 25-472 Charter Bus Services

RFP Due Date and Time: November 5th @2:00PM.

Vendor Services Department Procurement
1701 Mountain Industrial Boulevard
Stone Mountain, Georgia 30083

This document contains confidential information that is proprietary to DeKalb County School District and Cooper Global Chauffeured Transportation, Inc.



Dennis Cooper, Principle
4004 Trade Port Blvd.
Atlanta, Georgia 30354
Office: (770) 455-9600 Fax: (770) 454-7976
E-mail: dcooper@cooper-global.com

TABLE OF CONTENTS - TECHNICAL PROPOSAL

REQUEST FOR PROPOSAL (RFP) 25-472

DEKALB COUNTY SCHOOL DISTRICT CHARTER BUS SERVICES

I. SECTION I-EXECUTIVE SUMMARY	
II. SECTION II-PROJECT PLAN, TECHNICAL APPROACH OR PROJECT	
1. Understanding Scope of Work	
2. Project Approach	
3. Methodology	
4. Capabilities and Experience	
5. Dispatch/Service Location	
6. Overflow/Outsource and Back-Up	
7. Quality Management	
8. Inclement Weather	
III. SECTION III-PROJECT TEAM QUALIFICATIONS OF KEY PERSONNEL	
a. Proposed Key Personnel	
IV. SECTION 4 - RELEVANT PROJECT EXPERIENCE	
1. Past Performance	
V. V. SECTION 5-AVAILABILITY OF KEY PERSONNEL	
VI. VI. SECTION 6-LOCAL PREFERENCE	
VII. VII. SECTION 7 - SERVICE DISABLED VETERAN PREFERENCE	
VIII. SECTION 8-COST-SEPARATE COVER	
IX. SECTION 9 - PROPOSER FINANCIAL INFORMATION - SEPARATE COVER	
X. SECTION 10-DISCLOSURE FORM AND QUESTIONNAIRE	
1. Attachments	



Dennis Cooper, Principle
4004 Trade Port Blvd.
Atlanta, Georgia 30354
Office: (770) 455-9600 Fax: (770) 454-7976
E-mail: dcooper@cooper-global.com

Introduction Letter

October 31, 2024

Fred Christopher,
Procurement Manager III-Non-Capital
Vendor Services Department Procurement
1701 Mountain Industrial Boulevard
Stone Mountain, Georgia 30083

Re: REQUEST FOR PROPOSAL (RFP) 25-472 "Bus and Shuttle Services" Vendor Services Department

Cooper Global Chauffeured Transportation, Inc., is thrilled to offer our services to the Dekalb County School District (DCSD). We are pleased to respond to the opportunity to join DCSD to provide Bus and Shuttle Services under a Requirement Contract consisting of a one-year base period with extension options at the sole discretion of DCSD for the Department of Real Estate Management. These services will support DCSD employees and individuals visiting various judicial offices.

Cooper Global is proud to have successfully managed bus and shuttle services for the Dekalb County School District in previous years for more than a decade. Our team comprises industry experts with the experience, creativity, and capacity to deliver efficient, safe, and reliable transportation solutions. Whether for local or long-distance services across the Southeast region or internationally, we are fully equipped to meet your transportation needs 24/7 for any occasion.

We understand that managing transportation logistics can be a time-consuming challenge for many organizations. At Cooper Global, we aim to be a seamless solution to DCSD's transportation needs, assisting with everything from individual VIP travelers to large groups. Our robust internal systems will enable your team to conveniently track and manage transportation expenses in alignment with DCSD's invoicing and budgetary requirements.

Our commitment to technology is integral to our service. All vehicles in our fleet are equipped with GPS tracking systems, flight tracking for commercial and private flights, onboard navigation, and cutting-edge Santa Cruz software. Additionally, our 24/7 dispatching service provides real-time status updates and driver communication, ensuring accuracy and peace of mind for every scheduled trip. The transportation industry is rapidly evolving, and we prioritize staying at the forefront of technological advancements, continuously improving our systems to provide the best service possible.

Our proposal fully adheres to the terms and conditions outlined in the RFP, and we have ensured that all criteria specified in the solicitation package have been addressed. Cooper Global Chauffeured Transportation takes no exceptions to the proposed contract and offers no deviations



Dennis Cooper, Principle
4004 Trade Port Blvd.
Atlanta, Georgia 30354
Office: (770) 453-9600 Fax: (770) 454-7976
E-mail: dcooper@cooper-global.com

from the requirements. Our proposal complies with all instructions, and our offer will remain firm for sixty (60) days from the submission date.

Thank you for taking the time to review our proposal. We greatly appreciate your thoughtful consideration and look forward to the opportunity to enhance our partnership with Dekalb County School District Vendor Services Department for Bus and Shuttle Services.

Sincerely,
Greg Carrie
Vice President of Operations
Cooper Global Chauffeured Transportation, Inc.



Dennis Cooper, Principle
4004 Trade Port Blvd.
Atlanta, Georgia 30354
Office: (770) 455-9600 Fax: (770) 454-7976
E-mail: dcooper@cooper-global.com

SECTION I - EXECUTIVE SUMMARY

Cooper Global Chauffeured Transportation, Inc. (CGCT) is a premier, full-service passenger transportation company specializing in a wide range of charter and shuttle services. Established in 2005 as a Georgia-based business, CGCT has become one of the fastest-growing chauffeured transportation providers in the United States. As a family-owned business, we take pride in employing top industry professionals, utilizing cutting-edge technologies, and maintaining a superior fleet, all while delivering an exceptional client experience. With a robust infrastructure, CGCT is equipped to handle transportation projects worldwide.

Over the years, CGCT has built a strong reputation and a vast network of government entities, educational institutions, and Fortune 500 companies. Through our extensive affiliate network, we operate both nationally and internationally, providing high-quality chauffeured transportation services in major metropolitan areas across the U.S. This network has been instrumental in securing prestigious contracts, including our longstanding partnership with Fulton County Government's Department of Real Estate Management, where we successfully provided shuttle services for nearly a decade.

Our deep understanding of the County's needs allows us to manage every aspect of its transportation projects, from logistics, scheduling, and on-call emergency services to comprehensive project management. We ensure seamless communication with Fulton County through monthly reporting, service tracking, on-site visits, and a dedicated Project Manager assigned explicitly to the county Government.

A sample of our esteemed corporate clients includes the Center for Disease Control (CDC), Delta Airlines, UPS, Porsche, German American Chamber of Commerce, Atlanta Public Schools (APS), Microsoft, CNN, Southern Company, Ferguson Enterprises, General Electric, Norfolk Southern, Allstate, Arby's, Federated Insurance, Turner Broadcasting, Invesco, Coca-Cola Enterprises, Premiere Global, Budweiser, Cox Enterprises, Sutherland, Alston & Bird, Ernst & Young, Tara Foods, and Kraft Foods. We also maintain strong relationships with some of Atlanta's finest hotels and event planners, including the Intercontinental Hotel, Ritz Carlton, Chateau Elan, Sheraton Atlanta, Hilton Northeast, Marriott Marquis, Dolce-Atlanta Peachtree City, Legacy Lodge at Lake Lanier, and The Mandarin.

By way of illustration, CGCT has filled orders for entities consistent with those categories listed immediately below:



Chauffeured Transportation...

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Atlanta, Georgia 30354

Office: (770) 455-9600 Fax: (770) 454-7976
E-mail: dcooper@cooper-global.com

▪ Corporate Travel ▪ Airport Travel ▪ Healthcare Facilities ▪ Convention Centers Local ▪ County Government ▪ Religious Organizations ▪ Senior Citizen Communities	▪ Universities Athletic Team ▪ Sporting Events ▪ University Clubs/Student Groups ▪ K-12 School Activities ▪ Conferences and Special Event Planners ▪ Concerts and Festivals Department of Defense
---	---

At CGCT, our growth is driven by the quality of our services and the customer experience we deliver. Our leadership team is committed to raising industry standards, implementing innovative ideas, and adopting enhanced safety measures to maintain our status as leaders in the transportation sector. We provide the Dekalb County School District with unparalleled access to customized transportation solutions. When partnering with CGCT, you can expect the highest level of service and reliability, backed by our 100% satisfaction guarantee.

Cooper Global Chauffeured Transportation would be honored to support the Dekalb County School District in achieving its charter bus services goals. We assign dedicated personnel to each client, ensuring all DCSD's bus and shuttle service needs are met and exceeded. Greg Carrie, Vice President of Operations at Cooper Global, will serve as the primary point of contact for DCSD County and will be readily available to assist with any inquiries or concerns. Mr. Carrie will also oversee on-site operations and can be reached at (404) 563-6295 or via email at gcarrie@cooper-global.com.

We look forward to the opportunity to continue our successful partnership with the Dekalb County School District and to provide unmatched transportation solutions tailored to meet your needs.

Sincerely,

Cooper Global Chauffeured Transportation, Inc



Chauffeured Transportation...

Dennis Cooper, Principle
4004 Trade Port Blvd.
Atlanta, Georgia 30354
Office: (770) 455-9600 Fax: (770) 454-7976
E-mail: dcooper@cooper-global.com

SECTION II – PROJECT PLAN, TECHNICAL APPROACH & CAPABILITIES

A. Understanding of Scope of Work

Dekalb County School District requires a reliable transportation services provider capable of managing daily bus and shuttle operations for employees and jurors. The selected provider must handle the logistics, supply the necessary number of buses throughout the year, and offer additional bus transportation services beyond the regular daily requirements.

B. Methodology

At Cooper Global Chauffeured Transportation (CGCT), we follow a systematic approach to meet and exceed client expectations. Our process involves:

1. **In-depth Understanding:** We comprehensively understand the client's organization, culture, and transportation needs.
2. **Strategic Planning:** We then develop a tailored strategy to acquire the appropriate number and types of vehicles necessary to fulfill the transportation requirements.
3. **Driver Selection:** Pre-screening and qualification of drivers are conducted, focusing on core competencies and safety skills to ensure a smooth and secure service.
4. **Efficient Staffing:** We organize a dedicated team and maintain the facilities required to deliver top-notch services, ensuring timeliness, adherence to budget, and a commitment to quality.
5. **Pre-Trip Preparation:** Our drivers receive detailed briefings, including route plans, safety protocols, and client-specific requirements, ensuring each trip is executed precisely.
6. **Ongoing Client Interaction:** We communicate continuously with DCSD through regular updates, confirmations, and follow-up surveys, ensuring a high level of service throughout the project duration.

In the event CGCT is awarded the Bus and Shuttle Services contract, we are prepared to offer a highly qualified account management team that is one of the best in the Southeast Region. Our team will address critical areas such as orientation, service implementation, and quality checks. Our goal is to ensure a seamless, positive experience for DCSD.

Critical services we will implement include:

- **Single Point of Contact:** A dedicated account manager will be available to address all project management needs and emergencies.
- **Rapid Response:** Immediate action plans will be deployed for urgent situations.
- **Efficient Operations Management:** We will utilize ride-along visits, fleet tracking, and technology to ensure drivers comply with schedules and safety standards.



Dennis Cooper, Principle
4004 Trade Port Blvd.
Atlanta, Georgia 30354
Office: (770) 455-9600 Fax: (770) 454-7976
E-mail: dcooper@cooper-global.com

Reservation/Dispatch System

At CGCT, we provide DCSD with unlimited access to our advanced transportation solutions, which are supported by cutting-edge technology. Our Santacruz Software is the industry's leading reservation and dispatch platform, offering real-time automation, routing, and optimization through mobile apps and web portals.

With this system, DCSD will benefit from:

- **Real-Time Corporate Web Portal:** A branded, automated portal for managing online reservations, with options for travel managers to track spending, monitor reservations, review charges, and access reporting.
- **Centralized Reservation Platform:** The platform supports bookings from various channels (call center, mobile, web, and GOS/CBT) and offers seamless dispatch management with GPS tracking and reporting.
- **Trip Oversight:** Our system integrates real-time GPS data with reservation details, enabling local and national trip monitoring. Predictive reporting ensures timely pickups and drop-offs.
- **Chauffeur's GroundPad:** Our chauffeurs use iPads to manage dispatch, update en route details, and handle additional charges in real time. Status updates are integrated directly into dispatch for pre-arrival, on-location, and trip completion alerts.
- **Care Alerts:** Automatic notifications provide updates on reservation status, including pre-arrival, on-location, passenger boarding, and 10-minute-out alerts. These can be configured for multiple recipients to ensure timely communication.

C. Capabilities

Founded in 2005, Cooper Global Chauffeured Transportation, Inc. (CGCT) is headquartered in Atlanta, Georgia. Over the past decade, we have earned a reputation as the premier luxury and business transportation service provider. Named "Best Transportation Company in Atlanta" by *Atlanta Magazine* in 2008 and consistently ranked among the top three limousine companies in *Atlanta Business Chronicle's* Book of Lists, CGCT has set the standard for transportation excellence.

Our extensive experience spans the public and private sectors, providing transportation management, shuttle operations, logistics planning, and vehicle procurement services across various industries. Under the leadership of Chairman Dennis Cooper and President Paul Cooper, CGCT has built a solid foundation of expertise in delivering customized transportation solutions.

Our national and international affiliate network allows us to provide services beyond Atlanta, offering high-end transportation solutions for conventions, military charters, corporate travel, airport transfers, weddings, sporting events, and more. Our fleet includes SUVs, sedans,



Dennis Cooper, Principle
 4004 Trade Port Blvd.
 Atlanta, Georgia 30354
 Office: (770) 455-9600 Fax: (770) 454-7976
 E-mail: dcooper@cooper-global.com

limousines, vans, mini-buses, coaches, and luxury vehicles, all maintained to the highest standards of safety and luxury.

As an approved charter bus carrier for the Department of Defense (DOD), we also provide transportation services to educational institutions and government agencies, including the Army, Navy, Marines, and Air Force. Our long-term partnerships with organizations like Atlanta Public Schools, Fulton County Schools, Cobb County Schools, and Clayton County Schools further demonstrate our ability to meet the diverse transportation needs of our clients.

Our impressive client portfolio includes entities like the Atlanta Dream, Atlanta Hawks, PGA Tours, significant corporations, airports, hotels, healthcare facilities, retail establishments, and government agencies. Cooper Global Chauffeured Transportation is committed to delivering superior service, and we stand behind our promise of 100% client satisfaction.

By partnering with CGCT, DCSD will gain access to our proven capabilities, cutting-edge technology, and a dedicated team focused on exceeding expectations in every aspect of transportation services.

By way of illustration, CGCT provides and has filled orders for entities consistent with those categories listed immediately below

▪ Airports/Hotels ▪ Healthcare ▪ Facilities ▪ Convention Centers ▪ Local County Government ▪ Religious Organizations ▪ Senior Citizen Communities	▪ Universities Athletic Team ▪ Sporting Events ▪ Outlet Shopping Packages ▪ University Clubs/Student Groups ▪ K-12 School Activities ▪ Conferences and Special Event Planners ▪ Concerts and Festivals
---	--

Cooper Global Chauffeured Transportation aims to be your trusted provider of choice. We understand that reliable ground transportation is essential for any travel, event, or function. We recognize that only the most professional and dependable services will suffice. Our commitment to customer satisfaction is supported by the advanced technology we use for every reservation, ensuring precise, detailed service.

We fully comply with Georgia's O.C.G.A. § 13-10-91 federal workforce authorization program, and our E-Verify number is 58437. Upon request, we can provide a copy of our Drug and Alcohol Policy, affirming our adherence to Georgia's "Drug-Free Workplace Act" (O.C.G.A. 50-24-1). Cooper Global holds the necessary Department of Transportation (USDOT) permits, including USDOT Number 1445489 for inter-state and intra-state travel, Intrastate Permit Number 1E216168, and Motor Coach Passenger Permit Number PA500018.



Chauffeured Transportation...

Dennis Cooper, Principle
4004 Trade Port Blvd.
Atlanta, Georgia 30354
Office: (770) 455-9600 Fax: (770) 454-7976
E-mail: dcooper@cooper-global.com

We carry \$5 million per vehicle in liability coverage, with an additional \$5 million fleet-wide umbrella policy. A Certificate of Insurance will be provided, naming DCSD as an additional insured party upon award of the agreement or contract.

Cooper Global also maintains all permits required by the Georgia Public Service Commission. Copies of our Class B Luxury Limousine permit, Motor Carrier Passenger permit, Intrastate Registration permit, and DOT Registration Certificate are available upon request.

Key Points:

- **Experience:** Cooper Global Chauffeured Transportation has provided charter bus services for over 12 years.
- **Compliance and Safety:** Neal Scott, our Safety/Compliance Manager, ensures all passenger carrier operations comply with FMCSA and USDOT regulations. He collaborates with the Fleet Manager, Dispatch Manager, HR Manager, and Operations General Manager to oversee daily operations.
- **Safety Record:** Our company safety snapshot is attached for review. We have not received any non-compliance notifications from state or federal agencies within the last 24 months.
- **Financial Stability:** Cooper Global has never filed for bankruptcy in the past 5 years or ever.
- **Emergency Procedures:** Our accident procedure manual outlines steps for handling roadside emergencies and breakdowns.
- **Maintenance Schedule:** We follow manufacturer-recommended maintenance intervals and comply with state and federal regulations. Each vehicle is inspected before every trip using an in-house maintenance form.

Driver Qualifications:

- Our drivers undergo a drug and alcohol testing program that complies with DOT regulations. A summary of our Medical Review Procedures is attached.
- Drivers must pass a DOT physical exam performed by a licensed medical examiner certified by the FMCSA, with exams valid for up to 24 months unless otherwise noted. Medical certificates are issued following successful completion of the exam.

Fleet Information:

- Our attached Fleet List includes the number of buses available, their average age, interior features (seats, recliners, etc.), and accommodations for disabled passengers (lifts, seat belts, wheelchair lockdowns, etc.).
- All CDL vehicles are equipped with first aid kits and fire extinguishers, and we perform inspections every three months or every 1,000 miles.
- Drivers utilize mobile phones, iPods, and GPS for communication.



Dennis Cooper, Principle
4004 Trade Port Blvd.
Atlanta, Georgia 30354
Office: (770) 455-9600 Fax: (770) 454-7976
E-mail: dcooper@cooper-global.com

- For tour/bus coach rentals, the minimum service duration is 15 hours, with daily rates superseding hourly rates for services lasting 10 hours or more.

We are confident in our ability to meet and exceed your transportation needs, ensuring safety, reliability, and professionalism in every service aspect.

Section III – Project Team Qualifications and Key Personnel

Cooper Global Chauffeured Transportation (CGCT) is proud to have a highly experienced and capable team of industry professionals who ensure we provide safe, reliable, and efficient transportation services. Our full-time, in-house staff includes 15 seasoned professionals and consultants with over 80 years of combined experience in hospitality, business, government, and transportation consulting. While every team member plays a vital role in our success, we recognize that our chauffeurs and on-site coordinators are our most important connections to our clients. We are committed to hiring the best in the industry to ensure our services consistently exceed expectations.

Our chauffeur team includes over 42 full-time chauffeurs, 34 part-time chauffeurs, and 38 CDL drivers, each meeting our rigorous eligibility criteria, including a minimum of 5 years of CDL experience. Our Group Operations department includes ten full-time and part-time coordinators, all of whom have at least 5 years of industry experience and are professionally trained to manage group movements of all sizes. All our drivers are thoroughly screened to ensure they maintain exemplary driving records, guaranteeing both your safety and comfort. Additionally, all chauffeurs and coordinators undergo comprehensive training to uphold the highest standards of professionalism.

- **Commitment to Excellence:** At Cooper Global, we understand that our growth depends on the quality of service we provide and the customer experience we deliver. Our management team is dedicated to raising the industry standard by embracing new ideas and innovations that solidify our leadership in the transportation industry. With 19 years of experience providing charter bus services, Cooper Global is well-positioned to meet your transportation needs.
- **Safety Record:** Our company safety snapshot is attached for your reference. We have had no non-compliance issues with state or federal agencies in the past 24 months. Additionally, Cooper Global has never filed for bankruptcy in its history.
- **Emergency & Maintenance Procedures:** Our Accident Procedure Manual details our protocols for roadside emergencies and breakdowns. We also adhere to a strict maintenance schedule, performing vehicle upkeep as manufacturers and state and federal regulations recommend. Before each scheduled trip, the chauffeurs and the Fleet Manager complete an in-house maintenance form to ensure vehicle safety and reliability.



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Atlanta, Georgia 30354
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E-mail: dcooper@cooper-global.com

- **Terms & Conditions:** Please see the attached document for our policies on cancellation and tardiness.

Key Personnel

- **Johan DeLeeuw – President:** Johan is a hands-on President with expertise in business development, operations, safety, compliance, and service quality. He founded what is now Cooper-Global Chauffeured Transportation, the largest chauffeured transportation company in the Southeastern U.S. Starting in 1998 with Olympus Worldwide, Johan identified a gap in Atlanta's transportation market and has since grown the company into a 125-vehicle fleet with over 160 employees. His service offerings have expanded to include sedan and SUV services, fixed-route shuttles, and motorcoach options. Known for his strong business development, relationship-building skills, and strategic leadership, Johan's ability to build high-performance teams has fueled the company's success. He has earned several national awards, including recognition from INC Magazine for fast growth and Limousine Digest as Operator of the Year, selected as the best in North America.
- **Greg Carrie – VP of Operations & Project Manager:** Greg brings over 24 years of expertise in sales, hospitality, and transportation management, with a strong focus on aligning corporate operations with strategic goals and ensuring financial efficiency. His extensive background includes designing cost-effective solutions tailored to client needs and overseeing strict compliance with safety programs. At the executive level, Greg has led the operation of over 51 routes in the healthcare linen industry, demonstrating his ability to manage complex logistics. Additionally, he has vast experience overseeing non-emergency medical transport services for healthcare facilities nationwide. His proven leadership skills, market knowledge, and dedication to empowering teams contribute to the achievement of company goals and the delivery of exceptional service.
- **William A. Crowe – Operations & Logistics Manager:** With a career spanning over four decades, William brings a wealth of experience across transportation logistics, banking, and manufacturing. Educated in business and management through the CUNY program in New York, William has spent more than 30 years specializing in passenger-



Dennis Cooper, Principle
4004 Trade Port Blvd.
Atlanta, Georgia 30354
Office: (770) 455-9600 Fax: (770) 454-7976
E-mail: dcooper@cooper-global.com

focused commercial transportation. Throughout his career, he has faced a variety of challenges, honed his problem-solving skills and gaining a reputation for overcoming obstacles with confidence. His expertise includes operational management, logistics, DOT regulations, and analytical thinking. William is also a strong communicator, frequently invited to speak publicly on a wide range of business and life topics.

- **Latora Curry – Dispatch Manager:** Latora's career in the industry began around 2006, right after graduation, with all her experience concentrated at Cooper Global. Functioning as a Transportation Specialist, she adeptly utilizes her expertise to navigate the intricate landscape of logistics and transportation. Her focus encompasses optimizing routes, managing reservation entries, and ensuring regulatory compliance, showcasing a consistent track record of efficiency and reliability. With 9 years of experience as a Dispatch Manager, she brings a wealth of knowledge to orchestrate efficient logistics operations, staying abreast of industry trends and contributing to seamless and cost-effective transportation solutions. Her expertise spans route optimization, timely dispatch coordination, and the implementation of effective communication protocols. Proficient in problem-solving and maintaining a keen eye on logistics intricacies, she actively contributes to team leadership, streamlining processes, and enhancing overall effectiveness.

Leadership & Operations

Our leadership team's combined experience and dedication drive the success of Cooper Global's operations. Our management excels in innovation and commitment, ensuring the smooth operation of all services. We handle labor relations, corporate contracts, and maintenance programs while maintaining strict quality control and performance standards.

Scope of Operations

Cooper Global will provide all necessary personnel, vehicles, equipment, and supervision to:

1. Manage, operate, and maintain the required vehicles and related services for DCSD Bus and Shuttle Services.
2. Ensure compliance with all applicable laws, regulations, and standards in transportation operations.



Chauffeured Transportation™

Dennis Cooper, Principle
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Atlanta, Georgia 30354
Office: (770) 455-9600 Fax: (770) 454-7976
E-mail: dcooper@cooper-global.com

3. Provide professionally trained chauffeurs who are experts in safety, defensive driving, emergency procedures, and passenger care.
4. Always maintain superior levels of customer service.

Facilities

Our operations are based in a 37,000 sq. ft. warehouse in South Metropolitan Atlanta, 4004 Tradeport Blvd, Atlanta, Georgia 30354.

Section 4 – Relevant Project Experience

Completed Projects by Cooper Global Transportation Services, Inc.

1. UPS Shuttle Service

- **Client:** Metropolitan Shuttle, Washington, DC
- **Years of Service:** 2015 - 2024
- **Location:** UPS Center, Doraville, GA
- **Project Description:** Shuttle transportation provided for UPS employees, including seasonal staff, between an off-site parking lot and the main facility.
- **Contact:** Elena Tarasova, Metropolitan Shuttle, 2730 W. University Blvd, Suite 204, Wheaton, MD 20902 | Phone: 866-556-3545

2. Art Institute of Atlanta Shuttle Service

- **Client:** The Art Institute of Atlanta, Sandy Springs, GA
- **Years of Service:** Ongoing since 2016
- **Location:** Art Institute of Atlanta Campus, Sandy Springs, GA
- **Project Description:** Operates a continuous shuttle service for students, providing transportation between dormitories and the campus.
- **Contact:** Nadraqua Dawes, Institutional Dean of Student Services, The Art Institute of Atlanta, Georgia, Washington, Nashville, South Carolina & Virginia
Email: ndawes@aia.edu | Phone: (770) 689-4908

3. Amazon Shuttle Service

- **Client:** Metropolitan Shuttle, Washington, DC
- **Years of Service:** 2017-2018
- **Location:** Amazon Properties, Marietta, GA
- **Project Description:** Provided shuttle transportation for Amazon employees between an off-site parking lot and the main facility.
- **Contact:** Elena Tarasova, Metropolitan Shuttle, 2730 W. University Blvd, Suite 204, Wheaton, MD 20902 | Phone: 866-556-3545

4. Fulton County Schools Shuttle Service

- **Client:** Fulton County Government
- **Years of Service:** 2012-2018
- **Location:** Downtown Atlanta, GA



Chauffeured Transportation.

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Atlanta, Georgia 30354

Office: (770) 455-9600 Fax: (770) 454-7976
E-mail: dcooper@cooper-global.com

- **Project Description:** Provided shuttle services for Fulton County employees and jurors, transporting them from off-site parking lots to the main government facility and various county locations.
- **Contact:** Barbara Burden, Fulton County Government, 141 Pryor Street, SW, Suite G-119, Atlanta, GA 30303 | Phone: 404-612-7874

Section 5 – Availability of Key Personnel

- **Johan DeLeeuw – Available - 5 am – 12 am Monday – Friday**
 - (678) 487-6659
- **Greg Carrie – Available - 5 am – 12 am Monday – Saturday**
 - (404) 563-6295
- **William A. Crowe – Available - 24 hours per day, 7 days per week**
 - (404) 747-8096
- **Latora Curry – Available - 24 hours per day, 7 days per week**
 - (404) 503-5456
- **Dispatch Services - Available - 24 hours per day, 7 days per week**
 - (770) 455-9600



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SECTION 6 - LOCAL PREFERENCE

Attached



U.S. Department of
Transportation
1200 New Jersey Ave. S.E.
Washington, D.C. 20590

Federal Motor Carrier
Safety Administration



Review No.: 1871224/

COOPER-GLOBAL CHAUFFEURED TRANSPORTATION
INC
4004 TRADEPORT BLVD
ATLANTA GA 30354-3700

March 18, 2022

In reply refer to:
USDOT Number: 1445489
Review No.: 1871224/CR



Dear TJ, T JACKSON:

The motor carrier safety rating for your company is:

SATISFACTORY

This SATISFACTORY rating is the result of a review and evaluation of your safety fitness completed on March 16, 2022. A SATISFACTORY rating indicates that your company has adequate safety management controls in place to meet the safety fitness standard prescribed in 49 C.F.R. 385.5.

Please assure yourself that any specific deficiencies identified in the review report have been corrected. We appreciate your efforts toward promoting motor carrier safety throughout your company. If you have questions or require further information, please contact:

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION
TWO CROWN CENTER
1745 PHOENIX BLVD STE 380
ATLANTA, GA 30349-5585
Telephone No.: 678-284-5130

Sincerely,

Joseph P. DeLorenzo
Director, Office of Enforcement and Compliance



Georgia Department of Public Safety

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[Passenger Carriers](#)
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DPS RELIABILITY REPORT

Report Card for Cooper-Global Chauffeured Transportation, Inc.

Company Experience

Based on information that the DPS has received or is aware of, this bus or van carrier has a SATISFACTORY RECORD with the Department. A SATISFACTORY RECORD means that the company does not have excessive or multiple problems related to any of the following concerns:

- Frequent complaints or customer dissatisfaction.
- Failure to bring a customer complaint to completion in a timely manner.
- Customer service or customer courtesy issues.
- Failure to respond to DPS inquiry or failure to respond to DPS inquiry in a timely manner.
- DPS records which show customer non-compliance with the Commission's rules.

Company Management

Principal Owner:
 Business Phone: 770-455-9600
 Fax: 770-454-7976
 Zip: 30354

Contact: John Pearman
 Cell Phone: 404-229-0550
 Email: john@cooper-atlanta.com

The reliability rating contained in this report is objective and is the Commission's own interpretation of this carrier's performance based on the factors that have been cited. As a matter of policy the DPS does not endorse any particular carrier and it is recommended that prospective customers consider all factors and sources prior to contracting with a moving company.

6/12/24, 11:34 AM

Authority History



U.S. Department of Transportation
Federal Motor Carrier Safety Administration
Licensing and Insurance Public

Choose Menu Option



Authority History

US DOT:	1445489	Docket Number:	MC00546342
Legal Name:	COOPER-GLOBAL CHAUFFEURED TRANSPORTATION, INC.		
Sub	Auth Type	Original Action	Disposition
	MOTOR PASSENGER COMMON CARRIER	GRANTED	03/22/2006

[Carrier Details](#) [Active/Pending Insurance](#) [Rejected Insurance](#) [Insurance History](#) [Pending Application](#) [Revocation](#)

June 12, 2024



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Federal Motor Carrier Safety Administration
1200 New Jersey Avenue SE, Washington, DC 20590 • 1-800-852-5663 • TTY: 1-800-977-8330 • Field Office Contacts

☒ USDOT Number
 ☐ MC/MX Number
 ☐ Name

Enter Value: 1445489

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Company Snapshot

COOPER-GLOBAL CHAUFFEURED TRANSPORTATION INC

USDOT Number: 1445489

ID/Operations | Inspections/Crashes In US | Inspections/Crashes In Canada | Safety Rating

Carrier: If you would like to update the following ID/Operations information, please complete and submit form MCS-150 which can be obtained [online](#) or from your State FMCSA office. If you would like to challenge the accuracy of your company's safety data, you can do so using FMCSA's [DataQs](#) system.

USDOT Status

- **ACTIVE:** The entity's US DOT number is active.
- **INACTIVE:** Inactive per 49 CFR 390.19(b)(4); biennial update of MCS-150 data not completed.
- **OUT-OF-SERVICE:** Carrier is under any type of out-of-service order and is not authorized to operate.

Operating Authority Status

- **AUTHORIZED FOR { Passenger, Property, HHG }:** This will list the specific operating authorities the carrier (or broker) is allowed to operate.
- **NOT AUTHORIZED:** The entity does not have any operating authority and/or is not authorized to engage in interstate, for-hire operations.
*Please Note: **NOT AUTHORIZED** does not apply to Private or Intrastate operations.
- **OUT-OF-SERVICE:** Carrier is under any type of out-of-service order and is not authorized to operate.

Out of Service Date

Indicates the date the company was ordered Out of Service. If there are multiple Out of Service orders, the earliest date will be displayed.

Please note: If there are multiple Out-of-Service orders, the earliest date will be displayed.

For help on the explanation of individual data fields, click on any field name or for help of a general nature go to [SAFER General Help](#).

The information below reflects the content of the FMCSA management information systems as of 06/10/2024. Carrier Registration Information Outdated. Carrier VMT Outdated.

To find out if this entity has a pending insurance cancellation, please [click here](#).

USDOT INFORMATION		
Entity Type:	CARRIER	
USDOT Status:	ACTIVE	Out of Service Date: None
USDOT Number:	1445489	State Carrier ID Number:
MCS-150 Form Date:	02/28/2022	MCS-150 Mileage (Year): 350,000 (2019)
OPERATING AUTHORITY INFORMATION		
Operating Authority Status:	AUTHORIZED FOR Passenger	
	For Licensing and Insurance details click here .	
MC/MX/FF Number(s):	MC-548342	
COMPANY INFORMATION		
Legal Name:	COOPER-GLOBAL CHAUFFEURED TRANSPORTATION INC	
DBA Name:		
Physical Address:	4004 TRADEPORT BLVD ATLANTA, GA 30354	
Phone:	(770) 455-0800	
Mailing Address:	4004 TRADEPORT BLVD ATLANTA, GA 30354	
DUNS Number:	50-319-8545	
Power Units:	60	Drivers: 68
Operation Classification:		
X Auth. For Hire	Priv. Pass.(Non-business)	State Gov't
Exempt For Hire	Migrant	Local Gov't
Private(Property)	U.S. Mail	Indian Nation
Priv. Pass. (Business)	Fed. Gov't	
Carrier Operation:		
X Interstate	Intrastate Only (HM)	Intrastate Only (Non-HM)
Cargo Carried:		
General Freight	Liquids/Gases	Chemicals

6/11/24, 4:05 PM

SAFER Web - Company Snapshot COOPER-GLOBAL CHAUFFEURED TRANSPORTATION INC

Household Goods	Intermodal Cont.	Commodities Dry Bulk
Metal: sheets, coils, rolls	X Passengers	Refrigerated Food
Motor Vehicles	Oilfield Equipment	Beverages
Drive/Tow away	Livestock	Paper Products
Lugs, Poles, Beams, Lumber	Grain, Feed, Hay	Utilities
Building Materials	Coal/Coke	Agricultural/Farm Supplies
Mobile Homes	Meat	Construction
Machinery, Large Objects	Garbage/Refuse	Water Well
Fresh Produce	US Mail	

[ID/Operations](#) | [Inspections/Crashes In US](#) | [Inspections/Crashes In Canada](#) | [Safety Rating](#)

US Inspection results for 24 months prior to: 06/10/2024

Total Inspections: 49
Total IEP Inspections: 0

Note: Total inspections may be less than the sum of vehicle, driver, and hazmat inspections. Go to [Inspections Help](#) for further information.

Inspections:				
Inspection Type	Vehicle	Driver	Hazmat	IEP
Inspections	49	32	0	0
Out of Service	1	0	0	0
Out of Service %	2%	0%	0%	0%
Natl Average % as of DATE 05/31/2024*	22.26%	6.67%	4.44%	N/A

*OOS rates calculated based on the most recent 24 months of inspection data per the latest monthly SAFER Snapshot.

Crashes reported to FMCSA by states for 24 months prior to: 06/10/2024

Note: Crashes listed represent a motor carrier's involvement in reportable crashes, without any determination as to responsibility.

Crashes:				
Type	Fatal	Injury	Tow	Total
Crashes	0	2	1	3

[ID/Operations](#) | [Inspections/Crashes In US](#) | [Inspections/Crashes In Canada](#) | [Safety Rating](#)

Canadian Inspection results for 24 months prior to: 06/10/2024

Total inspections: 0

Note: Total inspections may be less than the sum of vehicle and driver inspections. Go to [Inspections Help](#) for further information.

Inspections:		
Inspection Type	Vehicle	Driver
Inspections	0	0
Out of Service	0	0
Out of Service %	0%	0%

Crashes results for 24 months prior to: 06/10/2024

Note: Crashes listed represent a motor carrier's involvement in reportable crashes, without any determination as to responsibility.

Crashes:				
Type	Fatal	Injury	Tow	Total
Crashes	0	0	0	0

[ID/Operations](#) | [Inspections/Crashes In US](#) | [Inspections/Crashes In Canada](#) | [Safety Rating](#)

<https://safer.fmcsa.dot.gov/query.asp#Safety>

2/3

6/11/24, 4:05 PM

SAFER Web - Company Snapshot COOPER-GLOBAL CHAUFFEURED TRANSPORTATION INC

The Federal safety rating does not necessarily reflect the safety of the carrier when operating in intrastate commerce.

Carrier Safety Rating:

The rating below is current as of: 06/10/2024

Review Information:

Rating Date:	09/21/2023	Review Date:	09/13/2023
Rating:	Satisfactory	Type:	Compliance Review

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Federal Motor Carrier Safety Administration
1200 New Jersey Avenue SE, Washington, DC 20590 • 1-800-832-6660 • TTY: 1-800-877-8339 • [Field Office Contacts](#)



Learn About the CSA Prioritization Preview

FMCSA is proposing a new prioritization methodology to keep enforcement efforts focused on the carriers in most need of intervention. Learn more about these changes and how they will improve highway safety.

[Visit the CSA Prioritization Preview](#)

COOPER-GLOBAL CHAUFFEURS TRANSPORTATION INC

U.S. DOT#: 1445489

Address: 4004 TRADEPORT BLVD

ATLANTA, GA 30354

Number of Vehicles: 59

Number of Drivers: 68

Number of Inspections: 49

Safety Rating & OOS Rates

(As of 06/10/2024 updated daily
from [SAFER](#))

SATISFACTORY

(Rating Date: 09/21/2023)

Out of Service Rates

Type	OOS %	National Avg %
Vehicle	2.0	21.4
Driver	0.0	6.0
Hazmat		4.5

Licensing and Insurance

(As of 06/10/2024 updated hourly
from [L&I](#))

Active For-Hire Authority

Type	Yes/No	MC#/MX#
Property	No	
Passenger	Yes	MC-546342
Household Goods	No	
Broker	No	

BASIC Status (Public Passenger Carrier View) ?

Behavior Analysis & Safety Improvement Categories (BASICS)

[View CSA Prioritization Preview](#) →

Based on a 24-month record ending May 31, 2024



Unsafe Driving



Crash Indicator



Hours-of-Service
Compliance



Vehicle
Maintenance



Controlled
Substances
and Alcohol



Not Public
Hazardous
Materials
Compliance



Driver Fitness



Denotes this carrier exceeds the FMCSA Intervention [Threshold](#) relative to its safety event grouping based upon roadside data and/or has been cited with one or more Acute/Critical Violations within the past 12 months during an investigation. Therefore, this carrier may be prioritized for an intervention action and roadside inspection.

Summary of Activities

The summary includes information on the 5 most recent investigations

Carrier Registration

Flags

Subject to Passenger Threshold

Enforcement Cases

(Six years as of 06/10/2024 updated monthly from [FMCSA](#))

6/11/24, 5:02 PM

Safety Measurement System - Overview (U.S. DOT# 1445489)

and 24 months of inspections and
crash history.

No penalties found

Most Recent Investigation: 9/13/2023
(Compliance Review)

Total Inspections: 49

Total Inspections without

Violations used in SMS: 44

Total Inspections with

Violations used in SMS: 5

Total Crashes* : 3

*Crashes listed represent a motor
carrier's involvement in reportable
crashes, regardless of the carrier's or
driver's role in the crash. Continue
for details.

USE OF SMS DATA/INFORMATION

FAST Act of 2015:

Readers should not draw conclusions about a carrier's overall safety condition simply based on the data displayed in this system. Unless a motor carrier has received an UNSATISFACTORY safety rating under part 385 of title 49, Code of Federal Regulations, or has otherwise been ordered to discontinue operations by the Federal Motor Carrier Safety Administration, it is authorized to operate on the Nation's roadways.

Safety Measurement System:

The data in the Safety Measurement System (SMS) is performance data used by the Agency and Enforcement Community. A  symbol, based on that data, indicates that FMCSA may prioritize a motor carrier for further monitoring.

The  symbol is not intended to imply any federal safety rating of the carrier pursuant to 49 USC 31144. Readers should not draw conclusions about a carrier's overall safety condition simply based on the data displayed in this system. Unless a motor carrier in the SMS has received an UNSATISFACTORY safety rating pursuant to 49 CFR Part 385, or has otherwise been ordered to discontinue operations by the FMCSA, it is authorized to operate on the nation's roadways.

Motor carrier safety ratings are available at <http://safer.fmcsa.dot.gov> and motor carrier licensing and insurance status are available at <http://li-public.fmcsa.dot.gov/>.



1701 MOUNTAIN INDUSTRIAL BOULEVARD, STONE MOUNTAIN, GA 30083

<https://dekalbschoolsga.ionwave.net/Login.aspx>

October 28, 2024

TO: ALL OFFERORS UNDER RFP 25-472 Charter Bus Services

FROM: Procurement Department, DeKalb County School District

ADDENDUM NO. 1

RFP 25-472, Charter Bus Services, is hereby amended as follows:

1. Delete in its entirety page 12, Section H, Insurance and replace with RFP 25-472 Revised Insurance Requirements.
2. Page 25, E. Technical Proposal -- remove 'assessment services for science centers' and replace with 'charter bus services'.
3. Delete Attachment D, DCSD Locations and Addresses and replace with RFP 25-472 Revised Attachment D Location and Addresses.
4. The following has been attached:
 - RFP 25-472 Pre-Proposal Conference Sign-In Sheet
5. All other conditions remain in full force and effect.
6. All offerors under RFP 25-472 Charter Bus Services, are kindly requested to acknowledge receipt of this Addendum by signing the page below and uploading with your proposal.

Cooper Global Chauffeured Transportation

COMPANY NAME/ CERTIFYING OFFICIAL SIGNATURE
Addendum No. 1 to RFP 25-472 Charter Bus Services



1701 MOUNTAIN INDUSTRIAL BOULEVARD, STONE MOUNTAIN, GA 30083

<https://dekalbschoolsga.ionwave.net/Login.aspx>

October 29, 2024

TO: ALL OFFERORS UNDER RFP 25-472 Charter Bus Services

FROM: Procurement Department, DeKalb County School District

ADDENDUM NO. 2

RFP 25-472, Charter Bus Services, is hereby amended as follows:

1. The deadline to submit questions is hereby revised to Tuesday, November 29, 2024, at 12:00 Noon.
2. All other conditions remain in full force and effect.
3. All offerors under RFP 25-472 Charter Bus Services, are kindly requested to acknowledge receipt of this Addendum by signing the page below and uploading with your proposal.

COMPANY NAME/ CERTIFYING OFFICIAL SIGNATURE
Addendum No. 2 to RFP 25-472 Charter Bus Services



1701 MOUNTAIN INDUSTRIAL BOULEVARD, STONE MOUNTAIN, GA 30083

<https://dekalbschoolsqa.ionwave.net/Login.aspx>

October 29, 2024

TO: ALL OFFERORS UNDER RFP 25-472 Charter Bus Services

FROM: Procurement Department, DeKalb County School District

ADDENDUM NO. 3

RFP 25-472, Charter Bus Services, is hereby amended as follows:

1. The deadline to submit questions is hereby revised to Tuesday, October 29, 2024, at 12:00 Noon.
2. All other conditions remain in full force and effect.
3. All offerors under RFP 25-472 Charter Bus Services, are kindly requested to acknowledge receipt of this Addendum by signing the page below and uploading with your proposal.

Cooper Global Chauffeured Transportation



COMPANY NAME/ CERTIFYING OFFICIAL SIGNATURE
Addendum No. 2 to RFP 25-472 Charter Bus Services



1701 MOUNTAIN INDUSTRIAL BOULEVARD, STONE MOUNTAIN, GA 30083

<https://dekalbschoolsga.ionwave.net/Login.aspx>

November 1, 2024

TO: ALL OFFERORS UNDER RFP 25-472 Charter Bus Services

FROM: Procurement Department, DeKalb County School District

ADDENDUM NO. 4

RFP 25-472, Charter Bus Services, is hereby amended as follows:

1. Delete in its entirety page 33, Attachment B Driver Certification Listing and replace with RFP 25-472 Revised Attachment B – Driver Certification Listing.
2. Page 22, Scope of Work, Section B, #11 – delete 'Upload this documentation under the Response Attachment Tab via IonWave titled "Valid Medical Certificate".'
3. Page 29, G. Required Content/Document Checklist – delete 'Valid Medical Certificate (Upload Required)'.
4. **The following has been attached:**
 - **RFP 25-472 Q&A document**
5. All other conditions remain in full force and effect.
6. All offerors under RFP 25-472 Charter Bus Services, are kindly requested to acknowledge receipt of this Addendum by signing the page below and uploading with your proposal.

Cooper Global Chauffeured Transportation

COMPANY NAME/ CERTIFYING OFFICIAL SIGNATURE
Addendum No. 4 to RFP 25-472 Charter Bus Services

EXHIBIT "C"



Robert R. Freeman Administrative Complex
1701 Mountain Industrial Boulevard
Stone Mountain, GA 30083

MEMORANDUM

TO: Mr. Erick Hofstetter, Chief Operating Officer
Division of Operations

FROM: Dr. Devon Q. Horton, Superintendent
Office of the Superintendent

DATE: April 21, 2025

RE: **Contract Award ~ RFP 25-472 ~ Charter Bus Services ~ Atlantic Transportation & Coaches LLC, Coast to Coast Tours, LLC, Cooper Global, Eagle Christian Tours, Allstate Tours, LLC dba Elite Tours of Atlanta, Friendship Tours, LLC, Georgia Coach Lines, Inc., MTI Bus Company, R & W Motorcoach, Samson Tours, Inc., and William Charters & Tours, LLC**

At its business meeting on Monday, April 21, 2025, the DeKalb Board of Education approved the contract Award for RFP 25-472 for the following Charter Bus Services:

- Atlantic Transportation & Coaches LLC
- Cooper Global
- Friendship Tours, LLC
- MTI Bus Company, R & W Motorcoach
- William Charters & Tours, LLC
- Allstate Tours, LLC dba Elite Tours of Atlanta
- Coast to Coast Tours, LLC
- Eagle Christian Tours
- Georgia Coach Lines, Inc.
- Samson Tours, Inc.

Please take the appropriate action to affect this directive of the Board.

DQH:cm

c: Ms. Carla Smith, Executive Director, Vendor Services, Division of Finance
Ms. Latrice Brown-Shropshire, Purchasing Assistant, Division of Finance

EXHIBIT "D"



April 29, 2025

Cooper Global
Attn: Gregory Carrie
4004 Tradeport Blvd
Atlanta, GA 30354

EMAIL: gcarrie@cooper-global.com

RE: Notice of Award – RFP 25-472 Charter Bus Services

Mr. Gregory Carrie:

This is to notify you that your bid for the above referenced project has been accepted. Accordingly, the accompanying Service Agreement is awarded to Cooper Global contingent on the following:

- 1) Attached is a copy of the **Service Agreement** for the above referenced project between the DeKalb County Board of Education and Cooper Global for your review and execution. The service agreement must be signed by an officer of the company and returned to this office within five (5) business days of receipt. Upon execution by the DeKalb County Board of Education, a copy of the contracts will be returned for your use.
- 2) Presentation of satisfactory Certificate of Insurance in accordance with **Article 17** of the contract. All liability policies shall name the Owner, the DeKalb County School District, and the DeKalb County Board of Education as an additional insured.
- 3) A criminal background check must be performed on all Cooper Global employees, project subcontractors and vendors performing work on DCSD property under this contract. Such background checks will be performed by DCSD Public Safety Department at the expense of the individual at a cost of \$45.00 per individual. Background checks should be coordinated with Julia Holley, Procurement Clerk. Ms. Holley may be reached at julia.holley@dekalbschoolsqa.org. **NO ONE ASSIGNED TO THIS CONTRACT WILL BE ALLOWED ON ANY DCSD SITE UNTIL THEY HAVE BEEN CLEARED BY THE DCSD PUBLIC SAFETY DEPARTMENT.**
- 4) Cooper Global shall provide each of their employees and all subcontracted employees with proper identification issued by DCSD Public Safety Department. This identification must be worn on the outer garment at all times when on DCSD premises.
- 5) Vendors are required to register through the Vendor Self Service Portal. The Vendor Self Service Portal is located at <https://dekalb.munisselfservice.com/Vendors/default.aspx>.

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678.676.0110 | www.dekalbschoolsqa.org

- 6) You are reminded not to begin performance of the work until you receive a fully executed copy of the service agreement and a district issued purchase order. The DeKalb County Board of Education is not liable for costs incurred by Cooper Global for work performed prior to the issuance of a purchase order.
- 7) Upon receipt of the executed contract by Cooper Global and an acceptable Certificate of Insurance as outlined above, a (Kick-off Meeting) will be scheduled by the Project Manager or End User department.

If you have any questions or concerns regarding this award, give us a call at 678-676-0217.

Thank you for your interest and cooperation on behalf of the DeKalb County School District

Sincerely,

Weyman F. Christopher

Weyman F. Christopher, NIGP-CPP, CPPB, CPPO
Procurement Manager III, Non-Capital

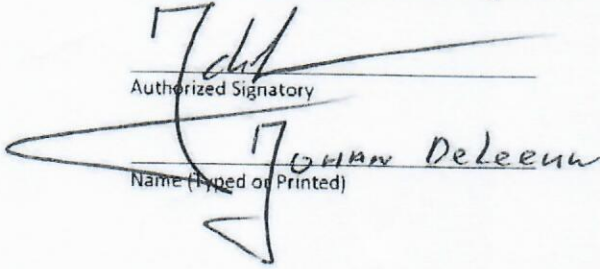
Attachment: Service Agreement

cc: Division Chief
Department Head/Executive Director
Project Manager or Director
Ms. Carla L. Smith

CLS/WFC

ACKNOWLEDGMENT

Cooper Global hereby acknowledges DeKalb County School District's offer of award of RFP 25-472 Charter Bus Services, at the same prices, terms, and conditions as stated in the original solicitation document and the attached Service Agreement.


Authorized Signatory

Name (Typed or Printed)

05/08/2025
Date

*Chief operating officer &
vice-chairman of board*
Title of Authorized Signatory

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END OF EXHIBITS