BIBB COUNTY SCHOOL DISTRICT

Dr. Dan A. Sims, Superintendent

ACTION MEMORANDUM

To: Board of Public Education for Bibb County ("Board")
Dr. Dan A Sims, Superintendent

From: Dr. Elaine M. Wilson, Executive Director of Procurement
Dr. Katika D. Lovett, Deputy Superintendent

Subject: FY 2027, RFP 25-029 Legal Services – Award of Contract

Summary

The Bibb County School District is seeking Board approval for the renewal of RFP 25-029 for Legal Services for fiscal year 2026-2027. This contract provides the District with General Counsel that will include comprehensive legal support across governance, compliance, personnel, policy, student services and litigation matters. This will be the first renewal under RFP 25-029.

Background

The Procurement Department released RFP 25-029 for legal services on 04/14/2025. We had three firms to respond to the RFP. The RFP formal evaluation of submitted proposals was conducted based on: demonstrated experience in K-12 education law, availability and responsiveness of proposed legal team, alignment with District priorities and operational needs, fee structure and cost-effectiveness, as well as references and prior performance.

The Board approved the contract in June of 2025. The total expense with Parker Poe Adams & Bernstein LLP within FY2026 was $816,272.40 as of June 2026.

Recommendation

It is recommended that the Bibb County Board of Education authorizes the Superintendent to issue a contract and purchase order to Parker Poe Adams & Bernstein, LLP for $998,000.00 for Legal Services within FY2027.

Superintendent's Comments and Approval

Superintendent's Signature	Approved / Not Approved
Dr. Dan A. Sims	Approved