



Robert R. Freeman Administrative Complex
1701 Mountain Industrial Boulevard
Stone Mountain, GA 30083

MEMORANDUM

TO: Mr. Erick Hofstetter, Chief Operating Officer
Division of Operations

FROM: Dr. Norman C. Sauce III, Acting Superintendent
Office of the Superintendent

DATE: November 10, 2025

RE: **Contract ~ Cooperative Agreement ~ OMNIA Partners Cooperative/Region 14 Education Service Center (ESC) Agreement ~ Carrier Corporation ~ HVAC and Building Control Systems, Equipment, Installation, and Related Products and Services Contract Number #159051 (Not to exceed \$150,000)**

At its business meeting on Monday, November 10, 2025, the DeKalb Board of Education approved the use of the cooperative agreement, OMNIA Partners Cooperative /Region 14 ESC Contract #159051, between DeKalb County School District ("DCSD") and **Carrier Corporation** for the preventative maintenance and repair of DCSD owned portable HVAC units and services in accordance with the terms and conditions contained therein not to exceed **\$150,000**.

Please take appropriate action to affect this directive of the Board.

NCS:cm

c: Ms. Carla Smith, Executive Director, Vendor Services, Division of Finance
Ms. Latrice Brown-Shropshire, Purchasing Assistant, Division of Finance