



Finance

March 25, 2026

Williams Charters & Tours, LLC
Attn: Dale Williams
361 17th Street NW, Unit 2217
Atlanta, GA 30363

dalewilliams@williamscharters.com

Reference: RFP 25-472 Charter Bus Services – Renewal Request

Greetings,

The DeKalb County School District ("DCSD") desires to renew the award of RFP 25-472 Charter Bus Services, for one (1) year on the same terms, conditions and pricing as set forth in the Agreement between DCSD and **Williams Charters & Tours, LLC**. The purpose of this letter is to obtain **Williams Charters & Tours, LLC's** acceptance of DCSD's offer to renew the Agreement.

The renewal is subject to the DeKalb County Board of Education's ("Board") approval and will be effective May 6, 2026, through May 5, 2027. Of course, we will notify you once the Board has approved the renewal. DCSD appreciates **Williams Charters & Tours, LLC's** consideration of this offer to renew the award of RFP 25-472.

If accepted, please submit a copy of your company's proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below and email both documents no later than Wednesday, April 1, 2026 to Sharmaine Greenland at sharmaine.greenland@dekalbschoolsga.org. Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included.

Best regards,

Carla L. Smith

Carla L. Smith
Executive Director

CLS/smg
c: Mr. Erick Hofstetter
Mr. Raymond Stanley
Mr. Weyman Christopher

ACKNOWLEDGMENT

Williams Charters & Tours, LLC hereby accepts DeKalb County School District's offer to renew the award of RFP 25-472 Charter Bus Services, as set forth in the Agreement until May 5, 2027. **Williams Charters & Tours, LLC** understands that this acceptance is subject to the approval of the DeKalb County Board of Education.


Authorized Signatory

Dale L. Williams
Name (Typed or Printed)

3/25/26
Date

CEO
Title of Authorized Signatory