



Operations

May 6, 2026

Sent Via Email: dtench@gstj.com

Mr. David Tench, Vice-President/Principal
Gardner Spencer Smith Tench & Jarbeau
3340 Peachtree Road, NE Suite 1800
Atlanta, GA 30326

Dear Mr. Tench,

In accordance with the contract between Gardner Spencer Smith Tench & Jarbeau and the DeKalb County School District, the DeKalb County School District is pleased to advise that it desires to extend RFQu 24-752-017 A/E Continuing Contract for Professional Services for an additional year at the same terms, conditions and pricing as stated in your contract.

This extension is the second of four (4) one-year renewal options and is subject to DeKalb County Board of Education approval. The extension will be effective June 1, 2026 through May 30, 2027, and is subject to DeKalb County Board of Education approval.

Please submit the following signed acknowledgement and a current certificate of insurance via email to [Weyman F. Christopher@dekalbschoolsga.org](mailto:Weyman_F_Christopher@dekalbschoolsga.org) no later than **Friday, May 8, 2026**. Presentation of satisfactory Certificate of Insurance in accordance with Exhibit E of the contract is required. A copy is attached for your review.

Please include RFQu 24-752-017, A/E Continuing Contract for Professional Services and verbiage naming the DeKalb County School District and The DeKalb County Board of Education as an additional insured under the liability policies, in the *Additional Information* section of the certificate of insurance.

On behalf of the DeKalb County School District, I want to take this opportunity to thank you for your service and for your interest in doing business with us.

Sincerely,

Fred Christopher

Fred Christopher, NIGP-CPP, CPPB, CPPO
Senior Procurement Manager

cc: Erik Hofstetter
Keith Ball

ACKNOWLEDGMENT

Gardner Spencer Smith Tench & Jarbeau hereby agrees to extend RFQu 24-752-017, A/E Continuing Contract for Professional Services, at the same prices, terms and conditions until May 30, 2027.

Official Signature

Date

DAVID W. TENCH AIA V.P.
Name and Title (Typed or Printed)

404.522.8805x3
Phone

DTENCH@GSSJ.COM
Email Address