



## Operations

May 6, 2026

Sent Via Email: [kstokes@croftae.com](mailto:kstokes@croftae.com)

Mr. Kip Stokes, Senior Vice President  
**Croft & Associates, Inc.**  
3800 Blue Springs Road  
Kennesaw, GA 30144

Dear Mr. Stokes,

In accordance with the contract between **Croft & Associates, Inc.** and the **DeKalb County School District**, the DeKalb County School District is pleased to advise that it desires to extend **RFQu 24-752-017 A/E Continuing Contract for Professional Services** for an additional year at the same terms, conditions and pricing as stated in your contract.

This extension is the second of four (4) one-year renewal options and is subject to DeKalb County Board of Education approval. The extension will be effective **June 1, 2026** through **May 30, 2027**, and is subject to DeKalb County Board of Education approval.

Please submit the following signed acknowledgement and a current certificate of insurance via email to [Weyman F Christopher@dekalbschoolsga.org](mailto:Weyman_F_Christopher@dekalbschoolsga.org) no later than **Friday, May 8, 2026**. Presentation of satisfactory Certificate of Insurance in accordance with Exhibit E of the contract is required. A copy is attached for your review.

Please include **RFQu 24-752-017, A/E Continuing Contract for Professional Services** and verbiage naming the DeKalb County School District and The DeKalb County Board of Education as an additional insured under the liability policies, in the *Additional Information* section of the certificate of insurance.

On behalf of the DeKalb County School District, I want to take this opportunity to thank you for your service and for your interest in doing business with us.

Sincerely,

*Fred Christopher*

Fred Christopher, NIGP-CPP, CPPB, CPPO  
Senior Procurement Manager

cc: Erik Hofstetter  
Keith Ball

Sam A. Moss Service Center  
1780 Montreal Road | Tucker, Georgia 30084  
678.676.1320 | [www.dekalbschoolsga.org](http://www.dekalbschoolsga.org)

---

ACKNOWLEDGMENT

Croft & Associates, Inc. hereby agrees to extend RFQu 24-752-017, A/E Continuing Contract for Professional Services, at the same prices, terms and conditions until May 30, 2027.

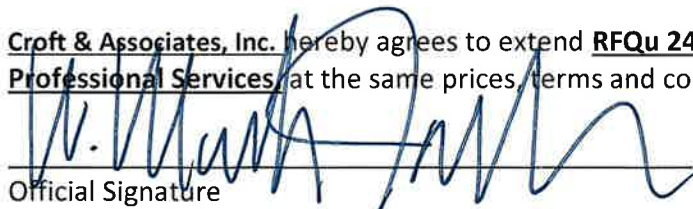
Official Signature

Date

Name and Title (Typed or Printed)

Phone

Email Address



5.8.26

PRESIDENT, MARK JACKSON

770-529-7717

MARK@CROFTAE.COM