



Operations

May 6, 2026

Sent Via Email: scooper@collinscoopercarusi.com

Mr. Samuel R. Cooper, AIA
COLLINS COOPER CARUSI ARCHITECTS, INC.
3391 Peachtree Road, NE, Suite 400
Atlanta, GA 30326

Dear Mr. Cooper,

In accordance with the contract between **Collins Cooper Carusi Architects, Inc.** and the **DeKalb County School District**, the DeKalb County School District is pleased to advise that it desires to extend **RFQu 24-752-017 A/E Continuing Contract for Professional Services** for an additional year at the same terms, conditions and pricing as stated in your contract.

This extension is the second of four (4) one-year renewal options and is subject to DeKalb County Board of Education approval. The extension will be effective **June 1, 2026** through **May 30, 2027**, and is subject to DeKalb County Board of Education approval.

Please submit the following signed acknowledgement and a current certificate of insurance via email to [Weyman F Christopher@dekalbschoolsga.org](mailto:Weyman_F_Christopher@dekalbschoolsga.org) no later than **Friday, May 8, 2026**. Presentation of satisfactory Certificate of Insurance in accordance with Exhibit E of the contract is required. A copy is attached for your review.

Please include **RFQu 24-752-017, A/E Continuing Contract for Professional Services** and verbiage naming the DeKalb County School District and The DeKalb County Board of Education as an additional insured under the liability policies, in the *Additional Information* section of the certificate of insurance.

On behalf of the DeKalb County School District, I want to take this opportunity to thank you for your service and for your interest in doing business with us.

Sincerely,

Fred Christopher

Fred Christopher, NIGP-CPP, CPPB, CPPO
Senior Procurement Manager

cc: Erik Hofstetter
Keith Ball

ACKNOWLEDGMENT

Collins Cooper Carusi Architects, Inc hereby agrees to extend **RFQu 24-752-017, A/E Continuing Contract for Professional Services**, at the same prices, terms and conditions until **May 30, 2027**.



Official Signature

5.21.2026

Date

Samuel R. Cooper, AIA | Principal

404.550.3582

scooper@collinscoopercarusi.com

Name and Title (Typed or Printed)

Phone

Email Address