

## **Board Policy BBC: Board Committees**

### **CLEAN VERSION**

The purpose of this policy is to provide guidance on the creation and existence of board committees.

The DeKalb County Board of Education is committed to the creation of committees to further the district's strategic goals. Board committees are established by the board.

Board committees serve in an advisory, study or recommendation capacity only, unless otherwise authorized by a formal Board action. No committee, committee chair, or committee member may act on behalf of the Board or the Superintendent or District staff except as specifically authorized by the Board.

The Board will create committees by majority vote. The resolution creating the committee should identify the committee's purpose, scope of work, membership structure, reporting expectations, and whether the committee is standing, special or advisory in nature.

- The board may maintain standing committees. Standing committees will be dissolved by majority vote.
- The board may appoint special committees and advisory committees to complete specific tasks. Special committees will dissolve when the task is completed or by a majority vote by the board, whichever comes first.

Nothing in this policy shall be construed to permit a committee to supervise, direct, evaluate or interfere with the administrative functions of the Superintendent or District staff.

Committee meetings must comply with applicable provisions of the Georgia Open Meetings Act, including public notice and meeting accessibility requirements.

#### **A. Board Committees**

The board may authorize the creation of board committees (“committees”) in conformity with the provisions below.

##### **1. Membership:**

- a. Committee members may include members of the board, staff, students, and/or other citizens residing within the DeKalb County School District boundaries
- b. A committee will have no more than three (3) Board members. The board chair will designate a committee chair at the time the committee members are named. The board chair will appoint individuals to fill any committee vacancies.

## **2. Meeting Locations:**

- a. Committee meetings may be conducted virtually or at locations authorized by the District.
- b. When a committee needs a meeting location, the superintendent or the superintendent's designee will arrange a meeting location for the date and time needed.

## **B. Advisory Committees**

The board may enlist citizen groups to assist and counsel the board. Such advisory committees will:

- Represent the community
- Serve solely in an advisory capacity and provide recommendations for Board consideration without independent decision-making authority.
- Make research-based recommendations to the board

The board will consider committee recommendations and may act on those recommendations. The board may approve committee bylaws. The bylaws should include committee roles and responsibilities, procedures for member selection, length of service, and procedures for amending the committee bylaws.