BIBB COUNTY SCHOOL DISTRICT

Dr. Dan A. Sims, Superintendent

ACTION MEMORANDUM

TO: Board of Public Education for Bibb County ("Board")
Dr. Dan A. Sims, Superintendent

FROM: Dr. Jarred Moore, Director of GEAR UP
District Effectiveness and Federal Programs
Dr. Elaine M. Wilson, Executive Director of Procurement

SUBJECT: FY27 Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) Grant Program Evaluator

---

Summary

The U.S. Department of Education requires GEAR UP grant recipients to retain an external evaluator to collect, analyze, and report on output and outcome data to verify the project is accomplishing the proposed objectives. The Procurement Department issued an RFP for the External Evaluator as required upon the grant award.

RFP 24-039 was issued on 05/09/2024 and a pre bid meeting was held on 05/20/2024. The RFP closed on 05/30/2024. The evaluation was completed, and Towering Your Success, LLC was named as the potential awardee with a total of 871.67 points out of 1,000 total points. This is the second renewal of the original bid.

Background

Towering Your Success, LLC provides research and program evaluation services for local education agencies and non-profit organizations. Towering Your Success possesses extensive experience in evaluating grant programs for federal and local state agencies, such as grants from the U.S. Department of Education and the U.S. Department of Labor. At the state level, Towering Your Success has decades of experience in evaluating grant programs for and in partnership with State Departments of Education, Offices of the Governor, technical college systems, workforce development agencies, and institutions of higher education.

Recommendation

It is recommended that the Bibb County Board of Education approves the renewal of Towering Your Success, LLC to serve as Program Evaluator for the approved FY27 GEAR UP grant at the rate of $171,000.

Superintendent's Comments and Approval

Superintendent's Signature	Approved / Not Approved
Dr. Dan A. Sims	Approved