BIBB COUNTY SCHOOL DISTRICT

Dr. Dan A. Sims, Superintendent

INFORMATION MEMORANDUM

To: Board of Public Education for Bibb County ("Board")
Dr. Dan A. Sims, Superintendent

From: Eric Bush, Chief Financial Officer
Sherry H. Culves, Parker Poe Adams & Bernstein LLP

Subject: Policy DJE: Purchasing **(First Reading)**

Summary

The District is presenting Policy DJE: Purchasing for First Reading.

Background

Policy DJE

The proposed revisions to Policy DJE update the legally protected classes for compliance and consistency. Additional non-substantive revisions improve clarity.

Regulation DJE-R(1)

Proposed revisions to DJE-R(1) were made primarily to update the expenditure range requiring three or more written supplier quotations from $10,001.00 - $29,500.00 to $10,000.00 - $49,999.99 to align with the revisions to Policy DJED and Regulation DJED-R(1) (Bids and Quotations), approved in July 2025.

We also propose deleting the substance of Section H - Exemptions from Bidding and instead cross-referencing the corresponding provisions in Policy and Regulation DJED: Bids and Quotations. With those revisions, the definitions in Section A are no longer necessary.

Additional proposed revisions include:

- Inclusion of language from the District Procurement Manual regarding ethics and avoidance of conflicts of interest.
- Updates to titles of respective District administrators
- Clarifying non-substantive edits

BIBB COUNTY SCHOOL DISTRICT

Dr. Dan A. Sims, Superintendent

INFORMATION MEMORANDUM

Next Steps

Policy: The District will post Policy DJE: Purchasing for First Reading on Simbli to receive input from the Board members and stakeholders for 30 days. The policy will be brought to the next board meeting for second reading and final Board adoption and approval.

Regulation: The Board is requested to provide District administration with feedback regarding revisions to Regulation DJE-R(1). The administration will then make any additional changes based on feedback from the Board. The regulation will be adopted by the administration and posted on Simbli.

Superintendent's Comments and Approval

Superintendent's Signature	Approved / Not Approved
Dr. Dan A. Sims	Approved