BIBB COUNTY SCHOOL DISTRICT

Dr. Dan A. Sims, Superintendent

INFORMATION MEMORANDUM

To: Board of Public Education for Bibb County ("Board")
Dr. Dan A. Sims, Superintendent

From: Dr. LaToya Smith, Assistant Superintendent of Human Resources
Sherry H. Culves, Parker Poe Adams & Bernstein LLP

Subject: Policy GAN: Employee Tobacco Use **(First Reading)**

Summary

The District is presenting Policy GAN: Employee Tobacco Use for First Reading.

Background

The proposed revisions to Policy GAN are non-substantive and are intended to improve readability.

The proposed revisions to regulation GAN-R(1) are intended to allow for discretion in disciplinary actions taken for violations, and to remove language that is not appropriate related to personnel record retention.

Next Steps

Policy: The District will post Policy GAN – Employee Tobacco Use for First Reading on Simbli to receive input from Board members and stakeholders for 30 days. The policy will be brought to the next board meeting for second reading and final Board adoption and approval.

Regulation: The Board is requested to provide District administration with feedback regarding revisions to Regulation GAN-R(1). The administration will then make any additional changes based on feedback from the Board. The regulation will be adopted by the administration and posted on Simbli.

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Superintendent's Comments and Approval

Superintendent's Signature	Approved / Not Approved
Dr. Dan A. Sims	Approved