

## MEETING MINUTES

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(<https://www.youtube.com/c/santarosacityschools>).

**MISSION:** SRCS ensures equitable access to a transformative educational experience grounded in the assets of our students, staff, and community. We nurture the whole student in an engaging, challenging, and safe environment. We recognize and value each student's individuality and our community's cultural wealth.

**VISION:** SRCS will send students into the world empowered to find purpose, think critically, embrace diversity, work together, and adapt to our changing planet, and live healthy and fulfilling lives.

### Attendees

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#### Voting Members

Alegria De La Cruz, Director  
Ever Flores, Director  
Laurie Fong, Director  
Stephanie Manieri, Clerk  
Jill McCormick, Vice President  
Omar Medina, Director  
Ed Sheffield, President

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#### A. CALL TO ORDER (5:00 p.m.)

The meeting was called to order at 5:00 pm.

##### 1. Public Comment on Closed Session Agenda

#### B. RECESS TO CLOSED SESSION

1. **Public Employee Performance Evaluation (Title of employee being reviewed: Superintendent, Deputy Superintendent, Associate Superintendent, Assistant Superintendent, Principals, Vice Principals, Assistant Principals, Directors, Coordinators) [Gov. Code § 54957]**
2. **Conference With Labor Negotiator (Name of designated rep attending: Michael Shepherd (SRCS); name of organization: SRTA/CSEA [Gov. Code § 54957.6])**
3. **Conference With Legal Counsel - Existing Litigation (Case name: Elijah Christian v. Santa Rosa OAH Case No. 2021-100556) [Gov. Code § 54956.9]**
4. **Student Expulsions (Case Nos: 21/22-07, 21/22-10, 21/22-12, 21/22-13, 21/22-14) [Ed. Code § 48918]**

#### C. RECONVENE TO OPEN SESSION (6:00 p.m.)

The meeting reconvened at 6:04 pm. Director Georgia Beard was present.

##### 1. Territorial Land Acknowledgment

Donna Fernandez led the Territorial Land Acknowledgment.

**2. Pledge of Allegiance**

President Ed Sheffield led the Pledge of Allegiance.

**3. Report of Actions Taken in Closed Session**

The Board approved OAH Case No. 2021-100556 by 7-0 in closed session.

The Board approved Student Expulsions (Case Nos: 21/22-07, 21/22-10, 21/22-12, 21/22-13, 21/22-14) by 7-0 in closed session.

**4. Items Considered In Closed Session for Action In Open Session**

There were no items considered in closed session for action in open session.

**5. Statements of Abstention**

There were no statements of abstention.

**6. Adjustments to Agenda**

There were no adjustments to the agenda.

**7. Public Comment On Non Agenda Items**

The following individual addressed the Board during public comment:

- Shelby Pryor - mandates
- Kim Groskus - "ban" at athletic events
- Kelli Clark - MLK birthday
- Micah Carlin-Goldberg - needs aides/assistants
- Kathryn Howell - teacher pay policy
- Scott Wasterman - 7 & 8 grade at SRFACS
- Ben Wolf - SRFACS - want middle school
- Melissa Lue - SRFACS - want middle school
- Kristin Colgrove - mandated reporter training pay
- Meredith Brand - SRFACS - wants middle school
- Margaret Stevens - SRFACS - wants middle school
- Deanna Olivarez - wants parents to get involved
- Sheila Walker - outreach in our schools
- Bibiana Pisoni - SRFACS - wants middle school
- Pam Karbowski - substitute teacher
- Karen Wagner - special ed. assistants needed

**D. REPORTS**

**1. California School Employee Association (CSEA) Santa Rosa 75 Report**

CSEA President Mary Lehman & previous CSEA President Tammi Affonso gave a California School Employee Association (CSEA) Santa Rosa 75 Report.

**2. Santa Rosa Teachers Association (SRTA) Report**

SRTA President Kathryn Howell gave a report.

**3. Superintendent Report**

Superintendent Anna Trunnell gave a report.

**4. Board President Report**

President Ed Sheffield gave a report.

**5. Board Member Reports**

Directors McCormick and Manieri gave a report.

**6. CSBA Report**

No report was given.

**E. DISCUSSION / ACTION ITEMS**

**1. (Action) Public Board Meetings Via Teleconference per AB 361**

Anna Trunnell, Superintendent, requested approval of Public Board Meetings Via Teleconference per AB 361.

Motion Passed: approval of Public Board Meetings Via Teleconference per AB 361.

Director Georgia Beard preferential vote: Aye.

The duration of the Board's question portion lasted 2 minutes.

The duration of the Board's discussion portion lasted 2 minutes.

Motion made by: Jill McCormick

Motion seconded by: Omar Medina

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Jill McCormick - Yes

Omar Medina - Yes

Ed Sheffield - Yes

**2. (Action) Adoption of 2022 Revised Board Meeting Calendar**

Anna Trunnell, Superintendent, presented a request for approval of Adoption of the 2022 Revised Board Meeting Calendar.

A friendly amendment was added by Superintendent Trunnell to add a second meeting in March on March 30, 2022.

Motion Passed (with amendment): Adoption of 2022 Revised Board Meeting Calendar.

Director Georgia Beard preferential vote: Aye.

Motion made by: Omar Medina

Motion seconded by: Alegria De La Cruz

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes  
Jill McCormick - Yes  
Omar Medina - Yes  
Ed Sheffield - Yes

**3. (Action) Board Communication Norms Review**

Board President Ed Sheffield presented a request for approval of Board Communication Norms Review.

The following individual addressed the Board during public comment: Linda Cade.

Motion Passed: approval of Board Communication Norms Review.

Director Georgia Beard preferential vote: Aye.

The duration of the Board's discussion portion lasted 4 minutes.

Motion made by: Omar Medina  
Motion seconded by: Ever Flores  
Voting:

Alegria De La Cruz - Yes  
Ever Flores - Yes  
Laurie Fong - Yes  
Stephanie Manieri - Yes  
Jill McCormick - Yes  
Omar Medina - Yes  
Ed Sheffield - Yes

**4. (Action) Updated COVID-19 Safety Handbook**

Anna Trunnell, Superintendent & Steve Mizera, Executive Director of Special Services presented a request for approval of Updated COVID-19 Safety Handbook.

The following individuals addressed the Board during public comment:

- Natalie Goodrich
- Kelly Devries
- Jeanelle Payne
- Jamie Dinning
- Kathryn Howell
- Shelby Pryor
- Veronica Jordam
- Molly Fisher
- Micah Carlin-Goldberg
- Patrick Bailey
- Linda Cade
- Sheila Walker
- Gabriela Porter
- Joshua Lewis
- Ollin Z.
- Tracy Maniscalco
- John Navarro
- Natalie Hoytt

The duration of the Board's discussion portion lasted 27 minutes.

The duration of the Board's question portion lasted 10 minutes.

Several friendly amendments were suggested to the existing handbook by the Board as follows:

1. Starting January 18, 2022, begin process of Daily Health Screener through ParentSquare for students and employees.
2. Starting January 24, 2022, begin Weekly Voluntary "Pooled Testing" for Students and Staff (see information above)
3. No eating or drinking (mask off) in the gym.
4. Limit Capacity for indoor/outdoor events to [50/100](#).
5. Middle School sports except wrestling must wear masks at all times.
6. Additional rainy day recess protocols, including short term and long term coverings over outdoor eating spaces.
7. Utilize additional rapid antigen test kits to return students and staff from home quarantine.
8. Provide KN95 masks to all students and staff.
9. Provide Rapid tests to all families when received by the County
10. Begin progressive enforcement with employee consequences for non-weekly testing
11. Move all January meetings to Virtual, including 1/27 Professional Development.

Additional future safety measures in SRCS' response to COVID-19 surge:

1. Reduce / Restrict student recess/playground based on "color" codes.
2. Encourage students to wear a mask while eating, pulling the mask down while taking a bite and replacing the mask after the bite.
3. Reduce indoor sports activity capacity to athletes and family only.
4. Strongly encourage outdoor mask wearing for students and staff.
5. Move IEPs and 504/SST to mandatory virtual.
6. Consider canceling all overnight activities, sports, and extracurriculars.

Motion Passed (with amendments): approval of Updated COVID-19 Safety Handbook.

Director Georgia Beard preferential vote: Absent.

Motion made by: Laurie Fong

Motion seconded by: Jill McCormick

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Jill McCormick - Yes

Omar Medina - Yes

Ed Sheffield - Yes

**5. (Action) Resolution No. 2021/22-21 Criteria to Determine Certificated Personnel Who Shall be Exempt From the Order of Layoff by Virtue of Their Credentials, Assignment, or Certification ("Skipping Criteria")**

Michael C. Shepherd, Assistant Superintendent, Human Resources presented a request for approval of Resolution No. 2021/22-21 Criteria to Determine Certificated Personnel Who Shall be Exempt From the Order of Layoff by Virtue of Their

Credentials, Assignment, or Certification ("Skipping Criteria").

Motion Passed: approval of Resolution No. 2021/22-21 Criteria to Determine Certificated Personnel Who Shall be Exempt From the Order of Layoff by Virtue of Their Credentials, Assignment, or Certification ("Skipping Criteria").

Director Georgia Beard preferential vote: Absent.

Motion made by: Jill McCormick

Motion seconded by: Laurie Fong

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Jill McCormick - Yes

Omar Medina - Yes

Ed Sheffield - Yes

**6. (Action) Resolution No. 2021/22-22 to Adopt Seniority Date Tie-Breaking Criteria to Determine the Order of Termination Among Certificated Employees with the Same Date of Paid Service**

Michael C. Shepherd, Assistant Superintendent, Human Resources presented a request for approval of Resolution No. 2021/22-22 to Adopt Seniority Date Tie-Breaking Criteria to Determine the Order of Termination Among Certificated Employees with the Same Date of Paid Service.

Motion Passed: approval of Resolution No. 2021/22-22 to Adopt Seniority Date Tie-Breaking Criteria to Determine the Order of Termination Among Certificated Employees with the Same Date of Paid Service.

Director Georgia Beard preferential vote: Absent.

Motion made by: Ever Flores

Motion seconded by: Omar Medina

Voting:

Unanimously Approved

A motion was made by Vice President McCormick to extend the meeting until 11:00 pm. Director Flores seconded the motion. All were in favor.

**7. (Action) Approval of Frontline Education Human Resource Management System (HRMS) Contract**

Michael C. Shepherd, Assistant Superintendent, Human Resources presented a request for approval of Frontline Education Human Resource Management System (HRMS) Contract.

The following individuals addressed the Board during public comment:

- Tracy Maniscalco
- Micah Carlin-Goldberg

The duration of the Board's discussion portion lasted 3 minutes.

The duration of the Board's question portion lasted 11 minutes.

Motion Passed: Approval of Frontline Education Human Resource Management System (HRMS) Contract.

Director Georgia Beard preferential vote: absent.

Motion made by: Laurie Fong

Motion seconded by: Jill McCormick

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Jill McCormick - Yes

Omar Medina - Yes

Ed Sheffield - Yes

**8. (Action) Approval of a Memorandum of Understanding (MOU) reached with Santa Rosa City Schools (SRCS) and Santa Rosa Teachers Association (SRTA) regarding Home and Hospital Alternative Work Assignment**

Michael C. Shepherd, Assistant Superintendent, Human Resources, presented a request for approval of a Memorandum of Understanding (MOU) reached with Santa Rosa City Schools (SRCS) and Santa Rosa Teachers Association (SRTA) regarding Home and Hospital Alternative Work Assignment.

The duration of the Board's question portion lasted 1 minute.

Motion Passed: approval of a Memorandum of Understanding (MOU) reached with Santa Rosa City Schools (SRCS) and Santa Rosa Teachers Association (SRTA) regarding Home and Hospital Alternative Work Assignment.

Director Georgia Beard preferential vote: Absent.

Motion made by: Jill McCormick

Motion seconded by: Ever Flores

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Jill McCormick - Yes

Omar Medina - Yes

Ed Sheffield - Yes

**9. (Discussion) Independent Study Update**

Dr. Kimberlee Armstrong, Associate Superintendent, Educational Services & Matthew Dunkle, Director, Educational Services provided an Independent Study Update.

**10. (Action) Resolution to appoint Matthew Dunkle to the Adult Education Program Member Participation and Sonoma County Adult Education Consortium Oversight Committee**

Dr. Kimberlee Armstrong, Associate Superintendent, presented a request for approval of Resolution to appoint Matthew Dunkle to the Adult Education Program Member Participation and Sonoma County Adult Education Consortium Oversight Committee.

Motion Passed: approval of Resolution to appoint Matthew Dunkle to the Adult Education Program Member Participation and Sonoma County Adult Education

Consortium Oversight Committee.

Director Georgia Beard preferential vote: absent.

Motion made by: Laurie Fong

Motion seconded by: Jill McCormick

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Jill McCormick - Yes

Omar Medina - Yes

Ed Sheffield - Yes

Director Medina called the motion for an agenda adjustment to jump from item E.10 to the Consent items, and return to discussion items E.11/E.12 if time permitted.

Director De La Cruz seconded the motion. All were in favor.

**11. (Discussion) Panorama Survey: Strengths-Based Social-Emotional Survey Identifying Student Needs**

The Discussion regarding Panorama Survey: Strengths-Based Social-Emotional Survey Identifying Student Needs was tabled to an upcoming Board Meeting due to time constraints.

**12. (Discussion) Requirement to Conduct Assessment of Trustee Area Map using 2020 Census Data and Next Steps**

The Discussion Regarding Requirement to Conduct Assessment of Trustee Area Map using 2020 Census Data and Next Steps was tabled to an upcoming Board Meeting due to time constraints.

**F. CONSENT ITEMS**

Motion Passed: Approval of Consent Items F.2-F.7/F.9-F.10/F.12-F.14.

Director Georgia Beard preferential vote: absent.

Motion made by: Omar Medina

Motion seconded by: Alegria De La Cruz

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Jill McCormick - Yes

Omar Medina - Yes

Ed Sheffield - Yes

- 1. Approval of Absent Board Members**
- 2. Approval of Personnel Transactions**
- 3. Approval of Vendor Warrants**
- 4. Approval of Donations and Gifts**
- 5. Approval of Contracts**

6. **Approval of Authorized Signatory for California Department of Education, Early Childhood Education Contract**
7. **Approval of the Santa Rosa City Schools 2022-2023 Instructional Calendar**
8. **Approval of Proposed Reclassification for California School Employees Association, Chapter 75 (CSEA 75) Childcare Assistants**

The following individual addressed the Board during public comment: Mary Lehman.

Motion Passed: Approval of Consent Items F.8.

Director Georgia Beard preferential vote: absent.

Motion made by: Omar Medina

Motion seconded by: Alegria De La Cruz

Voting:

Alegria De La Cruz - Yes  
 Ever Flores - Yes  
 Laurie Fong - Yes  
 Stephanie Manieri - Yes  
 Jill McCormick - Yes  
 Omar Medina - Yes  
 Ed Sheffield - Yes

9. **Approval of Resolution Nos. 2021/22-23, 2021/22-24, 2021/22-25, 2021/22-26 for the Opening of Four Bank Accounts at Exchange Bank**
10. **Approval of the 2020/21 Annual Developer Fee Report and Resolution No. 2021/22-19**
11. **Approval of Proposed Increase of Minimum Wage**

Motion Passed: Approval of Consent Items F.11.

Director Georgia Beard preferential vote: absent.

Motion made by: Jill McCormick

Motion seconded by: Stephanie Manieri

Voting:

Alegria De La Cruz - Yes  
 Ever Flores - Yes  
 Laurie Fong - Yes  
 Stephanie Manieri - Yes  
 Jill McCormick - Yes  
 Omar Medina - Yes  
 Ed Sheffield - Yes

12. **Approval of Biometrics4All, Inc. Contract**
13. **Approval of Renewed Appointments to the Measure L (City of Santa Rosa Elementary School District) Citizens' Oversight Committee (COC)**
14. **Approval of Renewed Appointments to the Measure I (City of Santa Rosa High School District) Citizens' Oversight Committee (COC)**

**G. APPROVAL OF MINUTES**

1. **Approval of Minutes of the Regular Board Meeting Held On December 8, 2021**

Motion Passed: Approval of Minutes of the Regular Board Meeting Held On December 8, 2021.

Director Georgia Beard preferential vote: absent.

Motion made by: Jill McCormick

Motion seconded by: Alegria De La Cruz

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Jill McCormick - Yes

Omar Medina - Yes

Ed Sheffield - Yes

**2. Approval of Minutes of the Special Board Meeting Held On December 15, 2021**

Motion Passed: Approval of Minutes of the Special Board Meeting Held On December 15, 2021.

Director Georgia Beard preferential vote: absent.

Motion made by: Jill McCormick

Motion seconded by: Laurie Fong

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Jill McCormick - Yes

Omar Medina - Yes

Ed Sheffield - Yes

**H. BOARD MEMBER REQUESTS FOR INFORMATION**

**I. INFORMATION ITEMS**

1. **Future Board Discussion Items**
2. **Board Conduct and Code of Ethics**
3. **Educational Acronyms and Abbreviations**
4. **Sonoma County Office of Education (SCOE) ESSER III Plan Approval Letter**
5. **Williams Settlement Quarterly Report**

**J. ADJOURNMENT**

The meeting was adjourned at 10:58 pm.



**Resolution No. 2021/22-21**  
**Date: January 12, 2022**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE SANTA ROSA SCHOOL DISTRICT REGARDING  
CRITERIA TO DETERMINE CERTIFICATED PERSONNEL WHO SHALL BE EXEMPT FROM THE ORDER OF  
LAYOFF BY VIRTUE OF THEIR CREDENTIALS, ASSIGNMENT, OR CERTIFICATION  
("SKIPPING CRITERIA")**

**WHEREAS**, Santa Rosa City School District ("District") foresees the need to identify credentials and certificates that authorize particular kinds of services / instruction to meet the needs of students and District;

**WHEREAS**, the District has an increasing number of students whose home language is Spanish;

**WHEREAS**, the District requires and has a shortage of certificated personnel who are authorized to teach Spanish, math, and/or sciences in grades 7-12;

**WHEREAS**, the District requires and has a shortage of certificated personnel who are authorized to provide services in specialized areas including special education;

**WHEREAS**, the District requires and has a shortage of certificated personnel who are authorized to provide services in dual immersion programs at CCLA and SRFAC;

**WHEREAS**, for the 2022-2023 school year, the District intends to assign credentialed personnel, who are presently assigned within the scope of the foregoing credentials/areas of authorization, to positions requiring such credentials/authorizations to meet the needs of students and the District;

**WHEREAS**, the Board of Trustees desires to establish objective criteria to make effective, fair, and equitable employment decisions;

**THEREFORE**, pursuant to Education Code section 44955(d)(1), be it resolved that certificated employees who:

By March 1, 2022, and are valid, or possess credentials, certifications, or permits authorizing instruction in one or more of the areas specified in items (1) – (4) below;

- (1) Single Subject Spanish, Spanish (BCLAD) and/or French (BCLAD)
- (2) Single Subject Math and/or Single Subject Science (including but not limited to physics, chemistry, biological science, physical science and life science)
- (3) Special Education
- (4) All teachers who are assigned to a dual immersion program at CCLA or SRFAC

and

(5) In 2022-2023 are assigned within the scope of any one or more of the credentials, certifications, or permit authorizing instruction or services in the areas identified in (1) – (4), above, shall be exempt from the order of layoff.

**PASSED AND ADOPTED** this date, January 12<sup>th</sup>, 2022, by the Board of Education of the Santa Rosa City Schools of the County of Sonoma, State of California, by the following vote:

AYES: 7

NOES: 0

ABSENT: 0

This is to certify that this is a true and correct copy of the resolution as adopted and approved at a regular meeting of the Board of Education of the Santa Rosa City Schools.



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Stephanie Manieri, Clerk, Board of Education



**RESOLUTION TO ADOPT SENIORITY DATE TIE-BREAKING CRITERIA TO DETERMINE THE ORDER OF TERMINATION AMONG CERTIFICATED EMPLOYEES WITH THE SAME DATE OF PAID SERVICE**

**THIS BOARD RESOLVES** that the order of termination between employees with the same seniority date shall be based solely on the needs of the District and the students thereof. The specific criteria to be used in determining this need are set forth below. The level of importance for each criteria is set forth in descending order, with “A.” being the most important tie-breaking criteria and “F.” being the least important criteria.

1. PURPOSE OF ESTABLISHING CRITERIA

The purpose of adopting criteria for establishing an order to termination of employees who first rendered paid probationary service to the District on the same date is to comply with the requirements of Education Code section 44955.

2. CRITERIA TO BE USED

The Board of Trustees finds that to make effective release of employment decisions, objective criteria must be established. This will ensure that District employees are treated fairly and equitably. To this end, the needs of the District and its students will be best served by using the following criteria in establishing the order of termination described above.

- A. Credentials and experience to teach in a particular program or provide a particular service of need by the District (e.g., BCLAD, dual immersion, special education, math, science).
- B. Years of experience previous to current employment as a full-time credentialed teacher in a probationary/permanent K-12 teaching situation in a public school/public Charter School.
- C. Credentials that permit supplementary authorizations.
- D. Number of teaching and/or specialist service credentials.
- E. Earned degrees beyond the B.A. or B.S. level (e.g., masters, doctorate).
- F. National Board Certification.

3. APPLICATION OF CRITERIA

- A. Credentials and experience to teach or serve in a particular program or provide a particular service of need by the District (e.g., BCLAD, dual immersion, special education, math, science).  
Rating: +2 per credential, +1 per year of experience
- B. Years of experience previous to current employment as a full-time, credentialed teacher in a probationary/permanent, K-12 teaching situation in a public school/public charter school.  
Rating: +1 per year
- C. Number of supplementary authorizations  
Rating: +1 per supplementary authorization
- D. Number of teaching and/or special service credentials  
Rating: +1 per credential
- E. Earned degrees beyond the BA/BS level  
Rating: +1 per degree
- F. National Board Certification  
Rating: + 1 per certificate

4. TIE-BREAKING PROCEDURE

In the event that common day hirees have equal qualifications based on application of the above criteria, the District will then break ties by utilizing a lottery.

SANTA ROSA CITY SCHOOLS  
RATING CALCULATIONS WORKSHEET FOR COMMON DATES OF HIRE

Common Date of First Paid Service \_\_\_\_\_

CRITERIA - POINTS EARNED

<u>Employee Name</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>Point Total</u>	<u>Rank</u>
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**PASSED AND ADOPTED** this date, January 12, 2022, by the Board of Education of the Santa Rosa City Schools of the County of Sonoma, State of California, by the following vote:

AYES: 7

NOES: 0

ABSENT: 0

This is to certify that this is a true and correct copy of the resolution as adopted and approved at a regular meeting of the Board of Education of the Santa Rosa City Schools.



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Stephanie Manieri, Clerk, Board of Education



## SRCS SCHOOL BOARD COMMUNICATION NORMS

### Communication with the Board and with the Superintendent

1. Assume positive intentions and be open minded
2. Listen to understand
3. Respect confidentiality
4. Be honest and respectful
5. Encourage and honor inquiry
6. Commit to direct communication to fill gaps and be forthcoming with information
7. Be timely and responsive with communication
8. Fact check communication
9. Learn, share and respect each other's communication style
10. Respect other perspectives, actions and opinions

### Communication during problem solving / Conflict resolution

1. Address conflict as soon as possible in an honest and respectful manner
2. Seek to resolve issues at the lowest possible level and commit to moving forward as a collaborative governance team
3. Lean in and embrace conflict and work towards resolution
4. Voice concerns in deliberations and accept final outcome
5. Be compassionate and empathetic
6. Be at cause in your words and actions

Ever Flores

Laurie Fong

Stephanie Manieri

Alegría De La Cruz

Ed Sheffield

Jill McCormick

Omar Medina

Anna Trunnell

**ANNUAL CAPITAL FACILITIES**

**AND**

**DEVELOPER FEE REPORT**

**JUNE 30, 2021**

**RESOLUTION NO. 2021/22-19**  
**RESOLUTION OF THE GOVERNING BOARD OF THE**  
**SANTA ROSA CITY SCHOOL DISTRICT**  
**REGARDING ACCOUNTING OF DEVELOPMENT FEES**  
**FOR 2020-2021 FISCAL YEAR**  
**IN THE FOLLOWING FUND OR ACCOUNT:**  
**CAPITAL FACILITIES FUND – FUND 25**  
(Government Code sections 66001(d) & 66006(b))

**1. Authority and Reasons for Adopting this Resolution.**

- A. This District has levied school facilities fees pursuant to various resolutions, the most recent of which is dated August 23, 2017, and is referred to herein as the “School Facilities Fee Resolution” and is hereby incorporated by reference into this Resolution. These resolutions were adopted under the authority of Education Code section 17620. These fees have been deposited in the following fund or account:

CAPITAL FACILITIES FUND – FUND 25 (the “Fund”);

- B. Government Code sections 66001(d) and 66006(b) require this District to make an annual accounting of the Fund and to make additional findings every five years if there are any funds remaining in the Fund at the end of the prior fiscal year;
- C. Government Code sections 66001(d) and 66006(b) further require that the annual accounting of the Fund and those findings be made available to the public no later than December 27, 2021, that this information be reviewed by this Board at its next regularly scheduled board meeting held no earlier than 15 days after the findings become available to the public, and that notice of the time and place of this meeting (as well as the address at which this information may be reviewed) be mailed at least 15 days prior to this meeting to anyone who has filed a written request for it.
- D. The Superintendent has informed this Board that a draft copy of this Resolution (along with Exhibits 1 and 2 which are hereby incorporated by reference into this Resolution) was made available to the public on December 20, 2021. The Superintendent has further informed this Board that notice of the time and place of this meeting (as well as the address at which this information may be reviewed) was mailed at least 15 days prior to this meeting to anyone who had filed a written request for it.
- E. The Superintendent has also informed this Board that there is no new information which would adversely affect the validity of any of the findings made by this Board in its School Facilities Fee Resolution.

**2. What This Resolution Does.**

This Resolution makes various findings and takes various actions regarding the Fund as required by and in accordance with Government Code sections 66001(d) and 66006(b).

**3. Findings Regarding the Fund.**

Based on all findings and evidence contained in, referred to, or incorporated into this Resolution, as well as the evidence presented to this Board at this meeting, the Board finds each of the following with respect to the Fund for the 2020-2021 Fiscal Year:

- A. In reference to Government Code section 66006(b)(2), the information identified in section 1 above is correct;
- B. In further reference to Government Code section 66006(b)(2), this Board has reviewed the annual accounting for the Fund as contained in Exhibit 1 and determined that it meets the requirements set forth in Government Code section 66006(b)(1);
- C. In reference to Government Code section 66001(d)(1)(A), and with respect only to that portion of the Fund remaining unexpended at the end of the 2020-2021 Fiscal Year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by the development on which the fees were levied, which facilities are more specifically identified in Exhibit 2;
- D. In reference to Government Code section 66001(d)(1)(B), and with respect only to that portion of the Fund remaining unexpended at the end of the 2020-2021 Fiscal Year, the findings and evidence referenced above demonstrate that there is a reasonable relationship between the fees and the purpose for which it is charged as more specifically identified in Exhibit 2;
- E. In reference to Government Code section 66001(d)(1)(C), and with respect only to that portion of the Fund remaining unexpended at the end of the 2020-2021 Fiscal Year, all of the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified as the use to which the fees are to be put is identified in Exhibit 2;
- F. In reference to Government Code section 66001(d)(1)(D), and with respect only to that portion of the Fund remaining unexpended at the end of the 2020-2021 Fiscal Year, the approximate dates on which the funding referred to in paragraph E above is expected to be deposited into the appropriate account or fund is designated in Exhibit 2; and
- G. In reference to the last sentence of Government Code section 66006(d), because all of the findings required by that subdivision have been made in the fees that were levied in paragraphs C-F above, the District is not required to refund any moneys in the Fund as provided in Government Code section 66001(e).

4. **Superintendent Authorized to Take Necessary and Appropriate Action.**

The Board further directs and authorizes the Superintendent to take on its behalf such further action as may be necessary and appropriate to effectuate this Resolution.

5. **Certificate of Resolution.**

I, Laurie Fong, President of the Governing Board of the Santa Rosa City Schools District of Sonoma County, State of California, certify that this Resolution proposed by Omar Medina, seconded by Alegria De La Cruz, was duly passed and adopted by the Board, at an official and public meeting this 12 day of January, 2022, by the following vote:

Board Member Ever Flores	<u>Aye</u>
Board Member Laurie Fong	<u>Aye</u>
Board Member Stephanie Manieri	<u>Aye</u>
Board Member Ed Sheffield	<u>Aye</u>
Board Member Jill McCormick	<u>Aye</u>
Board Member Omar Medina	<u>Aye</u>
Board Member Alegria De La Cruz	<u>Aye</u>

AYES: 7

NOES: 0

ABSENT: 0



(signature)

President of the Governing Board  
of the Santa Rosa City Schools District  
of Sonoma County, California

**EXHIBIT 1**

**TO RESOLUTION REGARDING  
ACCOUNTING OF DEVELOPMENT FEES  
FOR FISCAL YEAR 2020-2021  
FOR THE FOLLOWING FUND OR ACCOUNT:  
CAPITAL FACILITIES FUND – FUND 25 (the “Fund”)**

Per Government Code section 66006(b)(1)(A-H) as indicated:

- A. A brief description of the type of fee in the Fund: Statutory school facilities fees
- B. The amount of the fee. See Attachment A.

STATUTORY FEES: \$3.48 per square foot of assessable space of residential construction; and \$0.56 per square foot of covered and enclosed space of commercial/industrial construction; but subject to the district’s determination that a particular project is exempt from all or part of these fees. Pursuant to Education Code section 17623 and an agreement with the other elementary district(s) sharing territory with this district, generally only 30% of the maximum fee specified above is distributed to this district.

FULL MITIGATION FEES:

RESIDENTIAL:	ELEMENTARY:	\$3.63
	SECONDARY:	\$2.03
	TOTAL:	\$5.66

- C. The beginning and ending balance of the Fund.  
BEGINNING BALANCE: \$3,851,258.69  
ENDING BALANCE: \$5,144,622.33
- D. The amount of the fees collected and the interest earned.  
DEVELOPER FEES: \$2,188,961.32  
INTEREST & OTHER REVENUES: \$28,143.31
- E. An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.  
See Attachment B.

F. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) subdivision (a) of section 66001, and the public improvement remains incomplete: N/A.  
The District has not made this determination.

G. A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid and the rate of interest that the account or fund will receive on the loan: N/A. The District has not made any such interfund transfers or loans.

H. The amount of refunds made pursuant to subdivision (e) of section 66001 and any allocations pursuant to subdivision (f) of section 66001:

N/A. No refunds or allocations were made pursuant to subdivision (e) or (f) of section 66001.

## EXHIBIT 2

### TO RESOLUTION REGARDING ACCOUNTING OF DEVELOPMENT FEES FOR FISCAL YEAR 2020-2021 FOR THE FOLLOWING FUND OR ACCOUNT: CAPITAL FACILITIES FUND – FUND 25 (the “Fund”)

Per Government Code section 66001(d)(1)(A-D) as indicated:

- A. With respect to only that portion of the Fund remaining unexpended at the end of the 2020-2021 Fiscal Year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by the development on which the fees were levied, which facilities are more specifically identified as follows: The fund balance at 06/30/2021 was \$5,144,622.33. Attachment C, Projected Developer Fee Fund Expenditures, shows that the projected expenditures from developer fees in 2021-2022 are estimated to be \$1,277,975.13. All of the funds necessary to complete the projects are already in the District’s possession. It is anticipated that the remaining \$3,945,261.33 in this fund will be spent on leasing portables; completion of modernization projects throughout the District; consulting and administrative costs; and additional furniture and equipment required at school sites. See Attachment C.
- B. With respect to that portion of the Fund remaining unexpended at the end of the 2020-2021 Fiscal Year, there is a reasonable relationship between the fee and the purpose for which it is charged, including:
  - a. There is an ongoing need for the Fund to complete construction or reconstruction to reduce overcrowding caused by the development.
  - b. The status of improvements identified when the fee was established are as follows: See Attachment C.
  - c. The following has been done since the fee was imposed: leasing portables; completion of modernization projects throughout the District; consulting and administration costs; and additional furniture and equipment required at school sites.
  - d. Future plans include: leasing portables; completion of modernization projects throughout the District; consulting and administration costs; and additional furniture and equipment required at school sites.
- C. With respect to only that portion of the Fund remaining unexpended at the end of the 2020-2021 Fiscal Year, the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified in paragraph A above are as follows: N/A.

D. With respect to only that portion of the Fund remaining unexpended at the end of the 2020-2021 Fiscal Year, the following are the approximate dates on which the funding referred to in paragraph C above is expected to be deposited into the appropriate account or fund: N/A

**ATTACHMENT A  
TO RESOLUTION REGARDING  
ACCOUNTING OF DEVELOPMENT FEES  
FOR FISCAL YEAR 2020-2021  
FOR THE FOLLOWING FUND:  
CAPITAL FACILITIES FUND – FUND 25 (the “Fund”)**

Per Government Code section 66006(b)(1)(A-H) as indicated:

**(A) DESCRIPTION OF FEE:**

DEVELOPER FEE: The fee is charged against a development project to finance the construction or reconstruction of school facilities.

**(B) AMOUNT OF FEE: (per square foot)**

STATUTORY FEES: \$3.48 per square foot of assessable space of residential construction; and \$0.56 per square foot of covered and enclosed space of commercial/industrial construction; but subject to the district’s determination that a particular project is exempt from all or part of these fees. Pursuant to Education Code section 17623 and an agreement with the other elementary district(s) sharing territory with this district, generally only 30% of the maximum fee specified above is distributed to this district.

FULL MITIGATION FEES:

RESIDENTIAL:	ELEMENTARY:	\$3.63
	SECONDARY:	\$2.03
	TOTAL:	\$5.66

**(C) FUND BALANCES:**

BEGINNING:	\$3,851,258.69
ENDING:	\$5,144,622.33

**(D) FEES COLLECTED & INTEREST EARNED:**

DEVELOPER FEES:	\$2,188,961.32
INTEREST & OTHER REVENUES:	\$28,143.31

**(E) LISTING OF IMPROVEMENTS ON WHICH FEES WERE EXPENDED:**

See Attachment B, Summary of 2020-2021 expenditures.

**(F) INCOMPLETE IMPROVEMENTS READY FOR COMPLETION:**

N/A.

**(G) INTER-FUND TRANSFERS OR LOANS:**

There were no inter-fund transfers or loans in 2021-2022.

**(H) AMOUNT OF REFUND OF DEVELOPER FEES:**

N/A. No refunds or allocations were made pursuant to subdivision (e) or (f) of section 66001.

**(I) PROJECTED USE OF UNEXPENDED FEES AT 6-30-21: (Government Code section 66001 (d)(A)-(D))**

The fund balance at 6-30-21 was \$5,144,622.33. Attachment C, Projected Construction Expenditures, shows that the projected expenditures from developer fees in 2021-22 are estimated to be \$1,127,975.13. All of the funds necessary to complete the projects are already in the District's possession. It is anticipated that the remaining \$3,945,261.33 in this Fund will be spent on leasing portables; completion of modernization projects throughout the District; consulting and administration costs; and additional furniture and equipment required at school sites.

- A) **Identify the purpose to which the fee is to be put** – The fee is charged against a development project to finance the construction or reconstruction of school facilities.
- B) **Demonstrate a reasonable relationship between the fee and the purpose for which it is charged** – Attachment C details the planned expenditures for the fees collected.
- C) **Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements** – N/A.
- D) **Designate the approximate dates on which the funding referred to in C) is expected to be deposited into the appropriate account or fund** – N/A

**ATTACHMENT B****Santa Rosa City Schools  
Developer Fee Fund Expenditures  
July 1, 2020 - June 30, 2021**

<b>PROJECT</b>	<b>DISBURSEMENT</b>
101-9807-5192 - Brookhill - Three Leased Portable Classrooms	\$23,580.00
104-9807-5192 - Charter School For The Arts - One Leased Portable	\$8,290.00
104-9852-5192 - Charter School For The Arts - Two Leased Portables	\$15,720.00
105-9625-5192 - Lehman - Two Leased Portable Classrooms	\$15,720.00
111-9569-5192 - Steele Lane - Furniture and Equipment SDC Preschool start up	\$0.00
119-0000-9795 - Elementary District Wide - Project Support	\$5,656.40
119-9660-5192 - Elementary District Wide - Consultants for Modernization and New Construction Eligibility	\$6,525.60
127-9569-5192 - Cesar Chavez Language Academy - Furniture and equipment for 2-6th grade new classrooms	\$0.00
127-9807-5192 - Cesar Chavez Language Academy - Three Portable Classrooms and two restrooms	\$121,500.00
127-9851/9816-5192 - Cesar Chavez Language Academy and Cook Middle-Merger Phase 1	\$0.00
230-9700/9856-2192- Cook Middle School- Playground	\$0.00
230-9807-5192 - Cook Middle - Four Portable Classrooms	\$50,956.80
232-9535-5192 - Comstock Middle - Four Portable Classrooms	\$56,796.00
233-9569-5192 - Rincon Valley Middle - Furniture and Equipment-Rise Program start up	\$0.00
233-9807-5192 - Rincon Valley Middle - Five Portable Classrooms	\$36,000.00
234-9569-5192 - Santa Rosa Middle - Furniture and Equipment- CEP start up	\$0.00
234-9630-5192 - Santa Rosa Middle - Seven Portable Classrooms	\$43,452.00
249-0000-9795 - Secondary District Wide - Project Support	\$15,294.28
249-9660-5192 - Secondary District Wide - Consultants for Modernization and New Construction	\$15,226.40
250-9630-5192 - Montgomery High - Four Portable Classrooms	\$23,198.65
250-9807-5192 - Montgomery High - Two portable buildings for dance and drama classrooms and adjunct faculty offices	\$47,406.00
250-9808-5192 - Montgomery High - One Portable Classroom	\$7,860.00
251-9569-5192- Piner High - Furniture and Equipment- renovated H-80	\$0.00
252-9973-5192 - Santa Rosa High - One Portable Building Used for Classrooms	\$8,694.93
254-9569-5192- Maria Carrillo- Furniture and Equipment- Rise Program start up	\$0.00
260-9807-5192 - Ridgway Continuation High -Four Portable Classrooms	\$46,511.86
392-0000-5192 - District Wide - Transportation JPA Facility Lease	\$375,352.07
<b>TOTAL EXPENDITURES FOR FUND 25 (all projects above 100% funded by fees)</b>	<b>\$923,740.99</b>

# ATTACHMENT C

Santa Rosa City Schools  
*Projected Developer Fee Fund Expenditures*  
*2021-2022 Fiscal Year*

PROJECT	PROJECTED EXPENSES
001-9569/9635/9907-5192 - Lewis Early Learning Academy campus Expansion- Furniture,Material and Tech.	\$17,230.61
101-9807-5192 - Brookhill - Three Leased Portable Classrooms	\$23,580.00
101-9969/9535/9907-5192 - Brookhill -Campus Expansion-Furniture, Material and Tech.	\$8,146.63
104-9807-5192 - Charter School For The Arts - One Leased Portable	\$8,220.00
104-9852-5192 - Charter School For The Arts - Two Leased Portables	\$15,720.00
105-9625-5192 - Lehman - Two Leased Portable Classrooms	\$15,720.00
111-9569/9635/9907-5192-Steele Lane Campus Expansions-Furniture, Material, Tech.	\$7,425.53
119-0000-9795 - Elementary District Wide - Project Support	\$14,458.04
127-9807-5192 - Cesar Chavez Language Academy - Three Portable Classrooms and two Restrooms	\$121,500.00
127-9851-5192 - Cesar Chavez Language Academy and Cook Middle - Merger Phase 1	\$290,358.00
230-9807-5192 - Cook Middle - Three Portable Classrooms	\$51,636.00
232-9535-5192 - Comstock Middle - Four Portable Classrooms	\$56,796.00
233-9807-5192 - Rincon Valley Middle - Five Portable Classrooms	\$37,500.00
234-9630-5192 - Santa Rosa Middle - Five Portable Classrooms	\$44,488.00
249-0000-9795 - Secondary District Wide - Project Support	\$37,053.47
250-9630-5192 - Montgomery High - Four Portable Classrooms	\$23,424.00
250-9807-5192 - Montgomery High - Two portable buildings for dance and drama classrooms	\$48,528.00
250-9808-5192 - Montgomery High - One Portable Classroom	\$8,515.00
252-9973-5192 - Santa Rosa High - One Portable Used for Classrooms	\$9,372.56
252-9569/9635/9907-5192-Santa Rosa High-Campus Expansion-Furniture, Materials, Tech.	\$6,393.96
253-9635/9907-5192-Elsie Allen High Campus Expansion-Material and Tech.	\$524.79
260-9807-5192 - Ridgway Continuation High - Portable Classrooms	\$50,183.00
260-9569/9635/9907-5192-Ridgway Continuation High-Campus Expansion-Furniture, Materials and Tech.	\$5,849.54
392-0000-5192 - District Wide - Transportation JPA Facility Lease	\$375,352.00
<b>Grand Total</b>	<b>\$1,277,975.13</b>

State of California

GOVERNMENT CODE

Section 66001

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66001. (a) In any action establishing, increasing, or imposing a fee as a condition of approval of a development project by a local agency, the local agency shall do all of the following:

(1) Identify the purpose of the fee.

(2) Identify the use to which the fee is to be put. If the use is financing public facilities, the facilities shall be identified. That identification may, but need not, be made by reference to a capital improvement plan as specified in Section 65403 or 66002, may be made in applicable general or specific plan requirements, or may be made in other public documents that identify the public facilities for which the fee is charged.

(3) Determine how there is a reasonable relationship between the fee's use and the type of development project on which the fee is imposed.

(4) Determine how there is a reasonable relationship between the need for the public facility and the type of development project on which the fee is imposed.

(b) In any action imposing a fee as a condition of approval of a development project by a local agency, the local agency shall determine how there is a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed.

(c) Upon receipt of a fee subject to this section, the local agency shall deposit, invest, account for, and expend the fees pursuant to Section 66006.

(d) (1) For the fifth fiscal year following the first deposit into the account or fund, and every five years thereafter, the local agency shall make all of the following findings with respect to that portion of the account or fund remaining unexpended, whether committed or uncommitted:

(A) Identify the purpose to which the fee is to be put.

(B) Demonstrate a reasonable relationship between the fee and the purpose for which it is charged.

(C) Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements identified in paragraph (2) of subdivision (a).

(D) Designate the approximate dates on which the funding referred to in subparagraph (C) is expected to be deposited into the appropriate account or fund.

(2) When findings are required by this subdivision, they shall be made in connection with the public information required by subdivision (b) of Section 66006. The findings required by this subdivision need only be made for moneys in possession of the local agency, and need not be made with respect to letters of credit, bonds, or other instruments taken to secure payment of the fee at a future date. If the findings are not

made as required by this subdivision, the local agency shall refund the moneys in the account or fund as provided in subdivision (e).

(e) Except as provided in subdivision (f), when sufficient funds have been collected, as determined pursuant to subparagraph (F) of paragraph (1) of subdivision (b) of Section 66006, to complete financing on incomplete public improvements identified in paragraph (2) of subdivision (a), and the public improvements remain incomplete, the local agency shall identify, within 180 days of the determination that sufficient funds have been collected, an approximate date by which the construction of the public improvement will be commenced, or shall refund to the then current record owner or owners of the lots or units, as identified on the last equalized assessment roll, of the development project or projects on a prorated basis, the unexpended portion of the fee, and any interest accrued thereon. By means consistent with the intent of this section, a local agency may refund the unexpended revenues by direct payment, by providing a temporary suspension of fees, or by any other reasonable means. The determination by the governing body of the local agency of the means by which those revenues are to be refunded is a legislative act.

(f) If the administrative costs of refunding unexpended revenues pursuant to subdivision (e) exceed the amount to be refunded, the local agency, after a public hearing, notice of which has been published pursuant to Section 6061 and posted in three prominent places within the area of the development project, may determine that the revenues shall be allocated for some other purpose for which fees are collected subject to this chapter and which serves the project on which the fee was originally imposed.

(g) A fee shall not include the costs attributable to existing deficiencies in public facilities, but may include the costs attributable to the increased demand for public facilities reasonably related to the development project in order to (1) refurbish existing facilities to maintain the existing level of service or (2) achieve an adopted level of service that is consistent with the general plan.

(Amended by Stats. 2006, Ch. 194, Sec. 1. Effective January 1, 2007.)

State of California

GOVERNMENT CODE

Section 66006

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66006. (a) If a local agency requires the payment of a fee specified in subdivision (c) in connection with the approval of a development project, the local agency receiving the fee shall deposit it with the other fees for the improvement in a separate capital facilities account or fund in a manner to avoid any commingling of the fees with other revenues and funds of the local agency, except for temporary investments, and expend those fees solely for the purpose for which the fee was collected. Any interest income earned by moneys in the capital facilities account or fund shall also be deposited in that account or fund and shall be expended only for the purpose for which the fee was originally collected.

(b) (1) For each separate account or fund established pursuant to subdivision (a), the local agency shall, within 180 days after the last day of each fiscal year, make available to the public the following information for the fiscal year:

(A) A brief description of the type of fee in the account or fund.

(B) The amount of the fee.

(C) The beginning and ending balance of the account or fund.

(D) The amount of the fees collected and the interest earned.

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.

(H) The amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001.

(2) The local agency shall review the information made available to the public pursuant to paragraph (1) at the next regularly scheduled public meeting not less than 15 days after this information is made available to the public, as required by this subdivision. Notice of the time and place of the meeting, including the address where this information may be reviewed, shall be mailed, at least 15 days prior to the meeting, to any interested party who files a written request with the local agency for mailed

notice of the meeting. Any written request for mailed notices shall be valid for one year from the date on which it is filed unless a renewal request is filed. Renewal requests for mailed notices shall be filed on or before April 1 of each year. The legislative body may establish a reasonable annual charge for sending notices based on the estimated cost of providing the service.

(c) For purposes of this section, "fee" means any fee imposed to provide for an improvement to be constructed to serve a development project, or which is a fee for public improvements within the meaning of subdivision (b) of Section 66000, and that is imposed by the local agency as a condition of approving the development project.

(d) Any person may request an audit of any local agency fee or charge that is subject to Section 66023, including fees or charges of school districts, in accordance with that section.

(e) The Legislature finds and declares that untimely or improper allocation of development fees hinders economic growth and is, therefore, a matter of statewide interest and concern. It is, therefore, the intent of the Legislature that this section shall supersede all conflicting local laws and shall apply in charter cities.

(f) At the time the local agency imposes a fee for public improvements on a specific development project, it shall identify the public improvement that the fee will be used to finance.

(Amended by Stats. 1996, Ch. 569, Sec. 2. Effective January 1, 1997.)



**Adult Education Program (AEP) Member Participation and Sonoma County Adult Education Consortium Oversight Committee Appointee**

**WHEREAS**, the State of California Legislature adopted Assembly Bill 104 outlining education funding and programs, including Article 9 pertaining to the Adult Education Block Grant, now referred to as Adult Education Programs (AEP); and

**WHEREAS**, Article 9 requires each governing board of each member agency, organization, or school district to approve participation as a member of the regional Adult Education Consortium, and appoint a representative to sit on the regional Consortium Oversight Committee, which is the Sonoma County Adult Education Consortium Oversight Committee; and

**WHEREAS**, Article 9 further requires the governing board to allow the appointed representative to the Oversight Committee to make decisions on behalf of the agency, organization, or school district regarding the development of programs and services for adult education students and the allocation of Adult Education Program grant funding in Sonoma County; and

**WHEREAS**, the original appointee to the Oversight Committee is no longer able to serve the District.

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Board of Santa Rosa City Schools approves participation in the Sonoma County Adult Education Consortium and appoints **Matt Dunkle** to represent the Santa Rosa City School District on the Sonoma County Adult Education Consortium Oversight Committee.

The foregoing resolution was moved by Trustee Fong, who moved its adoption, seconded by Trustee McCormick, and adopted on a roll call vote by the following vote:

Aye  
Aye  
Aye  
Aye  
Aye  
Aye  
Aye  
Aye

**PASSED AND ADOPTED** this 12<sup>th</sup> day of January, 2022.

Ayes: 7                      Noes: 0                      Absent/Not Voting: 0

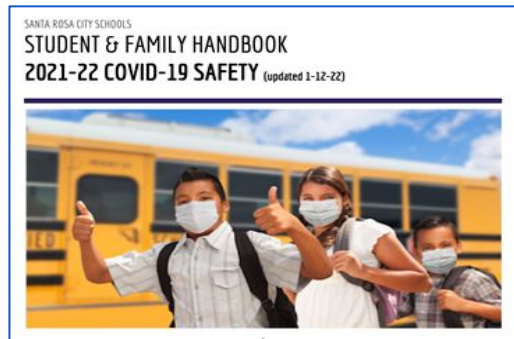
Stephanie Manieri, Clerk of the Board



# Updates to the SRCS COVID-19 Safety Handbook

January 12, 2022

Considerations for COVID-19 Interventions





## Outcomes of Tonight's Study Session

The Board is requested to provide guidance on the following Tiered Interventions listed under Appendix A of the COVID Safety handbook:

- Voluntary Student and Staff “pool testing”
- Indoor event seating adjustments
- Masking requirements due to COVID-19
- Athletics and extracurricular activities safety measures due to COVID-19

The information in the following slides provides additional information to guide discussion.

# Sonoma County Case Information **New slide** (1-12-22)

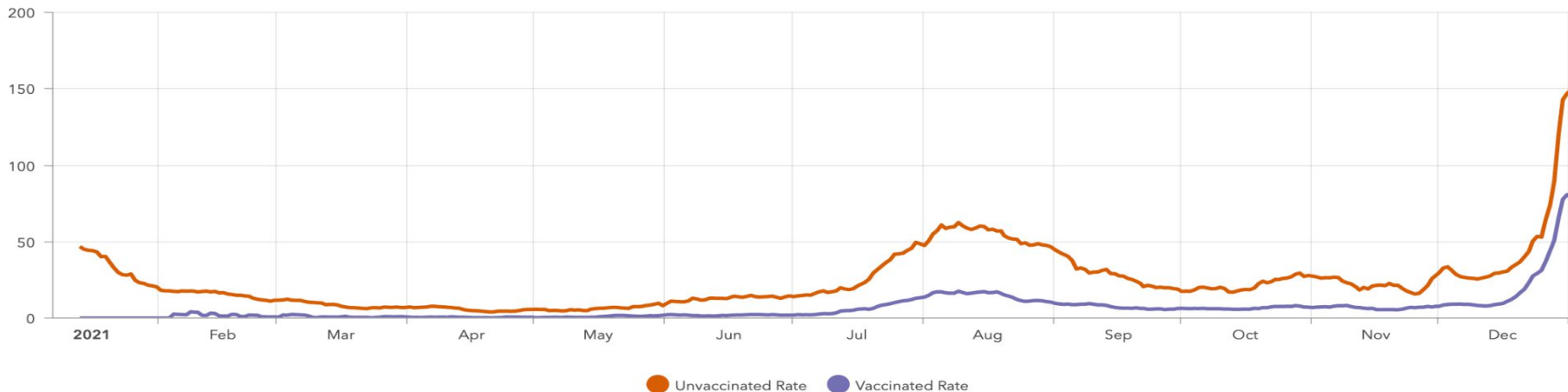
## Sonoma County Cases

Active	Deaths	Recovered	Total
<b>8409</b>	<b>421</b>	<b>41444</b>	<b>50274</b>
1.65% of Population	0.8% of Cases	82% of Cases	9.87% of Population

## Sonoma County Last 24 Hrs

Active	Deaths	Recovered	Total
<b>↑4228</b>	<b>↑2</b>	<b>-2101</b>	<b>↑2129</b>

## New Cases per Day per 100,000 Residents, by Vaccination Status (7 day average, 7 day lag)



## Sonoma County Cases

**Active**  
**11459**

2.25% of Population

**Deaths**  
**421**

0.8% of Cases

**Recovered**  
**43686**

79% of Cases

**Total**  
**55566**  
10.91% of  
Population

## Sonoma County Last 24 Hrs

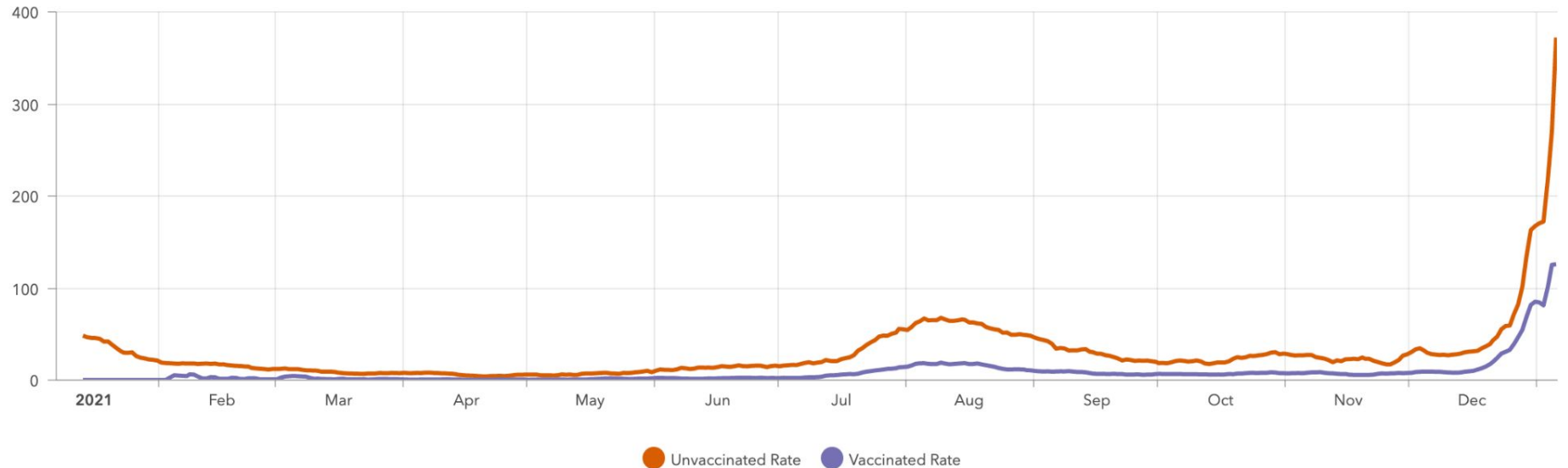
**Active**  
**↑1342**

**Deaths**  
**0**

**Recovered**  
**↑25**

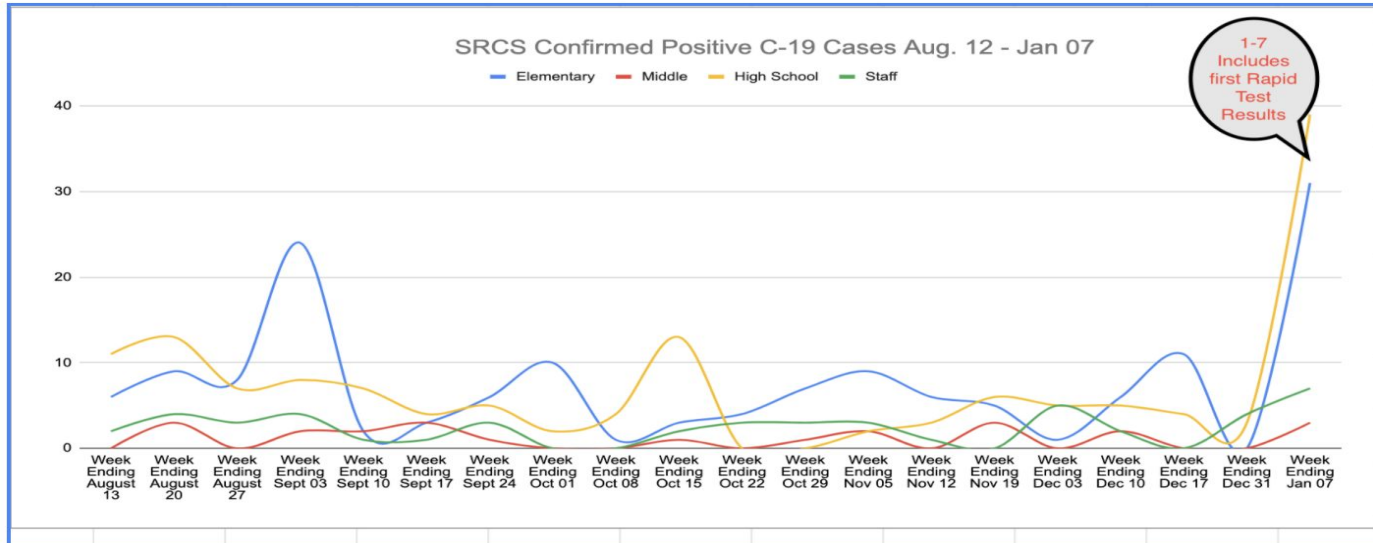
**Total**  
**↑1367**

## New Cases per Day per 100,000 Residents, by Vaccination Status (7 day average, 7 day lag)



# SRCS COVID-19 Dashboard Cases (updated 1-8-22)

Santa Rosa City Schools Confirmed COVID Reporting Data 8/12 - 01/07																
Locations	Total Since August 12	Week Ending 01/07*	Week Ending 12/31	Week Ending 12/17	Week Ending 12/10	Week Ending 12/03	Week Ending 11/19	Week Ending 11/12	Week Ending 11/05	Week Ending 10/29	Week Ending 10/22	Week Ending 10/15	Week Ending 10/08	Week Ending 10/01	Week Ending Sept 24	Week Ending Sept 17
Elementary*	152	31	0	11	6	1	5	6	9	7	4	3	1	10	6	3
Middle	23	3	0	0	2	0	3	0	2	1	0	1	0	0	1	3
High School	148	39	3	4	5	5	6	3	2	0	0	12	4	2	5	4
Totals	315	73	3	15	13	6	14	9	13	8	4	16	5	12	12	10
Staff	48	7	4	0	2	5	0	1	3	3	3	2	0	0	3	1
*K-8 schools reported as Elementary																
*First week of Rapid test Distribution																





# SRCS Omicron By the Numbers (New Slides)

Rapid Test Results Reported Saturday(1-8) thru Wednesday (1-12 3 pm)

Elementary	135
Middle	134
High	344
Staff	17
<b>Total</b>	<b>630</b>



# SRCS Omicron By the Numbers (New Slides)

SRCS Students and Families tested Lewis Early Learning Academy

Winter Holiday	200
Ending 1-7-21	820
1-10 & 1-11	211

# Table 1. CDC Indicators and Thresholds for Community Transmission of COVID-19<sup>1</sup>

Indicator	Low Transmission Blue	Moderate Transmission Yellow	Substantial Transmission Orange	High Transmission Red
Total new cases per 100,000 persons in the past 7 days <sup>2</sup>	0-9	10-49	50-99	≥100
Percentage of NAATs that are positive during the past 7 days <sup>3</sup>	<5.0%	5.0%-7.9%	8.0%-9.9%	≥10.0%

# SRCS Response to “Surge” Appendix A: “Moderate Tier”

1. Begin Weekly Voluntary pooled Testing for Students and Staff
  - a. Principals and Departments modified previous Documents for pooled distribution
  - b. By 1/10 Begin to send out Consent to pool test forms to families **Opt out**
  - c. Effective 1/24, begin first pooled testing
2. 1/18/22 begin Daily health screener through Parent Square for students and employees
3. Middle School sports except wrestling must wear masks at all times.
4. Limit Capacity for indoor events to ~~500~~ 50/100
- ~~5. Begin Temperature checking for indoor sports events~~
6. No eating or drinking (mask off) in the gym



## SRCS Response to “Surge” Appendix A: “Moderate Tier”

7. Move all January meetings to Virtual, including 1/27 Professional Development.
8. Reduced Rainy Day Elementary Lunch schedules
9. Provide Rapid tests to all families when received by the County
10. Begin progressive enforcement with employee consequences for non-weekly testing

# SRCS Response to “Surge” Appendix A: “Substantial Tier”

- ~~1. Student and employee daily temperature checks.~~
2. Reduce / Restrict student recess/playground based on “color” codes.
3. **Remind** Students will be required to wear a mask while eating, pulling the mask down while taking a bite and replacing the mask after the bite.
4. **Reduce indoor sports activity capacity to athletes and family only.**
5. Strongly Encourage ~~Require~~ outdoor mask wearing for students and staff.
6. Move IEPs and 504/SST to mandatory virtual.
7. Consider canceling all overnight activities, sports, and extracurricular.



## Discussion of New Indoor / Outdoor Guidance New Slide

### **Indoor Sports** (i.e., Basketball, Wrestling, Volleyball)

Attendance limited to coaches, student athletes and auxiliary staff only. Auxiliary staff includes scorekeepers, stat keepers, visiting drivers, scoreboard operators, officials and college scouts. Both schools must submit rosters of all people scheduled to attend prior to the contest. Santa Rosa City Schools administration reserves the right to limit entry should this number exceed 50.



## Discussion of New Indoor / Outdoor Guidance New Slide

### **Outdoor Sports** (i.e., Soccer)

Attendance limited to 2 guests per student athlete, coaches, student athletes, and auxiliary staff. Auxiliary staff includes scorekeepers, stat keepers, visiting drivers, scoreboard operators, officials and college scouts. Both schools must submit rosters of all people scheduled to attend prior to the contest. Santa Rosa City Schools administration reserves the right to limit entry should this number exceed 100. **Attendance is limited to immediate family members of each of the participating student athletes, Attendees are expected to adhere to social distancing guidelines of 6 feet between family groups. SRCS administration reserves the right to limit entry should this number exceed 100, or if conditions are deemed to be unsafe. Families not adhering to safety guidelines will be asked to leave.**



## Discussion of New Indoor / Outdoor Guidance

School	Indoor Facilities	Outdoor Facilities
Rancho	No Spectators	1 guest
SRCS	Coaches, athletes and Auxiliary staff: Auxiliary staff includes scorekeepers, stat keepers, visiting drivers, scoreboard operators, officials and college scouts. <b>IF, there are spaces we would like to prioritize our seniors by having a family member present.</b>	2 guests: Attendance limited to 2 guests per student athlete <b>Recommend opening to immediate family of participating athletes with physical distancing.</b>
West County	1 parent per senior athletes	Social distance no restrictions
Healdsburg	No Spectators	Social distance no restrictions
Cardinal Newman	No Spectators	Social distance no restrictions
Saint Vincent	No Spectators	No outdoor sports offered
Ukiah	No Restrictions	No restrictions
Windsor	Coaches, teams, support staff not to exceed limits below	Social distance no restrictions

## Additional New Guidance

- By February 1, staff must be Boostered [County Order C19-33](#)
- New Isolation and Quarantine Requirements (Info forthcoming)



Thank You

Questions?



Resolution No. 2021/22-23

Date: January 12, 2022

**In the matter of Establishing an ASB Scholarship Account Pursuant to Education Code 48933**

**WHEREAS**, pursuant to Education Code Section 48933, the governing board of the Santa Rosa City School district may establish an ASB Scholarship account for the purposes of collecting and handling of funds received by of the district;

**WHEREAS**, pursuant to Education Code Section 48933, the account is to be used for the deposit of miscellaneous receipts received by the district; and;

**NOW, THEREFORE, BE IT RESOLVED**, that the governing board authorizes the establishment of a bank account for the deposit of District receipts and transfer to the county treasury.

**PASSED AND ADOPTED** at the regular meeting of the Governing Board of Santa Rosa City Schools on January 12, 2022, by the following vote:

AYES: 7

NOES: 0

ABSENT: 0

ABSTAIN: 0

I hereby certify that the foregoing is a true and correct copy of a Resolution of the Governing Board of the Santa Rosa City Schools of Sonoma County, California, adopted by said Governing Board at its meeting on January 12, 2022.

A handwritten signature in blue ink, appearing to read "SM", is written above a horizontal line.

Stephanie Manieri  
Clerk of the Board



Resolution No. 2021/22-25

Date: January 12, 2022

**In the matter of Establishing a Revolving Account Pursuant to Education Code 42800**

**WHEREAS**, pursuant to Education Code Section 42800, the governing board of the Santa Rosa City School district may establish a revolving account for the purposes of collecting and handling of funds received by of the district;

**WHEREAS**, pursuant to Education Code Section 42800, the account is to be used for the deposit of miscellaneous receipts received by the district; and,

**NOW, THEREFORE, BE IT RESOLVED**, that the governing board authorizes the establishment of a bank account for the deposit of District receipts and transfer to the county treasury.

**PASSED AND ADOPTED** at the regular meeting of the Governing Board of Santa Rosa City Schools on January 12, 2022, by the following vote:

AYES: 7

NOES: 0

ABSENT: 0

ABSTAIN: 0

I hereby certify that the foregoing is a true and correct copy of a Resolution of the Governing Board of the Santa Rosa City Schools of Sonoma County, California, adopted by said Governing Board at its meeting on January 12, 2022.

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Stephanie Manieri  
Clerk of the Board



Resolution No. 2021/22-26

Date: January 12, 2022

**In the matter of Establishing a ASB Account Pursuant to Education Code 48933**

**WHEREAS**, pursuant to Education Code Section 48933, the governing board of the Santa Rosa City School district may establish an ASB account for the purposes of collecting and handling of funds received by of the district;

**WHEREAS**, pursuant to Education Code Section 48933, the account is to be used for the deposit of miscellaneous receipts received by the district; and,

**NOW, THEREFORE, BE IT RESOLVED**, that the governing board authorizes the establishment of a bank account for the deposit of District receipts and transfer to the county treasury.

**PASSED AND ADOPTED** at the regular meeting of the Governing Board of Santa Rosa City Schools on January 12, 2022, by the following vote:

AYES: 7

NOES: 0

ABSENT: 0

ABSTAIN: 0

I hereby certify that the foregoing is a true and correct copy of a Resolution of the Governing Board of the Santa Rosa City Schools of Sonoma County, California, adopted by said Governing Board at its meeting on January 12, 2022.

A handwritten signature in blue ink, appearing to read "SM", is written above a horizontal line.

Stephanie Manieri  
Clerk of the Board



Resolution No. 2021/22-24

Date: January 12, 2022

**In the matter of Establishing an ASB Scholarship Account Pursuant to Education Code 48933**

**WHEREAS**, pursuant to Education Code Section 48933, the governing board of the Santa Rosa City School district may establish an ASB Scholarship account for the purposes of collecting and handling of funds received by of the district;

**WHEREAS**, pursuant to Education Code Section 48933, the account is to be used for the deposit of miscellaneous receipts received by the district; and,

**NOW, THEREFORE, BE IT RESOLVED**, that the governing board authorizes the establishment of a bank account for the deposit of District receipts and transfer to the county treasury.

**PASSED AND ADOPTED** at the regular meeting of the Governing Board of Santa Rosa City Schools on January 12, 2022, by the following vote:

AYES: 7

NOES: 0

ABSENT: 0

ABSTAIN: 0

I hereby certify that the foregoing is a true and correct copy of a Resolution of the Governing Board of the Santa Rosa City Schools of Sonoma County, California, adopted by said Governing Board at its meeting on January 12, 2022.

A handwritten signature in blue ink, appearing to read "SM", is written above a horizontal line.

Stephanie Manieri  
Clerk of the Board



## **BOARD OF EDUCATION** **2022 Meeting Calendar**

(REVISED 1/12/22)

The Santa Rosa City Schools’ Board of Education has two board meetings per month (except March, July, November and December have only one meeting per month). Board meetings are held on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of each month (unless otherwise noted). Unless otherwise noted\*, all meetings are held in the City Council Chambers of the Santa Rosa City Hall located at 100 Santa Rosa Avenue, Santa Rosa, CA.

The 3<sup>rd</sup> Wednesday of each month is reserved for tentative special board meetings. The meetings are scheduled on an as needed basis. Prior notice will be given.

<b>Month</b>	<b>1<sup>st</sup> Meeting</b>	<b>2<sup>nd</sup> Meeting</b>
January	12 <sup>th</sup>	26 <sup>th</sup>
February	9 <sup>th</sup>	23 <sup>rd</sup>
March	9 <sup>th</sup>	30 <sup>th</sup>
April	13 <sup>th</sup>	27 <sup>th</sup>
May	11 <sup>th</sup>	25 <sup>th</sup>
June	8 <sup>th</sup>	22 <sup>nd</sup>
July	27 <sup>th</sup>	None
August	10 <sup>th</sup>	24 <sup>th</sup>
September	14 <sup>th</sup>	28 <sup>th</sup>
October	12 <sup>th</sup>	26 <sup>th</sup>
November	9 <sup>th</sup>	None
December	14 <sup>th</sup> (annual board organization)	None

\*On Thursday, September 16, 2021, Governor Gavin Newsom signed Assembly Bill (AB) 361 into law, which gives local agencies, including local educational agency (LEA) governing boards, flexibility in conducting public meetings virtually during a declared state of emergency (wildfires, floods, pandemics, etc.). As an urgency measure, AB 361 went into effect immediately upon Governor Newsom’s signature, meaning its provisions are currently law.

AB 361 authorizes, until January 1, 2024, a local agency to use teleconferencing for public meetings, without complying with certain Brown Act requirements, in any of the following circumstances:

- The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing
- The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining by majority vote whether, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees
- The legislative body holds a meeting during a proclaimed state of emergency and has determined by majority vote that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees

Currently, the District may continue to hold virtual Board meetings under the first bullet point since the Sonoma County Public Health Officer has declared that “[o]nline meetings (teleconferencing meetings) are strongly recommended...” for public meetings held by local government agencies. (See, <https://socoemergency.org/recommendation-of-the-health-officer-public-meetings/> )

Notwithstanding, AB 361 also specifies that if a local legislative body determines it is entitled to use the exemptions afforded to it in this bill, then it must abide by the following requirements when conducting a public meeting:

- Notice the meeting and post agendas as the Brown Act requires
- Allow the public to access the meeting and give notice for how the public can access the meeting and provide public comment
- Identify and include in the agenda an opportunity for all persons to attend via a call-in or an internet based service option
- Conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body
- Provide a public comment period where the public can address the legislative body directly and in real time, and allows for public comment up until the period is closed
- Discontinue any prior Board rule, policy or bylaw which limits public comments to only those submitted in advance
- Provide an opportunity for the public to offer comment in real time, and
- In the event of a disruption that prevents the public agency from broadcasting the meeting or prevents members of the public from offering public comment, the legislative body is prohibited from taking action on items appearing on the meeting agenda until public access to the meeting via the teleconferencing option is restored

The bill stipulates that if the state of emergency remains active or state or local officials have imposed or recommended social distancing measures, a local agency must make the following findings not later than every 30 days after the first virtual meeting by majority vote in order to continue utilizing the bill’s teleconferencing provisions:

- The legislative body has reconsidered the circumstances of the state of emergency; and
- Any of the following circumstances exist:
  - The state of emergency continues to directly impact the ability of the members to meet safely in person

- State or local officials continue to impose or recommend measures to promote social distancing

The teleconferencing flexibilities for local agencies under AB 361 sunset on January 1, 2024. This means that unless subsequent legislation extends the provisions of AB 361 for local agencies, they will expire on January 1, 2024, and that local agencies would be expected to follow all of the Brown Act requirements regardless of an emergency beginning in 2024.