

Memorandum of Understanding
April 23, 2021

The 1619 Project
Education Network:

Terms of Collaboration

Parties:

Columbia Public Schools

Primary Contact Name (please print above)

Pulitzer Center

Scope of Work:

This document outlines the commitments that the Pulitzer Center and primary contacts for the teams composing the 2021 cohort of *The 1619 Project* Education Network agree to as part of the Network, which launches on Saturday, May 1, 2021 and concludes on Friday, February 25, 2022.

As part of this virtual program, teams made up of educators, administrators, and curriculum/content specialists will receive grants of \$5,000 each to support exploration of key questions of racial justice and other pressing issues in a community that also includes award-winning journalists and the Pulitzer Center education team.

Network teams will develop standards-aligned units that engage their students in *The 1619 Project*, and other journalism and historical sources, to strengthen connections to existing curricula, practice media literacy skills, and build empathy. At least two educators from each team will then implement units with at least two classes, evaluate student outcomes, and share their projects publicly through Pulitzer Center's lesson library and virtual professional development programs. Program details and deliverables are further outlined below.

Primary contact's commitments to the Pulitzer Center

1. Attend and actively participate in the Network orientation on **Saturday, May 1, 11:30am - 4:30pm EDT.**
2. Attend and actively participate in the following Network convenings (*dates to be determined in consultation with Network cohort members after the Network orientation*)*:
 - a. **June 2021:** Network convening

- b. **September 2021:** Network convening
- c. **December 2021:** Network convening
- d. **February 2022:** Network convening

** = Primary contacts for grants may delegate another team member to represent them for network convenings if they have notified the Pulitzer Center education staff at least 24 hours before the convening. Up to five members of each team are also invited and encouraged to attend each convening.*

3. Manage the writing and sharing of at least one standards-aligned unit plan that connects students to resources from *The 1619 Project* as a fundamental part of engagement with the unit objectives. The short unit should also explore the following questions:
 - a. *What are underreported stories, and why are they important?*
 - b. *How do you find and communicate underreported stories that matter to you?*
 - c. *What is the role of journalism in evaluating history and examining the contemporary underreported issues that are connected to events in the past?*
4. Actively participate in a revision process with Center staff to adapt the unit, or units, for publication on the Pulitzer Center's lesson library.
5. Share, document, and evaluate unit(s) in partnership with at least two educators working with students in at least two classes.
6. Submit photos, video, and student work to the Pulitzer Center that capture student engagement with the short unit.*

** = Network members working in carceral facilities will consult with Center staff to determine a way to document their project that complies with site-specific regulations and addresses any safety concerns.*

7. Support Center staff in determining how some student work and evaluations can be shared publicly on the Center's website while also protecting students' privacy.
8. Design and administer evaluations that reflect student learning and impact. *The Pulitzer Center agrees to support the design of evaluations that measure student learning and engagement.*
9. Draft and share a plan for revising and continuing to share completed unit(s) in your school(s), district(s), and/or community beyond the 2021-2022 school year.
10. Complete an evaluation of your experience in the Network at the conclusion of the program.
11. Make a good-faith effort to cite Pulitzer Center as a partner in all promotional materials and events connected to the project.

12. Actively participate in opportunities to support and connect with other Network cohort members.

Pulitzer Center Commitments to primary contacts and their teams

1. Payment of \$5,000. The first \$2,500 of this grant will be processed after primary contacts for each team submit their final unit plan materials, which are due by 11:59pm EDT on Monday, August 16, 2021. The second \$2,500 payment will be provided at the conclusion of the program upon successful completion and receipt of the remaining deliverables outlined above. These deliverables must be submitted on or before 11:59pm EDT on Friday, January 14, 2022.
2. Plan, facilitate, and provide materials for the Network convenings.
3. Provide support from a Pulitzer Center education staff member over phone/email to facilitate unit revisions, publishing, and promotion.
4. Provide support from a Pulitzer Center education staff member over phone/email to coordinate virtual presentations by journalists for Network teams' classes, and to support the sharing of work created by students as part of Network teams' units.
5. Provide support from a Pulitzer Center education staff member over phone/email to develop and analyze unit evaluations.
6. Option to promote team members' unit plans, and evidence of student learning shared by the Network, on the Pulitzer Center website and through the Center's social media channels.
7. Make Pulitzer Center education resources available to Network team members, and all students and staff connected to the units developed by Network teams.

Schedule of payments to primary contacts

1. \$2,500 on Tuesday, August 24, 2021 (assuming delivery of a final draft of the short unit plan by August 16, 2021)

2. \$2,500 upon completion of the fellowship (assuming delivery of all items outlined in the MOU).

Consent to Memorandum of Agreement

For the Pulitzer Center

Name: _____

Title/Role: _____

Signature: _____

Date: _____

For PRIMARY CONTACT for *The 1619 Project* Education Network

Name: _____

Title/Role: _____

Primary Contact Authorized Signer

Signature: _____

Helen Wade, Board President

Date: 04/30/21