

**MEMORANDUM OF UNDERSTANDING BETWEEN
SANTA ROSA CITY SCHOOLS
AND
THE SANTA ROSA TEACHERS ASSOCIATION**

**MONTGOMERY SENIOR HIGH SCHOOL INSTRUCTIONAL BLOCK SCHEDULE
(BELL SCHEDULE)**

This Agreement was made and entered into this day **May 23, 2022**, by and between Santa Rosa City Schools (“District”) and Santa Rosa Teachers Association (“Association”).

The Santa Rosa Teachers Association (hereinafter referred to as Association) and the Santa Rosa City School Districts (hereinafter referred to as District) have met and negotiated and agree to the following changes at **MONTGOMERY SENIOR HIGH SCHOOL**, effective with the **2022-2023** school year:

The attached MONTGOMERY HIGH SCHOOL'S Instructional Block Schedule includes the following SRTA/District Collective Bargaining Agreement modifications:

1. Section 6.1 of the collective bargaining agreement which requires on-site responsibilities fifteen (15) minutes after students are dismissed from the last normally scheduled class for the site, will be partially waived to provide individual, Common Planning Time (hereinafter referred to as CPT) on Wednesday and Thursday from 2:51- 3:30
 - a. Common planning times (CPT) are to be utilized by unit members for completing their educational activities directed by the needs of the unit member. For example, an individual unit member could be working on a task or participating in collaboration meetings. During CPT, unit members are expected to collaborate with other unit members/staff and/or work individually to meet student outcomes as determined by district MVP, LCAP, and SPSA goals. Educators will be required to remain on campus for the full CPT minutes. Administrators cannot hold required meetings during common planning time.
2. Faculty meetings are not to overlap with common planning time on either Wednesday or Thursday. Faculty meetings can last up to 75 minutes, and will not exceed 21 total hours per school year per Article 6 of the Bargaining Unit Contract. Mandatory meetings that do count toward the total include, but are not limited to, grade-level meetings, department meetings, and/or all-staff meetings.
3. Section 6.2 of the collective bargaining agreement will be waived for designated teachers whose maximum teaching minutes per day exceeds 305 minutes as defined in the Montgomery High School Instructional Block Schedule.
4. Section 6.4.1 of the collective bargaining agreement will be partially waived. Preparation/consultation periods won't be daily but will be the same length in time as a full period of instruction.
5. Usage of Guided Study time will be determined by each individual unit member. Unit members are expected to take roll and maintain classroom expectations and rules. Unit members will not be assigned additional teaching responsibilities beyond these mentioned.
6. Unit members assigned a Guided Study class agree to partially waive contract language in 14.6.1

regarding maximum student contacts of 165 and 185 but only in regards to students in a Guided Study class. While unit members acknowledge that students on their Guided Study class roster do not count toward maximum student contacts in 14.6.1., maximum student contacts and overages as stated in the contract are still in effect for other instructional periods.

- 7. For students, this agreement must conform to the State Department of Education guidelines requiring 64,800 annual instructional minutes, as required by Senate Bill 813.
 - a. If the State Department of Education determines the attached Instructional Block Schedule for Montgomery High School to be out of compliance, in reference to Senate Bill 813, the proposed instructional block schedule would have to be modified to be in compliance or the instructional block schedule would return to status quo.
- 8. All Memorandums of Understanding are subject to approval by the Board of Education.
- 9. This Memorandum of Understanding will expire on **June 30, 2023**. It may be renewed for a period of one year, and must be renewed by March 31st each renewal year thereafter by a 66% vote of all SRTA members at Montgomery High School.

[Link to Bell Schedule](#)

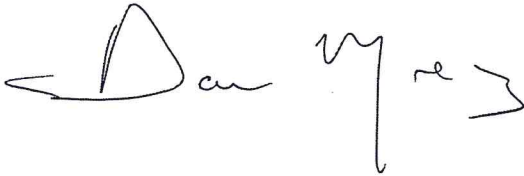
The Association and the District agree that this Memorandum of Understanding shall not constitute a precedent in any grievance proceeding, claim, or litigation raising the same or similar issues.

Dated: May 23, 2022

Dated: May 24, 2022

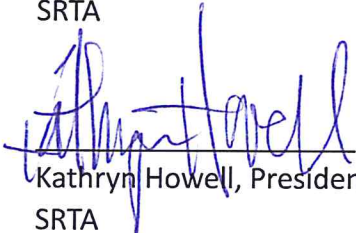
For the Association:

For the District:



Ian Myers, Chief Negotiator
SRTA

Michael C. Shepherd, Assistant Superintendent
Human Resources, SRCS



Kathryn Howell, President
SRTA

Rick Edson, Deputy Superintendent
SRCS



Anna Trunnell, Superintendent
SRCS

Monday	Tuesday	Wednesday	Thursday	Friday			
7:30-8:20	7:30-8:20	7:30-8:20	7:30-8:20	7:30-8:20			
1st Period	1st Period	1st Period	2nd Period	1st Period			All period (57 minutes)
8:30-9:27	8:30-9:27	8:30-10:05	8:30-10:05	8:30-9:27			Blocks (95 minutes)
2nd Period	2nd Period	Break	Break	2nd Period			Final Periods (120 minutes)
9:33-10:30	9:33-10:30	10:05-10:16	10:05-10:16	9:33-10:30			Guided Study (30 minutes)
Break	Break	Guided Study	Guided Study	Break			Passing (6 minutes)
10:30-10:41	10:30-10:41	10:22-10:52	10:22-10:52	10:30-10:41			
3rd Period	3rd Period	3rd Period	4th Period	3rd Period			Break (11 minutes)
10:47-11:44	10:47-11:44	10:58-12:33	10:58-12:33	10:47-11:44			Lunch (37 minutes)
4th Period	4th Period			4th Period			
11:50-12:47	11:50-12:47			11:50-12:47			
Lunch	Lunch	Lunch	Lunch	Lunch			
12:47-1:24	12:47-1:24	12:33-1:10	12:33-1:10	12:47-1:24			
5th Period	5th Period	5th Period	6th Period	5th Period			
1:30-2:27	1:30-2:27	1:16-2:51	1:16-2:51	1:30-2:27			
6th Period	6th Period	CPT	CPT	6th Period			
2:33-3:30	2:33-3:30	2:51-3:30	2:51-3:30	2:33-3:30			
	372	372	333	333	372		
64,800 minutes are required per school year (180 days)							
M/T/F	372	108	40,176				
W/TH	333	72	23,976				
Finals	252	6	1134				
Back to School	266	1	266				
			65,552				