

**MEMORANDUM OF UNDERSTANDING BETWEEN
SANTA ROSA CITY SCHOOLS
AND
THE SANTA ROSA TEACHERS ASSOCIATION**

ALBERT BIELLA ELEMENTARY SCHOOL INSTRUCTIONAL MINUTES

This Agreement was made and entered into this day **May 23, 2022**, by and between Santa Rosa City Schools (“District”) and Santa Rosa Teachers Association (“Association”).

The Santa Rosa Teachers Association (hereinafter referred to as Association) and the Santa Rosa City School Districts (hereinafter referred to as District) have met and negotiated and agree to the following changes for **ALBERT BIELLA ELEMENTARY SCHOOLS**, effective with the **2022-2023** school year.

1. The instructional day will be extended by 15 minutes a day and Article 6.1 will be partially waived (the 15 minutes before school will be maintained, but unit member contract day ends at student dismissal) for four weekdays Monday, Tuesday, Thursday and Friday) to allow for an early student release and common planning time of 60 minutes each Wednesday.
2. After school duty will be paid at the extended day rate.
3. Faculty meetings will be held immediately after the common planning time on the second and fourth Wednesdays of each month, can last up to 75 minutes, and will not exceed 21 total hours per school year, per Article 6 of the Bargaining Unit Contract.
4. Article 6 of the Bargaining Unit Contract, except where specifically changed by this MOU, will remain in effect for all unit members at Albert Biella Elementary School.
5. Common planning time will be utilized by unit members for completing their educational activities. This may include, but is not limited to, grade level or small group meetings for common planning, individual teacher curriculum planning, and other professional tasks. During (CPT), teachers are expected to collaborate with other teachers/staff and/or work individually to meet student outcomes as determined by district MVP, LCAP, SPSA, and WASC goals. Educators will be required to remain on campus for the full 60 minutes. Administrators cannot hold required meetings during common planning time.
6. This agreement must conform to the State Department of Education requirement of 54,000 annual instructional minutes as required by Senate Bill 813. If the schedule is found to be out of compliance with Senate Bill 813, the proposed schedule will have to be modified to meet instructional minute requirements or return to status quo.

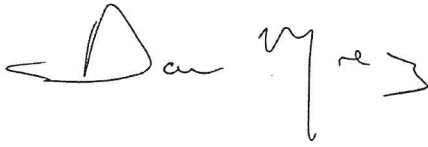
7. This Memorandum of Understanding will expire on **June 30, 2023**. It may be renewed for a period of two years, and must be renewed by March 31st each year thereafter by a 66.0% vote of all SRTA members at Albert Biella Elementary School.
8. Failure to renew will return Albert Biella Elementary School to all existing contract language.

[Biella Bell Schedule Attached](#)

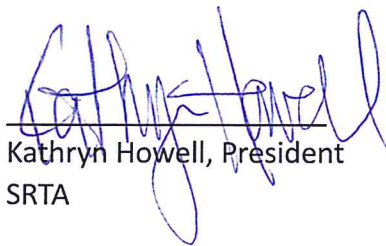
The Association and the District agree that this Memorandum of Understanding shall not constitute a precedent in any grievance proceeding, claim, or litigation raising the same or similar issues.

Dated: May 23, 2022

For the Association:



Ian Myers, Chief Negotiator
SRTA



Kathryn Howell, President
SRTA

Dated: May 24, 2022

For the District:



Michael C. Shepherd, Assistant Superintendent
Human Resources, SRCS



Rick Edson, Deputy Superintendent
SRCS



Anna Trunnell, Superintendent
SRCS

Biella School Schedule

Regular School Day (Monday, Tuesday, Thursday, and Friday) 8:00 a.m.-2:20p.m.

Bell Rings	Time	Schedule
7:57 a.m.	7:57 a.m.	Warning Bell
8:00 a.m.	8:00 a.m.	School begins (Grades KA-6)
	9:00 - 9:20 a.m.	Recess (Grade KA-K)
10:03 a.m.	9:45 - 10:05 a.m.	Recess Primary (Grades 1-3)
10:28 a.m.	10:10 - 10:30 a.m.	Recess Intermediate (Grades 4-6)
11:50 a.m.	11:10 - 11:50 a.m.	Lunch & Lunch Recess (KA-K) 11:30am Lunch Recess
12:10 p.m.	11:30 - 12:10 p.m.	Lunch & Recess (Grades 1-3) 11:50am Lunch Recess
12:33 p.m.	11:55 - 12:35 p.m.	Lunch & Recess (Grades 4-6) 12:10-12:33pm Lunch Recess
	1:10 p.m.	Dismissal (KA-K)
2:20 p.m.	2:20 p.m.	Dismissal Mon., Tues., Thurs., Fri. (Grades 1-6)

22-23 Calendar Year Calculations

135 days	8-2:20pm = 6.33 Hours	6 hour= 360 mins + .33 hours= 19.8 minutes = Total 379.8 minutes
378.8 minutes - 60min (breaks) = 319.8 minutes	319.8 x 135 days = (1st-6th) 43,173 minutes	KA/K 5.166 = 310 minutes 310-60 minutes = 250 minutes 250 x 135 = 33,750

Wednesday Schedule 8:00a.m.-1:15 p.m.

Bell Rings	Time	Schedule
7:57 a.m.	7:57 a.m.	Warning Bell
8:00 a.m.	8:00 a.m.	School begins (Grades KA-6)
	9:00 - 9:20 a.m.	Recess (Grades KA-K)
10:03 a.m.	9:45 - 10:05 a.m.	Recess Primary (Grades 1-3)
10:28 a.m.	10:10 - 10:30 a.m.	Recess Intermediate (Grades 4-6)
11:50 a.m.	11:10 - 11:50 a.m.	Lunch & Lunch Recess (KA-K) 11:30am Lunch Recess
12:10 p.m.	11:30 - 12:10 p.m.	Lunch & Recess (Grades 1-3) 11:50am Lunch Recess
12:33 p.m.	11:55 - 12:35 p.m.	Lunch & Recess (Grades 4-6) 12:10-12:33pm Lunch Recess
	1:10 p.m.	Dismissal (KA-K)
1:15 p.m.	1:15 p.m.	Dismissal Wednesday (Grades 1-6) <i>Adjusted Day</i>

22-23 Calendar Year Calculations

37 days	8-1:15pm = 5.25hours	5 hours= 300 mins + .25 hours= 15 minutes = Total 315 minutes
315 minutes - 60min (breaks) = 255 minutes	255x37 days = 9435 minutes	

Modified Day Schedule 8:00 a.m. - 11:50 a.m.

<u>Bell Rings</u>	<u>Time</u>	<u>Schedule</u>
7:57 a.m.	7:57 a.m.	Warning Bell
8:00 a.m.	8:00 a.m.	School begins (Grades KA-6)
	9:00 - 9:20 a.m.	Recess (KA-K)
10:03 a.m.	9:45 - 10:05 a.m.	Recess Primary (Grades 1-3)
10:28 a.m.	10:10 - 10:30 a.m.	Recess Intermediate (Grades 4-6)
	10:45 - 11:05 a.m.	Lunch (KA-1) Play 11:05-11:25 Outside Benches
	11:05 - 11:25 a.m.	Lunch (Grades 2-3) In MPR- No Recess
	11:25 - 11:45 a.m.	Lunch (Grades 4-6) Outside Benches- No Recess
11:50 a.m.	11:50 a.m.	Dismissal (Grades KA-6)

22-23 Calendar Year Calculations

8 days	8-11:50am = 3.833 hours	3 hours= 180 mins + .833 hours= 49.98minutes Total 229.98 minutes
229.98minutes- 40min (breaks) = 189.98 minutes	189.98x 8 days = 1519.84 minutes	

KA/K	1st-6th Grade
33,750 minutes	43,173 minutes
+	+
9435 minutes	9435 minutes
+	+
1519.84 minutes=	1519.84 minutes=
44,704.84 minutes	54,127.84 minutes