

**MEMORANDUM OF UNDERSTANDING BETWEEN
SANTA ROSA CITY SCHOOLS
AND
THE SANTA ROSA TEACHERS ASSOCIATION**

**SANTA ROSA FRENCH-AMERICAN CHARTER SCHOOL INSTRUCTIONAL SCHEDULE
(BELL SCHEDULE)**

This Agreement was made and entered into this day **May 23, 2022**, by and between Santa Rosa City Schools (“District”) and Santa Rosa Teachers Association (“Association”).

The Santa Rosa Teachers Association (hereinafter referred to as Association) and the Santa Rosa City School Districts (hereinafter referred to as District) have met and negotiated and agree to the following changes for **SANTA ROSA FRENCH-AMERICAN CHARTER SCHOOL**, effective with the **2022-2023** school year.

1. Article 6.1 will be partially waived (15 minutes before OR after school as mutually agreed upon with site administration for a total of 4 days a week and a total of 60 minutes) to allow for an early student release and common planning time of 60 minutes each Wednesday from 2:00 to 3:00 pm.
 - a. Unit Members will work with site administration to determine the schedule of waived 15 minutes. Set schedule will be for each school year.
2. If after school duty extends beyond the contract minutes or waived minutes from #1 above, then that time must be paid at the extended day rate.
3. Staff meetings will be held after the common planning time on the second and fourth Wednesdays of each month, and must begin by 3:15 pm and total faculty meeting time will not exceed 75 minutes and 21 total hours per school year, per Article 6 of the Collective Bargaining Unit Contract.
4. Article 6 of the Bargaining Unit Contract, except where specifically changed by this MOU, will remain in effect for all unit members at Santa Rosa French-American Charter School.
5. Common planning time each Wednesday will be utilized by unit members for completing their educational activities. This may include, but is not limited to, grade level or small group meetings for common planning, individual teacher curriculum planning, and other professional tasks. Educators will be required to remain on campus for the full 60 minutes. Administrators or faculty cannot hold required meetings during the common planning time.

6. Article 6.3.2 shall be modified to the following: TK-6 Elementary classroom teachers will be provided with (4) four preparation periods per week at a minimum of forty (40) minutes per block.
7. Article 6.2 shall be waived for those designated teachers whose maximum teaching minutes per day exceed 305 as defined in the Santa Rosa French-American Charter School instructional schedule.
8. This agreement must conform to the State Department of Education requirement of kindergarten: 36,000; First through 3rd grades: 50,400; 4th - 6th grades: 54,000 annual instructional minutes as required by Senate Bill 813 of 1983. If the schedule is found to be out of compliance with Senate Bill 813, the proposed schedule will have to be modified to meet instructional minute requirements or return to status quo.
9. This Memorandum of Understanding will expire on **June 30, 2023**. It must be renewed by March 31st each expiry year thereafter by a 66.0% vote of all SRTA members at Santa Rosa French-American Charter School.
10. Failure to renew will return Santa Rosa French-American Charter School to all existing contract language.
11. This MOU supersedes all language in previous year's MOU.

[SR French-American Charter School Bell Schedule](#)

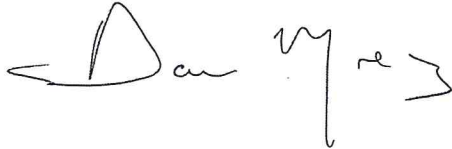
The Association and the District agree that this Memorandum of Understanding shall not constitute a precedent in any grievance proceeding, claim, or litigation raising the same or similar issues.

Dated: May 23, 2022

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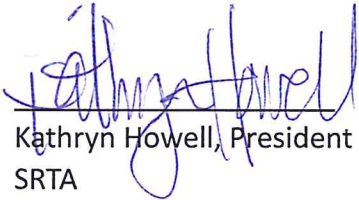
For the Association:

For the District:



Ian Myers, Chief Negotiator
SRTA

Michael C. Shepherd, Assistant Superintendent
Human Resources, SRCS


Kathryn Howell, President
SRTA
Rick Edson, Deputy Superintendent
SRCS
Anna Trunnell, Superintendent
SRCS

Santa Rosa French-American Charter School

School Hours

Monday, Tuesday, Thursday, Friday	8:30 – 3:00
Wednesday	8:30 – 2:00

Daily Bell Schedule

8:15	Drop off time Grades 1 – 6
8:15 – 8:45	Kinder Academy and Kindergarten Drop Off
8:30	Classes begin (1-6)
9:50 – 10:05	Morning Recess – Kinder Academy, Kindergarten and First
10:05 – 10:20	Morning Recess – Grades 2 and 3
10:20 – 10:35	Morning Recess – Grades 4, 5 and 6
11:15 – 12:10	KA and Kinder Lunch and recess
11:25 - 12:20	Grade 1 Lunch and recess
11:45 – 12:40	Grades 2 and 3 Lunch and Recess
12:20 – 1:15	Grades 4 – 6 Lunch and Recess
1:15 – 1:30	Afternoon Recess – KA and Kinder except Wednesdays
3:00	Dismissal - Every day except Wednesday
2:00	Dismissal - Wednesday

Modified Day Schedule

Back-to-School Night, Parent-Teacher Conferences, Open House, Last Day of School

9:35 – 9:50	Morning recess –and 2
9:50 – 10:05	Morning Recess – Grades Kinder Academy, Kindergarten, 1
10:05 – 10:20	Morning Recess – Grades 2, 3 and 4
10:20 – 10:35	Morning Recess – Grades 5 and 6
11:15 – 12:10	KA, Kinder and Grade 1 Lunch and recess
11:25 - 12:20	Grade 2 and 3 Lunch and recess
11:45 – 12:40	Grades 4 – 6 Lunch and Recess
12:53	End of School Day

Wednesday

8:15 Drop off time Grades 1 – 6

For Kinder Academy and Kindergarten student only:

Between 8:15 and 8:30 a.m., parents and guardians of Kindergarten A and B can leave their children in classroom #1. Parents and guardians of students in Kindergarten C and Kinder Academy can leave their students in classroom #3.

8:30 Classes begin

9:35 – 9:50 Morning snack recess – Kinder Academy and Kindergarten

9:50 – 10:05 Morning Recess – Grades 1 and 2

10:05 – 10:20 Morning Recess – Grades 3 and 4

10:20 – 10:35 Morning Recess – Grades 5 and 6

11:15 – 12:10 KA and Kinder Lunch and recess

11:25 - 12:20 Grade 1 Lunch and recess

11:45 – 12:40 Grades 2 and 3 Lunch and Recess

12:20 – 1:15 Grades 4 – 6 Lunch and Recess

1:15 – 1:30 Afternoon Recess – KA and Kinder

2:00 Dismissal