

**MEMORANDUM OF UNDERSTANDING BETWEEN  
SANTA ROSA CITY SCHOOLS  
AND  
THE SANTA ROSA TEACHERS ASSOCIATION**

**ABRAHAM LINCOLN ELEMENTARY SCHOOL INSTRUCTIONAL MINUTES (BELL SCHEDULE)**

This Agreement was made and entered into this day **May 23, 2022**, by and between Santa Rosa City Schools (“District”) and Santa Rosa Teachers Association (“Association”).

The Santa Rosa Teachers Association (hereinafter referred to as Association) and the Santa Rosa City School Districts (hereinafter referred to as District) have met and negotiated and agree to the following changes for **ABRAHAM LINCOLN ELEMENTARY SCHOOL**, effective with the **2022-2023** school year.

1. The instructional day will be extended by 10 minutes a day and Article 6.1 will be partially waived (15 minutes before school will be maintained, only required to remain on campus for 5 minutes after student dismissal) for four weekdays (Monday, Tuesday, Thursday and Friday) to allow for an early student release and common planning time of 50 minutes each Wednesday.
2. After school past the initial 5 minutes must be paid at the extended day rate.
3. Faculty meetings will be held immediately after common planning time on the second and fourth Wednesdays of each month, can last up to 75 minutes, and will not exceed 21 total hours per school year per Article 6 of the Bargaining Unit Contract.
4. Article 6 of the Bargaining Unit Contract, except where specifically changed by this MOU, will remain in effect for all unit members at Abraham Lincoln Elementary School.
5. Common planning time will be utilized by unit members for completing their educational activities. This may include, but is not limited to, grade level or small group meetings for common planning, individual teacher curriculum planning, and other professional tasks. During (CPT), teachers are expected to collaborate with other teachers/staff and/or work individually to meet student outcomes as determined by district MVP, LCAP, SPSA, and WASC goals. Educators will be required to remain on campus for the full 50 minutes. Administrators cannot hold required meetings during common planning time.
6. This agreement must conform to the State Department of Education requirement of 54,000 annual instructional minutes as required by Senate Bill 813. If the schedule is found to be out of compliance with Senate Bill 813, the proposed schedule will have to be modified to meet instructional minute requirements or return to status quo.

7. This Memorandum of Understanding will expire on **June 30, 2023**. It must be renewed by March 31st each year thereafter by a 66.0% vote of all SRTA members at Abraham Lincoln Elementary School.
8. Failure to renew will return Abraham Lincoln Elementary School to all existing contract language.

[Lincoln Bell Schedule 2022-2023](#)

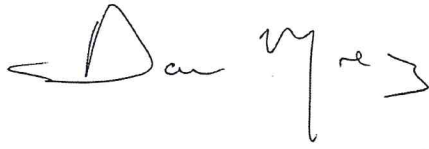
The Association and the District agree that this Memorandum of Understanding shall not constitute a precedent in any grievance proceeding, claim, or litigation raising the same or similar issues.

Dated: May 23, 2022

Dated: May 24, 2022

For the Association:

For the District:

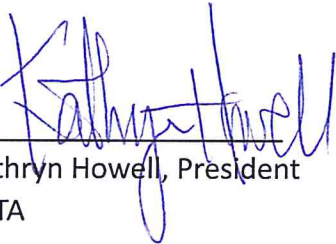


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Ian Myers, Chief Negotiator  
SRTA

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Michael C. Shepherd, Assistant Superintendent  
Human Resources, SRCS



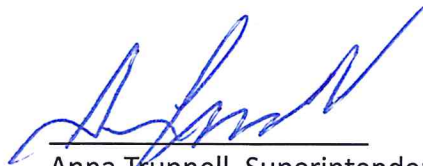
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Kathryn Howell, President  
SRTA



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Rick Edson, Deputy Superintendent  
SRCS



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Anna Trunnell, Superintendent  
SRCS

## Abraham Lincoln Elementary Schedule 2022-2023

		KA/K	1 <sup>st</sup> /2 <sup>nd</sup> /3 <sup>rd</sup>	4 <sup>th</sup> /5 <sup>th</sup> /6 <sup>th</sup>
<b>Monday</b> <b>Tuesday</b> <b>Thursday</b> <b>Friday</b> (136)	Recess  Lunch  Lunch Recess	8:00-1:15 250 mins 9:30-9:50  10:55-11:15  11:15-11:40	8:00-2:17 319 mins 9:35-9:53  11:55-12:15  12:15-12:35	8:00-2:17 319 mins 10:00-10:18  12:15-12:35  11:55-12:15
<b>Early</b> <b>Wednesdays</b> (38)  Dismissal At 1:15	Recess  Lunch  Lunch Recess	8:00-1:15 250 mins 9:30-9:50  10:55-11:15  11:15-11:40	8:00-1:15 257 mins 9:35-9:53  11:55-12:15  12:15-12:35	8:00-1:15 257 mins 10:00-10:18  12:15-12:35  11:55-12:15
<b>Modified Days</b> (8)  Dismissal At 11:45	Recess  Lunch  Lunch Recess	8:00-11:45 175 mins 9:05-9:25  10:35-10:55  10:55-11:05	8:00-11:45 185 mins 9:35-9:55  11:00-11:20  -----	8:00-11:45 185 mins 10:00-10:20  11:25-11:45  -----