

**MEMORANDUM OF UNDERSTANDING BETWEEN
SANTA ROSA CITY SCHOOLS
AND
THE SANTA ROSA TEACHERS ASSOCIATION**

LUTHER BURBANK ELEMENTARY SCHOOL INSTRUCTIONAL MINUTES (BELL SCHEDULE)

This Agreement was made and entered into this day **May 23, 2022**, by and between Santa Rosa City Schools (“District”) and Santa Rosa Teachers Association (“Association”).

The Santa Rosa Teachers Association (hereinafter referred to as Association) and the Santa Rosa City School Districts (hereinafter referred to as District) have met and negotiated and agree to the following changes for **LUTHER BURBANK ELEMENTARY SCHOOL**, effective with the **2022-2023** school year.

1. The instructional day will be extended by 10 minutes a day and Article 6.1 will be partially waived (15 minutes before school will be maintained, only required to remain on campus for 5 minutes after student dismissal) for four weekdays (Tuesday, Wednesday, Thursday and Friday) to allow for an early student release and common planning time of 40 minutes each Monday.
2. After school past the initial 5 minutes must be paid at the extended day rate.
3. Faculty meetings will be held immediately after common planning time on second and fourth Mondays of each month, can last up to 75 minutes, and will not exceed 21 total hours per school year per Article 6 of the Bargaining Unit Contract.
4. If the regularly assigned classroom teaching minutes exceed 305 minutes for the extended four days, Article 6.2 will be waived.
5. Article 6 of the Bargaining Unit Contract, except where specifically changed by this MOU, will remain in effect for all unit members at Luther Burbank Elementary School.
6. Common planning time will be utilized by unit members for completing their educational activities. This may include, but is not limited to, grade level or small group meetings for common planning, individual teacher curriculum planning, and other professional tasks. Educators will be required to remain on campus for the full 40 minutes. Administrators cannot hold required meetings during common planning time.
7. This agreement must conform to the State Department of Education requirement of 54,000 annual instructional minutes as required by Senate Bill 813. If the schedule is found to be out of compliance with Senate Bill 813, the proposed schedule will have to be modified to meet instructional minute requirements or return to status quo.
8. This Memorandum of Understanding will expire on **June 30, 2023**. It may be renewed for a period of two years, and must be renewed by March 31st each expiry year thereafter by a 66.0% vote of all SRTA members at Luther Burbank Elementary School.

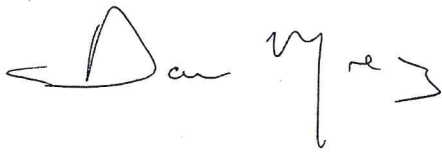
- 9. Failure to renew will return Luther Burbank Elementary School to all existing contract language.

Burbank Bell Schedule

The Association and the District agree that this Memorandum of Understanding shall not constitute a precedent in any grievance proceeding, claim, or litigation raising the same or similar issues.

Dated: May 23, 2022

For the Association:



Ian Myers, Chief Negotiator
Superintendent
SRTA



Kathryn Howell, President
SRTA

Dated: May 24, 2022

For the District:



Michael C. Shepherd, Assistant
Human Resources, SRCS



Rick Edson, Deputy Superintendent
SRCS



Anna Trunnell, Superintendent
SRCS

Bell Schedule

Monday

7:55 Warning Bell
8:00 Morning Bell
9:10-9:40 Kinder Recess
9:40-10:00 Intermediate Recess
10:00-10:20 Primary Recess
11:10-11:50 Kinder & 1st Lunch/Recess
12:00-12:40 2nd & 3rd Lunch/Recess
12:00-12:40 Intermediate Recess/Lunch
1:25 End of School Day

Tuesday- Friday

7:55 Warning Bell
8:00 Morning Bell
9:10-9:40 Kinder Recess
9:40-10:00 Intermediate Recess
10:00-10:20 Primary Recess
11:10-11:50 Kinder & 1st Lunch/Recess
12:00-12:40 2nd & 3rd Lunch/Recess
12:00-12:40 Intermediate Recess/Lunch
2:25 End of School Day

Minimum Day

(Back to School, Conferences, Open House, & Last day of school)

7:55 Warning Bell
8:00 Morning Bell
9:10-9:40 Kinder Recess
9:40-10:00 Intermediate Recess
10:00-10:20 Primary Recess
10:30-10:50 Kinder & 1st Lunch/Recess
10:55-11:15 2nd & 3rd Lunch/Recess
11:20-11:40 Intermediate Recess/Lunch
11:50 End of School Day