



Book	Policy Manual
Section	8000 Series - Non-Instructional Operations
Title	Extracurricular Transportation Discipline Procedure
Code	8105P
Status	Proposed

- 1.** Before departure on each activity trip, all students provided with transportation by the Caldwell School District will be instructed on the location of all emergency exits and their operation. This instruction will include a general review of safe riding practices, rules, and procedures.
- 2.** Students must follow all school bus rules. Food and drink not in glass containers may be allowed on the bus with permission of the principal/designee. However, any debris must be cleaned up at the end of the trip and before students leave the bus.
- 3.** If a student causes a disruption or hazard on the bus, a hearing will be held with the principal, driver, instructor, coach or adult sponsor, parent/guardian, and student. The driver, instructor, coach or adult sponsor, parent/guardian, and the student will have the opportunity to share with the principal their perceptions of the problem. If the principal finds that there has been an infraction of bus rules, they will take the following action:
  - a. On the first (1st) infraction, the student will be warned that following any further infraction, they will be declared ineligible for transportation to the extracurricular or co-curricular activities for one event;
  - b. On the second (2nd) infraction during a semester, the student will be declared ineligible for transportation to the extracurricular or co-curricular activity for one (1) event; and
  - c. On the third (3rd) infraction during a semester, the student will be declared ineligible for transportation to the extracurricular or co-curricular activities for the remainder of the semester.
- 4.** Based on the severity of the problem as it relates to respect and safety for others, the principal may bypass step **#a** and/or step **#b** above and immediately declare the student ineligible for transportation for two (2) weeks or for the remainder of the semester.

