

MEETING MINUTES

As authorized by the County of Sonoma Public Health Recommendation for Safely Holding Public Meetings, dated September 22, 2021, and Government Code section 54953(e)(1)(A), the Santa Rosa City Schools Board Meeting of September 28, 2022 starting at 6:00 pm, is in a hybrid format. The public can attend and comment in person by presenting a blue card to the Executive Assistant at the Santa Rosa City Hall Council Chambers (100 Santa Rosa Ave, Santa Rosa, CA 95404, 17 seats available for public use) or attend and comment in a virtual format via Zoom by using the virtual hand raising feature. For more information on virtual attendance (including how to watch, give public comment and listen in Spanish) please click [HERE](#).

Según lo autorizado por la Recomendación de la Oficina de Salud Pública del Condado de Sonoma para la Celebración Segura de Reuniones Públicas, con fecha del 22 de septiembre de 2021, y la sección 54953(e)(1)(A) del Código del Gobierno, la reunión de la mesa directiva de del distrito escolar Santa Rosa City Schools del 28 de septiembre de 2022 a partir de las 6 :00 pm, se llevará a cabo en formato híbrido. El público puede asistir y comentar en persona presentando una tarjeta azul a la Asistente Ejecutivo en las Cámaras del Ayuntamiento de Santa Rosa (100 Santa Rosa Ave, Santa Rosa, CA 95404: hay 17 asientos disponibles para uso público) o asistir y comentar en un formato virtual a través de la aplicación Zoom ,usando la función para levantar la mano virtual. Para obtener más información sobre la asistencia virtual (incluido cómo mirar, dar comentarios públicos y escuchar en español), haga clic [AQUÍ](#).

Individual speakers shall be allowed up to three minutes to address the Board on each agenda or non agenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the presiding officer may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The presiding officer may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add (BP 9323).

Se les permitirán a los oradores hablar de manera individual por tres minutos ante la mesa directiva sobre cada tema incluido o no en la agenda. La mesa directiva puede limitar el tiempo total para la participación del público a 20 minutos por cada tema. Con el consentimiento de la mesa directiva, la presidenta puede incrementar o disminuir el tiempo asignado para los comentarios del público, dependiendo del tema y la cantidad de personas que deseen ser escuchadas. La presidenta puede llevar a cabo una encuesta para determinar cuántos oradores están a favor o en contra de un tema en particular, y puede pedir que otras personas hablen solo si tienen algo nuevo que agregar (BP 9323).

For questions or comments, please contact the Superintendent's Office at (707) 890-3800 ext. 80201 or mmartin@srcs.k12.ca.us.

To view future board meeting dates, click [HERE](#).

To view agendas and minutes from July 2016 - August 12, 2020, click [HERE](#).

To view agendas and minutes prior to July 27, 2016, please contact the Superintendent's Office at (707) 890-3800 ext. 80201, mmartin@srcs.k12.ca.us.

To view recordings of past board meetings, click [HERE](#).

MISSION: SRCS ensures equitable access to a transformative educational experience grounded in the assets of our students, staff, and community. We nurture the whole student in an engaging, challenging, and safe environment. We recognize and value each student's individuality and our community's cultural wealth.

VISION: SRCS will send students into the world empowered to find purpose, think critically, embrace diversity, work together, and adapt to our changing planet, and live healthy and fulfilling lives.

Attendees

Voting Members

Alegria De La Cruz, Director

Ever Flores, Director

Laurie Fong, Director

Stephanie Manieri, Clerk

Omar Medina, Director

Ed Sheffield, President

A. CALL TO ORDER (4:15 p.m.)

1. Public Comment on Closed Session Agenda

There was no public comment on the Closed Session Agenda.

B. RECESS TO CLOSED SESSION

1. Public Employee Performance Evaluation (Title of employee being reviewed: Superintendent, Associate Superintendent, Assistant Superintendent, Principals, Vice Principals, Assistant Principals, Directors, Coordinators) [Gov. Code § 54957]

2. Conference with Labor Negotiator (Name of designated rep attending: Mike Shepherd (SRCS); name of organization: SRTA/CSEA [Gov. Code § 54957.6])

3. Student Expulsions (Case Nos: 22/23-02) [Ed. Code § 48918]

C. RECONVENE TO OPEN SESSION (6:00 p.m.)

1. Territorial Land Acknowledgment

Delmar Billy led the Territorial Land Acknowledgment

2. Pledge of Allegiance

President Ed Sheffield led the Pledge of Allegiance.

3. Report of Actions Taken in Closed Session

The Board took action on Student Expulsion Case No.: 22/23-02.

Motion made by: Omar Medina

Motion seconded by: Alegria De La Cruz

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Omar Medina - Yes

Ed Sheffield - Yes

4. Items Considered in Closed Session for Action In Open Session

There were no items to consider in Closed Session for Action in Open Session.

5. Statements of Abstention

There were no statements of abstention.

6. Adjustments to Agenda

Consent Item Approval of Contracts (F.4) was pulled for further discussion and public comment.

7. Special Presentations for Student of the Month and Certificated/Classified Employees of the Month (Herbert Slater Middle School)

The following individuals were acknowledged during the Special Presentations for Student of the Month and Certificated/Classified Employees of the Month.

Herbert Slater Middle School

- Ethan and Tristan Karres, Students of the Month
- Maria Fajardo, Classified Employee of the Month
- Logan Kaper, Certificated Employee of the Month

8. School Site Parent Organization Updates (Herbert Slater Middle School)

No report was given.

9. Public Comment On Non Agenda Items

The following individuals addressed the Board during public comment:

- Mike Von der Porten - Naming of Schools
- Brett Blaser - Montgomery HS Electronic Signs
- Maria Pozzi - SRCS Personnel

D. REPORTS

1. California School Employee Association (CSEA) Santa Rosa 75 Report

No report was given.

2. Santa Rosa Teachers Association (SRTA) Report

President Howell gave a report.

3. Superintendent Report

Superintendent Trunnell gave a report.

4. Board President Report

President Sheffield gave a report.

5. Board Member Reports

There were no reports given by the Board Members.

6. CSBA Report

No report was given.

7. Indian Education Report

Elizabeth Billy, Indian Education Community Worker, MaDonna Feather-Cruz, President of the Indian Education Parents Committee and Donna Fernandez, Indian Education Teacher Representative gave their report on Indian Education for Santa Rosa City Schools.

E. DISCUSSION / ACTION ITEMS

1. (Action) Approval of Resolution Proclaiming October 12, 2022, as Indigenous People's Day

Director Medina presented the Resolution Proclaiming October 12, 2022, as Indigenous People's Day.

The duration of the Board's questions lasted 14 minutes.

Motion Passed: Approval of Resolution Proclaiming October 12, 2022, as Indigenous People's Day.

Director Bui preferential vote: Aye.

Motion made by: Alegria De La Cruz

Motion seconded by: Ever Flores

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Omar Medina - Yes

Ed Sheffield - Yes

2. (Action) Approval of Resolution Recognizing the Week of the School Administrator October 9 through 15

Assistant Superintendent Mike Shepherd presented the Resolution Recognizing the Week of the School Administrator from October 9 through October 15.

The duration of the Board's comments lasted 3 minutes.

Motion Passed: Approval of Resolution Recognizing the Week of the School Administrator from October 9 through October 15.

Director Bui preferential vote: Aye.

Motion made by: Omar Medina

Motion seconded by: Laurie Fong

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Omar Medina - Yes

Ed Sheffield - Yes

3. (Action) Approval of District and School Site Safety Plans

Assistant Superintendent Mike Shepherd and Patty Turner, Director of Risk Management and Safety presented the Board with the District and School Site Safety Plans.

The duration of the Board's questions lasted for 6 minutes.

The duration of the Board's comments lasted for 1 minute.

Motion Passed: Approval of District and School Site Safety Plans.

Director Bui preferential vote: Aye.

Motion made by: Omar Medina

Motion seconded by: Stephanie Manieri

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Omar Medina - Yes

Ed Sheffield - Yes

4. Public Hearing Regarding Sufficiency of Textbooks or Instructional Materials for 2022-2023, Grades K-6

President Sheffield opened the public hearing at 7:32 pm.

There were no public comments during the public hearing.

President Sheffield closed the public hearing at 7:33 pm.

5. (Action) Sufficiency of Textbooks or Instructional Materials for 2022-2023, Grades K-6

Assistant Superintendent Roderick Castro and District Librarian Steve Irving presented the Board with the Sufficiency of Textbooks or Instruction Materials for 2022/23, Grades K-6 report.

The duration of the Board's questions lasted 12 minutes.

Motion Passed: Sufficiency of Textbooks or Instructional Materials for 2022-2023, Grades K-6.

Director Bui preferential vote: Aye.

Motion made by: Omar Medina

Motion seconded by: Stephanie Manieri

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Omar Medina - Yes

Ed Sheffield - Yes

6. Public Hearing Regarding Sufficiency of Textbooks or Instructional Materials for 2022-2023, Grades 7-12

President Sheffield opened the public hearing at 7:48 pm.

The following individuals addressed the Board during the public hearing.

- Kris Ackerman

President Sheffield closed the public hearing at 7:51 pm.

7. (Action) Sufficiency of Textbooks or Instructional Materials for 2022-2023, Grades 7-12

Assistant Superintendent Roderick Castro and District Librarian Steve Irving presented the Board with the Sufficiency of Textbooks or Instruction Materials for 2022/23, Grades 7-12 report.

The duration of the Board's questions lasted 4 minutes.

Motion Passed: Sufficiency of Textbooks or Instructional Materials for 2022-2023, Grades 7-12.

Director Bui preferential vote: Aye.

Motion made by: Ever Flores

Motion seconded by: Omar Medina

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Omar Medina - Yes

Ed Sheffield - Yes

8. (Action) Approval of Revisions to the Certificated Salary Placement Guidelines

Assistant Superintendent Mike Shepherd presented the Board with the Revisions to the Certificated Salary Placement Guidelines.

The duration of the Board's questions lasted 11 minutes.

The following individuals addressed the Board during public comment:

- Lauren Frost
- Jennifer Griffiths
- Jereme Anglin

The duration of the Board's comments lasted 4 minutes.

Motion Passed: Approval of Revisions to the Certificated Salary Placement Guideline.

Director Bui preferential vote: Aye.

Motion made by: Omar Medina

Motion seconded by: Ever Flores

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Omar Medina - Yes

Ed Sheffield - Yes

9. (Action) Approval of Provisional Internship Permit Applications (PIP) for Megan Hulett and Elise Benton

Assistant Superintendent Mike Shepherd presented to the Board the Provisional Internship Permit Applications (PIP) for Megan Hulett and Elise Benton.

Motion Passed: Approval of Provisional Internship Permit Applications (PIP) for Megan Hulett and Elise Benton

Director Bui preferential vote: Aye.

Motion made by: Alegria De La Cruz

Motion seconded by: Omar Medina

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Omar Medina - Yes

Ed Sheffield - Yes

10. (Action) Public Board Meetings Via Teleconference per AB 361

Superintendent Trunnell presented to the Board the Public Board Meeting via Teleconference per AB 361 report.

The following individuals addressed the Board during public comment:

- Shelby Pryor

Motion Passed: Public Board Meetings Via Teleconference per AB 361

Director Bui preferential vote: Aye.

Motion made by: Omar Medina

Motion seconded by: Alegria De La Cruz

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Omar Medina - Yes

Ed Sheffield - Yes

F. CONSENT ITEMS

Motion Passed: Approval of Consent Items F.1-F.3, F.5-F.8

Director Bui preferential vote: Aye.

Motion made by: Omar Medina

Motion seconded by: Alegria De La Cruz

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes
Stephanie Manieri - Yes
Omar Medina - Yes
Ed Sheffield - Yes

1. Approval of Absent Board Members

Vice President Jill McCormick was absent.

2. Approval of Personnel Transactions

3. Approval of Vendor Warrants

4. Approval of Contracts

Superintendent Trunnell removed the contract for KTR Facilities Consulting indefinitely.

The following individuals addressed the Board during public comment:

- Davon Godwin
- Manny Morales
- Sheila Walker
- Shelby Pryor
- Deanna Olivarez
- Isabel Lopez
- Jessica Smith

The duration of the Board's comments lasted 14 minutes.

Director Bui left the meeting at 9:00 pm.

Motion Passed: Approval of Contracts except the KTR Facilities Contract.

Motion made by: Omar Medina

Motion seconded by: Stephanie Manieri

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Omar Medina - Yes

Ed Sheffield - Yes

5. Approval of Redwood Health Services Administrative Agreement

6. Approval of Revised 2021-2022 & 2022-2023 Supervisory and Unrepresented Employees Salary Schedule

7. Approval of Seneca Family of Agencies Contract

8. Approval of Resolution 2022/23-26 for the Declaration of Obsolete Items/Equipment and Authorization to Sell, Dispose, and/or Donate

G. APPROVAL OF MINUTES

1. Approval of Minutes of the Regular Board Meeting Held On September 14, 2022

Approval of Minutes of the Regular Board Meeting Held on September 14, 2022 was tabled until October 12, 2022 due to lack of quorum.

H. BOARD MEMBER REQUESTS FOR INFORMATION

I. INFORMATION ITEMS

- 1. Future Board Discussion Items**
- 2. Board Conduct and Code of Ethics**
- 3. Educational Acronyms and Abbreviations**
- 4. School Site Reports**
 - a. Herbert Slater Middle School**
- 5. 2022-2023 LCAP Letter (Meets Criteria)**
- 6. LCAP - Final Revisions**
- 7. Measure I & L Bond Facilities Update**
- 8. Panorama Staff Surveys**

J. ADJOURNMENT

The meeting adjourned at 9:10 pm.



Resolution No. 2022/23-22
Date: September 28, 2022

Resolution Proclaiming October 12, 2022 As Indigenous People’s Day

WHEREAS, the Santa Rosa City Schools Board of Education (“Board”) recognizes that the Indigenous Peoples of the lands that would later become known as the Americas have occupied these lands since time immemorial; and

WHEREAS, the Board values the many contributions made to our community through Indigenous Peoples’ knowledge, labor, technology, science, philosophy, arts and the deep cultural contributions that have shaped our district; and

WHEREAS, the Board recognizes the fact that the Santa Rosa City Schools District is built upon the traditional homelands, villages and use areas of the Pomo of this region, without whom the building of the district would not be possible; and

WHEREAS, in part the District’s mission is to recognize and value each student's individuality and our community's cultural wealth; and the Strategic Plan prioritizes grounding our work in a deep understanding of students’ identities and the historical and cultural contexts in which we all operate; and

WHEREAS, the idea of Indigenous Peoples' Day was first proposed in 1977 by a delegation of Native Nations to the United Nations-sponsored International Conference on Discrimination Against Indigenous Populations in the Americas; and

WHEREAS, the United States federal government recognizes Columbus Day on the second Monday of October, in accordance with the federal holiday established in 1937; and

WHEREAS, in AB 2016, the California Legislature has found and declared that the implementation of various ethnic studies courses within California’s curriculum that are A-G approved, with the objective of preparing pupils to be global citizens with an appreciation for the contributions of multiple cultures, will close the achievement gap, reduce pupil truancy, increase pupil enrollment, reduce dropout rates, and increase graduation rates.

WHEREAS, in AB 738, the California Legislature has found and declared that instructional materials that incorporate Native American history, culture, and sovereignty, contemporary issues of historic and modern Native Americans, and the relationship and place of historic and modern Native Americans in

our diverse governmental, racial, and cultural communities will provide California's children with a more complete education and academic preparation to interact in today's world; and

WHEREAS, the Cloverdale Rancheria of Pomo Indians of California, Dry Creek Rancheria Band of Pomo Indians, Federated Indians of Graton Rancheria, Kashia Band of Pomo Indians of the Stewarts Point Rancheria, Koi Nation of Northern California, and Lytton Band of Pomo Indians, and Mishewal Wappo Indians of Alexander Valley are tribal nations with roots in Sonoma County.

THEREFORE, BE IT RESOLVED, that the Santa Rosa City Schools District Board of Education recognize October 12th as Indigenous Peoples' Day and take steps toward publishing this day in official district materials; and

THEREFORE, BE IT FURTHER RESOLVED, that the District shall celebrate Indigenous Peoples' Day on October 12 as a day used to reflect upon the ongoing struggles of Indigenous people on this land, and to celebrate the thriving culture and value that Miwok, Pomo, Wappo and other Indigenous nations and people add to our District and County; and

THEREFORE, BE IT FURTHER RESOLVED, in honor of Indigenous Peoples' Day, the District shall commit to invite the Cloverdale Rancheria of Pomo Indians of California, Dry Creek Rancheria Band of Pomo Indians, Federated Indians of Graton Rancheria, Kashia Band of Pomo Indians of the Stewarts Point Rancheria, Koi Nation of Northern California, and Lytton Band of Pomo Indians, and Mishewal Wappo Indians of Alexander Valley to participate in providing input towards the development of a localized Native American studies model curriculum.

PASSED AND ADOPTED by the following vote of the Governing Board of Santa Rosa City Schools, County of Sonoma, State of California on September 28, 2022.



Stephanie Manieri, Clerk of the Board



Date



Resolution No.
2022/23-23

EMBRACE • ENGAGE • EMPOWER

Date: September 28, 2022

Resolution Recognizing the School Administrator

WHEREAS, leadership matters for California’s public education system and the students it serves; and

WHEREAS, the title “school administrator” is a broad term used to define many educational leadership posts, including principals, assistant/vice principals, special education, curriculum, school business officials, classified administrators, directors, coordinators, superintendents and associate/assistant superintendents, and other classified and certificated administrators; and

WHEREAS, school administrators are passionate, lifelong learners, many of whom began their careers as teachers, and who believe in the value of quality public education; and

WHEREAS, providing quality service for student success is paramount for the profession; and

WHEREAS, research shows that public school administrators in California have become increasingly effective in the improvement of student achievement; and

WHEREAS, school administrators ensure that effective and innovative classroom instruction is provided for the students of California; and


WHEREAS, the future of California’s public education system depends upon the quality of its leadership; and

WHEREAS, administrators at the school site and district level have served and will continue to serve in multiple capacities during the 2022/2023 school year, including but not limited to teaching in the classroom, supporting the front office, supervising at recess and lunch, administering care in COVID Isolation Tents and testing locations, organizing and distributing PPE supplies, and proctoring State assessments;

WHEREAS, the State of California has declared the second full week of October as the “Week of the School Administrator” in Education Code 44015.1; and

NOW THEREFORE, BE IT RESOLVED, that Santa Rosa City Schools recognizes administrators in the Santa Rosa City Schools District and commends their support of and contributions to a quality education.

PASSED AND ADOPTED this 28th day of September, 2022.


Stephanie Manieri, Clerk of the Board


Date

RESOLUTION
City of Santa Rosa High School District
Resolution Number: 2022/23-25

SUFFICIENCY OF TEXTBOOKS OR INSTRUCTIONAL MATERIALS

On motion of Board Member Flores, Seconded by Board Member Medina, the following resolution is adopted:

WHEREAS, in order to comply with the requirements of Education Code Section 60119, the Governing Board is required to hold a public hearing and adopt a resolution on or before the end of the eighth week of school, determining that each pupil, including English learners, has sufficient textbooks or instructional materials that are aligned to the academic content standards and consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education in the following subjects: mathematics, science, history-social science, and English/language arts.

WHEREAS, as part of the required hearing, the Governing Board must also make a written determination as to whether each pupil enrolled in a foreign language or health class has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the State Board for those subjects.

WHEREAS, the Governing Board shall also determine the availability of laboratory science equipment as applicable to science laboratory courses offered in grades 9 to 12, inclusive.

WHEREAS, “sufficient textbooks or instructional materials” means that each pupil, including English learners, has a textbook or instructional material, or both, to use in class and to take home. This does not require two sets of textbooks or instructional materials for each pupil.

THEREFORE BE IT RESOLVED, that the Governing Board hereby determines, as required by Education Code Section 60119, that the school district has provided each pupil, including English learners, with sufficient textbooks or instructional materials that are aligned to the academic content standards and consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education in the subjects of mathematics, science, history-social science, and English/language arts, as well as foreign language and health.

BE IT FURTHER RESOLVED, that there is available laboratory science equipment for students in science laboratory courses offered in grades 9 to 12, inclusive.

PASSED AND ADOPTED by the Governing Board on September 28, 2022 by the following vote:

AYES: 6

NOES: 0

ABSENT: 1

STATE OF CALIFORNIA

COUNTY OF SONOMA

I, Stephanie Manjeri, Clerk of the Board of Education of the City of Santa Rosa High School District, do hereby certify that the foregoing is a full and correct copy of a resolution duly passed and adopted by said Governing Board at a regularly called and conducted meeting held on said date:



Clerk, Board of Education
City of Santa Rosa High School District

RESOLUTION
City of Santa Rosa Elementary School District
Resolution Number: 2022/23-24

SUFFICIENCY OF TEXTBOOKS OR INSTRUCTIONAL MATERIALS

On motion of Board Member Medina, Seconded by Board Member Manieri, the following resolution is adopted:

WHEREAS, in order to comply with the requirements of Education Code Section 60119, the Governing Board is required to hold a public hearing and adopt a resolution on or before the end of the eighth week of school, determining that each pupil, including English learners, has sufficient textbooks or instructional materials that are aligned to the academic content standards and consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education in the following subjects: English/language arts, including English language development, history-social science, mathematics and science.

WHEREAS, “sufficient textbooks or instructional materials” means that each pupil, including English learners, has a textbook or instructional material, or both, to use in class and to take home. This does not require two sets of textbooks or instructional materials for each pupil.

THEREFORE BE IT RESOLVED, that the Governing Board hereby determines, as required by Education Code Section 60119, that the school district has provided each pupil, including English learners, with sufficient textbooks or instructional materials that are aligned to the academic content standards and consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education in the subjects of English/language arts, including English language development, history-social science, mathematics and science.

PASSED AND ADOPTED by the Governing Board on September 28, 2022 by the following vote:

AYES: 6 NOES: 0 ABSENT: 1

STATE OF CALIFORNIA

COUNTY OF SONOMA

I, Stephanie Manieri, Clerk of the Board of Education of the City of Santa Rosa Elementary School District, do hereby certify that the foregoing is a full and correct copy of a resolution duly passed and adopted by said Governing Board at a regularly called and conducted meeting held on said date:



Clerk, Board of Education
City of Santa Rosa Elementary School District



Certificated Salary Placement Guidelines

Embrace • Engage • Empower
Abrazar • Involucrar • Empoderar

History of Salary Placement Guidelines (Revised 9/25/22)

Year Guidelines Were Adopted	Years of Experience Granted	CTE	Military / Peace Corps	Credential Required	Credential required by previous employer (including private and charter schools)	Retroactive to employees hired under previous guidelines
October 2015	Maximum of 10	N/A	N/A	Yes	Yes	No
September 2019 (Current)	No Maximum	1 year for every two years	Year for year (not to exceed 2 years)	Yes	Yes	No
Recommended Guidelines						
*September 2022	No Maximum	1 year for every two years	Year for year (not to exceed 2 years)	Yes	No	Yes

*Pending Board Approval

Financial Considerations - Survey #1

Years of Experience

During Spring 2022, SRTA members were surveyed in order to ascertain the potential on-going cost to the budget. Approximately 3% of SRTA members completed the survey. The 10% reflects the estimated cost if 10% of SRTA members submitted and were granted additional step placement. The cost would increase if the participation rate increased beyond 10%.

Years of Experience	FTE	Potential Average Increase (self-reported)	Potential Cost For prior years of experience
SRTA Membership	908		
2.9%	27	\$5,200	\$141,648
10%	91	\$5,200	\$472,160

Financial Considerations - Survey #2

CTE/Military/Peace Corps

Approximately 2.5% of SRTA members completed the survey. The 7.5% reflects the estimated cost if 7.5% of SRTA members submitted and were granted additional step placement. The cost would increase if the participation rate increased beyond 7.5%.

Years of Experience	FTE	Potential Average Increase (self-reported)	Potential Cost For prior years of experience
SRTA Membership	908		
2.5%	23	\$1,950.00	\$44,862.00
7.5%	69	\$1,950.00	\$134,586

Questions?



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Santa Rosa City Schools Certificated Salary Placement Guidelines

Certificated personnel are placed on the salary schedule according to training, experience and education. Evaluation of training, experience, and education shall be the responsibility of the Human Resources Department. Any exceptions to these guidelines shall be at the discretion of the Superintendent or Superintendent's designee.

Official transcripts and Certificated Experience Verification Forms must be filed with the Human Resources Office within 30 days of the first day of work. If received after 30 days, any salary changes will be effective at the beginning of the next semester.

Step Placement (Experience):

1. All new teachers holding a valid credential shall be placed at Class I, Step 1 until such time as the Human Resources Office receives all official transcripts, evidence of prior applicable training and experience verifications.
2. Credit for outside experience (Public, Private, Secular, Post-Secondary) is granted for each year of properly verified experience under contract ~~and requiring~~ **while holding** a **valid** regular teaching credential in grades **TK**-post secondary.
 - a. To receive a year's credit, 75% of the number of days in a school year must be worked while under contract.
 - b. Foreign transcripts must be audited through the same organizations utilized by CTC. (<http://www.ctc.ca.gov/credentials/leaflets/cl635.pdf> – List of accepted agencies.)
3. Fully credentialed Speech Therapists, School Psychologists, and Nurses with verifiable experience that is not related to public education may be credited year for year experience.
4. Credit for outside work experience that is not related to public education may be credited one year for every two years of non-certificated experience (e.g., four years (4) private sector experience as a chef would count as a two (2) year credit for Step Placement in a CTE Culinary position).
 - a. To receive a year's credit, 75% of the number of days in a scheduled work year must be worked in the position.
5. Substitute teaching may be counted only if it was in the immediately preceding service under contract and for a majority [75%] of the school year.
6. Credit under an emergency permit is limited to two (2) years.
7. Military experience will be granted year-for-year of active service not to exceed two (2) years.
8. Peace Corps experience will be granted for year-for-year service not to exceed two (2) years.

Column Placement (Training and Education)

1. Placement is based upon upper division or graduate semester units earned after receiving a Bachelor's, Master's, or Doctorate degree from an accredited four-year college or university.
2. Units taken in the fifth year (or its equivalent) concurrent with the Bachelor's degree requirements may be counted as subsequent to graduation if these units are clearly upper division or graduate work, and are certified by the college registrar or by transcripts as being in excess of the total units required for the degree and in excess of undergraduate requirements for the Bachelor's degree.
3. Units taken at the North Coast School of Education's (NCSOE) or other California County Office of Education that has an accredited Teacher Preparation or Administrative Credentialing preparation program qualify for advancement on the salary schedule. This does not apply to credits taken before entry into the North Coast Program unless they fall into item #1.
4. Credit awarded for Masters/Doctorate Stipends can only be awarded for one Masters and one Doctorate degree from an accredited college/university.
5. Credits for lower division courses may be granted if the course is pertinent to the teaching position and the course is not duplicative of previous training for which credit was granted, at the District's discretion.
6. Credit will be given for units earned for degrees or certificates for other professions, e.g. law, medicine, theology.

Continuing Education (Professional Growth)

- The salary schedule is administered in terms of semester units. A quarter unit is equal to 2/3 of a semester unit and a CEU (Continuing Education Unit) from a regionally accredited university or college is equal to 1/3 of a semester unit.
- Credit will be given for up to 18 semester units in any Professional Growth Year. Approval from the Professional Growth Committee is required to exceed these limits prior to earning the units. (SRTA Contract, Article 16.3)

Miscellaneous Provisions

~~These Salary Placement Guidelines are not retroactive to current SRCS employees except as follows:~~

- ~~1. NCSOE teachers hired in 2017-current.~~

SRCS employees hired prior to September 28, 2022, will be allowed to submit verification of prior years of experience using these newly adopted guidelines. **Certificated Experience Verification Forms** must be submitted to Human Resources no later than November 30, 2022. New salary step placements shall only be retroactive to July 1, 2022.



**RESOLUTION NO. 2022/23-26
SALE AND DISPOSAL OF SURPLUS PROPERTY
PURSUANT TO EDUCATION CODE SECTIONS 17545 & 17546**

WHEREAS, Education Code Section 17545 authorizes the sale for cash of any property belonging to the District if the property is not required for school purposes, or it should be disposed of for the purposes of replacement, or it is unsatisfactory or not suitable for school use;

WHEREAS, Education Code Sections 17545 and 17546 provide for procedures to implement such a sale, public or private, conducted by staff, other public agencies, or by contract with a private auction firm;

WHEREAS, Education Code Section 17546 provides for the private sale of items not exceeding \$2,500 in value, donations to charitable organizations, or disposal if property is of insufficient value to defray costs of arranging a public sale;

NOW THEREFORE, BE IT RESOLVED that this Board does hereby authorize, by a vote of those members present, such a sale, donation, and/or disposal of surplus property under the direction of the Director of Purchasing.

PASSED AND ADOPTED by the Board of Education of the Santa Rosa City Schools on September 28, 2022.

AYES: 6 NOES: 0 ABSENT: 1 ABSTAIN: 0

Ed Sheffield, Board President
Santa Rosa City Schools