

## Memorandum of Planned Contracts

November 3, 2023

### Memorandum

<b>To:</b>	Superintendent, Catherine Truitt
<b>From:</b>	Dr. Derrick Jordan, Deputy Superintendent, Educator and Student Advancement Dr. Thomas Tomberlin, Senior Director, Educator Preparation, Licensure, and Performance
<b>Name, email, and phone number of the DPI Business Owner</b>	Dr. Thomas Tomberlin, <a href="mailto:Thomas.tomberlin@dpi.nc.gov">Thomas.tomberlin@dpi.nc.gov</a> , 984-236-2114
<b>DPI Business Owner/ Director/Designee Signature:</b>	DocuSigned by: <i>Thomas Tomberlin</i> 11/6/2023   3:01:09 PM EST
<b>Title of Request:</b>	Universal Terms Amended Agreement SAS EVAAS COVID-19 Recovery Analysis
<b>Eprocurement Requisition #:</b> (PRXXXXXXXXXX)	PR12374765 / RQ58719
<b>Contract Type:</b> (New Contract, DPI Contract, Task Order, Amendment, RFQ, RFP, IFB)	Amendment
<b>Contract Amount:</b> (include original and amendment amounts)	\$1,100,000 Period 2: 2023-2024-\$550,000; Period 3:2024-2025 - \$550,000; Contract increased by \$1,100,00 from \$12,481,127 to \$13,581,127.
<b>Contract Term:</b> (enter future contract date, i.e., upon contract award through MM/DD/YYYY)	06/30/2023 – 06/29/2025 Amendment #1 - Upon contract execution
Required for Good/Service Contracts, greater than \$25,000	
Important Information: A requisition shall be entered for all requests. The Memorandum of Planned Contract will be approved electronically in the Eprocurement approval flow after SBE approval (contracts that exceed \$500,000.00) and a contract is fully executed by the CFO or Superintendent (as applicable). This memorandum does not constitute a contract, or imply that a contract will be approved. <u>Please note that no contractor work shall begin until a contract has been approved and signed by both parties.</u> Executed contracts will be returned to the listed DPI Contact Person by the DPI Procurement.	

1. Contracts over \$500,000 require State Board approval. Will this contract require Board approval?  
YES
2. Is this contract required by Statute? If so, please provide the information.  
YES NC General Statute § 115C-105.34  
LEADERSHIP DASHBOARD AND LEARNING RECOVERY/SAS  
SECTION 7.52.(b)
3. Is this contract required by State Board policy? If so, please provide the information.  
YES
4. Is this contract a grant requirement? If so, please provide the information.  
NO
5. If this contract is for Information Technology Goods/Services, have you attached an approved/executed IT approval to purchase form to the requisition to initiate this contract (A

*Planned Contract memo is not required for IT goods/services purchased through a NC state term contract)? YES*

6. For DIT related contracts, will this contract require a Purchasing or Hosting Exception?  
NO
  
7. If this is a new contract, please provide a detailed Scope of Work. This should include major activities, milestones, dates, deliverables, etc. It should represent your best guess at this point in the process, and it is understood this may change during the procurement process. You may attach an additional sheet if necessary. *Please do not enter See attached unless you have it attached the scope of work to this form or in the requisition. As required by statute no.*

Scope of Work included as attachment

8. If this is a contract amendment briefly describe the service you need and the business case for it (e.g., why it is necessary and how it will help you carry out the work of your division).

Recovery Analysis of COVID-19 on Public School Units, Students and Families.

SAS will provide a recovery analysis of COVID-19 on public school units, students and families of the State ("COVID-19 Recovery Analysis"). The Parties will mutually agree to the specific content to be included in the COVID-19 Recovery Analysis, subject to data sufficiency.