

Career and Technical Education (CTE) Licensure Policies and Procedures Manual



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1.0 Definitions

1. Related Degree: A degree designated for the license area that is aligned to program area and course content.
2. Related Work Experience: Work experience designated for the license area that is aligned to program area, course content, and related degree.
3. 18 Semester Hours, or equivalent:

General Pedagogy Competencies	Completed Through
Curriculum, Instructional Planning, and Assessments	University, Community College, or approved Educator Preparation Program
Instructional Methods	University, Community College, or approved Educator Preparation Program
Literacy/Reading Methods	University, Community College, or approved Educator Preparation Program
Meeting Special Learning Needs; Exceptionalities; or Diversity	University, Community College, or approved Educator Preparation Program
Classroom Management/Organizing the Classroom to Maximize Learning	University, Community College or Local Education Agency (if employed), or approved Educator Preparation Program
Educational Instructional Technology	University, Community College or Local Education Agency (if employed), or approved Educator Preparation Program

4. NC CTE New Teacher Institute: A 2-year cohort professional development and coaching program administered through Career and Technical Education at the Department of Public Instruction for initially licensed teachers on the CTE restricted route (program code 35). This program is an equivalent alternative to the combination of 18 semester hours and CTE New Teacher Induction program required to convert initial license to a continuing professional license.

4. Required Credentials: An industry credential/professional license required for the license area that demonstrates current skill level and content knowledge.

5. Required Induction: A 40-hour professional development program administered through NC DPI and called the New CTE Teacher Induction Program.

2.00 General Information

2.01 The purpose of this policy is to assist Local Education Agency (LEA) and Department of Public Instruction (DPI) staff to determine eligibility for (i) **initial** licensing of teaching candidates through the Career and Technical Education (CTE) Restricted route (program code 35), (ii) converting the initial license to a continuing professional license (iii) current educators to add CTE teaching areas, and (iv) current educators to add CTE Support Services licenses.

2.02 To be eligible for an Initial Professional License based on the CTE Restricted route (program code 35) teaching candidates shall have the required number of years of related work/military experience for the CTE program area, a related degree from a regionally accredited college or university (high school diploma level licenses do not require a degree), and if the license requires it, a credential prior to hire. This information can be found in Section 3.01 of this

policy for each license area. Related Degrees and Related Work Experience lists are provided as examples. These are not all-inclusive lists of the degrees and work experience that may be considered, rather they show the types of degrees and experiences that may be considered relevant.

2.02.01 Effective July 1, 2022 individuals who did not clear a prior initial CTE restricted license (program code 35) may apply for an initial CTE restricted license **in a different teaching area** (as defined in Section 3.01) provided that the teacher meets all of the requirements for hire as defined in Section 3.0 for the new teaching area.

2.03 Conversion of Initial Professional License Based on the CTE Restricted Route (Program Code 35)

2.03.01 To be eligible to convert the Initial Professional License based on the CTE Restricted route (program code 35) to a Continuing Professional License, candidates must complete credential or other requirements as noted in Section 3.01 of the CTE Licensure Policies and Procedures Manual if required for the license area and

- A. complete 18 semester hours as noted in the Definitions section of this policy and the NC DPI Sponsored CTE New Teacher Induction or
- B. complete the CTE New Teacher Institute.

2.03.02 All requirements for Initial Professional Licenses based on the CTE Restricted route (program code 35), must be met by the end of the third year to be eligible to convert the license to a Continuing Professional License.

2.03.03 Requirements to clear or convert a provisional initial CTE license issued under prior years' State Board of Education approved policy may be met according to revised currently approved CTED-004.

2.03.04 NCDPI CTE will maintain the NC CTE Teacher Training Institute. This 2 year cohort model will serve as a second option for fulfilling initial CTE restricted licensure course and induction requirements for teachers who receive an initial professional license on or after July 1, 2020.

2.04 Initial Professional Licenses obtained through the CTE Restricted License route result in a restricted Continuing Professional License. The license is restricted from adding additional non-CTE areas. CTE areas may be added as long as the educator holds the minimum degree level for the additional area. For example, educators with a Continuing Professional License in a CTE area based on a high school diploma, may add other CTE areas also based on a high school diploma. In this example, areas that require an associate or bachelor's degree could not be added. See Section 4.0 for criteria for clear add ons and provisional add ons to initial and continuing professional licenses.

License Number	License Name/ <u>Minimum Degree Level</u>	Related Degrees	Related Work Experience	Years of Work Experience	Credential(s) prior to hire/teaching	Credential(s), Test, or Other Criteria required for Continuing
700	Agriculture Education Bachelor's	Agricultural Business Management, Agricultural Development, Agricultural Engineering, Agricultural Studies, Agronomy (Crops/Soils), Animal Science, Equine Science, Veterinary Science, Forestry, General Agriculture, Horticulture, Natural Resource Management, Poultry Science, Range Management	animal health specialists, veterinarian, conservation scientists, environmental science and protection technicians, extension agent, farm and ranch manager, foresters, horticulturist, integrated agriculture production specialist, landscaping and grounds keeping workers, nursery technician, wildlife enforcement officer, zoologists, wildlife biologists, previous teaching experience in this content area.	2 years		Additional required course: Supervising Student Experiences (3 semester hours)
760	Business, Finance and Information Technology Education Bachelor's or Associate	Accounting, Administrative Systems, Business Administration, Computer Science, Entrepreneurship, Finance, Information Technologies, Management, MIS	Accountant/CPA, business analyst, business manager, operations analyst, marketing manager, systems analyst, database administrator, management analyst, computer	2 years with Bachelor's 4 years with Associate		NCSBE approved specialty area exam. See LICN-003.

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License Number	License Name/ <u>Minimum Degree Level</u>	Related Degrees	Related Work Experience	Years of Work Experience	Credential(s) prior to hire/teaching	Credential(s), Test, or Other Criteria required for Continuing
		(Management Information Systems), Marketing, Financial Services Informatics, Organizational Management, International Business, Business Analytics, Finance and Banking, Risk Management and Insurance, Mathematics for Business, Information and Computer Technology, Economics, International Management, Innovation and Entrepreneurship, Human Resource Management, Project Management	programmer/analyst, chief information officer, chief financial officer, loan officer, e-commerce manager, stock broker, investment advisor, financial analyst, sales manager, retail manager, corporate or personal financial manager, buyer, public relations manager, internet production industry to include web design, project developer, project manager, previous teaching experience in this content area			
765	Information Technology Education	Computer Engineering, Computer Science, Electronic Engineering,	computer programmer, web designer, security analyst, software developer, mobile	2 years with Bachelor's 4 years with Associate		

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License Number	License Name/ <u>Minimum Degree Level</u>	Related Degrees	Related Work Experience	Years of Work Experience	Credential(s) prior to hire/teaching	Credential(s), Test, or Other Criteria required for Continuing
	Bachelor's Or Associate	Software Engineering, Information Technology, Network Engineering, Network Administration, Information and Computer Technology, Cybers ecurity, Computer Science	app developer, internet production industry, network administrator, data scientist, user interface/graphic design, IT compliance, IT strategist, virtualization manager, electronic engineering technician, computer engineering technician, network engineer, network engineering technician, IT technician, IT service desk, project manager, tech support specialist, field service technician, data support technician, desktop support administrator, end user computing technician, system support specialist, IT			

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License Number	License Name/ <u>Minimum Degree Level</u>	Related Degrees	Related Work Experience	Years of Work Experience	Credential(s) prior to hire/teaching	Credential(s), Test, or Other Criteria required for Continuing
			Consultant, security specialist, security engineer, systems administrator, security consultant, security engineer, junior IT auditor/penetration tester, previous teaching experience in this content area			
710	Family and Consumer Sciences Education-General Bachelor's	Family and Consumer Sciences; Youth, Family and Community Sciences; Family and Community Services, Human Services, Social Work, Interior Design, Nutrition, Child Life, Family and Child Studies, Public Health, Fashion Merchandising, Consumer Studies, Apparel Design	interior designer, cafeteria manager, food service manager, extension specialist, adult education, preschool/day care director, social worker, family counselor, , community service manager, community health educator, fashion/textile designer, previous teaching experience in this content area	2 years		NCSBE approved specialty area exam. See LICN-003.
712	Family and Consumer	Fashion/Apparel Design, Textile Design, Fashion	tailor, seamstress, fashion designer, fashion buyer,	2 years with Bachelor's		

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License Number	License Name/ <u>Minimum Degree Level</u>	Related Degrees	Related Work Experience	Years of Work Experience	Credential(s) prior to hire/teaching	Credential(s), Test, or Other Criteria required for Continuing
	Sciences Education-Apparel Bachelor's Or Associate	Merchandising, Consumer, Apparel and Retail Studies, Fashion and Textile Management, Fibers and Fashion Studies, Technical Design, Textile Development and Marketing	fashion retail manager, fashion production, costume designer, extension agent specializing in apparel, textile designer, previous teaching experience in this content area	4 years With Associate		
714	Family and Consumer Sciences Education-Child Development/Family Studies Bachelor's Or Associate	Child Development and Family Relations, Family Studies, Child Psychology, Human Development, Psychology, Sociology, Counseling, Birth-Kindergarten	social services case worker, family therapy counselor, preschool teacher, preschool/day care director, kindergarten teacher, extension agent specializing in child development and family studies, previous teaching experience in this content area	2 years with Bachelor's 4 years with Associate		
716	Family and Consumer Sciences Education-Foods and Nutrition/Culinary Arts	Food Science, Culinary Arts, Dietetics, Food Service Management, Nutrition, Baking & Pastry	Management level positions in culinary, food service, hospitality and nutrition such as chef, restaurant manager, food service manager,	2 years with Bachelor's 4 years with Associate	ANSI-CFP Accredited Food Protection Manager Certification required prior to teaching.	

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License Number	License Name/ <u>Minimum Degree Level</u>	Related Degrees	Related Work Experience	Years of Work Experience	Credential(s) prior to hire/teaching	Credential(s), Test, or Other Criteria required for Continuing
	Bachelor's Or Associate Or Postsecondary Culinary Arts Certificate		dietitian, nutritionist, extension agent specializing in foods and nutrition, catering manager, hospitality manager, Food Scientist, Food Technologist, Sensory Scientist, previous teaching experience in this content area	6 years With Postsecondary Culinary Arts Certificate		
718	Family and Consumer Sciences Education-Interior Design Bachelor's Or Associate	Interior Design, Interior Architecture, Textile Design, Architectural Design, Furniture Design	interior design, textile design, architectural design, furniture design, interior design, sales and marketing, extension agent specializing in interior design, previous teaching experience in this content area	2 years with Bachelor's 4 years with Associate		
720	Health Science Education-RN Bachelor's	Nursing	, Active clinical nurse in a long-term care, Assisted Living, Home Care, Hospital, Physician's	2 years	Unrestricted license as a Registered Nurse and completed a course in teaching adults,	

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License Number	License Name/ <u>Minimum Degree Level</u>	Related Degrees	Related Work Experience	Years of Work Experience	Credential(s) prior to hire/teaching	Credential(s), Test, or Other Criteria required for Continuing
	Or Associate Or Diploma (3-year program)		Office, Public Health Departments, Outpatient—to include clinics, and surgical facilities, post-secondary nursing instruction if clinical instruction is included in responsibilities		OR experience teaching adults, or experience in supervising nurse aides	
721	Health Science Education-Non-RN Bachelor's Or Associate <u>Or Diploma Program</u>	Physical Therapy, Medical Technology Clinical Laboratory, Dietetics/Nutrition, Nuclear Medicine, Physician Assistant, Physician, Athletic Training, Health Education, Respiratory Therapy, Histology, Occupational Therapy, Dentist, Dental Hygiene, Cardiovascular Technology, Emergency Medical Care <u>Science</u> , Radiology, Paramedic, <u>Medical Assisting</u> , <u>Kinesiology</u> .	health educator at health departments, schools, etc.; athletic trainer; physical therapist, occupational therapist, cardiovascular technologist, medical doctor, paramedic, respiratory therapist; nuclear medicine technologist; medical technologist, radiology technologist, dietetic technician, histology	2 years <u>with Bachelor's</u> <u>2 years with Associate</u> <u>4 years with Diploma Program</u>	<ul style="list-style-type: none"> Healthcare license representative of degree prior to teaching. Athletic Training - Certified Athletic Trainer from NATABOC; Physical Therapist-state level license Medical Doctor state level license Respiratory Therapist state license Paramedic state license<u>credential</u> Candidates with a health 	

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License Number	License Name/ <u>Minimum Degree Level</u>	Related Degrees	Related Work Experience	Years of Work Experience	Credential(s) prior to hire/teaching	Credential(s), Test, or Other Criteria required for Continuing
		Licensed Practical Nurse, Advanced Emergency Medical Technician	technician, dental hygienist, licensed practical nurse, advanced emergency medical technician, medical assistant, exercise physiologist , previous teaching experience in this content area		education degree and related work experience, may use a successful score on the ETS Praxis Exam 5551 (Health Education Specialist) as defined in LICN-003 in lieu of an industry credential.	
722	Health Science Education-Biotechnology Bachelor's or Associate	Biotechnology, Biomedical engineering, Biology-Related Degrees (Biochemistry, Genetics, Microbiology, Immunology, Molecular Biology, Toxicology, Structural Biology, Cellular Biology); Chemistry, Pathology, or Pharmacology if at least 6 semester hours in Microbiology, Genetics,	biotechnology, biomedical engineer, biomedical informatics, quality assurance technician, clinical trials research associate, crime scene investigator, genetic counselor, microbiologist, science teacher, previous teaching experience in this content area	2 years		

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License Number	License Name/ <u>Minimum Degree Level</u>	Related Degrees	Related Work Experience	Years of Work Experience	Credential(s) prior to hire/teaching	Credential(s), Test, or Other Criteria required for Continuing
		Immunology, Biochemistry, Molecular Biology, Cell Biology				
730	Marketing Education Bachelor's or Associate	Administrative Systems, Business Administration, Entrepreneurship, Marketing, Communications, Economics, Supply Chain Management, Merchandising, Digital Marketing, Public Relations, Professional Sales/Selling	marketing manager, sales manager, retail manager, real estate agent or buyer, hospitality tourism and recreation manager, marketing research analyst, distribution and logistics specialist, communications specialist, buyer, social media manager, digital or online marketing manager, digital marketing analyst, public relations manager, channel marketing specialist, channel marketing director, e-commerce specialist, internet marketing specialist, eCRM campaign specialist, multichannel	2 years with Bachelor's 4 years with Associate		NCSBE approved specialty area exam. See LICN-003

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License Number	License Name/ <u>Minimum Degree Level</u>	Related Degrees	Related Work Experience	Years of Work Experience	Credential(s) prior to hire/teaching	Credential(s), Test, or Other Criteria required for Continuing
			analyst, web marketing manager, marketing content specialist, marketing events manager, promotions manager, sports marketing account executive, advertising manager, brand manager, Sales Coordinator, previous teaching experience in this content area			
820	Technology Engineering and Design Education Bachelor's	Architecture, Construction, Industrial Design, Engineering, Industrial Technology, Manufacturing, Transportation, Science, Industrial Arts, Trade and Industrial Education, Graphic Design, Graphic Production, Animation and Visualization,	engineer, construction manager, graphics designer, industrial designer, electronics technician, computer technician, network technician, manufacturing technician, construction related technician, project developer, previous teaching	2 years		NCSBE approved specialty area exam. See LICN-003.

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License Number	License Name/ <u>Minimum Degree Level</u>	Related Degrees	Related Work Experience	Years of Work Experience	Credential(s) prior to hire/teaching	Credential(s), Test, or Other Criteria required for Continuing
		Computer Programming, Game Design and Development, Computer Science, Programming, Game Software Engineering, Simulation and Game Animation, Digital Effects and Animation Technology or Game Art Design and degrees that integrate STEM such as Technology or Engineering	experience in this content area			
822	Technology Engineering and Design Education-Digital Design/ Animation & Game Art Design Associate	Animation and Visualization, Computer Programming, Game Design and Development, Computer Science, Programming, Game Software Engineering, Simulation and Game Animation, Digital Effects and Animation	simulation and game development, gaming management, computer programming, computer technology integration, previous teaching experience in this content area	3 years		

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License Number	License Name/ <u>Minimum Degree Level</u>	Related Degrees	Related Work Experience	Years of Work Experience	Credential(s) prior to hire/teaching	Credential(s), Test, or Other Criteria required for Continuing
		Technology or Game Art Design				
74010	Trade and Industrial Education-Collision Repair Bachelor's Or Associate Or High School Diploma <u>or GED</u>	Collision Repair and Refinishing Technology, Auto Collision Technology, Auto Collision Repair, Auto Body Repair, Automotive Systems Technology, Transportation Systems Technology	Demonstrated work in collision repair industry such as work in auto painting and refinishing, non-structural repair, previous teaching experience in this content area	2 years with Bachelor's 4 years with Associate 6 years with High School Diploma		<ul style="list-style-type: none"> I-CAR Pro Level II in the Educator Role must be earned before expiration of the initial license.
74015	Trade and Industrial Education-Automotive Service Bachelor's Or Associate Or High School Diploma <u>or GED</u>	Automotive Systems Technology, Transportation Systems Technology	Industry demonstrated experience in the Automotive repair and service field OR a minimum of three years experience as a teacher in a vocational/technical automotive related training program, previous teaching experience in this content area	2 years with Bachelor's 4 years with Associate 6 years with High School Diploma		<p><u>ALL of the following</u> required within 6 months of hire:</p> <ul style="list-style-type: none"> ASE Brakes ASE Electrical ASE MLR ASE Suspension and Steering
74026	Trade and Industrial Education-Construction	Carpentry; Construction Management; Building Construction,	Construction industry with demonstrated experience in the carpentry,	2 years with Bachelor's 4 years with Associate	OSHA 10-Hour Safety-Construction required prior to teaching.	NCCER Instructor Certified Training Program (ICTP) <u>for</u>

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License Number	License Name/ <u>Minimum Degree Level</u>	Related Degrees	Related Work Experience	Years of Work Experience	Credential(s) prior to hire/teaching	Credential(s), Test, or Other Criteria required for Continuing
	Bachelor's Or Associate Or High School Diploma <u>or GED</u>	Electrician, Electrical Trades, HVAC, Plumbing	electrical, and/or masonry fields, construction manager, electrician, mason, masonry installer, HVAC Technician, Plumber, previous teaching experience in this content area	6 years with High School Diploma		<u>Craft Professionals</u>
74070	Trade and Industrial Education-Drafting Bachelor's Or Associate Or High School Diploma <u>or GED</u>	Mechanical Engineering; Drafting; CAD; Architectural Drafting; Engineering Drafting	construction industry with demonstrated experience in the drafting field; draftsman; cad designer; architect, previous teaching experience in this content area	2 years with Bachelor's 4 years with Associate 6 years with High School Diploma		<u>ALL of the following</u> must be earned before the expiration of the initial license: <ul style="list-style-type: none"> • Certified SolidWorks Associate-Academic (CSWA-A) <i>OR</i> AutoDesk Certified User Inventor • AutoDesk Certified User AutoCAD • AutoDesk Certified User Revit
74080	Trade and Industrial	Welding Engineering;	Demonstrated experience in the welding	2 years with Bachelor's		<u>ALL of the following</u> must be earned

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License Number	License Name/ <u>Minimum Degree Level</u>	Related Degrees	Related Work Experience	Years of Work Experience	Credential(s) prior to hire/teaching	Credential(s), Test, or Other Criteria required for Continuing
	Education-Welding Bachelor's Or Associate Or High School Diploma <u>or GED</u>	Welding Technology	field/industry, previous teaching experience in this content area	4 years with Associate 6 years with High School Diploma		before expiration of the initial license: <ul style="list-style-type: none"> • SMAW AWS D1.1 3/8" plate tests: 3G & 4G (analyze bend specimens); • FCAW-G AWS D1.1 3/8" plate tests: 3G & 4G (analyze bend specimens); and • GMAW-S AWS D1.1 10 Gage tests: 3G (visual inspection only) OR <u>ANY</u> of the following: <ul style="list-style-type: none"> • AWS Certified Welding Educator (CWE) • AWS Certified Welding Inspector (CWI) • AWS Senior Certified Welding Inspector (SCWI)
74090	Trade and Industrial	Manufacturing, or Industrial, or Electrical, or	for manufacturing-industry demonstrated	2 years with a Bachelor's		ANY of the following must be earned before

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License Number	License Name/ <u>Minimum Degree Level</u>	Related Degrees	Related Work Experience	Years of Work Experience	Credential(s) prior to hire/teaching	Credential(s), Test, or Other Criteria required for Continuing
	Education-Manufacturing Bachelor's Or Associate Or High School Diploma <u>or GED</u>	Mechanical Engineering; Construction & Cabinetmaking Technology; Construction Design & Manufacturing; Cabinetmaking & Mill-Work; Woodworking; Electronics Engineering Technology; Electronics Engineering; Digital Electronics; Metals Manufacturing; Precision Machining; Industrial/Process Engineering; Quality Engineering	experience in the production manufacturing field; for cabinetmaking/woodworking-industry demonstrated experience in the cabinetmaking field or woodworking field; for electronics-industry demonstrated experience in troubleshooting and repairing electronics components in the electronics industry; for metals manufacturing-industry demonstrated experience in the metals manufacturing field such as machinist work, , tool and dye, machine operator, previous teaching experience in this content area	4 years with an Associate 6 years with a High School Diploma		expiration of the initial license: <ul style="list-style-type: none"> • Certified Production Technician (CPT) • Woodwork Career Alliance (WCA) Accredited Skill Evaluator (ASE) Certification • Electronics Technicians aCET certification • NIMS in all of the following areas- Measurement, Materials & Safety; Job Planning; Benchwork & Layout; Milling I

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License Number	License Name/ <u>Minimum Degree Level</u>	Related Degrees	Related Work Experience	Years of Work Experience	Credential(s) prior to hire/teaching	Credential(s), Test, or Other Criteria required for Continuing
74098	Trade and Industrial Education-Digital Media Bachelor's Or Associate Or High School Diploma <u>or GED</u>	Audio/recording Arts; Audio Recording; Engineering; Audio/Video Production; Communications; Computer Animation; Digital Animation; Digital Production; Filmmaking/Editing; Film/Video; Game Art & Design; Graphic Arts; Graphic Communications; Graphic Design; Instructional Technology; Media Arts; Multimedia; Photography; Recording Arts; Sound/Audio Engineering; Television Broadcasting; Visual Communications; Web Design	broadcasting industry – television or radio; printing industry; film industry; photography industry; internet production industry to include web design; instructional technology – working with teacher/instructors to implement digital media projects in the classroom or school system, previous teaching experience in this content area	2 years with a Bachelor's 4 years with an Associate 6 years with a High School Diploma		<u>Any two of the following</u> must be earned before expiration of the initial license: <ul style="list-style-type: none"> • Adobe Certified Professional (ACP) Adobe Photoshop • ACP Adobe InDesign • ACP Adobe Illustrator • ACP After Effects • ACP Dreamweaver • ACP Premier Pro
74099	Trade and Industrial	ANY	Any area of public safety: fire, law, medical, emergency management, fire	2 years with a Bachelor's	ANY of the following: <ul style="list-style-type: none"> • NC Department of Public Safety 	

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License Number	License Name/ <u>Minimum Degree Level</u>	Related Degrees	Related Work Experience	Years of Work Experience	Credential(s) prior to hire/teaching	Credential(s), Test, or Other Criteria required for Continuing
	Education-Public Safety Bachelor's Or Associate Or High School Diploma <u>or GED</u>		fighter firefighter, EMT-, paramedic, law enforcement officer, protective services, <u>military experience</u> , previous teaching experience in this content area. (Volunteer service is acceptable for fire and EMT.)	4 years with an Associate 6 years with a High School Diploma	in C.E.R.T. prior to teaching <ul style="list-style-type: none"> • NC Office of State Fire Marshal <u>Marshal</u> Qualified Fire Fighter <u>Firefighter</u> Instructor (passing Q school) prior to teaching • NC Office of Emergency Medical Services EMT Instructor prior to teaching • International Foundation for Protective Officers (IFPO) certification within the first year of teaching • Law Enforcement certification (current or lapsed) from a state or federal 	

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License Number	License Name/ <u>Minimum Degree Level</u>	Related Degrees	Related Work Experience	Years of Work Experience	Credential(s) prior to hire/teaching	Credential(s), Test, or Other Criteria required for Continuing
					law enforcement entity	
74100	CTE Local Course Option Limited License Bachelor's Or Associate, Or High School Diploma <u>or GED</u>	Degree related to course content as evaluated by the PSU	Work experience related to course content as evaluated by the PSU, previous teaching experience in this content area	2 years	Credential related to course content as evaluated by the PSU Required Regional Approval: Letter of approval provided by the CTE Regional Coordinator for the applicant	Credential related to course content as evaluated by the PSU

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3.0 Eligibility Criteria for Initial CTE Teaching Licenses and Criteria to Convert to Continuing License

4.0 Adding Additional CTE Areas

Educators who hold a clear and continuing professional teaching license may add a CTE License Area by meeting **one** of the requirements in the numbered list below. Educators with restricted licenses in a CTE area, may add another CTE area as long as they hold the required degree level for the additional area. All requirements must be met before submitting the application to add the new area to the current license.

Educators with an Initial Professional License or a Continuing Professional License, restricted or non-restricted, are eligible to add an area provisionally if assigned in the area AND if they hold the required degree level for the provisional area. **The LEA must request the provisional license area.** The following CTE license areas are not eligible for provisional status due to student and educator safety concerns: 720 Health Sciences-RN, 74010 T& I-Collision Repair, 74015 T & I-Automotive Service, 74026 T & I-Construction, 74090 T & I-Manufacturing, and 74080 T & I-Welding. Educators have up to five years from the first effective date of the provisional license to complete requirements and clear the provisional status. A request to extend the provisional license area must be submitted annually via the NCDPI Licensure Online System. Educators may choose **one** of the options from the numbered list below. Requirements to clear a provisionally added CTE license area issued under prior years' State Board of Education approved policy may be met according to revised currently approved CTED-004.

- 1) completing an NCSBE approved educator preparation program in the additional area; OR
- 2) satisfying NCSBE approved testing requirements in the additional area; OR
- 3) completing 24 semester hours in the subject area with a grade of "C" or better in each course; OR
- 4) earning industry credentials required for the eligible license (*see licenses eligible for add on via this option in table below*); OR
- 5) meeting eligibility criteria and completing requirements for the CTE Support Services license areas. To add a license in a CTE Support Services area, candidates MUST have the required degree, required work experience, AND a current continuing professional license at the time of application for the provisional CTE Support Services license. See section 4.1*

**Career Development Facilitator, TBD749, does not require a continuing professional license but does require the degree and related work experience. See section 4.1.*

License Area	License Number	Credential(s)
Health Science Education-RN	720	Registered Nurse
Health Science Education-Non RN	721	A successful score on the ETS Praxis Exam 5551 (Health Education Specialist) as defined in LICN-003 OR NATABOC Certified Athletic Trainer in lieu of an industry credential defined for this area in section 3
T & I-Collision Repair	74010	I-CAR Prolevel II in the Educator Role and OSHA 30 Hour Safety-General Industry
T & I-Automotive Service	74015	ALL of the following: ASE Brakes, ASE Electrical, ASE MLR, ASE Suspension & Steering
T & I-Construction	74026	ALL of the following: NCCER Instructor Certification Training Program (ICTP) for Craft Professionals (requires 2 years of documented work experience related to the specific craft(s) that will be taught or earned NCCER module credentials that align to the standards from the courses that will be taught) , OSHA 10 Hour Safety- Construction
T & I-Drafting	74070	ALL of the following: Certified SolidWorks Associate-Academic (CSWA-A) OR Autodesk Certified User Inventor, Autodesk Certified User AutoCAD, Autodesk Certified User Revit

T & I-Welding	74080	<p><u>ALL of the following:</u> SMAW AWS D1.1 3/8" plate tests: 3G & 4G (analyze bend specimens), FCAW-G AWS D1.1 3/8" plate tests: 3G & 4G (analyze bend specimens), and GMAW-S AWS D1.1 10 Gage tests: 3G (visual inspection only) OR <u>Any</u> one of the following:</p> <ul style="list-style-type: none"> • AWS Certified Welding Educator (CWE) • AWS Certified Welding Inspector (CWI) • AWS Senior Certified Welding Inspector (SCWI)
T & I-Manufacturing	74090	<p>ANY of the following:</p> <ul style="list-style-type: none"> • Certified Production Technician (CPT) • Woodwork Career Alliance Certification (WCA) Accredited Skill Evaluator (ASE) Certification • Electronics Technicians aCET certification • NIMS in all of the following areas: Measurement, Materials & Safety, Job Planning, Benchwork & Layout, Milling 1
T & I-Digital Media	74098	<p>Any two of the following: Adobe Certified Professional (ACP)- Adope-Adobe Photoshop, ADP-ACP Adobe InDesign, → ACP-Illustrator, ACP After Effects, ACP Dreamweaver, ACP Premier Pro</p>
T & I-Public Safety	74099	<p>ANY of the following:</p> <ul style="list-style-type: none"> • NC Department of Public Safety C.E.R.T. • NC Office of State Fire Marshall-Marshal Qualified Fire-Fighter #Firefighter Instructor (passing Q school) • NC Office of Emergency Management EMT Instructor • International Foundation of Protective Officers Certification • Law Enforcement certification (current or lapsed) from a state or federal law enforcement entity

4.1 CTE Support Services Licenses Eligibility Criteria

License Number	License Name/ Degree Level	Required License	Related Work Experience	Required Years of Work Experience	Requirements to Convert to Continuing
711	Career and Technical Education Director Master's	Current License in a CTE program area Or Current License as principal/school administrator	Teaching, CTE Support Services, supervisory, or administrative experience. (If candidate is qualifying with supervisory or administrative experience, a minimum of two years supervising or administering Career and Technical Education programs is required. Examples include program area director such as secondary, elementary, curriculum, EC, AIG, testing/accountability, ESL, student services, human resources, or technology director, and assistant/associate superintendent, superintendent, assistant principal, or principal.)	5 years within the past 8 years	<p>With a CTE Teaching license: NC DPI sponsored New CTE Director Induction I & II And One Required Course:</p> <ul style="list-style-type: none"> • CTE Fundamentals and Program Improvement (3 Semester hours) <p>OR</p> <ul style="list-style-type: none"> • Professional Certificate of Completion in CTE Administration & Program Supervision <p>With a School Administrator license: NC DPI sponsored New CTE Director Induction I (<i>Level II is not required for educators with a school administrator license.</i>) And One Required Course:</p> <ul style="list-style-type: none"> • CTE Fundamentals and Program Improvement (3 Semester hours) <p>OR</p> <ul style="list-style-type: none"> • Professional Certificate of Completion in CTE Administration & Program Supervision

<p>747</p>	<p>Career Development Coordinator</p> <p>Bachelor's Or Master's</p>	<p>Current Continuing Professional License in a CTE program area</p> <p>Or</p> <p>Current Continuing Professional license as School Counselor at the G level</p>			<p><i>Option 1:</i> OneTwo required courses:</p> <ul style="list-style-type: none"> • NCDPI National Career Development Association (NCDA) Facilitating Career Development (FCD) Course • <u>NCDPI New CDC Induction</u> <p><i>Option 2:</i> Two required courses:</p> <ul style="list-style-type: none"> • NC Works Training Center Facilitating Career Development (FCD) Course • NC DPI New CDC Induction <p><i>Option 23:</i> Six semester hours and Induction</p> <ul style="list-style-type: none"> • 3 semester hours in Counseling theory • 3 semester hours from the following: <ul style="list-style-type: none"> ▪ Career development and counseling ▪ Career and life planning ▪ Career development and occupational information • NC DPI New CDC Induction
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License Number	License Name/ Degree Level	Required License	Related Work Experience	Required Years of Work Experience	Requirements to Convert to Continuing
749	Career Development Facilitator Bachelor's		Career development work experience in business, industry, or labor; coordinator of work-based learning (job-shadowing, internships, cooperative education, apprenticeships); or business and industry engagement in positions such as business development director, community and government outreach coordinator, career counselor, and career development specialist.	5 years within the past 8 years	<p>Option 1: One Two required courses:</p> <ul style="list-style-type: none"> • <u>NCDPI National Career Development Association (NCDA) Facilitating Career Development (FCD) Course</u> • <u>NCDPI New CDC Induction</u> <p>Option 2: Two required courses:</p> <ul style="list-style-type: none"> • <u>NC Works Training Center Facilitating Career Development (FCD) Course</u> • <u>NC DPI New CDC Induction</u>

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License Number	License Name/ Degree Level	Required License	Related Work Experience	Required Years of Work Experience	Requirements to Convert to Continuing
830	Curriculum and Instructional Management Coordinator Bachelor's	ANY of the following: <ul style="list-style-type: none"> • Current continuing professional teaching license in any CTE area • Current continuing professional license as Curriculum Instructional Specialist • Current continuing professional license as Instructional Technology Specialist • Current continuing professional license as a School Administrator 	Classroom teacher in a CTE area; Career Development Coordinator, Special Populations Coordinator, curriculum/instructional specialist, assistant principal, or principal	5 years within the past 8 years of related work experience	NC DPI sponsored CIMC Induction Program

License Number	License Name/ Degree Level	Required License	Related Work Experience	Required Years of Work Experience	Requirements to Convert to Continuing
770	Special Populations Coordinator Bachelor's Or Master's	Current Continuing Professional License in a CTE program area Or Current Continuing Professional License in Exceptional Children's Education Or Current Continuing Professional license as School Counselor at the G level	Career and Technical Education program area teacher, administrator of special education, special education teacher, school psychologist, curriculum director, career development coordinator, school counselor, reading specialist, school administrator, speech and language pathologist, English Language instructor (teaching English as a second language), social worker		<p><i>Option 1:</i> One course</p> <ul style="list-style-type: none"> • NC DPI Special Populations Course <p><i>Option 2:</i> 6 Semester Hours and Induction</p> <ul style="list-style-type: none"> • 3 semester hours in Instructional Methods/Teaching Strategies of Special Needs Students OR Diversity OR Psychology; • 3 semester hours in Classroom Assessment and Evaluation OR Exceptionalities; Principles of Career Counseling and Development OR Theories and Techniques of Counseling. • NC DPI SPC Induction