

# Career and Technical Education Licensure Revisions 2025

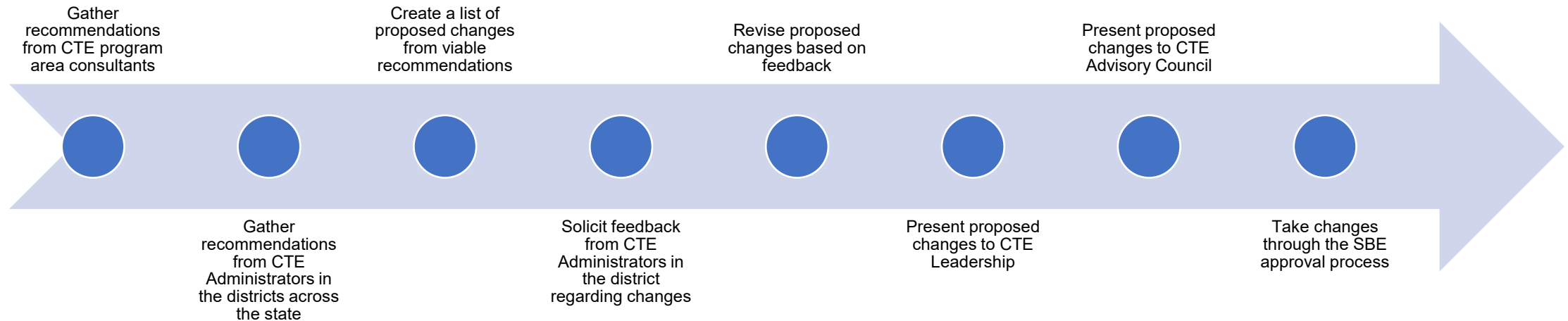
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## Proposed Revisions to:

- CTED-004 CTE Licensure Policies and Procedures Manual
- LICN-001 General Licensure Requirements
- LICN-003 Testing Requirements

All requested revisions to take effect **July 1, 2025**

# Process for CTE Licensure Revision



# I. Request to add a new CTE restricted licensure area

**CTED-004  
LICN-001**

<b>License Number &amp; Number</b>	<b>761 Aviation Education</b>
<b>Minimum Degree Level</b>	Bachelor's Associate
<b>Related Degrees</b>	Aeronautics, Aeronautical Science, Aerospace Engineering, Aviation Management, Aviation Science, Unmanned Aircraft Systems
<b>Related Work Experience</b>	Pilot, Drone Pilot, Certified Flight Instructor
<b>Years of Work Experience</b>	2 years with a Bachelor's 4 years with an Associate Or 250 hours of documented flight time
<b>Credential(s) prior to hire/teaching</b>	FAA Part 91 Certified Flight Instructor, OR FAA Part 107 Remote Pilot Certificate
<b>Credential(s), Test, or Other Criteria required for Continuing</b>	none

Add this license to section 4.00 Adding a license as an additional CTE license area that is not eligible for provisional status due to student and educator safety concerns and to the table of eligible licenses that can be added on with a credential

## II. Updates to the eligibility criteria for specific CTE licenses

CTED-004

### A. 700 Agricultural Education

1. Correction to the name, should read Agricultural Education
2. Add Associate's degree level with 4 years of work experience
3. Add the following related degrees
  - a. Sustainable Agriculture
  - b. Precision Agriculture
4. Add/Replace/Correct the following related work experience
  - a. agribusiness manager
  - b. agricultural sales specialist
  - c. veterinary technician,
  - d. Landscaping and ~~grounds-keeping~~-turfgrass workers
  - e. ~~wild-life~~ wildlife biologist
5. Remove and Replace the Credentials, Test, or Other Criteria required for Continuing with the following:
  - a. ~~Additional required course: Supervising Student Experiences (3 semester hours)~~ Successful completion of a 3-semester hour post-secondary course on facilitating Supervised Agricultural Experiences OR Successful completion of Agricultural Education DELTA 40-hour Induction Program

# I. Updates to the eligibility criteria for specific CTE licenses (continued)

**CTED-004**  
**LICN-001**  
**LICN-003**

## B. 765 Information Technology Education

1. Change the name to Computer Science and IT Education
2. Add to the Credentials, Test or Other Criteria required for Continuing column:
  - a. Computer Science Praxis 5652 (minimum score 149)

**OR**

- b. Any of the following
  - i. Cisco Certified Network Associate (CCNA)
  - ii. CompTIA Network+
  - iii. CompTIA Security+
  - iv. PCAP- Certified Associate Python Programmer

- **Note-** This will require a change to LICN-001 General Licensure Requirements to change the name and to LICN-003 Licensing Testing Requirements to add the test requirement.

# I. Updates to the eligibility criteria for specific CTE licenses (continued)

## **Rationale for Computer Science Praxis cut score**

- In 25 out of 29 states/territories that use the Computer Science praxis test, the qualifying score is 149. This included our neighbors South Carolina & Tennessee.
- Arkansas, Missouri, South Dakota and Virginia had lower passing scores.
- Virginia's minimum passing score is 142

## II. Updates to the criteria required for a continuing license for specific CTE licenses

### C. 710 Family and Consumer Sciences Education

1. Add the following to the related degree
  - a. Hospitality Management
  - b. Hospitality & Tourism Management
  - c. Hospitality & Tourism Administration
2. Add to the related work experience
  - a. Hospitality Manager

### D. 716 Family and Consumer Sciences Education- Foods and Nutrition/ Culinary Arts

1. Add to the related degree
  - a. Hospitality Management
  - b. Hospitality & Tourism Management
  - c. Hospitality & Tourism Administration

### E. 730 Marketing Education

1. Add to the related degree
  - a. Hospitality Management
  - b. Hospitality & Tourism Management
  - c. Hospitality & Tourism Administration

# II. Updates to the criteria required for a continuing license for specific CTE licenses

## F. 74015 Automotive Services

1. Add to the existing Credential(s), Test, or Other Criteria required for Continuing requirements:
  - a. the individual credential numbers after the name
  - b. The option for the ASE Master Automobile Technician.

It would read:

ALL of the following required within 6 months of hire:

- ASE Brakes (A5)
- ASE Electrical/Electronic Systems(A6)
- ASE Auto Maintenance & Light Repair(G1)
- ASE Suspension and Steering (A4)

**OR**

ASE Master Automobile Technician (A1-A8)

2. Correct the related work experience to eliminate redundancy, to read: Industry demonstrated experience in the Automotive repair and service field, ~~OR a minimum of three years experience as a teacher in a vocational/technical automotive related training program,~~ previous teaching experience in this content area.

## II. Updates to the criteria required for a continuing license for specific CTE licenses

**CTED-004  
LICN-001**

### G. 74100- CTE Local Course Option Limited License

1. Change name to CTE Local Course Option License. Remove the word limited from the name.

<b>License Number &amp; Name</b>	<b>74100 CTE Local Course Option <del>Limited</del> License</b>
<b>Minimum Degree Level</b>	Bachelor's, Associate, High School Diploma or GED
<b>Related Degrees</b>	Degree related to course content as evaluated by the PSU
<b>Related Work Experience</b>	Work experience related to course content as evaluated by the PSU, previous teaching experience in this content area
<b>Years of Work Experience</b>	2 years
<b>Credential(s) prior to hire/teaching</b>	Credential related to course content as evaluated by the PSU  Required Regional Approval: Letter of approval provided by the CTE Regional Coordinator for the applicant
<b>Credential(s), Test, or Other Criteria required for Continuing</b>	Credential related to course content as evaluated by the PSU

# II. Updates to the criteria required for a continuing license for specific CTE licenses

## H. 711 Career and Technical Education Director

1. Add to the required license the clarification of “**M-level**” license in a CTE program area
2. Add to those with a CTE Teaching License: **Pass the NC DPI Sponsored New CTE Director Induction II- Final Portfolio project**
3. Add to those with School Administrators license: an additional option of the NCDPI Sponsored CTE Director Induction Level II to convert to continuing. The section would read:

With a School Administrator license:

- NCDPI sponsored New CTE Director Induction I

**AND**

- One of the following:
  - CTE Fundamentals and Program Improvement (3 Semester hours); **OR**
  - Professional Certificate of Completion in CTE Administration & Program Supervision;  
**OR**
  - **NCDPI sponsored CTE Director Induction Level II**

## III. Technical Edits

A. Renumber the 4 main sections to 1.00, 2.00, 3.00, & 4.00 to align with the current 2.00

B. Technical Corrections at the request of DPI licensure:

1. remove effective July 1, 2022 from 2.02.01
2. add the word none to all blank cells in the tables
3. add the word licensure to the header Credentials Prior to hire/teaching to read, “Credentials Prior to hire/teaching/licensure.

# III. Technical Edits

C. Reformat the table in 3.0 Eligibility Criteria for Initial CTE Teaching Licenses and Criteria to Convert to a Continuing License to make it easier to read.

Sample of Current Format

License Number	License Name/Minimum Degree Level	Related Degrees	Related Work Experience	Years of Work Experience	Credential(s) prior to hire/teaching	Credential(s), Test, or Other Criteria required for Continuing
710	Family and Consumer Sciences Education-General  Bachelor's	Family and Consumer Sciences; Youth, Family and Community Sciences; Family and Community Services, Human Services, Social Work, Interior Design, Nutrition, Child Life, Family and Child Studies, Public Health, Fashion Merchandising, Consumer Studies, Apparel Design	interior designer, cafeteria manager, food service manager, extension specialist, adult education, preschool/day care director, social worker, family counselor, community service manager, community health educator, fashion/textile designer, previous teaching experience in this content area	2 years		NCSBE approved specialty area exam. See LICN-003.

Sample of Proposed New Format

License Number & Name	<b>710 Family and Consumer Sciences Education-General</b>
Minimum Degree Level	Bachelor's
Related Degrees	Family and Consumer Sciences; Youth, Family and Community Sciences; Family and Community Services, Human Services, Social Work, Interior Design, Nutrition, Child Life, Family and Child Studies, Public Health, Fashion Merchandising, Consumer Studies, Apparel Design, <b>Hospitality Management, Hospitality &amp; Tourism Management, Hospitality &amp; Tourism Administration</b>
Related Work Experience	interior designer, cafeteria manager, food service manager, extension specialist, adult education, preschool/day care director, social worker, family counselor, community service manager, community health educator, fashion/textile designer, <b>hospitality manager</b> , previous teaching experience in this content area
Years of Work Experience	2 Years
Credential(s) prior to hire/teaching	
Credential(s), Test, or Other Criteria required for Continuing	NCSBE approved specialty area exam. See LICN-003.

# III. Technical Edits continued

## D. Reformat 4.00 Adding Additional CTE Areas to make it easier to read and understand.

### Current format

#### 4.0 Adding Additional CTE Areas

Educators who hold a clear and continuing professional teaching license may add a CTE License Area by meeting **one** of the requirements in the numbered list below. Educators with restricted licenses in a CTE area, may add another CTE area as long as they hold the required degree level for the additional area. All requirements must be met before submitting the application to add the new area to the current license.

Educators with an Initial Professional License or a Continuing Professional License, restricted or non-restricted, are eligible to add an area provisionally if assigned in the area AND if they hold the required degree level for the provisional area. **The LEA must request the provisional license area.** The following CTE license areas are not eligible for provisional status due to student and educator safety concerns: 720 Health Sciences-RN, 74010 T & I-Collision Repair, 74015 T & I-Automotive Service, 74026 T & I-Construction, 74090 T & I-Manufacturing, and 74080 T & I-Welding. Educators have up to five years from the first effective date of the provisional license to complete requirements and clear the provisional status. A request to extend the provisional license area must be submitted annually via the NCDPI Licensure Online System. Educators may choose **one** of the options from the numbered list below. Requirements to clear a provisionally added CTE license area issued under prior years' State Board of Education approved policy may be met according to revised currently approved CTED-004.

- 1) completing an NCSBE approved educator preparation program in the additional area; OR
- 2) satisfying NCSBE approved testing requirements in the additional area; OR
- 3) completing 24 semester hours in the subject area with a grade of "C" or better in each course; OR
- 4) earning industry credentials required for the eligible license (*see licenses eligible for add on via this option in table below*); OR
- 5) meeting eligibility criteria and completing requirements for the CTE Support Services license areas. To add a license in a CTE Support Services area, candidates **MUST** have the required degree, required work experience, AND a current continuing professional license at the time of application for the provisional CTE Support Services license. See section 4.1\*

*\*Career Development Facilitator, 749, does not require a continuing professional license but does require the degree and related work experience. See section 4.1.*

### Proposed new format

#### 4.00 Adding Additional CTE Areas

**4.01- Individuals adding on a CTE area to a clear and continuing professional teaching license** can add on a CTE area if they hold the required degree level for the additional area and if they meet **one** of the following requirements:

- A. Complete an NCSBE-approved educator preparation program in the additional area; OR
- B. Meet NCSBE-approved testing requirements for the area; OR
- C. Complete 24 semester hours in the subject with a grade of "C" or better in each course; OR
- D. Earn industry credentials for the eligible license area (*see licenses eligible for add on via this option in section 4.03 in-the-table-below*).
- E. Meet eligibility and complete requirements for CTE Support Services areas. (see section 4.04)

**Note-** All requirements must be met before submitting the application to add the new area to the current license.

**4.02- PSUs requesting to add an area provisionally to the license of an educator with an initial or continuing professional license (restricted or non-restricted):**

4.02.01-Eligible to add a CTE area provisionally if they are assigned in the area, and they hold the required degree level for that provisional area.

4.02.02-The following CTE license areas cannot be added provisionally due to safety concerns

- A. 761 Aviation Education
- B. 720 Health Science-RN
- C. 74010 T & I-Collision Repair
- D. 74015 T & I-Automotive Service
- E. 74026 T & I-Construction
- F. 74090 T & I-Manufacturing
- G. 74080 T & I-Welding

4.02.03-Educators must meet one of these options to clear the provisional license:

- A. Complete an NCSBE-approved educator preparation program in the additional area; OR
- B. Meet NCSBE-approved testing requirements for the area; OR
- C. Complete 24 semester hours in the subject with a grade of "C" or better in each course; OR
- D. Earn industry credentials for the eligible license area (*see licenses eligible for add on via this option in section 4.03 in-the-table-below*).
- E. Meet eligibility and complete requirements for CTE Support Services areas. (see section 4.04)

4.02.04-All requirements to clear a provisional license must be completed within five years of the first effective date of the provisional license.

4.02.05-A request to extend the provisional license area must be submitted annually via the NCDPI Licensure Online System.

**\*Note-** reformatting has been vetted by NC DPI Licensure leadership

