

**SCHOOL BOARD VACANCIES**  
*(Application for a Vacated Board Position—Urban Districts)*

The board of education is required by law to fill vacancies on the board created when a board member leaves office prior to the end of an elected term. The board is responsible for appointing an eligible person to fill the vacancy until the next April election, at which time a candidate will be elected to fill the remainder of the term, if any, or the new term. This application will serve as written notice that you are eligible and wish to be considered for the current board vacancy. If selected, your service will begin immediately after you are sworn in and will continue until the person elected in the April \_\_7\_\_, 20\_26\_\_\_\_, election is sworn in. You are also welcome to sign up to be a candidate in the April election when candidate filing begins in December.

The board requires all individuals who wish to be appointed to the board to meet the eligibility requirements for school board candidates under Missouri law. Therefore, to be eligible for appointment to the board you must:

1. Be a citizen of the United States of America. Mo. Const. art. VII, § 8.
2. Be a voter of the St. Joseph School District. § 162.471, RSMo.
3. Have resided in Missouri for a minimum of one year immediately preceding your appointment, if selected. Mo. Const. art. VII, § 8; § 162.471, RSMo.
4. Be at least 24 years of age. § 162.471, RSMo.
5. Not be delinquent in the payment of any state income taxes, personal property taxes, municipal taxes or real property taxes on your place of residence as listed on this form. If an applicant is a past or present corporate officer of any fee office, that office cannot be delinquent in the payment of any taxes owed the state. § 115.306, RSMo.
6. Not have been found guilty of nor pled guilty to a felony under the federal laws of the United States of America or to a felony under Missouri law or an offense committed in another state that would be considered a felony in Missouri. § 115.306, RSMo.
7. Not be registered or required to be registered as a sex offender under § 162.014, RSMo.
8. Have filed, or the treasurer of any existing candidate committee has filed, all required campaign disclosure reports with the Missouri Ethics Commission, when applicable, for all previous elections in which you were a candidate. § 130.071, RSMo.

FILE: BBE-AF1  
Critical

Upon completion and submission of this application, you will be provided:

1. A copy of the board policy for filling board vacancies (BBE).
2. Notice of your potential obligation to file a personal financial disclosure statement with the Missouri Ethics Commission within 30 days of your appointment to the position (BBE-AF2).
3. A summary of the laws the Missouri Ethics Commission enforces.
4. A copy of the board conflict of interest policy (BBFA).
5. A copy of the board ethics policy (BBF).

Please complete the following. Attach additional sheets if necessary. All information provided will be subject to public disclosure under the Missouri Sunshine Law.

Name: Dr. Jacob McMillian

Address:

MO

64506

How long have you lived in the district? 15 years

Why do you want to serve on the board of education? My wife and I were both profoundly impacted by our public education, which prepared us to be successful adults despite challenging circumstances. In gratitude, our family has devoted itself to supporting public education. Serving on the board further our desire to help every child receive a quality education that prepares & equips them for a successful adulthood.  
Please describe your current and past involvement with the district or any of its schools (for example, PTO activities, committees, booster clubs, etc.): Served on Vision Forward, Pickett PTA for 7 years (membership & treasurer), after school clubs at Hosce & Pickett elementaries, classroom parent, Business partner w/ SSSD

Please describe your current and past involvement with any nonschool-related civic, nonprofit or community organizations: Valley Food Kitchen, Habitat for Humanity, Southside Flood Relief & Rebuild with Intervest/Habitat/United Way/ Cop St. Joe, Foster Parents

Please list skills you have that you believe would be an asset to the district's leadership team:

Communication, Analytical Skills, Budgeting & Financial Literacy,  
Strategic Thinking, Leadership, Proactive & Prepared, Collaborative

In one or two sentences, describe your vision for this district: Becoming an appealing  
district for students & staff by achieving academic success that prepares  
every student for a successful future through the collaborative  
work of parents, the district, & the community.

In one or two sentences, explain the proper role of the board of education: Supervise and  
collaborate with the superintendent to establish, advocate for, &  
monitor district goals, while developing & adhering to board policies and  
ensuring the annual budget aligns with those goals

The board meets 2 time(s) per month on 2nd and 4th Monday of each month

In addition to board meetings, you will be expected to allocate time to adequately prepare for meetings, perform committee work and complete training sessions both in and occasionally outside the district. Your estimated weekly time commitment is about 4 hours per week.

All newly elected or appointed board members are required to complete an 18.5-hour training program within one year of their election or appointment. If you run for and are elected to the board at the next election, you will also need to complete one hour of refresher training during each subsequent year you serve as a board member.

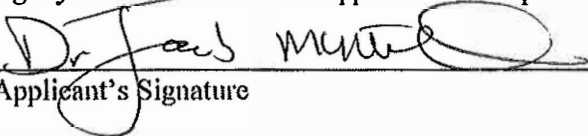
Are you aware of any conflicts that would regularly interfere with your ability to commit to this amount of time?  Yes  No

Are you aware of any conflicts of interest you may have in serving on the board?  Yes  No

A conflict of interest might be having ownership in a business that does business with the district, having a relative employed by the district, or serving on another board of directors or in another elected office. A conflict of interest does not necessarily disqualify you from board service, but may require certain procedures and disclosures to be used. If you have possible conflicts, please describe them: My spouse works for SJSJ.

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Critical

I (the Applicant) swear that the information I have provided on this form is true and accurate, that I am legally eligible to be appointed to the office of director of this school district, and that I am legally able to hold office if appointed to the position.

  
Applicant's Signature

5/8/25  
Date

Implemented: December 11, 2017

Revised: August 28, 2023

St. Joseph School District, St. Joseph, Missouri

**DR. JACOB  
MCMILLIAN**  
B O A R D A P P L I C A N T

May 8, 2025

[REDACTED]

Dear Board of Education of the SJSD,

I'm excited to submit my application for the vacant seat on the Saint Joseph School District Board of Education. I believe my seven years of service on the Pickett PTA board, my involvement with Vision Forward and my background in collaborative work with various community agencies have prepared me well for this opportunity.

Throughout my fifteen-year professional career, my ability to think strategically and lead has been evident to those I serve with and for. My commitment to clear communication, data analysis and financial literacy is essential to informing and expressing my leadership. One of my leadership strengths is proactive preparedness—I am committed to always striving to be the most prepared person in the room. I am eager to offer my abilities to the Board of Education.

My wife and I were both deeply impacted by public education. We each faced challenging circumstances in our childhoods, including the death of a parent, absent parents, financial struggles, and substance abuse in our families. Our experiences in public education played a significant role in helping us overcome these hardships and become successful adults and active citizens of Saint Joseph. Out of gratitude, I am eager to help our district support every student in becoming successful and contributing members of our community.

I hope you will consider me for the vacant seat on the Board of Education. I am committed to collaborating with the superintendent to establish, advocate for and monitor district goals, while developing and upholding board policies and ensuring the annual budget aligns with those goals.

*Sincerely,*



# Dr. John Davison, III

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May 5, 2025

Dear Saint Joseph School District,

I am writing to wholeheartedly recommend Dr. Jacob McMillian for the open seat on the Saint Joseph School District School Board. I have had the pleasure of knowing Jacob for over ten years, during which time we worked closely together at Pickett Elementary, where I served as principal and he was an active PTA officer.

Dr. McMillian has a genuine heart for the students of St. Joseph and a deep commitment to the community at large. He is a respected member of our community, known for his integrity and conviction. I have witnessed firsthand his dedication to ensuring that the needs of students in the SJSD district are met. Jacob is also dedicated to his family and his church congregation, consistently seeking to serve everyone around him.

The Saint Joseph School District's mission is "Preparing students for success in a complex and changing world," and its vision is "Creating a climate of achievement in partnership with an engaged community." These principles resonate deeply with Jacob's approach to education and community involvement. He embodies the district's values of learning, equity, and community, and I am confident that he will work tirelessly to uphold these ideals.

One of Dr. McMillian's greatest strength is his ability to build positive relationships with those around him. He approaches even the most difficult conversations with respect and an open mind, always prioritizing what is best for the students. His collaborative spirit and willingness to listen make him an ideal candidate for this position.

I strongly encourage you to consider Dr. McMillian for this important role on the SJSD School Board. I am confident that he will bring the same passion and dedication to the board as he has demonstrated in our community.

Thank you for your time and consideration.

Sincerely,



Dr. John Davison  
Former SJSD Administrator

# JOURNEY BAPTIST CHURCH

May 6<sup>th</sup>, 2025

To whom it may concern,

As the pastoral staff of Journey Baptist Church, Calvin Haynes and Adam Woodrum unequivocally recommend Dr. Jacob McMillian for the St. Joseph School District School Board position. We recommend him on account of his character, his experience, and his devotion to service.

Dr. McMillian exemplifies many notable qualities including integrity, humility, sacrifice, gentleness, and leadership. Being a leader requires not only a knowledge of how to work with and serve others but also a steadfast desire to do so. He is tasked with casting and executing the vision of our Church, not only meeting standards of quantity but also of quality, all while maintaining unity across a very diverse group of individuals. Dr. McMillian leads the church in ministering to all people of all backgrounds and seasons of life.

Dr. McMillian is also very involved in volunteering with and for the district. He has led our church to become business partners with both Hosea and Pickett Elementary. At both of these schools we host an after school club and also serve food at their annual PTA carnivals. Personally, Dr. McMillian also serves on Pickett's PTA where he seeks to serve teachers, students, and families of the school. His wife teaches and his children go to Pickett, which led to a student in need of foster care personally asking to go with the McMillian family three years ago. Just this year the McMillian family celebrated becoming the legal guardians of this student. We see this process as a testimony to Dr. McMillian's (and his family's) great compassion and commitment to every student's well-being.

As Dr. McMillian's employer, we not only recommend him to this position but are supporting of him seeking it out, as we see his desire and giftedness to fill such a role in our community.



Calvin Haynes



Adam Woodrum

# Letter of Recommendation

May 9<sup>th</sup>, 2025

Board of Education  
Saint Joseph School District  
1415 N 26th Street  
St. Joseph, MO 64506  
816-671-4000

Board of Education:

As the president of Pickett PTA and teacher of Pickett Elementary, I am writing in support of Dr. Jacob McMillian and his desire to serve on the Board of Education. I have served for two years with Dr. McMillian and witnessed his numerous contributions and service to our school. My recommendation of Dr. McMillian not only includes his service at Pickett, but also how it was done.

Dr. McMillian has served with Pickett PTA for the last seven years, including the roles of membership, treasurer, and financial assistant. In these roles, he has demonstrated many abilities that would benefit the board of education. He has demonstrated the ability to work well with others and connect with all students and families of Pickett. Throughout his years of service, Dr. McMillian has been integral in recruiting and replacing board members through three transitions of the PTA board.

Dr. McMillian is a dependable and valuable volunteer of Pickett Elementary and his ability to work on a team to serve staff and students makes him a great choice.

Best regards,

Jess Reital  
Pickett PTA President

