

## **MEETING MINUTES**

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As authorized by the County of Sonoma Public Health Recommendation for Safely Holding Public Meetings, dated September 22, 2021, and Government Code section 54953(e)(1)(A), the Santa Rosa City Schools Board Meeting of February 8, 2023, starting at 6:00 pm, is in a hybrid format. The public can attend and comment in person by presenting a blue card to the Executive Assistant at the Santa Rosa City Hall Council Chambers (100 Santa Rosa Ave, Santa Rosa, CA 95404) or attend and comment in a virtual format via Zoom by using the virtual hand raising feature. For more information on virtual attendance (including how to watch, give public comment and listen in Spanish) please click [HERE](#).

Según lo autorizado por la Recomendación de la Oficina de Salud Pública del Condado de Sonoma para la Celebración Segura de Reuniones Públicas, con fecha del 22 de septiembre de 2021, y la sección 54953(e)(1)(A) del Código del Gobierno, la reunión de la mesa directiva de del distrito escolar Santa Rosa City Schools del 8 de febrero de 2023 a partir de las 6 :00 pm, se llevará a cabo en formato híbrido. El público puede asistir y comentar en persona presentando una tarjeta azul a la Asistente Ejecutivo en las Cámaras del Ayuntamiento de Santa Rosa (100 Santa Rosa Ave, Santa Rosa, CA 95404: hay 17 asientos disponibles para uso público) o asistir y comentar en un formato virtual a través de la aplicación Zoom ,usando la función para levantar la mano virtual. Para obtener más información sobre la asistencia virtual (incluido cómo mirar, dar comentarios públicos y escuchar en español), haga clic [AQUÍ](#).

Individual speakers shall be allowed up to three minutes to address the Board on each agenda or non agenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the presiding officer may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The presiding officer may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add (BP 9323).

Se les permitirán a los oradores hablar de manera individual por tres minutos ante la mesa directiva sobre cada tema incluido o no en la agenda. La mesa directiva puede limitar el tiempo total para la participación del público a 20 minutos por cada tema. Con el consentimiento de la mesa directiva, la presidenta puede incrementar o disminuir el tiempo asignado para los comentarios del público, dependiendo del tema y la cantidad de personas que deseen ser escuchadas. La presidenta puede llevar a cabo una encuesta para determinar cuántos oradores están a favor o en contra de un tema en particular, y puede pedir que otras personas hablen solo si tienen algo nuevo que agregar (BP 9323).

For questions or comments, please contact the Superintendent's Office at (707) 890-3800 ext. 80201 or mmartin@srcs.k12.ca.us.

To view future board meeting dates, click [HERE](#).

To view agendas and minutes from July 2016 - August 12, 2020, click [HERE](#).

To view agendas and minutes prior to July 27, 2016, please contact the Superintendent's Office at (707) 890-3800 ext. 80201, mmartin@srcs.k12.ca.us.

To view recordings of past board meetings, click [HERE](#).

**MISSION:** SRCS ensures equitable access to a transformative educational experience grounded in the assets of our students, staff, and community. We nurture the whole student in an engaging, challenging, and safe environment. We recognize and value each student's individuality and our community's cultural wealth.

**VISION:** SRCS will send students into the world empowered to find purpose, think critically, embrace diversity, work together, and adapt to our changing planet, and live healthy and fulfilling lives.

### **Attendees**

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#### **Voting Members**

Alegria De La Cruz, Board of Education Director

Ever Flores, Board of Education Director

Laurie Fong, Clerk of the Board

Stephanie Manieri, Board of Education President

Ed Sheffield, Board of Education Director

Roxanne McNally, Board of Education Director

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#### **A. CALL TO ORDER (4:45 p.m.)**

##### **1. Public Comment on Closed Session Agenda**

There was no public comment on the Closed Session Agenda.

#### **B. RECESS TO CLOSED SESSION**

##### **1. Public Employee Performance Evaluation (Title of employee being reviewed: Superintendent, Associate Superintendent, Assistant Superintendent, Principals, Vice Principals, Assistant Principals, Directors, Coordinators) [Gov. Code § 54957]**

##### **2. Conference With Labor Negotiator (Name of designated rep attending: Mike Shepherd (SRCS); name of organization: SRTA/CSEA [Gov. Code § 54957.6])**

#### **C. RECONVENE TO OPEN SESSION (6:00 p.m.)**

##### **1. Territorial Land Acknowledgment**

Angel Flores led the Territorial Land Acknowledgment.

##### **2. Pledge of Allegiance**

President Manieri led the Pledge of Allegiance.

**3. Report of Actions Taken in Closed Session**

There were no reports of action taken in the Closed Session.

**4. Items Considered In Closed Session for Action In Open Session**

There were no items considered in Closed Session for Action in Open Session.

**5. Statements of Abstention**

There were no statements of abstention.

**6. Adjustments to Agenda**

Item F.2, Approval of Personnel Transactions, was pulled for further discussion.

**7. Special Presentations for Student of the Month and Certificated/Classified Employees of the Month (Luther Burbank Elementary School and Learning House)**

The following individuals were acknowledged during the Special Presentation for Student of the Month and Certificated/Classified Employee of the Month.

**Luther Burbank Elementary School**

- Daniela Merino Gomez, Student of the Month
- Robert Vaughn, Classified Employee of the Month
- Sophia Tsurumoto, Certificated Employee of the Month

**Learning House**

- Natalie Hernandez, Student of the Month

**8. School Site Parent Organization Updates (Luther Burbank Elementary School)**

The following individuals gave an update on parent organizations:

**Luther Burbank Elementary School**

- Angel Flores, President of Parents Club
- Naxheli Zuniga, ELAC Representative

**9. Public Comment On Non Agenda Items**

The following individuals addressed the Board during public comment:

- Adina Flores, Covid Protocols/Equity

- Ventura Magana-Smally, SRO's
- Shelby Pryor, Equity
- Deborah Martin, Solar at SRFACS
- Maria Pozzi, Staff Concerns

## **D. REPORTS**

### **1. California School Employee Association (CSEA) Santa Rosa 75 Report**

President Mary Lehman gave a report.

### **2. Santa Rosa Teachers Association (SRTA) Report**

President Howell gave a report.

### **3. Superintendent Report**

Superintendent Trunnell gave a report.

### **4. Board President Report**

Board President Manieri gave a report.

### **5. Board Member Reports**

There were no Board Member reports.

### **6. CSBA Report**

There was no CSBA report.

## **E. DISCUSSION / ACTION ITEMS**

### **1. (Discussion) Elsie Allen HS / Cesar Chavez Language Academy New School Model Update**

The following individuals presented the Elsie Allen HS / Cesar Chavez Language Academy New School Model Update to the Board:

- Dr. Roderick Castro, Assistant Superintendent
- Eduwiges Llamas, Director of Multilingual Services
- Gabe Albavera, Elsie Allen High School Principal
- Erika Raffo, Elsie Allen High School Vice Principal
- Aida Diaz, Cesar Chavez Language Academy Principal
- Debi Cardozo, Director of CTE
- Lauren Liotta, Elsie Allen High School CTE TOSA
- Tim Zalunardo, Executive Director

The duration of the Board's questions lasted 20 minutes.

The following individuals addressed the Board during public comment:

- Kathryn Howell

The duration of the Board's comments lasted 20 minutes.

**2. (Action) Resolution No. 2023/24-39 Criteria to Determine Certificated Personnel Who Shall be Exempt From the Order of Layoff by Virtue of Their Credentials, Assignment, or Certification ("Skipping Criteria")**

Assistant Superintendent Mike Shepherd presented Resolution No. 2022/23-39 Criteria to Determine Certificated Personnel Who Shall be Exempt From the Order of Layoff by Virtue of Their Credentials, Assignment, or Certification ("Skipping Criteria") to the Board.

The duration of Board's questions lasted 2 minutes.

Motion Passed: Resolution No. 2022/23-39 Criteria to Determine Certificated Personnel Who Shall be Exempt From the Order of Layoff by Virtue of Their Credentials, Assignment, or Certification ("Skipping Criteria")  
Director Bui preferential vote: Aye.

Motion made by: Ever Flores

Motion seconded by: Ed Sheffield

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Ed Sheffield - Yes

Roxanne McNally - Yes

**3. (Action) Resolution No. 2023/24-40 to Adopt Seniority Date Tiebreaking Criteria to Determine the Order of Termination Among Certificated Employees with the Same Date of Paid Service**

Assistant Superintendent Mike Shepherd presented Resolution No. 2022/23-40 to Adopt Seniority Date Tiebreaking Criteria to Determine the Order of Termination Among Certificated Employees with the Same Date of Paid Service to the Board.

Motion Passed: Resolution No. 2022/23-40 to Adopt Seniority Date Tiebreaking Criteria to Determine the Order of Termination Among Certificated Employees with the Same Date of Paid Service.  
Director Bui preferential vote: Aye.

Motion made by: Ed Sheffield

Motion seconded by: Alegria De La Cruz

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes  
Ed Sheffield - Yes  
Roxanne McNally - Yes

**4. (Action) Approval of a Memorandum of Understanding between Santa Rosa City Schools and the Santa Rosa Teachers Association Regarding Extended Pay Rate for School Psychologists**

Assistant Superintendent Mike Shepherd presented the Approval of a Memorandum of Understanding between Santa Rosa City Schools and the Santa Rosa Teachers Association Regarding Extended Pay Rate for School Psychologists to the Board.

The duration of the Board's questions lasted 2 minutes.

The following individuals addressed the Board during public comment:

- Kathryn Howell

Motion Passed: Approval of a Memorandum of Understanding between Santa Rosa City Schools and the Santa Rosa Teachers Association Regarding Extended Pay Rate for School Psychologists

Director Bui preferential vote: Aye.

Motion made by: Alegria De La Cruz

Motion seconded by: Ever Flores

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Ed Sheffield - Yes

Roxanne McNally - Yes

**5. (Action) Approval of Revisions to the Certificated Salary Placement Guidelines**

Assistant Superintendent Mike Shepherd presented the Approval of Revisions to the Certificated Salary Placement Guidelines to the Board.

Motion Passed: Approval of Revisions to the Certificated Salary Placement Guidelines

Director Bui preferential vote: Aye.

Motion made by: Laurie Fong

Motion seconded by: Alegria De La Cruz

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Ed Sheffield - Yes  
Roxanne McNally - Yes

**6. (Action) First Read, and Possible Waiver of Second Read, of Board Bylaw 9320**

Superintendent Trunnell presented the First Read, and Possible Waiver of Second Read, of Board Bylaw 9320 to the Board.

The duration of the Board's questions lasted 2 minutes.

Motion Passed: First Read, and Possible Waiver of Second Read, of Board Bylaw 9320

Director Bui preferential vote: Aye.

Motion made by: Ever Flores

Motion seconded by: Ed Sheffield

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Ed Sheffield - Yes

Roxanne McNally - Yes

**7. (Action) First Read, and Possible Waiver of Second Read, of Board Bylaw 9250**

Superintendent Trunnell presented the First Read, and Possible Waiver of Second Read, of Board Bylaw 9250 to the Board.

Motion Passed: First Read, and Possible Waiver of Second Read, of Board Bylaw 9250

Director Bui preferential vote: Aye.

Motion made by: Alegria De La Cruz

Motion seconded by: Ed Sheffield

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Ed Sheffield - Yes

Roxanne McNally - Yes

**8. (Action) Public Board Meetings Via Teleconference per AB 361**

Superintendent Trunnell presented the Public Board Meetings Via Teleconference per AB 361 to the Board.

The following individuals addressed the Board during public comment:

- Elizabeth Birch

Motion Passed: Public Board Meetings Via Teleconference per AB 361

Director Bui preferential vote: Aye.

Motion made by: Ever Flores

Motion seconded by: Ed Sheffield

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Ed Sheffield - Yes

Roxanne McNally - Yes

## **F. CONSENT ITEMS**

Approval of Consent Items F.1, F.3-f.10

Motion Passed: Approval of Consent Items F.1, F.3-F.10

Director Bui preferential vote: Aye.

Motion made by: Ed Sheffield

Motion seconded by: Alegria De La Cruz

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Ed Sheffield - Yes

Roxanne McNally - Yes

### **1. Approval of Absent Board Members**

### **2. Approval of Personnel Transactions**

Approval of Personnel Transactions was pulled for further discussion.

The following individuals addressed the Board during public comment:

- Dr. Anna-Maria Guzman

The duration of the Board's comments lasted one minute.

Motion Passed: Approval of Personnel Transactions

Director Bui preferential vote: Aye.

Motion made by: Ever Flores

Motion seconded by: Alegria De La Cruz

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes  
Ed Sheffield - Yes  
Roxanne McNally - Yes

- 3. Approval of Vendor Warrants**
- 4. Approval of Donations and Gifts**
- 5. Approval of Contracts**
- 6. Approval of the Santa Rosa City Schools 2023-2024 Instructional Calendar**
- 7. Approval of the Annual School Accountability Report Cards (SARCs)**
- 8. Approval of Development Group, Inc. (DGI) CMAS and PEPPM contracts supporting Classroom Technology Upgrades - Initial Rollout.**
- 9. Approval of Contract with Quadient for Folder Inserter Machine**
- 10. Approval of PPA Solar Buy-Out at Cesar Chavez Language Academy (CLA)**

#### **G. APPROVAL OF MINUTES**

- 1. Approval of Minutes of the Regular Board Meeting Held On January 25, 2023**

Motion Passed: Approval of Minutes of the Regular Board Meeting Held on January 25, 2023

Director Bui preferential vote: Aye.

Motion made by: Alegria De La Cruz

Motion seconded by: Laurie Fong

Voting:

Alegria De La Cruz - Yes

Ever Flores - Yes

Laurie Fong - Yes

Stephanie Manieri - Yes

Ed Sheffield - Yes

Roxanne McNally - Yes

#### **H. BOARD MEMBER REQUESTS FOR INFORMATION**

The following information was requested:

- Trustee Flores: Legal Roadmap for IDEA Lawsuit, California EC 44987 (Board Member Reimbursements)
- President Manieri: Policies for healthy food options at Charter Schools

#### **I. INFORMATION ITEMS**

- 1. Future Board Discussion Items**
- 2. Board Conduct and Code of Ethics**
- 3. Educational Acronyms and Abbreviations**
- 4. Follow Up to Condition of Schools Survey**

- 5. Update on the Revision of the SRCS English Learner Master Plan**
- 6. Pause the Process and Timeline for the Santa Rosa Accelerated Charter School Material Revision Request**
- 7. School Site Reports**
  - a. Luther Burbank Elementary School**
  - b. Learning House**

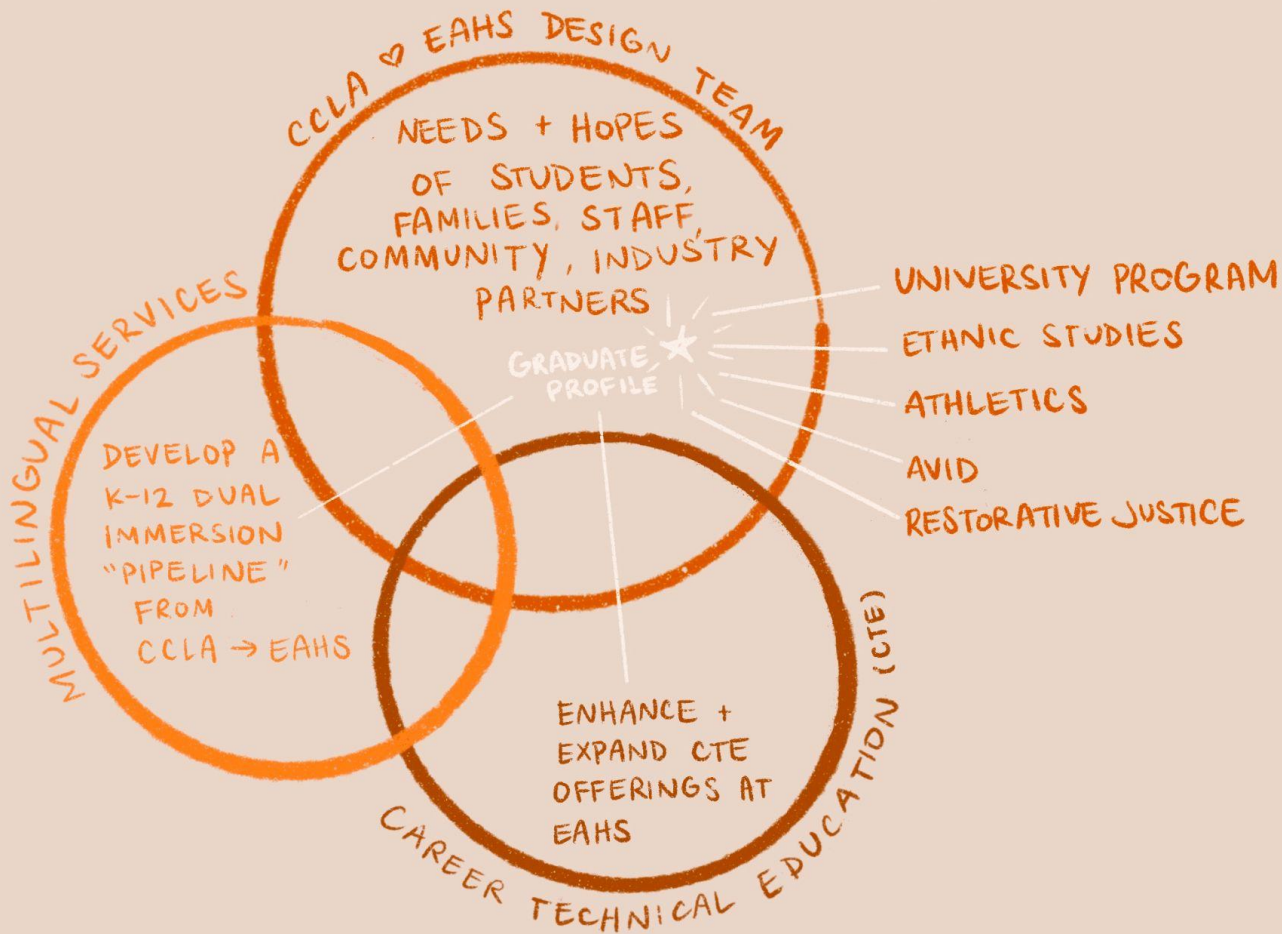
**J. ADJOURNMENT**

The meeting adjourned at 8:36 pm.

# New School Model Update

February 8, 2023

# "NEW SCHOOL MODEL" @EAHS



# Elsie Allen High School Graduate Profile

*Created with students, families, and staff at EAHS and CCLA +  
our Sonoma county community and industry partners*

## When I graduate,

- I will be motivated to connect to my purpose to overcome obstacles and reach my goals
- I will be able to navigate educational and job opportunities so that I feel empowered to reach my goals
- I will be open-minded so that I can embrace global ideas and experiences in the community and world around me
- I will be able to communicate so that I can build empathy, trust, and respect with others
- I will be educated so that I can be financially empowered

## Cuando me gradúe,

- Estaré motivado para conectarme con mi propósito para que yo tenga las ganas de superar los obstáculos y alcanzar mis metas.
- Podré navegar oportunidades educativas y laborales para sentirme capacitado para alcanzar mis metas.
- Mantendré una mente abierta para poder experimentar ideas y experiencias globales en la comunidad y el mundo que me rodea.
- Seré capaz de comunicarme para poder generar empatía, confianza y respeto con los demás.
- Tendré la educación para poder empoderarse económicamente.

# American Rescue Plan Act (ARPA) Grant

*Focused on accelerating and enhancing efforts to transform Elsie Allen High School into a community resource that serves Southwest Santa Rosa by providing a rigorous, relevant educational program with extended learning opportunities, and family and community engagement.*

## Objectives

- Operationalize the Graduate Profile
- Redesign and Develop New Career Technical Education Pathways
- Invest in Professional Development

## Indicators

- Students attending school daily
- Students participating in school or postsecondary programs
- Students on track for graduation

# Dual Language Immersion (DLI) Grant

*Focused on expanding access to language immersion programs to promote strong academic performance among students from all backgrounds and, in the end, prepare students for college and careers in a highly competitive global marketplace speaking more than one language.*

## Objectives

- Provide integrated language learning, and academic instruction for students in the dual language immersion program
- High academic achievement, first- and second- language proficiency, and cross-cultural understanding

## Indicators

- Completion of TK-12 dual language immersion pathway for students
- Increase of Seal of Biliteracy recipients

# WHAT'S HAPPENING NOW

- Monthly Faculty meetings that focus on what each department is doing to bring the Graduate Profile to life
- Establish PLCs that focus on a problem of practice-Support from Katie Barr
- Support Administration on messaging Dual Language and new Pathways to CCLA community

## ELSIE ALLEN HIGH SCHOOL GRADUATE PROFILE

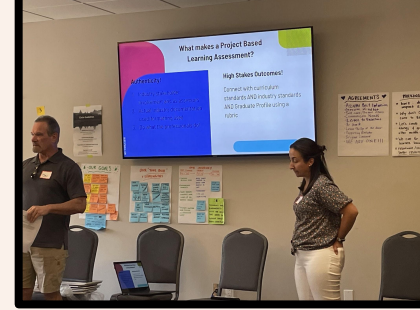
### WHEN I GRADUATE I WILL BE:

- #1** MOTIVATED TO CONNECT TO MY PURPOSE TO OVERCOME OBSTACLES AND REACH MY GOALS
- #2** ABLE TO NAVIGATE EDUCATIONAL AND JOB OPPORTUNITIES SO THAT I FEEL EMPOWERED TO REACH MY GOALS
- #3** OPEN-MINDED SO THAT I CAN EMBRACE GLOBAL IDEAS AND EXPERIENCES IN THE COMMUNITY AND WORLD AROUND ME
- #4** ABLE TO COMMUNICATE SO THAT I CAN BUILD EMPATHY, TRUST, AND RESPECT WITH OTHERS
- #5** EDUCATED SO THAT I CAN BE FINANCIALLY EMPOWERED

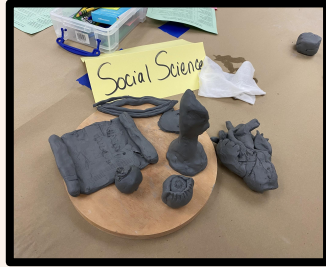
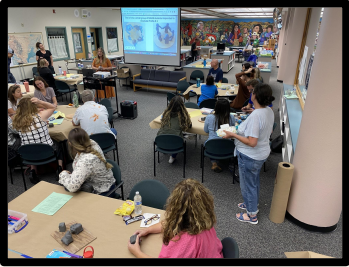
## PREPARATORIA ELSIE ALLEN PERFIL DE UN GRADUADO

### CUANDO ME GRADÚE

- #1** ESTARÉ MOTIVADO PARA CONECTARME CON MI PROPÓSITO PARA QUE YO TENGA LAS GANAS DE SUPERAR LOS OBSTÁCULOS Y ALCANZAR MIS METAS.
- #2** PODRÉ NAVEGAR OPORTUNIDADES EDUCATIVAS Y LABORALES PARA SENTIRME CAPACITADO PARA ALCANZAR MIS METAS.
- #3** MANTENDRÉ UNA MENTE ABIERTA PARA PODER EXPERIMENTAR IDEAS Y EXPERIENCIAS GLOBALES EN LA COMUNIDAD Y EL MUNDO QUE ME RODEA.
- #4** SERÉ CAPAZ DE COMUNICARME PARA PODER GENERAR EMPATÍA, CONFIANZA Y RESPETO CON LOS DEMÁS.
- #5** TENDRÉ LA EDUCACIÓN PARA PODER EMPODERARSE ECONÓMICAMENTE.



# WHAT'S HAPPENING NOW



- Graduate Profile:
  - Team Leader meetings redesigned and focused on operationalizing the Graduate Profile in every classroom
  - Departments work in Professional Learning Communities to set goals around our work on the Graduate Profile
  - Formation of an Instructional Leadership Team to create a rubric for our Graduate Profile.
- Freshman English is now Ethnic Studies English (nine sections)
- Newcomers from CCLA to tour Elsie Allen High School in the spring
- Cross Site collaboration to include CCLA students in Elsie Allen High School Events
- EAHS admin participating in CCLA parent meetings to hear their hopes and dreams for a high school for their dual language students
- Continued PD and site visits for staff (teachers, classified, administration)

# Career Technical Education

## Fall 2022

- Began redesign of the existing Public Safety and Agriculture CTE programs
- Identified and supported staff with securing the appropriate CTE Credential for the new Public and Community Health CTE program
- Attended a Experiential Site Visit to Marin Promise Partnership

## Spring 2023

- Survey CCLA students to further guide the development of CTE program offerings
- Reinstate the Public Safety CTE Advisory Committee
- Develop new, a-g aligned, course proposals for Public Safety and Agriculture for Fall 2023 implementation
- Finalize design of the introduction course for the new Public and Community Health CTE program for Fall 2023 implementation

# Career Technical Education

## 2023-2024 School Year

- Continued collaboration to redesign the existing Public Safety and Agriculture CTE programs
- Establish CTE Advisory Committees for the Public and Community Health and Education CTE programs
- Attend additional Experiential Site Visits/Professional Development
- Develop new course proposals to expand the new Public and Community Health CTE Program and establish the Education CTE program for Fall 2024 implementation.
- Develop additional work-based learning experiences for students
- Explore articulation/dual enrollment opportunities

# Work-based Learning (WBL)

## Fall 2022

- Finalized Scope and Sequence for WBL experiences
- Developed Crosswalk between EAHS Graduate Profile and WBL experiences
- Created resources to support teachers with implementing WBL as an instructional strategy
- Attended Experiential Site Visits to Los Angeles Unified School District

## Spring 2023

- Develop additional systems to increase WBL experiences for all students
- Host a Career Conference for 11th and 12th grade students
- Design and implement a WBL orientation for industry partners

## 2023-2024 School Year

- Participate in additional Experiential Site Visits/Professional Development
- Expand school-wide WBL opportunities for students

# Dual Language Immersion (DLI)

## Fall 2022

- Implement DLI Implementation Team planning meetings
- Attended La Cosecha Dual Immersion Conference in New Mexico
- Identification of staff that will be teaching DLI courses in Fall 2023

## Spring 2023

- Monthly DLI Implementation Team planning meetings
- Consultant supporting Dual Language Immersion work at Elsie and CCLA
- Recruitment and marketing of DLI program
- Team members to attend Bilingual Education Conferences in Portland (Feb.), Long Beach (Mar.) and Sacramento (June)
- Recruit DLI TOSA

# Multilingual Services

## Fall 2022

- EAHS team visited Newcomer Program at Fremont High School in Oakland
- SRCS team visited World House program at Tennyson High School
- Attend New School Model collaborative Meetings with EAHS and SRCS administration

## Spring 2023

- Identification/monitoring of Multilingual Learner students benefiting from elective course with 7th-period day
- EAHS team visiting SF International High School
- Master Scheduling support for Multilingual Learners and DLI expansion
- Plan Professional Development opportunities for EAHS and CCLA
- Have DLI program TK-12 reflected in English Learner Master Plan Revision work

# Dual Language Immersion/Multilingual Services

## 2023-2024 School Year

- Expand Dual Language Immersion (DLI) course offerings for DLI cohort and Newcomer students
- Continue teacher recruitment and/or certification for identified DLI courses
- Professional Development and Collaboration time for DLI teachers
- Provide Critical Consciousness coaching for staff to support the implementation of asset-based pedagogical practices
- Establish DLI Program Expansion Team
- EAHS and CCLA staff to facilitate a 10-member Comité Asesor de Padres to increase parent engagement at both sites.
- Attend additional Experiential Site Visits/ Professional Development Conferences

# Santa Rosa City Schools

## Work Based Learning Continuum

Career-connected learning, also known as Work-based learning, provides students and staff the opportunity to connect school to real-world experiences and explore careers by collaborating with business and community partners.



### CAREER AWARENESS

Allow students to explore personal strengths, interests and career fields

- Guest Speakers and Career Presentations
- Industry Panel Presentations
- Career Exploration Projects
- Field Trips and Workplace Tours
- Industry Partner Project Coaching
- Service Learning Project



### CAREER EXPLORATION

Identify and refine student interests and skills, building connections to future career opportunities

- Career Fair/Fest Experiences
- Networking Events
- Informational Industry Interviews
- Job Shadow Experiences



### CAREER PREPARATION

Provide opportunity for students to refine skills necessary for future careers

- Mock Interviews
- Mentorships
- Pre Apprenticeships
- Student Led Enterprise
- Career Development Competitions



### CAREER TRAINING

First hand experience to demonstrate learned skills that will support future career success

- Work Experience
- Apprenticeships
- Internships



Experience	What	When	<a href="#">Standards for Career Ready Practice</a>
Classroom Speakers and Career Presentations	Informative and/or interactive presentation related to project/program/classroom topic. Informative and beneficial to students with specific learning outcomes.	Timed to reinforce current classroom curriculum being learned. Students are prepared beforehand to gain maximum benefit	7, 8, 9, 10,12
Industry Panel Presentation	1:1 or or small group of students prepare questions to ask panel members. Questions are connected to current classroom curriculum and career interests.	Beginning of new unit/project/topic and/or scattered throughout.	1, 2, 5, 7, 11
Career Exploration Projects	Exploratory project to gain a deep understanding of one or many industry/career pathway.	Timed to reinforce or explore classroom curriculum and career pathways.	3, 5, 6, 8, 10, 12
Field trips and Workplace Tours	Visit to view specific areas or activities of day to day operations of a specific industry.	Timed to reinforce current classroom curriculum being learned. Beginning of new unit/project/topic and/or scattered throughout. Students are prepared beforehand to gain maximum benefit.	1, 2, 5, 7, 11
Industry Partner Project Coaching	Provide students with feedback on progress of their classroom project. Provide expertise to confirm students are on the right path or provide guidance as needed. If done at the end, allow students to showcase their learning to industry experts and gather feedback.	Timed at the beginning of a project to provide guidance and help develop a project. Timed midway through to allow students to get feedback. Timed at the end to showcase student learning and gather feedback.	3, 5, 6, 8, 10, 12
Service Learning Project	Opportunity for students to volunteer and engage with the community in an area related to classroom learning.	Timed to reinforce or explore classroom curriculum and career pathways.	3, 5, 6, 8, 10, 12
Career Fair/Fest Experiences	Opportunities for students and employers to meet and discuss future career opportunities.	Timed throughout the year. Can be a school wide event.	7, 8, 9, 10,12
Networking Events	Social event that allows industry partners and students to meet and make connections.	Timed throughout the year.	1, 2, 4, 5, 7, 8, 9, 10, 12

Informational Industry Interviews	Informal conversation with one or more industry professionals meant to help students learn more about a particular job, profession or industry. Questions are student developed and prepared beforehand.	Timed to reinforce current classroom curriculum being learned. Beginning of new unit/project/topic and/or scattered throughout. Students are prepared beforehand to gain maximum benefit.	1, 2, 4, 5, 7, 8, 9, 10, 12
Job Shadow Experiences	Partial, full or multiple day experience spent on site at a specific industry business location. Student observes and experiences daily job operations. *For Volunteer and/or work experience, student may also participate in daily operations.	Timed to reinforce current classroom curriculum being learned; Beginning of new unit/project/topic and/or scattered throughout. Students are prepared beforehand to gain maximum benefit.	1, 2, 5, 7, 11
Mock Interviews	Opportunity for students to practice interview skills through exposure to real world interview process. Industry partners provide valuable feedback to students.	Anytime throughout the duration of student learning. Students should have some formal preparation to prepare for this experience beforehand.	1, 2, 4, 5, 7, 8, 9, 10, 12
Mentorships	1:1 or small group guidance on project or career exploration.	Timed throughout the year to reinforce student interests and work. Designed to be multiple sessions regularly schedule throughout the year or during a specific project period.	1, 2, 5, 7, 11
Pre Apprenticeships	Entry level training experience for students. Includes coursework and job learning experiences directly related to a trade or occupation and help prepare students for an apprenticeship program.	Anytime throughout the duration of student learning.	1, 2, 3, 4, 6, 11, 12
Student Led Enterprise	The development and operation of a revenue-generating business operating outside the classroom. Tied to a course and operated and managed by students. (CDE)	Anytime throughout the duration of student learning.	3, 5, 6, 8, 10, 12
Career Development Competitions	Competitive events in which students gain experience, develop critical thinking, communication and other critical skills.	Anytime throughout the duration of student learning.	3, 5, 6, 8, 10, 12

Work Experience	Any relevant experience gained within a specific industry or general workforce.	Anytime throughout the duration of student learning.	1, 2, 3, 4, 5, 6, 7, 11, 12
Apprenticeship	Training program to prepare students to become skilled in a trade or profession. Combine classroom and hands on training. Typically paid opportunities and lead to industry recognized completion certificate.	Anytime throughout the duration of student learning. Students should have some formal preparation to prepare for this experience beforehand.	1, 2, 3, 4, 5, 6, 7, 11, 12
Internships	Student performs responsibilities given to a professional in the specific industry. Experience is supervised by an industry expert and tied to an instructor/course/CTE program. Can be paid or unpaid.	Anytime throughout the duration of student learning. Students should have some formal preparation to prepare for this experience beforehand.	1, 2, 3, 4, 5, 6, 7, 11, 12

## Experiential Visits and Professional Development Opportunities

Date	Activity	Description
9/13/22, 9/21/22, 10/4/22, 10/12/22, 10/19/22, 10/26/22, 11/2/22, 11/9/22, 11/16/22, 11/30/22, 12/7/22, 12/14/22, 1/11/23, 1/18/23, 1/25/23, 2/1/23	CTE and Work-based Learning Planning and Development Sessions	EAHS CTE TOSA, ARPA Consultants, and District administration meeting to discuss operationalizing WBL and progress on redesign of existing CTE programs and development of new CTE programs.
10/4/22, 10/31/22, 11/9/22, 11/14/22, 12/13/22, 1/9/23, 1/26/23, 1/31/23	CTE Program Redesign Meetings	EAHS teachers, site administration and district administration meetings focused on redesign of existing CTE programs (Agriculture and Public Safety)
9/28/22, 10/10/22, 10/19/22, 11/30/23, 1/30/23	Meetings with Industry and Community Partners	District administration meetings with industry and community partner representatives to inform CTE program redesign, development of the new Public and Community Health CTE program, and WBL implementation.
10/24/22, 11/5/22, 1/20/23, 2/13/23, 4/3/23	Scaling Students Success - Community of Practice	Site and district administration and the CTE TOSA participate in a Community of Practice with multiple district across the state of California. Focus on supporting districts with creating systems to providing high quality instruction to enable students to produce high quality work that reflects Common Core State Standards and Graduate Profile outcomes.
10/25/22	Marin Partnership Promise Visit	EAHS site administration, district administration, and the CTE TOSA learned from representatives from the Marin Promise Partnership, Marin County Office of Education, and San Rafael City Schools, who have been working on the establishment of an Education Pathway, connected to Ethnic Studies. Built and strengthen relationships for future information sharing and collaboration.
11/2/22-11/5/22	La Cosecha Dual Language Immersion Conference	EAHS Principal and teacher, CCLA Principal and teachers, and Multilingual Services team members attended the largest gathering of educators, parents, researchers, and practitioners supporting dual language, two-way immersion, one-way developmental bilingual, and one-way heritage language immersion programs from across the US.
11/3/22, 1/19/23, 2/14/23	Linked Learning Equitable Master Scheduling	EAHS Vice Principal and the Counseling Department Chair are learning a process and strategies for how to use the master schedule and Linked Learning to advance equity and expand opportunities for students and adults.
12/2/22	Visit NEST program at Fremont High School, Oakland	A team of administrators, teachers, and a counselor visited the Newcomer program at Fremont High School. We observed classes, spoke with teachers and administrators, and learned about their program.

12/13/23	Visit to World House at Tennyson High School in Hayward	A team that included Superintendent Trunnell and Assistant Superintendent Dr. Castro, administrators, counselors and teachers visited the World House Program at Tennyson High School. We spoke with teachers, counselors, classified staff and administrators, and learned about their program.
12/1/22, 1/17/23, 2/28/23	Dual Language Immersion Team Planning Sessions	Team of teachers, site and district administrators have begun meeting to plan and implement Dual Language Immersion work to begin implementation of program in Fall 2023
1/26/23	Visit International High School in San Francisco	A team of administrators and teachers visited the Newcomer program at International High School. We observed classes, spoke with teachers and administrators, and learned about their program.
1/27-29/23	CALSA - California Association of Latino Superintendents and Administrators	Focus on Results is a valuable resource for educational leaders and provides a unique combination of professional learning, exploring evidence-based solutions, and building meaningful relationships. Workshops include: the power of student empathy interviews, dual enrollment updates/guidelines, redesigning the system to diversify the educator workforce, reimagining EL programs, educational finance and politics, and much more
2/2-2/4/23	Experiential Visit to Lindsay Unified	A team consisting of EAHS and CCLA site administration, EAHS teachers and classified staff, district administration, and the Sonoma County Office of Education visited Lindsay USD. The district is celebrated across the country for moving to a performance-based system (PBS) of education, which also is referred to as mastery-based or competency-based learning. The Lindsay PBS intentionally puts learning in the hands of students, building their agency. Learners set weekly goals, focus on Graduate Profile outcomes, track their progress, and demonstrate mastery in multiple ways.
2/22/23-2/25/23	National Association for Bilingual Education Conference (NABE)	Staff from EAHS and CCLA will attend the NABE conference which aims to advocate for educational equity and excellence for bilingual/multilingual students in a global society.
3/22/23-3/25/23	California Association for Bilingual Education annual conference (CABE)	Staff from EAHS and CCLA and Ed. Services will attend the CABE conference. The California Association for Bilingual Education (CABE) promotes bilingual education and quality educational experiences for all students in California. CABE works to promote equity and student achievement for students with diverse cultural, racial, and linguistic backgrounds. CABE recognizes and honors the fact that we live in a rich multicultural, global society and that respect for diversity makes us a stronger state and nation.



**Resolution No. 2022/23-39**

**Date: February 8, 2023**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE SANTA ROSA SCHOOL DISTRICT REGARDING  
CRITERIA TO DETERMINE CERTIFICATED PERSONNEL WHO SHALL BE EXEMPT FROM THE ORDER OF  
LAYOFF BY VIRTUE OF THEIR CREDENTIALS, ASSIGNMENT, OR CERTIFICATION  
("SKIPPING CRITERIA")**

**WHEREAS**, Santa Rosa City School District ("District") foresees the need to identify credentials and certificates that authorize particular kinds of services / instruction to meet the needs of students and District;

**WHEREAS**, the District has an increasing number of students whose home language is Spanish;

**WHEREAS**, the District requires and has a shortage of certificated personnel who are authorized to teach Spanish, math, and/or sciences in grades 7-12;

**WHEREAS**, the District requires and has a shortage of certificated personnel who are authorized to provide services in specialized areas including special education;

**WHEREAS**, the District requires and has a shortage of certificated personnel who are authorized to provide services in dual immersion programs at CCLA and SRFAC;

**WHEREAS**, for the 2023-2024 school year, the District intends to assign credentialed personnel, who are presently assigned within the scope of the foregoing credentials/areas of authorization, to positions requiring such credentials/authorizations to meet the needs of students and the District;

**WHEREAS**, the Board of Trustees desires to establish objective criteria to make effective, fair, and equitable employment decisions;

**THEREFORE**, pursuant to Education Code section 44955(d)(1), be it resolved that certificated employees who:

By March 1, 2023, and are valid, or possess credentials, certifications, or permits authorizing instruction in one or more of the areas specified in items (1) – (4) below;

- (1) Single Subject Spanish, Spanish (BCLAD) and/or French (BCLAD)
- (2) Single Subject Math and/or Single Subject Science (including but not limited to physics, chemistry, biological science, physical science and life science)
- (3) Special Education
- (4) All teachers who are assigned to a dual immersion program at CCLA or SRFAC

and

(5) In 2023-2024 are assigned within the scope of any one or more of the credentials, certifications, or permit authorizing instruction or services in the areas identified in (1) – (4), above, shall be exempt from the order of layoff.

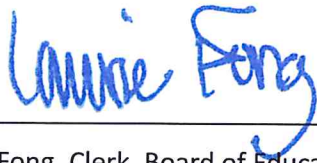
**PASSED AND ADOPTED** this date, February 8, 2023, by the Board of Education of the Santa Rosa City Schools of the County of Sonoma, State of California, by the following vote:

AYES: 6

NOES: 0

ABSENT: 1

This is to certify that this is a true and correct copy of the resolution as adopted and approved at a regular meeting of the Board of Education of the Santa Rosa City Schools.



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Laurie Fong, Clerk, Board of Education



Resolution No. 2022/23-40

Date: February 8, 2023

**RESOLUTION TO ADOPT SENIORITY DATE TIEBREAKING CRITERIA TO DETERMINE THE ORDER OF TERMINATION AMONG CERTIFICATED EMPLOYEES WITH THE SAME DATE OF PAID SERVICE**

**THIS BOARD RESOLVES** that the order of termination between employees with the same seniority date shall be based solely on the needs of the District and the students thereof. The specific criteria to be used in determining this need are set forth below. The level of importance for each criteria is set forth in descending order, with "A." being the most important tiebreaking criteria and "F." being the least important criteria.

1. PURPOSE OF ESTABLISHING CRITERIA

The purpose of adopting criteria for establishing an order to termination of employees who first rendered paid probationary service to the District on the same date is to comply with the requirements of Education Code section 44955.

2. CRITERIA TO BE USED

The Board of Trustees finds that to make effective release of employment decisions, objective criteria must be established. This will ensure that District employees are treated fairly and equitably. To this end, the needs of the District and its students will be best served by using the following criteria in establishing the order of termination described above.

- A. Credentials and experience to teach in a particular program or provide a particular service of need by the District (e.g., BCLAD, dual immersion, special education, math, science).
- B. Years of experience previous to current employment as a full-time credentialed teacher in a probationary/permanent K-12 teaching situation in a public school/public Charter School.
- C. Credentials that permit supplementary authorizations.
- D. Number of teaching and/or specialist service credentials.
- E. Earned degrees beyond the B.A. or B.S. level (e.g., masters, doctorate).
- F. National Board Certification.

3. APPLICATION OF CRITERIA

- A. Credentials and experience to teach or serve in a particular program or provide a particular service of need by the District (e.g., BCLAD, dual immersion, special education, math, science).  
Rating: +2 per credential, +1 per year of experience
- B. Years of experience previous to current employment as a full-time, credentialed teacher in a probationary/permanent, K-12 teaching situation in a public school/public charter school.  
Rating: +1 per year
- C. Number of supplementary authorizations  
Rating: +1 per supplementary authorization
- D. Number of teaching and/or special service credentials  
Rating: +1 per credential
- E. Earned degrees beyond the BA/BS level  
Rating: +1 per degree
- F. National Board Certification  
Rating: + 1 per certificate

4. TIEBREAKING PROCEDURE

In the event that common day hirees have equal qualifications based on application of the above criteria, the District will then break ties by utilizing a lottery.

SANTA ROSA CITY SCHOOLS  
RATING CALCULATIONS WORKSHEET FOR COMMON DATES OF HIRE

Common Date of First Paid Service \_\_\_\_\_

CRITERIA - POINTS EARNED

Employee <u>Name</u>	A	B	C	D	E	E	Point <u>Total</u>	<u>Rank</u>
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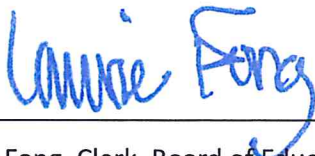
**PASSED AND ADOPTED** this date, February 8, 2023, by the Board of Education of the Santa Rosa City Schools of the County of Sonoma, State of California, by the following vote:

AYES: 6

NOES: 0

ABSENT: 1

This is to certify that this is a true and correct copy of the resolution as adopted and approved at a regular meeting of the Board of Education of the Santa Rosa City Schools.



\_\_\_\_\_  
Laurie Fong, Clerk, Board of Education

**MEMORANDUM OF UNDERSTANDING  
SANTA ROSA CITY SCHOOLS  
AND  
THE SANTA ROSA TEACHERS ASSOCIATION  
Extended Pay Rate for School Psychologists**

This Agreement was made and entered into this day, January 19, 2023, by and between Santa Rosa City Schools  
("District) and Santa Rosa Teachers Association ("Association")

The Santa Rosa Teachers Association and the Santa Rosa City Schools have met, negotiated and agreed to the following Memorandum of Understanding regarding Extended Pay Rate for School Psychologists.

In an effort to provide mandated and legally required Special Education Services, when there is a need for School Psychologists to pick up additional assessments on a case by case basis. The parties agree:

- That the provision outlined under Extended Day Pay in section 16.13 be revised for the following:
  - That School Psychologists; when agreeing to extra work above their current assignment, the following enumerations are provided.
- That the extended day for this work will be calculated as .0007975 of Level 1, Step 4 of the Santa Rosa City School Certificated Psychologist, Speech Language Pathologist, Nurse Salary Schedule.
- That these hours are to be pre-approved by their Psych Team Program Specialist, documented by the School Psychologist and use the existing "time card" process.
- This new rate shall apply only for;
  - After hours work related to the additional assessments as defined above and,
  - After contract work that is completed as a result of contract time lost due to the additional assessments as defined above, the contract time work missed is eligible for a direct hour to hour compensation. As an example, if a Psychologist performs two hours on an additional assessment during contract time, two hours are available to be on a timecard for work spent after contract hours. and,
  - shall not apply to after hour IEP's, professional development, etc. that are not related to the additional assessments. (the rate for this work shall remain at the extended day rate as stipulated in Article 16.13 of the collected bargaining agreement.)

Absent mutual agreement, this MOU will remain in effect through June 30, 2024.

The association and the District agree that this Memorandum of Understanding shall not constitute a precedent in any grievance proceeding, claim, or litigation raising the same or similar issues.

Dated: 1-19-23


Dated: 1-19-23

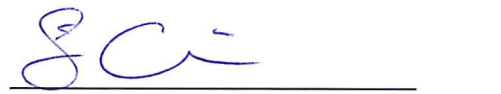
For the Association:

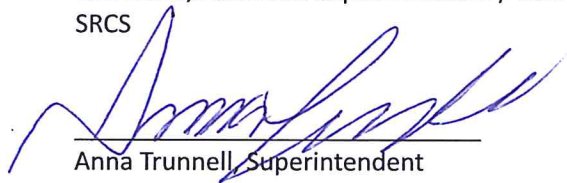
For the District:

  
\_\_\_\_\_  
Ian Myers, Chief Negotiator  
SRTA

  
\_\_\_\_\_  
Michael C. Shepherd, Assistant Superintendent  
Human Resources, SRCS

  
\_\_\_\_\_  
Kathryn Howell, President  
SRTA

  
\_\_\_\_\_  
Lisa Cavin, Associate Superintendent / CBO  
SRCS

  
\_\_\_\_\_  
Anna Trunnell, Superintendent  
SRCS

**Supporting members of the SRTA Association and District negotiating teams:**

SRTA Negotiating Team

SRCS Negotiating Team

- Ashley Bell
- Alma Conde
- Kristine Erken
- Angela Ghigliazza
- Danita Haynes
- Hannah Hofman
- Dale Horine
- Tara Lyon

- Dr. Roderick Castro
- Dr. Kimberly Clissold
- Kelley Dillon
- Steve Mizera
- Rand Van Dyke
- Amber Williams
- Tim Zalunardo
- Dr. Vicki Zands

Ratified by SRTA: \_\_\_\_\_

Approved by the Board: \_\_\_\_\_



# **Certificated Salary Placement Guidelines**

February 8, 2023 (revised 2/6/23)

**Embrace • Engage • Empower**  
**Abrazar • Involucrar • Empoderar**

# Salary Placement Guidelines (revised 2/6/23)

Year Guidelines Were Adopted	Years of Experience Granted	CTE	Military	Peace Corps
*September 2022	No Maximum	1 year for every two years	Year for year (not to exceed 2 years)	Year for year (not to exceed 2 years)
Recommended Guidelines				
*February 2023	No Maximum	<del>1 year for every two years</del> Year for year	Year for year <del>(not to exceed 2 years)</del>	Year for year <del>(not to exceed 2 years)</del>

\*Pending Board Approval

# Financial Considerations (revised 2/6/23)

At the September 28, 2022 Board of Education meeting, the board adopted an update to the Certificated Salary Placement Guidelines. SRTA members were asked to submit documentation for salary change consideration.

	Certificated FTE = 908	% of Membership responding	Cost for prior years of experience (Current Guidelines)	Cost with proposed guideline change (removing the cap on years)
General years of experience	57	6.2%	\$84,184	\$84,184 (no change)
CTE	13	1.4%	\$38,369	\$70,422
Military	8	0.8%	\$21,174	\$25,908
Peace Corps	4	0.4%	\$2,365	\$11,744
<b>TOTAL COST</b>			<b>\$146,092</b>	<b>\$192,258</b>

# Questions?



**Embrace • Engage • Empower**

**Abrazar • Involucrar • Empoderar**



## Santa Rosa City Schools Certificated Salary Placement Guidelines

(revised 2/6/23)

Certificated personnel are placed on the salary schedule according to training, experience and education. Evaluation of training, experience, and education shall be the responsibility of the Human Resources Department. Any exceptions to these guidelines shall be at the discretion of the Superintendent or Superintendent's designee.

Official transcripts and Certificated Experience Verification Forms must be filed with the Human Resources Office within 30 days of the first day of work. If received after 30 days, any salary changes will be effective at the beginning of the next semester.

### Step Placement (Experience):

1. All new teachers holding a valid credential shall be placed at Class I, Step 1 until such time as the Human Resources Office receives all official transcripts, evidence of prior applicable training and experience verifications.
2. Credit for outside experience (Public, Private, Secular, Post-Secondary) is granted for each year of properly verified experience under contract while holding a valid regular teaching credential in grades TK-post secondary.
  - a. To receive a year's credit, 75% of the number of days in a school year must be worked while under contract.
  - b. Foreign transcripts must be audited through the same organizations utilized by CTC. (<http://www.ctc.ca.gov/credentials/leaflets/cl635.pdf> – List of accepted agencies.)
3. Fully credentialed Speech Therapists, School Psychologists, and Nurses with verifiable experience that is not related to public education may be credited year for year experience.
4. Credit for outside work experience that is not related to public education may be credited ~~one year-for-year every two years~~ of non-certificated experience (e.g., four years (4) private sector experience as a chef would count as a **four (4) two (2)** year credit for Step Placement in a CTE Culinary position).
  - a. To receive a year's credit, 75% of the number of days in a scheduled work year must be worked in the position.
5. Substitute teaching may be counted only if it was in the immediately preceding service under contract and for a majority [75%] of the school year.
6. Credit under an emergency permit is limited to two (2) years.
7. Military experience will be granted year-for-year of active service. ~~not to exceed two (2) years.~~
8. Peace Corps experience will be granted for year-for-year service. ~~not to exceed two (2) years.~~

## Column Placement (Training and Education)

1. Placement is based upon upper division or graduate semester units earned after receiving a Bachelor's, Master's, or Doctorate degree from an accredited four-year college or university.
2. Units taken in the fifth year (or its equivalent) concurrent with the Bachelor's degree requirements may be counted as subsequent to graduation if these units are clearly upper division or graduate work, and are certified by the college registrar or by transcripts as being in excess of the total units required for the degree and in excess of undergraduate requirements for the Bachelor's degree.
3. Units taken at the North Coast School of Education's (NCSOE) or other California County Office of Education that has an accredited Teacher Preparation or Administrative Credentialing preparation program qualify for advancement on the salary schedule. This does not apply to credits taken before entry into the North Coast Program unless they fall into item #1.
4. Credit awarded for Masters/Doctorate Stipends can only be awarded for one Masters and one Doctorate degree from an accredited college/university.
5. Credits for lower division courses may be granted if the course is pertinent to the teaching position and the course is not duplicative of previous training for which credit was granted, at the District's discretion.
6. Credit will be given for units earned for degrees or certificates for other professions, e.g. law, medicine, theology.

## Continuing Education (Professional Growth)

- The salary schedule is administered in terms of semester units. A quarter unit is equal to  $\frac{2}{3}$  of a semester unit and a CEU (Continuing Education Unit) from a regionally accredited university or college is equal to  $\frac{1}{3}$  of a semester unit.
- Credit will be given for up to 18 semester units in any Professional Growth Year. Approval from the Professional Growth Committee is required to exceed these limits prior to earning the units. (SRTA Contract, Article 16.3)

## Miscellaneous Provisions

SRCS employees hired prior to September 28, 2022, will be allowed to submit verification of prior years of experience using these newly adopted guidelines. **Certificated Experience Verification Forms** must be submitted to Human Resources no later than November 30, 2022. New salary step placements shall only be retroactive to July 1, 2022.

**Bylaw 9320: Meetings And Notices**

**Status:** ADOPTED

**Original Adopted Date:** 04/12/2017 | **Last Revised Date:** 12/12/2018

Meetings of the Board of Education are conducted for the purpose of accomplishing district business. In accordance with state open meeting laws (Brown Act), the Board shall hold its meetings in public and shall conduct closed sessions during such meetings only as authorized by law. To encourage community involvement in the schools, Board meetings shall provide opportunities for questions and comments by members of the public. All meetings shall be conducted in accordance with law and the Board's bylaws, policies, and administrative regulations.

(cf. 9321 - Closed Session Purposes and Agendas)

(cf. 9321.1 - Closed Session Actions and Reports)

(cf. 9322 - Agenda/Meeting Materials)

(cf. 9323 - Meeting Conduct)

A Board meeting exists whenever a majority of Board members gather at the same time and place to hear, discuss, or deliberate upon any item within the subject matter jurisdiction of the Board or district. (Government Code 54952.2)

In compliance with the Brown Act, a majority of the Board shall not, outside of an authorized meeting, use a series of communications of any kind (including technological devices), directly or through intermediaries, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. However, an employee or district official may engage in separate conversations with Board members in order to answer questions or provide information regarding an item within the subject matter jurisdiction of the Board, as long as that employee or district official does not communicate the comments or position of any Board members to other Board members. (Government Code 54952.2)

(cf. 9012 - Board Member Electronic Communications)

In order to help ensure the participation of individuals with disabilities at Board meetings, the Superintendent or designee shall provide appropriate disability-related accommodations or modifications upon request in accordance with the Americans with Disabilities Act. (Government Code 54953.2, 54954.1)

### Regular Meetings

The Board shall hold regular meetings each month except in July. In November and December, the Board shall meet only once per month, in all other months, the Board shall meet at 6:00 p.m. on the 2nd and 4th Wednesday of the month, but may be rescheduled by the Board pursuant to District needs. Unless otherwise stated in a meeting's agenda, posted pursuant to the Brown Act, the Board regular meetings shall be held at Santa Rosa City Hall Council Chambers at 100 Santa Rose Ave., Santa Rose, California.

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public and on the district's Internet web site. (Government Code 54954.2)

(cf. 1113 - District and School Web Sites)

Whenever agenda materials relating to an open session of a regular meeting are distributed to the Board less than 72 hours before the meeting, the Superintendent or designee shall make the materials available for public inspection at a public office or location designated for that purpose. (Government Code 54957.5)

(cf. 1340 - Access to District Records)

### Special Meetings

Special meetings of the Board may be called at any time by the presiding officer or a majority of the Board members. However, a special meeting shall not be called regarding the salary, salary schedule, or other compensation of the Superintendent, assistant superintendent, or other management employee as described in Government Code 3511.1. (Government Code 54956)

(cf. 2121 - Superintendent's Contract)

Written notice of special meetings shall be delivered personally or by any other means to all Board members and the local media who have requested such notice in writing. The notice also shall be posted on the district's Internet web site. The notice shall be received at least 24 hours before the time of the meeting. The notice shall also be posted at least 24 hours before the meeting in a location freely accessible to the public. The notice shall specify the time and place of the meeting and the business to be transacted or discussed. No other business shall be considered at this meeting. (Education Code 35144; Government Code 54956)

Any Board member may waive the 24-hour written notice requirement prior to the time of the meeting by filing a written waiver of notice with the clerk or secretary of the Board or by being present at the meeting at the time it convenes. (Government Code 54956)

Every notice of a special meeting shall provide an opportunity for members of the public to directly address the Board concerning any item that has been described in the meeting notice, before or during the item's consideration. (Government Code 54954.3)

### Emergency Meetings

In the case of an emergency situation for which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board may hold an emergency meeting without complying with the 24-hour notice and/or 24-hour posting requirement for special meetings pursuant to Government Code 54956. The Board shall comply with all other requirements for special meetings during an emergency meeting. (Government Code 54956.5)

An emergency situation means either of the following: (Government Code 54956.5)

1. An emergency, which shall be defined as a work stoppage, crippling activity, or other activity that severely impairs public health and/or safety as determined by a majority of the members of the Board

(cf. 4141.6/4241.6 - Concerted Action/Work Stoppage)

2. A dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist activity, or threatened terrorist act that poses peril so immediate and significant that requiring the Board to provide one-hour notice before holding an emergency meeting may endanger the public health and/or safety as determined by a majority of the members of the Board

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

Except in the case of a dire emergency, the Board president or designee shall give notice of the emergency meeting by telephone at least one hour before the meeting to the local media that have requested notice of special meetings. All telephone numbers provided by the media in the most recent request for notification must be exhausted. If telephone services are not functioning, the notice requirement of one hour is waived and, as soon after the meeting as possible, the Board shall notify those media representatives of the meeting and shall describe the purpose of the meeting and any action taken by the Board. In the case of a dire emergency, the Board president or designee shall give such notice at or near the time he/she notifies the other members of the Board about the meeting. (Government Code 54956.5)

The minutes of the meeting, a list of persons the Board president or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon after the meeting as possible. (Government Code 54956.5)

#### Adjourned/Continued Meetings

A majority vote by the Board may adjourn/continue any regular or special meeting to a later time and place that shall be specified in the order of adjournment. Less than a quorum of the Board may adjourn such a meeting. If no Board members are present, the secretary or the clerk may declare the meeting adjourned to a later time and shall give notice in the same manner required for special meetings. (Government Code 54955)

Within 24 hours after the time of adjournment, a copy of the order or notice of adjournment/continuance shall be conspicuously posted on or near the door of the place where the meeting was held. (Government Code 54955)

#### Study Sessions, Retreats, Public Forums, and Discussion Meetings

The Board may occasionally convene a study session or public forum to study an issue in more detail or to receive information from staff or feedback from members of the public.

The Board may also convene a retreat or discussion meeting to discuss Board roles and relationships.

(cf. 2000 - Concepts and Roles)

(cf. 2111 - Superintendent Governance Standards)

(cf. 9000 - Role of the Board)

(cf. 9005 - Governance Standards)

(cf. 9400 - Board Self-Evaluation)

Public notice shall be given in accordance with law when a quorum of the Board is attending a study session, retreat, public forum, or discussion meeting. All such meetings shall comply with the Brown Act and shall be held in open session and within district boundaries. Action items shall not be included on the agenda for these meetings.

#### Other Gatherings

Attendance by a majority of Board members at any of the following events is not subject to the Brown Act provided that a majority of the Board members do not discuss specific district business among themselves other than as part of the scheduled program: (Government Code 54952.2)

1. A conference or similar public gathering open to the public that involves a discussion of issues of general interest to the public or to school board members
2. An open, publicized meeting organized by a person or organization other than the district to address a topic of local community concern
3. An open and noticed meeting of another body of the district
4. An open and noticed meeting of a legislative body of another local agency
5. A purely social or ceremonial occasion
6. An open and noticed meeting of a standing committee of the Board, provided that the Board members who are not members of the standing committee attend only as observers

(cf. 9130 - Board Committees)

Individual contacts or conversations between a Board member and any other person are not subject to the Brown Act. (Government Code 54952.2)

#### Location of Meetings

Meetings shall not be held in a facility that prohibits the admittance of any person on the basis of ancestry or any characteristic listed in Government Code 11135, including, but not limited to, religion, sex, or sexual orientation. In addition, meetings shall not be held in a facility that is inaccessible to individuals with disabilities or where members of the public must make a payment or purchase in order to be admitted. (Government Code 54961)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Meetings shall be held within district boundaries, except to do any of the following: (Government Code 54954)

1. Comply with state or federal law or court order or attend a judicial or administrative proceeding to which the district is a party
2. Inspect real or personal property that cannot conveniently be brought into the district, provided that the topic of the meeting is limited to items directly related to the property
3. Participate in meetings or discussions of multiagency significance, provided these meetings are held within one of the other agencies' boundaries, with all participating agencies giving the notice required by law
4. Meet in the closest meeting facility if the district has no meeting facility within its boundaries or if its principal office is located outside the district
5. Meet with elected or appointed state or federal officials when a local meeting would be impractical, solely to discuss legislative or regulatory issues affecting the district over which the state or federal officials have jurisdiction

6. Meet in or near a facility owned by the district but located outside the district, provided the meeting agenda is limited to items directly related to that facility
7. Visit the office of the district's legal counsel for a closed session on pending litigation, when doing so would reduce legal fees or costs
8. Attend conferences on nonadversarial collective bargaining techniques
9. Interview residents of another district regarding the Board's potential employment of an applicant for Superintendent of the district
10. Interview a potential employee from another district

Meetings exempted from the boundary requirements, as specified in items #1-10 above, shall still be subject to the notice and open meeting requirements for regular and special meetings when a quorum of the Board attends the meeting.

If a fire, flood, earthquake, or other emergency renders the regular meeting place unsafe, meetings shall be held for the duration of the emergency at a place designated by the Board president or designee, who shall so inform all news media who have requested notice of special meetings by the most rapid available means of communication. (Government Code 54954)

#### Teleconferencing

A teleconference is a meeting of the Board in which Board members are in different locations, connected by electronic means through audio and/or video. (Government Code 54953)

The Board may use teleconferences for all purposes in connection with any meeting within the Board's subject matter jurisdiction. All votes taken during a teleconference meeting shall be by roll call. (Government Code 54953)

During the teleconference, at least a quorum of the members of the Board shall participate from locations within district boundaries. (Government Code 54953)

Agendas shall be posted at all teleconference locations and shall list all teleconference locations whenever they are posted elsewhere. Additional teleconference locations may be provided to the public. (Government Code 54953)

All teleconference locations shall be accessible to the public. All teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the Board, including the right of the public to address the Board directly at each teleconference location. (Government Code 54953)

All Board policies, administrative regulations, and bylaws shall apply equally to meetings that are teleconferenced. The Superintendent or designee shall facilitate public participation in the meeting at each teleconference location.

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#### **Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

#### **State**

Ed. Code 35140

Ed. Code 35143

#### **Description**

Time and place of meetings

Annual organizational meetings; date and notice

Ed. Code 35144	Special meeting
Ed. Code 35145	Public meetings
Ed. Code 35145.5	Agenda; public participation and regulations
Ed. Code 35146	Closed sessions; student matters
Ed. Code 35147	Open meeting laws exceptions
Gov. Code 11135	<a href="#">Prohibition of discrimination</a>
Gov. Code 3511.1	Local agency executives
Gov. Code 54950-54963	The Ralph M. Brown Act
Gov. Code 54953	Oral summary of recommended salary and benefits of superintendent
Gov. Code 54954	Time and place of regular meetings
Gov. Code 54954.2	Agenda posting requirements; board actions
Gov. Code 54956	Special Meetings
Gov. Code 54956.5	Emergency meetings
Gov. Code 6252-6270	California Public Records Act
Gov. Code 7920.000 - 7930.170	California Public Records Act
Gov. Code 8625-8629	California Emergency Services Act
<b>Federal</b>	<b>Description</b>
28 CFR 35.160	Effective communications for individuals with disabilities
28 CFR 36.303	Nondiscrimination on the basis of disability, public accommodations, auxiliary aids and services
42 USC 12101-12213	Americans with Disabilities Act
<b>Management Resources</b>	<b>Description</b>
Attorney General Opinion	78 Ops.Cal.Atty.Gen. 327 (1995)
Attorney General Opinion	79 Ops.Cal.Atty.Gen. 69 (1996)
Attorney General Opinion	84 Ops.Cal.Atty.Gen. 181 (2001)
Attorney General Opinion	84 Ops.Cal.Atty.Gen. 30 (2001)
Attorney General Opinion	88 Ops.Cal.Atty.Gen. 218 (2005)
Court Decision	Knight First Amendment Institute at Columbia University v. Trump, (2019) 928 F.3d 226
Court Decision	Garnier v. Poway Unified School District, (S.D. Cal. September 26, 2019) No. 17-cv-2215-W (JLB), 2019 WL 4736208
Court Decision	Wolfe v. City of Fremont, (2006) 144 Cal.App. 4th 533
CSBA Publication	The Brown Act: School Boards and Open Meeting Laws, rev. 2019
Institute for Local Government Publication	The ABCs of Open Government Laws
League of California Cities Publication	Open and Public V: A Guide to the Ralph M. Brown Act, 2016
Website	<a href="#">CSBA District and County Office of Education Legal Services</a>
Website	<a href="#">CSBA, GAMUT Meetings</a>
Website	<a href="#">Institute for Local Government</a>
Website	<a href="#">League of California Cities</a>
Website	<a href="#">California Attorney General's Office</a>
Website	<a href="#">CSBA</a>

**Cross References**

<b>Code</b>	<b>Description</b>
-------------	--------------------

0410	<a href="#">Nondiscrimination In District Programs And Activities</a>
0420.4	<a href="#">Charter School Authorization</a>
0420.4	<a href="#">Charter School Authorization</a>
0420.43	<a href="#">Charter School Revocation</a>
0450	<a href="#">Comprehensive Safety Plan</a>
0450	<a href="#">Comprehensive Safety Plan</a>
0460	<a href="#">Local Control And Accountability Plan</a>
0460	<a href="#">Local Control And Accountability Plan</a>
1113	<a href="#">District And School Web Sites</a>
1113	<a href="#">District And School Web Sites</a>
1160	<a href="#">Political Processes</a>
1220	<a href="#">Citizen Advisory Committees</a>
1220	<a href="#">Citizen Advisory Committees</a>
1330	<a href="#">Use Of School Facilities</a>
1330	<a href="#">Use Of School Facilities</a>
1330-E PDF(1)	<a href="#">Use Of School Facilities</a>
1340	<a href="#">Access To District Records</a>
1340	<a href="#">Access To District Records</a>
1431	<a href="#">Waivers</a>
2000	<a href="#">Concepts And Roles</a>
2111	<a href="#">Superintendent Governance Standards</a>
2121	<a href="#">Superintendent's Contract</a>
2210	<a href="#">Administrative Discretion Regarding Board Policy</a>
3100	<a href="#">Budget</a>
3100	<a href="#">Budget</a>
3280	<a href="#">Sale Or Lease Of District-Owned Real Property</a>
3280	<a href="#">Sale Or Lease Of District-Owned Real Property</a>
3311	<a href="#">Bids</a>
3311	<a href="#">Bids</a>
3312	<a href="#">Contracts</a>
3314	<a href="#">Payment For Goods And Services</a>
3314	<a href="#">Payment For Goods And Services</a>
3516	<a href="#">Emergencies And Disaster Preparedness Plan</a>
3516	<a href="#">Emergencies And Disaster Preparedness Plan</a>
4117.14	<a href="#">Postretirement Employment</a>
4141.6	<a href="#">Concerted Action/Work Stoppage</a>
4141.6	<a href="#">Concerted Action/Work Stoppage</a>
4241.6	<a href="#">Concerted Action/Work Stoppage</a>
4241.6	<a href="#">Concerted Action/Work Stoppage</a>
4312.1	<a href="#">Contracts</a>
4317.14	<a href="#">Postretirement Employment</a>
6112	<a href="#">School Day</a>
6112	<a href="#">School Day</a>
6173.1	<a href="#">Education For Foster Youth</a>
7150	<a href="#">Site Selection And Development</a>
7150	<a href="#">Site Selection And Development</a>
7214	<a href="#">General Obligation Bonds</a>
7214	<a href="#">General Obligation Bonds</a>
7310	<a href="#">Naming Of Facility</a>
7310	<a href="#">Naming Of Facility</a>
9000	<a href="#">Role Of The Board</a>

9005	<a href="#"><u>Governance Standards</u></a>
9012	<a href="#"><u>Board Member Electronic Communications</u></a>
9100	<a href="#"><u>Organization</u></a>
9121	<a href="#"><u>President</u></a>
9130	<a href="#"><u>Board Committees</u></a>
9140	<a href="#"><u>Board Representatives</u></a>
9220	<a href="#"><u>Governing Board Elections</u></a>
9230	<a href="#"><u>Orientation</u></a>
9270	<a href="#"><u>Conflict Of Interest</u></a>
9270-E PDF(1)	<a href="#"><u>Conflict Of Interest</u></a>
9310	<a href="#"><u>Board Policies</u></a>
9322	<a href="#"><u>Agenda/Meeting Materials</u></a>
9323	<a href="#"><u>Meeting Conduct</u></a>
9323.2	<a href="#"><u>Actions By The Board</u></a>
9323.2-E PDF(1)	<a href="#"><u>Actions By The Board</u></a>
9324	<a href="#"><u>Minutes And Recordings</u></a>
9400	<a href="#"><u>Board Self-Evaluation</u></a>

**Bylaw 9250: Remuneration, Reimbursement And Other Benefits**

**Status:** ADOPTED

**Original Adopted Date:** 04/12/2017 | **Last Revised Date:** 07/27/2022

### **Compensation**

Each member of the Board of Education may receive a monthly compensation of \$486.20. (Education Code 35120)

On an annual basis, the Board may increase the compensation of Board members beyond the limit delineated in Education Code 35120 in an amount not to exceed five percent based on the present monthly rate of compensation. The Board will consider an increase annually at a regular Board meeting in June, the last month of the fiscal year. An increase made pursuant to this subdivision shall be effective in July, the first month of the fiscal year, upon approval by the Board. (Education Code 35120)

Board members are not required to accept payment for meetings attended.

Any member who does not attend all Board meetings during the month is eligible to receive only a percentage of the monthly compensation equal to the percentage of meetings he/she attended, unless otherwise authorized by the Board in accordance with law. (Education Code 35120)

A member may be compensated for meetings he/she missed when the Board, by resolution, finds that he/she was performing designated services for the district at the time of the meeting or that he/she was absent because of illness, jury duty, or a hardship deemed acceptable by the Board. (Education Code 35120)

Student Board members shall receive no compensation for meetings attended. (Education Code 35012)

Whenever a quorum of Board members serves as another legislative body which will meet simultaneously or in serial order to a Board meeting, the Board clerk or a member of the Board shall verbally announce the amount of any additional compensation or stipend that each member will be entitled to receive as a result of convening the simultaneous or serial meeting. (Government Code 54952.3)

### **Reimbursement of Expenses**

Board members shall be reimbursed for actual and necessary expenses incurred when performing authorized services for the district. Expenses for travel, telephone, business meals, or other authorized purposes shall be in accordance with policies established for district personnel and at the same rate of reimbursement.

Board members shall be reimbursed for travel expenses incurred when performing services directed by the Board. (Education Code 35044)

Authorized purposes may include, but are not limited to, attendance at educational seminars or conferences designed to improve Board members' skills and knowledge; participation in regional, state, or national organizations whose activities affect the district's interests; attendance at district or community events; and meetings with state or federal officials on issues of community concern.

Personal expenses shall be the responsibility of individual Board members. Personal expenses include, but are not limited to, the personal portion of any trip, tips or gratuities, alcohol,

entertainment, laundry, expenses of any family member who is accompanying the Board member on district-related business, personal use of an automobile, and personal losses and traffic violation fees incurred while on district business.

Any questions regarding the propriety of a particular type of expense should be resolved by the Superintendent or designee before the expense is incurred.

Board members may use district-issued credit cards while on official district business and consistent with the limits established for district personnel. Personal expenses shall not be charged on a district-issued credit card, even if the Board member intends to subsequently reimburse the district for the personal charges.

### **Health and Welfare Benefits for Current Board Members**

Board members may participate in the health and welfare benefits program provided for district employees.

Health and welfare benefits for Board members shall be no greater than that received by the district's nonsafety employees with the most generous schedule of benefits. (Government Code 53208.5)

The district shall pay the premiums required for Board members electing to participate in the district health and welfare benefits program to the same extent that it pays for district employees.

Health and welfare benefits provided to Board members shall be extended at the same level to their spouse/registered domestic partner and to their eligible dependent children as specified in law and the health plan.

### **Health and Welfare Benefits for Former Board Members**

Former Board members may participate in the health and welfare benefits program provided for district employees under the conditions specified below.

Health and welfare benefits for former Board members shall be no greater than those received by district nonsafety employees with the most generous schedule of benefits. (Government Code 53208.5)

The district shall pay the premiums for health and welfare benefits of any former Board member who served in office after January 1, 1981, began his/her term before January 1, 1995, and has served for 12 or more years. (Government Code 53201)

Any other former Board member who served at least one term may participate in the health and welfare benefits program at his/her own expense if coverage is in effect at the time he/she leaves office. (Government Code 53201)

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#### **State**

Ed. Code 33050-33053

Ed. Code 33362-33363

Ed. Code 35012

#### **Description**

General waiver authority

Reimbursement of expenses; board member or member-elect

Board members; number, election and terms

Ed. Code 35044	Payment of traveling expenses of representatives of board
Ed. Code 35120	Course credit for student board members
Ed. Code 35172	Promotional activities
Ed. Code 44038	Cash deposits for transportation purchased on credit
Fam. Code 297-297.5	Rights, protections, benefits under the law; registered domestic partners
Gov. Code 20322	Elective officers; election to become member
Gov. Code 20420-20445	Membership in Public Employees' Retirement System; definition of safety employees
Gov. Code 3543.7	Duty to meet and negotiate in good faith
Gov. Code 53200-53209	Group insurance
Gov. Code 54952.3	Simultaneous or serial meetings; announcement of compensation
Gov. Code 8314	Use of public resources
H&S Code 1373	Health services plan; coverage for dependent children
Ins. Code 10277-10278	Group and individual health insurance; coverage for dependent children

**Federal**

26 CFR 1.403(b)-2  
 26 USC 403  
 42 USC 18011

**Management Resources**

Attorney General Opinion  
 Attorney General Opinion  
 Court Decision

Court Decision

Institute for Local Government  
 Publication  
 Internal Revenue Service Publication

Website

Website  
 Website  
 Website  
 Website

**Description**

Tax-sheltered annuities; definition of employee  
 Tax-sheltered annuities  
 Right to maintain existing health coverage

**Description**

83 Ops.Cal.Atty.Gen. 124 (2000)  
 91 Ops.Cal.Atty.Gen. 37 (2008)  
 Thorning v. Hollister School District, (1992) 11 Cal.App.4th 1598  
 Board of Education of the Palo Alto Unified School District v. Superior Court of Santa Clara County, (1979) 93 Cal.App.3d 578  
 Sample Expense and Use of Public Resources Policy Statement, January 2006  
 Tax-Sheltered Annuity Plans (403(b) Plans) for Employees of Public Schools and Certain Tax-Exempt Organizations, Publication 571, rev. February 2013  
[CSBA District and County Office of Education Legal Services](#)  
[Public Employees' Retirement System](#)  
[Institute for Local Government](#)  
[Internal Revenue Service](#)  
[CSBA](#)

**Cross References**

**Code**

1160  
 3100  
 3100  
 3350  
 3513.1  
 3513.1  
 4154

**Description**

[Political Processes](#)  
[Budget](#)  
[Budget](#)  
[Travel Expenses](#)  
[Cellular Phone Reimbursement](#)  
[Cellular Phone Reimbursement](#)  
[Health And Welfare Benefits](#)

4154	<a href="#"><u>Health And Welfare Benefits</u></a>
4254	<a href="#"><u>Health And Welfare Benefits</u></a>
4254	<a href="#"><u>Health And Welfare Benefits</u></a>
4354	<a href="#"><u>Health And Welfare Benefits</u></a>
4354	<a href="#"><u>Health And Welfare Benefits</u></a>
9110	<a href="#"><u>Terms Of Office</u></a>
9150	<a href="#"><u>Student Board Members</u></a>
9240	<a href="#"><u>Board Training</u></a>
9324	<a href="#"><u>Minutes And Recordings</u></a>



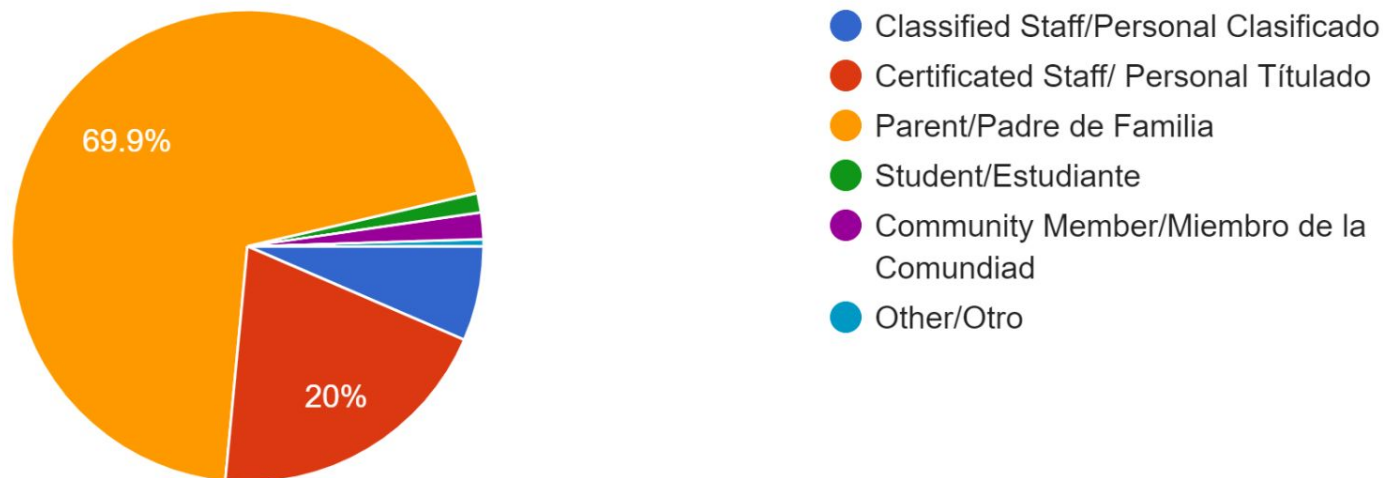
**2023-2024 Instructional Calendar  
Feedback Survey Results**  
February 8, 2023

**Embrace • Engage • Empower  
Abrazar • Involucrar • Empoderar**

- We surveyed SRCS families and staff in December 2022. The survey was conducted in English and Spanish.
- We received 1,049 responses.

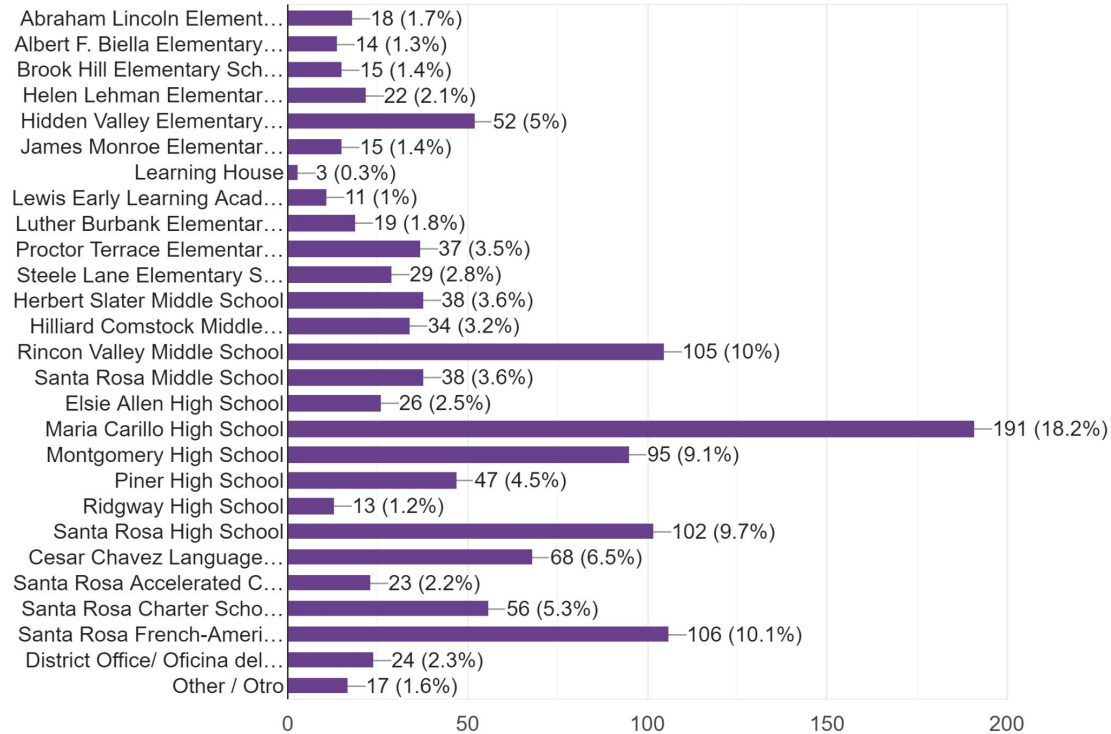
Please indicate if you are a staff, student, or community member: / Indique si usted es empleado(a), estudiante o miembro de la comunidad

1,049 responses



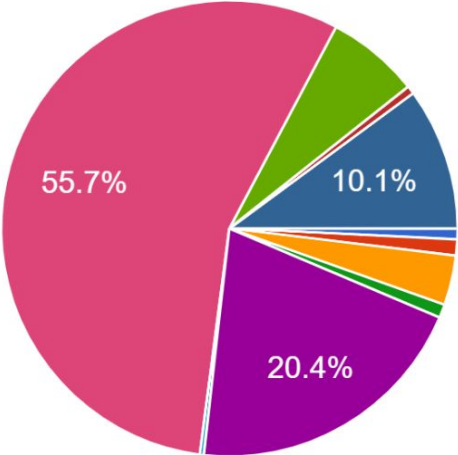
What school site(s) do you work at or does your child(ren) attend? / ¿En cuáles sitios escolares trabaja usted o a cuáles escuelas asiste(n) su(s) hijo(s)?

1,049 responses



In an effort to ensure that the district received input from all district stakeholders, please indicate your race or ethnicity: / En un esfuerzo por garantiz...s interesadas del distrito, indique su raza o etnia:

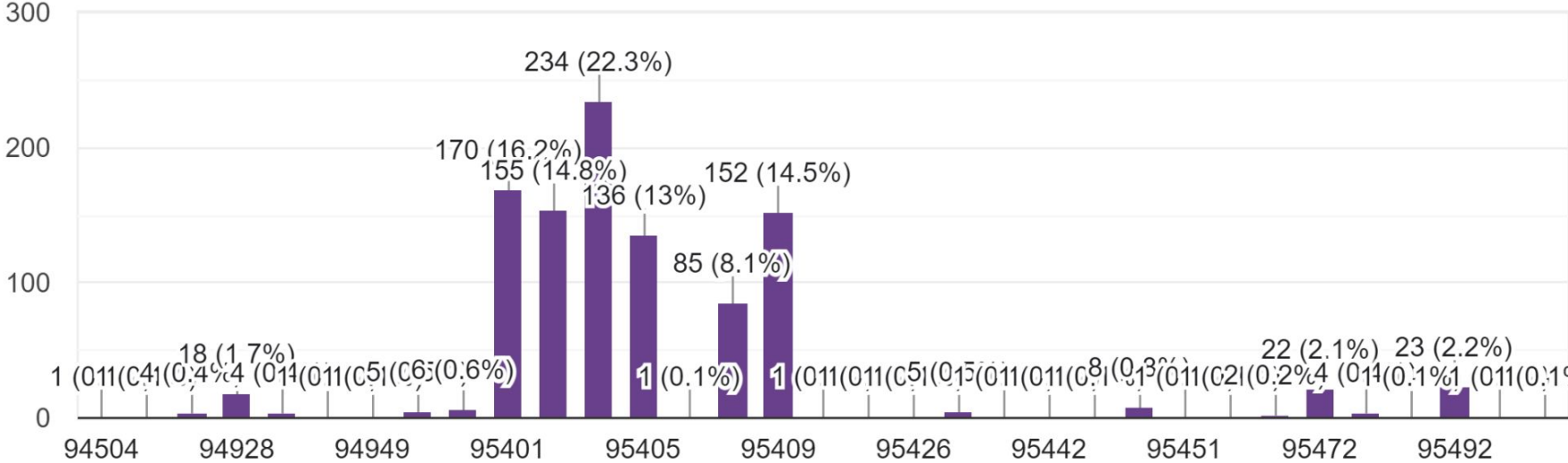
1,049 responses



- American Indian/Alaskan Native / Ame...
- African American/ Afroamericano
- Asian/ Asiático
- Filipino
- Hispanic/Latinx/ Hispano o latino (o lat...
- Pacific Islander/ Nativo de las islas del...
- White (non-Hispanic)/ Blanco no hispa...
- Two or More Races / Dos o más razas

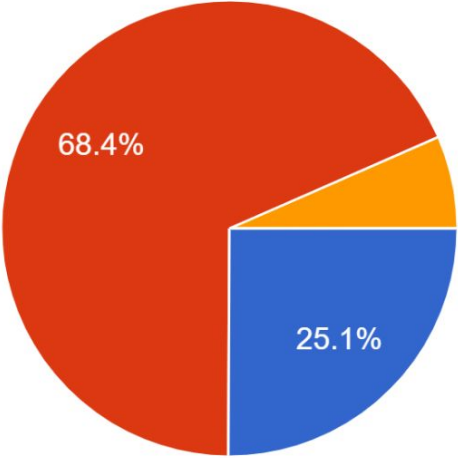
# What is the 5-digit Zip Code where you live? / ¿Cuál es el código postal de 5 dígitos donde vive?

1,049 responses



Please choose which date you would prefer to see be the first day of school:/ Elija la fecha que preferiría ver como el primer día de clases:

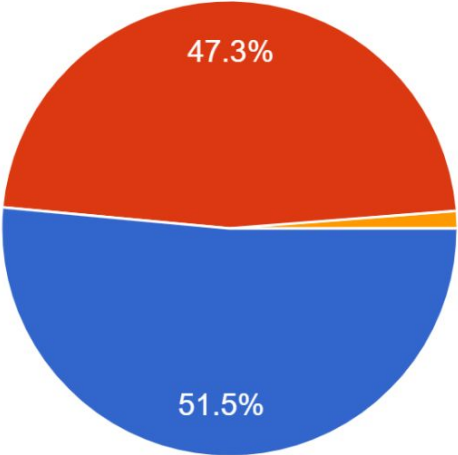
1,049 responses



- Monday, August 14, 2023/ Lunes 14 de agosto de 2023
- Thursday, August 17, 2023/ Jueves 17 de agosto de 2023
- Other/Otro

Please choose which set of dates you would prefer to see for the winter break schedule. / Elija qué conjunto de fechas preferiría ver para el calendario de vacaciones de invierno.

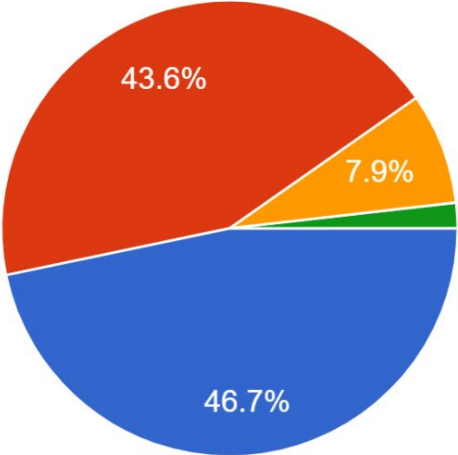
1,049 responses



- Monday, December 18, 2023 through Tuesday, January 2, 2024 (school resumes on Wednesday, January 3, 2024) / Lunes 18 de diciembre de 2023 al martes 2 de enero de 2024 (las clas...
- Friday, December 22, 2023 through Friday, January 5, 2024 (school resumes on Monday, January 8, 2024) / Viernes 22 de diciembre de 2023 al viernes 5 de enero de 2024 (las clase...
- Other / Otro

If we need to schedule three additional days off in the spring, please choose your preference. / Si necesitamos programar tres días libres adicionales en la primavera, elija su preferencia.

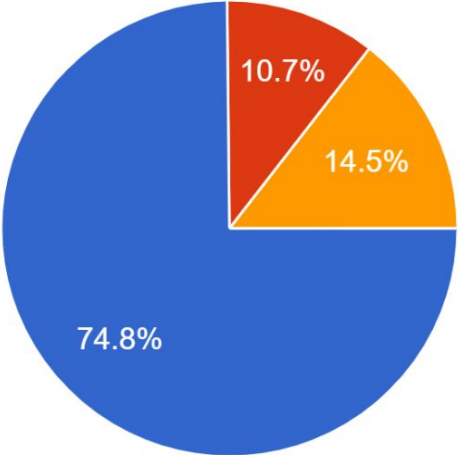
1,049 responses



- February 21-23, 2024 (Would result in an entire week off, including local holiday and President's day)/ 21 al 23...
- Create three extended weekends in the spring/ Crear tres fines de semana extendidos en la primavera
- End the school year on a day other than a Friday (this means that high school graduation would likely not be held on...
- Other/ Otro

For Middle Schools and High Schools Only: Would you prefer to continue seeing the first semester end before winter break, or would you prefer to see...s vacaciones de invierno (durante el mes de enero)

1,049 responses



- End the first semester before winter break/ Terminar el primer semestre antes de las vacaciones de invierno
- End the first semester after winter break (in January)/ Terminar el primer semestre después de las vacaciones de invierno (en enero)
- Other/ Otro

# Additional Comments

- Make the day after Halloween (Nov 1) a teacher work day when it doesn't fall on a weekend.
- It would be nice to have the day after Easter Sunday off and the day after Halloween. Nice to readjust after the festivities
- School should start after Labor Day
- Please continue to end the first semester before winter break
- Emergency smoke/weather days (in event of emergency closure) would be wise
- Would be nice to have 3 weeks winter break as some other schools to avoid having students missing schools because they are out of town

# Questions?



**Embrace • Engage • Empower**

**Abrazar • Involucrar • Empoderar**

**SANTA ROSA CITY SCHOOLS**  
**DRAFT 2023-2024 INSTRUCTIONAL CALENDAR**

(Certificated and School Year (SY) Employees)

185 Workdays

YEAR	M	T	W	Th	F		ELEMENTARY Days of Instruction	SECONDARY Days of Instruction	Non Instructional Days	Professional Development Days	Certificated & SY Employee Workdays
JULY 2023	3	4	5	6	7		0	0	0	0	0
	10	11	12	13	14						
	17	18	19	20	21						
	24	25	26	27	28						
	31										
AUGUST		1	2	3	4	Aug. 14 Work Day Principal-Directed Non-Instructional (non-student)	12	12	2	0	14
	7	8	9	10	11	Aug. 15 Work Day Staff-Directed Non-Instructional (non-student)					
	14	15	16	17	18	Aug. 16 School Opens/First Day of Instruction					
	21	22	23	24	25						
	28	29	30	31							
SEPTEMBER					1	Sept. 4 Labor Day Holiday	20	20	0	0	20
	4	5	6	7	8	Sept. 7 Back to School Night-Elementary Schools					
	11	12	13	14	15	Sept. 14 Back to School Night-Middle Schools					
	18	19	20	21	22	Sept. 21 Back to School Night-High Schools					
	25	26	27	28	29						
OCTOBER	2	3	4	5	6	Oct. 2-6 Parent Conferences	22	22	0	0	22
	9	10	11	12	13	Oct. 6 Secondary Report Card Window Opens					
	16	17	18	19	20	Oct. 20 Secondary End of First Quarter					
	23	24	25	26	27	Oct. 23 Secondary Report Card Window Closes					
	30	31				Oct. 23 Elementary Report Card Window Opens					
NOVEMBER		1	2	3		Nov. 1 Professional Development Day (non-student)	15	15	1	1	16
	6	7	8	9	10	Nov. 3 Elementary First Trimester Ends					
	13	14	15	16	17	Nov. 10 Veterans Day (Friday before a holiday)					
	20	21	22	23	24	Nov. 13 Elementary Report Card Window Closes					
	27	28	29	30		Nov. 20 - 22 Local Holidays Nov. 23 Thanksgiving Day Holiday Nov. 24 Local Holiday					
DECEMBER					1	Dec. 15 Secondary Report Card Window Opens	16	15	1	0	16
	4	5	6	7	8	Dec. 19-21 Minimum Days: Final Exams High School Only					
	11	12	13	14	15	Dec. 21 Secondary End of Second Quarter and First Semester					
	18	19	20	21	22	Dec. 22 Teacher Workday/Pupil Holiday: <i>Secondary only</i>					
	25	26	27	28	29	Dec. 25 - Dec. 29 Winter Recess					
JANUARY 2024	1	2	3	4	5	Jan. 1 New Years Day Holiday	16	16	0	1	17
	8	9	10	11	12	Jan. 2-5 Winter Recess					
	15	16	17	18	19	Jan. 8 Secondary Report Card Window Closes					
	22	23	24	25	26	Jan. 15 Martin Luther King Jr. Holiday					
	29	30	31			Jan. 26 Professional Development Day (non-student)					
FEBRUARY				1	2	Feb. 5 Elementary Report Card Window Opens	19	19	0	0	19
	5	6	7	8	9	Feb. 12 Lincoln's Birthday					
	12	13	14	15	16	Feb. 19 President's Day					
	19	20	21	22	23	Feb. 23 Elementary 2nd Trimester Ends					
	26	27	28	29		Feb. 29 Leap Day					
MARCH					1	Mar. 4 Elementary Report Card Window Closes	16	16	0	0	16
	4	5	6	7	8	March 8 Secondary Report Card Window Opens					
	11	12	13	14	15	March 15 Secondary End of Third Quarter					
	18	19	20	21	22	March 18 - 22 Spring Break					
	25	26	27	28	29	March 25 Secondary Report Card Window Closes					
APRIL	1	2	3	4	5	April 1 Local Holiday due to Leap Year	19	19	0	0	19
	8	9	10	11	12	April 12 Emergency Closure Day (non-workday, non-student if not needed)					
	15	16	17	18	19	April 15 Local Holiday					
	22	23	24	25	26						
	29	30									
MAY			1	2	3	May 6 Elementary Report Card Window Opens	21	21	0	0	21
	6	7	8	9	10	May 16 Open House					
	13	14	15	16	17	May 17 Emergency Closure Day (non-workday, non-student if not needed)					
	20	21	22	23	24	May 24 Secondary Report Card Window Opens					
	27	28	29	30	31	May 27 Memorial Day					
JUNE	3	4	5	6	7	June 5-7 Minimum Day: Final Exams - Secondary Only	4	5	1	0	5
	10	11	12	13	14	June 6 Final Instructional Day: <i>Elementary only</i>					
	17	18	19	20	21	June 6 Elementary 3rd Trimester Ends					
	24	25	26	27	28	June 7 Teacher Workday/Pupil Holiday: <i>Elementary only</i>					
						June 7 Final Instructional Day: <i>Secondary</i>					
<b>TOTALS</b>							<b>180</b>	<b>180</b>	<b>3</b>	<b>2</b>	<b>185</b>

(2) Two days added for Emergency Closures 4/12 & 5/17 (non-workday for teachers and SY, non-student if not needed)

DRAFT 2023-2024 Instructional Calendar mutually agreed on:

Date: January 26, 2023

Ratified: Pending SRTA Ratification

Board approved: Pending Board Approval

Effective: July 1, 2023




Santa Rosa City Schools

Santa Rosa Teachers Association