

Policy Code: 5016* (formerly GBDCA) Criminal Background Checks On Volunteers

Recommend repeal – content has been incorporated into policy 5015 School Volunteers. Code is recommended to be re-used to crosslist Interscholastic Athletic Coaches

Descriptor Term: CRIMINAL BACKGROUND CHECKS ON VOLUNTEERS	Descriptor Code: 5016* (formerly GBDCA)
Draft Date: September 28, 2001	Date Issued by Superintendent: February 23, 2001
	Revision Dates: October 23, 2001
	Recodified as policy 5016: May 10, 2022

~~Reasonable background inquiries and checks are required for any volunteers (to include interns, student teachers, tutors or similar roles) who have unsupervised contact with students. Prior to the usage of any volunteer in a role which may allow unsupervised contact with students, the school principal, besides checking appropriate references, shall also submit to the Human Resources Office form GBDCA, signed by the prospective volunteer. The signed form must include appropriate personal information to allow the district to complete an in-state criminal record check, and sufficiently detailed information to enable the district to investigate any out-of-state or federal arrests or convictions.~~

~~If you are interested in volunteering at a school, please register [here](#).~~

~~Following review, completed forms will be returned to the school with recommendations. No volunteer as defined above is to be used unless the background check has been completed and is returned with an affirmative recommendation.~~

~~Recommended volunteers should be instructed to report any arrests or changes in their criminal records check to their principal immediately for review.~~

~~This policy will be effective upon issuance for all new volunteers as defined above. Principals will also submit forms for initial checking for existing volunteers within 30 days of issuance. New or updated forms and rechecks will be required annually for each successive fiscal/school year.~~

Guilford County Board of Education