

**MEMORANDUM OF UNDERSTANDING BETWEEN
SANTA ROSA CITY SCHOOLS
AND
THE SANTA ROSA TEACHERS ASSOCIATION**

CESAR CHAVEZ LANGUAGE ACADEMY INSTRUCTIONAL MINUTES (BELL SCHEDULE)

This Agreement was made and entered into this day **April 13, 2023**, by and between Santa Rosa City Schools (“District”) and Santa Rosa Teachers Association (“Association”).

The Santa Rosa Teachers Association (hereinafter referred to as Association) and the Santa Rosa City School Districts (hereinafter referred to as District) have met and negotiated and agree to the following changes for **CESAR CHAVEZ LANGUAGE ACADEMY**, effective with the **2023-2024** school year.

1. Article 6.1 will be partially waived (15 minutes before school will be waived), to allow for an early student release and common planning time of 55 minutes each Wednesday.
2. Any required duties before school must be paid at the extended day rate.
3. For unit members who teach or provide services to grades 7-8, the instructional master schedule will consist of a seven-period day, following the attached bell schedule. Classroom teachers will be assigned five (5) teaching periods and two (2) non-teaching preparation periods.
4. For unit members who teach or provide services to grades 7-8, unit members shall be assigned preparation periods so that every classroom teacher will receive one (1) prep period each school day.
5. For classroom teachers who teach or provide services to grades TK-6, unit members will be assigned a minimum of 120 minutes of prep time per week. Increments will not be less than 30 minute blocks.
6. Article 6 of the Bargaining Unit Contract, except where specifically changed by this MOU, will remain in effect for all unit members at Cesar Chavez Language Academy.
7. Common planning time will be utilized by unit members for completing their educational activities. During (CPT), teachers are expected to collaborate with other teachers/staff and/or work individually to meet student outcomes as determined by district MVP, LCAP, and SPSA, and WASC goals. This may include, but is not limited to, grade level or small group meetings for common planning, individual teacher curriculum planning, and other professional tasks. Educators will be required to remain on campus for the full 55 ~~60~~ minutes. Administrators cannot hold required meetings during common planning time.
8. This agreement must conform to the California Department of Education requirement of [annual instructional minutes](#) as required by Senate Bill 813. If the schedule is found to be out of compliance with Senate Bill 813, the proposed schedule will have to be modified to meet instructional minute requirements or return to status quo.

Minor modifications that do not change the overall structure of the bell schedule can be made with a simple majority vote of the members at the site.(examples: one-time change for special event day, moving breaks or recess slightly).

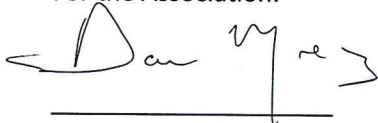
9. Once a month, Article 6.3.5 and Article 6.7.1 shall be waived in order to hold a TK-8 staff meeting at the same time.

10. This Memorandum of Understanding will expire on **June 30, 2024**. It may be renewed for a period of one year, and must be renewed by March 31st each renewal year thereafter by a 66% vote of all SRTA members at Cesar Chavez Language Academy.

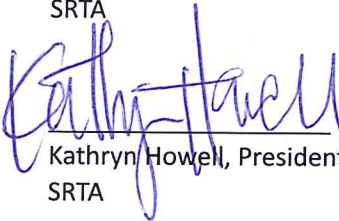
The Association and the District agree that this Memorandum of Understanding shall not constitute a precedent in any grievance proceeding, claim, or litigation raising the same or similar issues.

Dated: April 13, 2023

For the Association:



Ian Myers, Chief Negotiator
SRTA



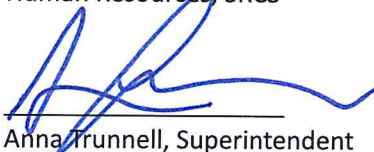
Kathryn Howell, President
SRTA

Dated: April 13, 2023

For the District:



Michael C. Shepherd, Assistant Superintendent
Human Resources, SRCS



Anna Trunnell, Superintendent
SRCS