

**MEMORANDUM OF UNDERSTANDING BETWEEN
SANTA ROSA CITY SCHOOLS
AND
THE SANTA ROSA TEACHERS ASSOCIATION**

SANTA ROSA CHARTER SCHOOL FOR THE ARTS INSTRUCTIONAL SCHEDULE (BELL SCHEDULE)

This Agreement was made and entered into this day **April 13, 2023**, by and between Santa Rosa City Schools (“District”) and Santa Rosa Teachers Association (“Association”).

The Santa Rosa Teachers Association (hereinafter referred to as Association) and the Santa Rosa City School Districts (hereinafter referred to as District) have met and negotiated and agree to the following changes for **SANTA ROSA CHARTER SCHOOL FOR THE ARTS**, effective with the **2023-2024** school year.

1. The instructional day will be extended and Article 6.1 will be partially waived (15 minutes before school will be maintained, unit member contract day ends 8 minutes after student dismissal) for four weekdays Monday, Tuesday, Thursday, and Friday) to allow for an early student release and common planning time of 56 minutes for two Wednesdays per month that will start at 1:35.
 - a. Common planning time will be utilized by unit members for completing their educational activities. This may include, but is not limited to, grade level or small group meetings for common planning, individual teacher curriculum planning, and other professional tasks. During (CPT), teachers are expected to collaborate with other teachers/staff and/or work individually to meet student outcomes as determined by district MVP, LCAP, SPSA, and WASC goals. Educators will be required to remain on campus for the full 56 minutes. Administrators cannot hold required meetings during common planning time.
2. Section 6.2 of the collective bargaining agreement will be waived for designated teachers whose maximum teaching minutes per day exceeds 305 minutes as defined in the Santa Rosa Charter School for the Arts Instructional Block Schedule.
3. After school duty must be paid at the extended day rate.
4. Faculty meetings may occur no more than twice monthly, 15 minutes after school ends following past practice. All efforts will be made to ensure staff meetings do not occur the week prior to report card due dates. Total faculty meeting time will not exceed 75 minutes and 21 total hours per school year, per Article 6 of the Collective Bargaining Unit Contract.

5. Prep time for core teachers in grades 6-8 will be four prep periods of 42 minutes per week, equalling two full class period blocks per week. Prep for grades 1-5 will be in two 45 minute blocks and a 30 minute block, OR three 40 minute blocks per week.
6. Unit members who teach grades 6-8 would waive Article 14.6.1 (32 students per class) instead using the daily cap of 165 total student contacts. Overages will likewise apply above 165 per contract language.
7. Article 6 of the Bargaining Unit Contract, except where specifically changed by this MOU, will remain in effect for all unit members at Santa Rosa Charter School for the Arts.
8. This agreement must conform to the California Department of Education requirement of [annual instructional minutes](#) as required by Senate Bill 813. If the schedule is found to be out of compliance with Senate Bill 813, the proposed schedule will have to be modified to meet instructional minute requirements or return to status quo. Minor modifications that do not change the overall structure of the bell schedule can be made with a simple majority vote of the members at the site.(examples: one-time change for special event day, moving breaks or recess slightly).
9. This Memorandum of Understanding will expire on **June 30, 2024**. It may be renewed by March 31st each renewal year thereafter by a 66.0% vote of all SRTA members at Santa Rosa Charter School for the Arts.
10. Failure to renew will return Santa Rosa Charter School for the Arts to all existing Contract language.

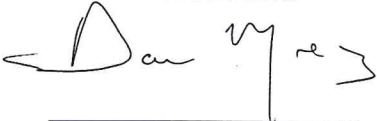
The Association and the District agree that this Memorandum of Understanding shall not constitute a precedent in any grievance proceeding, claim, or litigation raising the same or similar issues.

Dated: April 13, 2023

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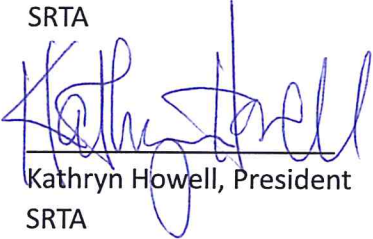
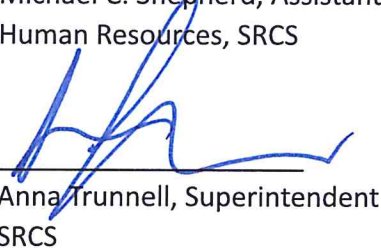
For the Association:

For the District:



Ian Myers, Chief Negotiator
SRTA

Michael C. Shepherd, Assistant Superintendent
Human Resources, SRCS


Kathryn Howell, President
SRTA
Anna Trunnell, Superintendent
SRCS