



NORTH COAST SECTION, CIF

Pat Cruickshank, Commissioner of Athletics

5 Crow Canyon Ct., Suite 209, San Ramon, CA 94583 Tel.: (925) 263-2110, Web: www.cifncs.org

TO: PRINCIPALS/HEADMASTERS OF NCS MEMBER SCHOOLS

FROM: Pat Cruickshank, Commissioner of Athletics

DATE: April 11, 2023

SUBJECT: SCHOOL DISTRICT BOARD OF EDUCATION/PRIVATE SCHOOL GOVERNING BOARD
RATIFICATION OF VOTING REPRESENTATIVES TO ATHLETIC LEAGUES FOR THE
2023-2024 SCHOOL YEAR.

The State CIF recently sent the 2023-2024 Ratification of Voting Representatives to each school district/private school governing board. Here is our follow up to that. Every year NCS staff receives questions concerning this form. It is very important that this process is completed and having a complete form will provide voting compliance at league and section meetings. Any individual who may ultimately be a voting member at a league governing board meeting, or as a representative to any of the standing North Coast Section, CIF committees (Sports Advisory Committee, Sportsmanship Committee, Alignment Committee, Finance Committee, Eligibility Committee, Executive Committee or Board of Managers) must be ratified by the school district board of education or private school governing board. Enclosed is a fillable form as well as a sample form that suggests how the form should be completed.

Governing boards can have one form per school or use one form to list representatives for multiple schools within the jurisdiction of the board. Your help in completion of the form, approval by the governing board, and return of the completed form **to the NCS Office** no later than August 1, 2023 is greatly appreciated.

PAGE 2 – Letter from CIF to Superintendents and Presidents. Although the CIF has stated a desired deadline date of June 28th, NCS is listing August 1st to give schools more time to reflect potential changes in administration prior to the start of the 2023-2024 school year.

ON THE ATTACHED FORM (PAGE 3)

Each local school district Board of Education or private school governing board will ratify to the appropriate CIF section office (North Coast Section, CIF) by August 1st of each year the appointment of individuals and alternates by name or by title who will be school representatives to the athletic leagues for the upcoming year. In the absence of the appropriate filing, all voting privileges for the affected school(s) shall be suspended.

SAMPLE FORM (PAGE 5)

This form is a sample of how the form can be completed by name and by position, avoiding issues when personnel change after the form has been submitted for the 2023-2024 school year.

If your school or district have any questions, please do not hesitate to contact the NCS Office and speak to me directly. Your timely cooperation with this required process is greatly appreciated.

Email: pcruickshank@cifncs.org

Phone: 925-263-2110 x221



TO: SUPERINTENDENT OF PUBLIC SCHOOLS
PRINCIPAL OF PRIVATE SCHOOLS

FROM: RON NOCETTI, EXECUTIVE DIRECTOR

RE: FORM TO RECORD DISTRICT AND/OR SCHOOL REPRESENTATIVES TO LEAGUES DATE:

APRIL 1, 2023

Enclosed is a form upon which to record your district and/or school representatives to leagues for **next year, 2023-2024**. It is a form sent every year to you in order to obtain the names of league representatives to every league in the state and to make sure that the league representatives are designated by school district or school governing boards. **It is a legal requirement that league representatives be so designated.**

The education code gives the authority for high school athletics to high school governing boards. The code also requires that the boards, after joining CIF, designate their representatives to CIF leagues. This is a necessity! (Ed. Code 33353 (a) (1))

We are asking that, after action by the governing board, you **send the names of league representatives to your CIF Section office**. Obviously, the presumption behind this code section is that the representatives of boards are the only people who will be voting on issues, at the league and section level, that impact athletics.

If a governing board does not take appropriate action to designate representatives or this information is not given to Section offices within the required time frame, CIF is required to suspend voting privileges (CIF Constitution, Article 2, Section 25, p. 18) for the affected schools.

At the State Federated Council level, we will be asking that Sections verify that their representatives are designated in compliance with this Ed. Code section.

I hope this gives you a bit of background. Thank you for all you do to help support high school athletics. It is a valuable program in all high schools, and we appreciate the support you give to the program and to CIF.

Please return the enclosed form no later than June 28, 2023, directly to your CIF Section Office. Addresses of each section are listed on the back of the form. Please contact us if we can give you further information.

2023-2024 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE) no later than June 28, 2023.**

Santa Rosa City Schools Governing Board, at its August 23, 2023 meeting, appointed the following individual(s) to serve for the 2023-2024 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

<u>NAME OF SCHOOL</u>	Elsie Allen High School
<u>NAME OF REPRESENTATIVE POSITION</u>	Principal, Assistant Principal, or Athletic Director
<u>ADDRESS CITY ZIP PHONE FAX E-MAIL</u>	599 Bellevue Ave, Santa Rosa, CA 95407
	(707) 890-3810 galbavera@srcs.k12.ca.us

<u>NAME OF SCHOOL</u>	Maria Carrillo High School
<u>NAME OF REPRESENTATIVE POSITION</u>	Principal, Assistant Principal, or Athletic Director
<u>ADDRESS CITY ZIP PHONE FAX E-MAIL</u>	6975 Montecito Blvd., Santa Rosa, CA 95409
	(707) 890-3820 mluke@srcs.k12.ca.us

<u>NAME OF SCHOOL</u>	Montgomery High School
<u>NAME OF REPRESENTATIVE POSITION</u>	Principal, Assistant Principal, or Athletic Director
<u>ADDRESS CITY ZIP PHONE FAX E-MAIL</u>	1250 Hahman Dr., Santa Rosa, CA 95405
	(707) 890-3830 asantos@srcs.k12.ca.us

* <u>NAME OF SCHOOL</u>	Piner High School
<u>NAME OF REPRESENTATIVE POSITION</u>	Principal, Assistant Principal, or Athletic Director
<u>ADDRESS CITY ZIP PHONE FAX E-MAIL</u>	1700 Fulton Rd., Santa Rosa, CA 95403
	(707) 890-3840 acorreia@srcs.k12.ca.us

* <u>NAME OF SCHOOL</u>	Santa Rosa High School
<u>NAME OF REPRESENTATIVE POSITION</u>	Principal, Assistant Principal, or Athletic Director
<u>ADDRESS CITY ZIP PHONE FAX E-MAIL</u>	1235 Mendocino Ave., Santa Rosa, CA 95401
	(707) 890-3850 eweber@srcs.k12.ca.us

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name: _____ Signature: _____
 Address: 211 Ridgway Ave.
 City Zip: Santa Rosa, CA 95401 Phone/ FAX: (707) 890-3800

PLEASE RETURN THIS FORM DIRECTLY TO THE CIF SECTION OFFICE. SEE FOLLOWING PAGE FOR CIF SECTION OFFICE CONTACT INFORMATION.

CIF CENTRAL SECTION Ryan Tos,
Commissioner P.O. Box 427
Kingsburg, CA 93631 Phone: (559)
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CIF OAKLAND SECTION
Franky Navarro, Commissioner
1000 Broadway, Ste. 150
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CIF CENTRAL COAST SECTION David Grissom,
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CIF LOS ANGELES SECTION
Vicky Lagos, Commissioner
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CIF NORTH COAST SECTION
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CIF NORTHERN SECTION
Scott Johnson,
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George Lane, Suite 2 Chico,
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Email: sjohnson@cifns.org

CIF SAC-JOQUIN SECTION
Michael Garrison,
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CIF SAN DIEGO SECTION
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CIF SAN FRANCISCO SECTION
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555 Portola Drive, Bungalow
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San Francisco, CA
94131 Phone: (415)
920-5185
Fax: (415) 920-5189

CIF SOUTHERN SECTION
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Los Alamitos, CA 90720
Phone: (562) 493-9500
Email: sharonh@cifss.org